

March 28, 2009

The SPECIAL Meeting of the Woodland City Council was held on the above date at the Woodland Community Center, 782 Park Street, at 8:30 a.m. The meeting was called to order by Mayor Chuck Blum and the Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall (arrived 8:45 a.m.)
Councilmember Darwin Rounds
Councilmember Aaron Christopherson
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks

Absent: Councilmember Tom Mattison

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
Interim Fire Chief Joe Tone
Deputy Clerk Treasurer Gina Anderson
City Attorney Bill Eling

Facilitators:
Canfield & Associates- Bruce Reim and Scott Kellams

Workshop

1. Presentation

- a. Public Officials Liability
- b. Open Public Meetings
- c. Roles & Responsibilities
- d. Discussion

The Council recessed at 9:48 a.m. to 10:00 a.m.

Changes-What do you want?

Higher pay for Mayor, a Mayor that spends more time, more expertise, experience, degree, pay, Being reactive, not pro-active, need plan and timelines, promote collaboration, internal team, team, unity

Solutions needed:

Read information, take a position, be ready for council meetings and discussion; surprise/last minute items; call councilmembers if changed or last minute items; be better prepared; Cease Mayor's Message in newspaper; accentuate the positive, inform the public, no negativity;

questioned Mayor's involvement in council debate; defend yourself in the team, not in the media; solve internally, not externally

Commitments:

Agenda items – possible policy to enforce timelines; no surprises; Mayor's message in paper ends today; Work as "1" Team

The Council recessed at 12:00 p.m. for lunch and reconvened at 12:35 p.m.

2009-2010 Budget Priorities

a. Provide efficient and effective public safety and City service

- i. Maintain and improve traffic infrastructure
 - Discussion re: Fire-Opticon; Fire emergency activation for calls
- ii. Maintain and improve water, sewer and storm water services
- iii. Develop a long-term fire ambulance service plan
- iv. Research grants and grant writer funding

b. Transportation Solutions

- i. Pursue a variety of funding opportunities
 - State/Federal grants
- ii. Build partnerships with local regional and federal entities.
 - Organize lobbying efforts
 - Build partnerships to get assistance with lobbying

c. Cultivate Economic Development

- i. Work proactively with the Planning Commission to achieve agreement on common goals for development
 - Meeting with Planning Commission on quarterly or semi-annual basis for joint meeting to discuss issues
- ii. Ensure there is sufficient inventory of land available in Urban Growth Area for Economic Development
 - Comp Plan update by 2012

The council recessed at 2:08 p.m. to 2:16 p.m.

d. Other: Spend only what you make

- i. Not use reserves
- ii. Monitor fund balance to ensure they are adequate
- iii. Take into account the current state of economy

2009-2010 Work Plan

- a. Schurman Way – Funding gap; need private sector donations
- b. Lewis River Road – Widening project; Grant \$700,000-\$800,000
- c. Replace sewer main lines and laterals at CC, Hoffman, Washington, Park and Dale Streets. Estimated 2.6 miles of Sewer, Water service lines and pavement at an estimated cost of \$4 million.

- Pursue interest loans
- d. Explore implementing Transportation Impact Fees
 - Add to future workshop in 2010
- e. Main water lines (at the present time all are in good shape and water loss is at 8%)
- f. Long-term ambulance service plan
 - Advanced Life Support (ALS) plan estimated cost is \$600k-option
 - District 1 and AMR-current plan
 - Cost to change to ALS
 - Review current level of service and what direction the City wants to go
- g. Upgrade to a new telephone system
 - 2009 cut due to budget constraints
 - Review for 2010 reallocation of funding
- h. Purchase new emergency generator for City Hall.
 - Received donated generator
 - Pending installation
- i. Continue computer replacement program for all departments
- j. Investigate employment of a City Manager/Administrator Form of Government for continuity of City services.
 - Resolution adopted March 2, 2009 to place before the voters for City Manager Form of Government in November, 2009 election
 - Need to develop a plan for pre-election needs and post-election if ballot title passes
 - Review funding sources and how to pay for City Manager and related costs
 - Develop a fact sheet for public information related to topic and how to inform the public
 - Assess and plan for a possible Interim City Manager
 - Plan for recruitment process for City Manager
- k. City employee space and time line plan:
 - Develop interim solution
 - Concept: Moving Council Chambers to another location. Convert existing Council Chambers to Police office space. Looking at Colf Building, 210 Davidson Avenue and Centennial Building, Davidson Avenue; exploring other options as well
 - Develop optimum long term solution

The meeting was adjourned at 4:52 p.m.