

APRIL 6, 2009

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Chuck Blum and the Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Aaron Christopherson
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Tom Mattison

Absent: Councilmember Darwin Rounds

Also Present: Deputy Clerk-Treasurer Gina Anderson
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
Interim Fire Chief Joe Tone

PROCLAMATION – Arbor Day 2009

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Irene Armstrong, 369 Gun Club Road, asked several questions: Does Woodland have a Fire water tanker? Why do we have an ambulance if we are unable to transfer people?

Chief Tone responded to the questions.

PRESENTATION

Joel F. Scott, SW Area Chair for Washington Committee for Employer Support of the Guard and Reserve. A statement of support was presented to the City.

AGENDA APPROVAL

Mayor Blum asked the Council if they would like to consider a late recommendation from the City Attorney for action item P, the Community Garden, to obtain a Phase I environmental survey. Discussion ensued.

Mayor Blum reminded the Council that when submitting agenda summaries, please submit all backup material at the same time. Discussion ensued.

Councilmember Fredricks moved to approve the agenda with action item P, authorize the Mayor to sign lease agreement with Woodland Swimming Pool Committee regarding Community Garden plot located at Glenwood and Columbia streets, to be referred back to the park committee. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

REPORTS OF CITY OFFICERS

Mayor	-	March 28 th Workshop: 2009-2010 Goals and Priorities
	-	May 11 th Workshop by Canfield & Associates-Teambuilding and Communication
	-	Cowlitz County Summit on March 25 th

MISCELLANEOUS

Dan Class stated that the City does not have jurisdiction on Horseshoe Lake. He requested that the City not shut down Horseshoe Lake this year and interrupt his skiing.

Fire	-	Contract with Cowlitz Fire District No. 2 – Consent Item C
	-	Job Description for Volunteer Recruitment and Retention officer – Action Item L
	-	Line item adjustment for EMS online option
	-	Extremely busy with fires in the last 45 days
	-	Clark Fire District No. 2 purchasing land to build new station
Public Works	-	Arbor Day 2009
	-	Proposed Wal-Mart Elevation plan
Planning	-	Joint Planning Commission/City Council Meeting, April 8 th , 7:00 p.m.
Attorney	-	Limitation of hours, 25 hours a month. Discussion between Council and the City Attorney followed

REPORTS OF STANDING COMMITTEES

Human Resources/ Government	-	Susan Humbyrd	-	Met March 26 th and discussed job descriptions and colas for exempt staff
			-	KLTV offer to cover one meeting free
			-	Next meeting, April 23rd, 5:00 p.m.
Finance	-	John Burke	-	Met March 23 rd
Public Safety	-	Marilee McCall	-	Attended Regional Fire Authority meeting on March 23 rd
			-	Consolidating of services discussion is continuing
			-	Team Leader for Consolidation of County & City Fire Services
			-	Next Chiefs meeting, April 9th, 11:00 a.m.
Facilities	-	Marilee McCall	-	Will present a report with dollar figures in executive session
			-	Looking at other options
Horseshoe Lake Management	-	Tom Golik	-	Substantial repairs on outlook structure of lake
			-	Grass carp
Parks/Recreation	-	Aaron Christopherson	-	Met March 18 th discussed purchasing property for parks and the items on the agenda
			-	Next meeting, April 15 th

AD HOC COMMITTEES

Cowlitz Wahkiakum Council of Governments	Susan Humbyrd	-	Annual meeting on March 25 th Next meeting, April 23 rd
AWC/Legislative	Aaron Christopherson	- -	Annual Conference in June in Spokane Flag Ad in The Reflector
Downtown Revitalization	Tom Golik	- -	Thanked Mayor for opening enrollment for Main street conference Art Feature, <i>The Mascot</i>

Council questions followed.

ACTION T) Approval of the new Mascot project by Downtown Woodland Revitalization

Councilmember Christopherson moved to approve the new Mascot project by Downtown Woodland Revitalization. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Woodland Quality Community Coalition (WQCC)	Marilee McCall	- - -	February meeting identified 4 main goals & set mission statement March meeting flushed out goals Next meeting, April 15 th , 6:00 p.m. at School District
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Council recessed at 8:24 p.m. and reconvened at 8:35 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Brent Shelton addressed the Council regarding his potential layoff later in the year.

CONSENT AGENDA

Item D & H were removed.

- A) Approve claims voucher warrants number 37486 through 37602 for the month of March, 2009 in the amount of \$163,123.53 and payroll warrants numbered 27651 through 27766 for the month of March, 2009 in the amount of \$251,424.97 for a grand total of \$414,548.50.
- B) Approve minutes of March 16, 2009 as presented.
- C) Authorize Mayor to sign Agreement with Cowlitz County Fire for fire plan review and inspection
- E) Authorize use of east end of Horseshoe Lake Park by the Woodland Moose for an Easter Egg Hunt on April 11, 2009

- F) Authorize use of Horseshoe Lake and City facilities by the Woodland Moose for a Fishing Derby on May 8-9, 2009.
- G) Authorize use of Horseshoe Lake Park and Covered Area by the Pacific Northwest Newfoundland Club on September 19-20, 2009.
- I) Authorize the mayor to sign a contract agreement with Skillings Connolly, Inc. for reviewing wetland/stormwater technical study/documents
- J) Authorize the mayor to sign a contract agreement with Kittelson & Associates, Inc. for reviewing transportation-related technical study/documents

Councilmember Christopherson moved to approve consent agenda. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION D) Authorize City Attorney to prepare resolution to amend Resolution No. 564, Section 4, Animal Control regarding dog license periods

Discussion ensued. Councilmember Christopherson moved to authorize City Attorney to prepare resolution to amend Resolution No. 564, Section 4, Animal Control regarding dog license periods. Councilmember Humbyrd seconded the motion.

Yes: Burke, Christopherson, Humbyrd, Fredricks No: McCall, Mattison Abstain: None. (4-2)

M/S/C

ACTION H) Authorize Public Works budget amendment regarding overtime

Discussion ensued. Councilmember Fredricks moved to authorize the Public Works budget amendment regarding overtime in the amount of \$80,000.00. Councilmember Christopherson seconded the motion. The Clerk-Treasurer was directed to prepare the ordinance for the budget amendment.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION K) Authorize submittal of COPS hiring and recovery grant

Chief Stephenson gave an overview of COPS grants, Woodland's history with the COPS grant program and the requirements for the current grant. Councilmember Fredricks moved to authorize submittal of COPS hiring and recovery grant. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION L) Authorize Fire Department personnel action for approval of current job description for Volunteer Recruitment and Retention Officer

Interim Chief Tone gave an overview. Councilmember Christopherson moved to authorize Fire Department personnel action for approval of current job description for Volunteer Recruitment and Retention Officer. Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION M) Authorize Public Works personnel action to lay off Utility Services Worker I effective September 30, 2009

Public Works Director Branz gave an overview of the Utility Service Worker I layoff effective September 30, 2009. The date is due to workload during the summer months and less workload after summer. It has also been submitted to the Union and discussed with their representative. Discussion followed. Councilmember Fredricks moved to authorize Public Works personnel action to lay off Utility Services Worker I effective September 30, 2009. Councilmember Christopherson seconded the motion.

Yes: Christopherson, Humbyrd, Fredricks No: Burke, McCall, Mattison Abstain: None. (3-3)

M/S/Tie

Attorney Eling read RCW 35A.12.100: *“The mayor shall preside over all meetings of the city council, when present, but shall have a vote only in the case of a tie in the votes of the councilmen with respect to matters other than the passage of any ordinance, grant, or revocation of franchise or license, or any resolution for the payment of money.”* Attorney Eling stated that the Mayor can vote as it is not an ordinance, nor a resolution.

Mayor Blum voted yes. (4-3)

M/S/C

Brent Shelton, Utility Service I, was present and clarified that he would be laid off. Mayor Blum responded “yes.”

ACTION N) Authorize Public Works personnel action to approve Engineering Technician position and step plan

Public Works Director Branz gave an overview of the action. Councilmember Fredricks moved to authorize Public Works personnel action to approve Engineering Technician job description and step plan. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION O) Adopt Ordinance No. 1153 – Amendment to WMC 10.56.010 Trailer Parking and purchase of necessary signage (FIRST READING)

Discussion ensued. Councilmember Burke moved to adopt First Reading of Ordinance No. 1153-Truck and Trailer Parking and purchase of necessary signage. Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION P) Lease regarding Community Garden plot

This item was referred back to the Park Board relating to the attorney comments on the need for a Phase 1 Environmental review.

ACTION Q) Freeze Exempt non-union employee pay raises and all hiring for the remainder of 2009, unless otherwise approved by council

Councilmember Fredricks moved to freeze Exempt non-union employee pay raises and all hiring for the remainder of 2009, unless otherwise approved by council. Councilmember McCall seconded the motion. Discussion ensued regarding estimated cost savings of \$23,590. Councilmember Fredricks, Human Resources Committee, stated that it is totally appropriate considering the times and that the County is taking 5% pay cuts.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION R) Cost of living adjustment (COLA) raises for all exempt employees at 0% for 2009

Councilmember Fredricks moved approve cost of living adjustment (COLA) raises for all exempt employees at 0% for 2009. Councilmember Humbyrd seconded the motion. Discussion followed. Councilmember Fredricks stated the same reasons as in the previous Action Item Q. Mayor Blum pointed out that it was originally budgeted that way when the budget was adopted.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

ACTION S) Increase each step plan salary by 5% for Police Chief position effective 04/15/09

Mayor Blum commented that retro pay to January 1 is not allowed per State law. Attorney Eling stated he needs to check on retroactivity. Councilmember Fredricks moved to increase step plan salary by 5% for Police Chief position effective 04/01/09. Councilmember Humbyrd seconded the motion. Discussion followed. Councilmember Fredricks withdrew his motion and Councilmember Humbyrd withdrew her second. Discussion followed related to 1) current pay is at or below that of the union position of Sergeant and 2) Keeping pay scale in line with other surrounding comparable cities and make it attractive should there ever be a vacancy.

Councilmember Fredricks moved to increase step plan salary by 5% for Police Chief position effective 04/15/09. Councilmember Christopherson seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

The Council recessed at 9:40 p.m. and reconvened at 9:45 p.m. and moved into Executive Session.

EXECUTIVE SESSION

1. Real Estate transaction

The Council reconvened at 10:03 p.m. and announced that this item will be placed on the next council agenda.

The meeting adjourned at 10:04 p.m.

Charles E. Blum, Mayor

Minutes approved: _____

Attest: _____
Georgina D. Anderson, Deputy Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer