

October 19, 2009

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Pro Tem Marilee McCall and the Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Darwin Rounds
Councilmember Aaron Christopherson
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Tom Mattison

Absent: None

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
Interim Fire Chief Joe Tone
City Attorney Bill Eling

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Suzanne Taylor Moore, S. Pekin Road, Woodland – Spoke on growth in the City, declining assessed values in the City and urged the council to help the community.

Scott Perry, 180 S. Pekin Road, Woodland – Questioned the City Attorney in regards to communication to the Park Board for the proposed park land purchase. William Eling responded that he spoke to the Mayor and the Public Works Director. Mr. Perry outlined the City’s offer and the response by the developer. He urged the council to make this park happen.

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda. Councilmember Rounds seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

REPORTS OF CITY OFFICERS

- Mayor
- Employee and Volunteer Recognition Dinner October 22nd at School Commons
 - Letter dated October 13, 2009 recognizing Woodland Mobile Meals

Action (M) Have Staff prepare a resolution for November 2nd recognizing Woodland Mobile Meals for Community Service

Councilmember Fredricks moved to have staff prepare a resolution for November 2nd thanking Woodland Mobile Meals. Rounds seconded

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

- Clerk/Treasurer
- Gambling License Renewal 1) VFW
 - Special Joint meeting Wednesday, October 21, 2009 6:00 p.m. for Woodland Quality Community Coalition (WQCC) at
 - Community Center

- Public Hearing-November 2, 2009, 7:00 p.m. for 101% Property Tax levy for 2010
- Public Hearing November 2, 2009 – Comcast Cable Franchise renewal
- Public Hearing-November 30, 2009 7:00 p.m. for 2010 Final Budget
- Police
 - Responded on Saturday October 17th to report of a hand grenade in street near Safeway. The Bomb Squad responded and it was found that the explosives had all been removed previously.
 - Hillshire St. suspicious U-Haul type truck and an arrest of people who took building supplies in the area
 - School burglary solved today and arrests made
- Fire
 -
- Planning
 - CWCOG September and October Newsletter
 - Set Special Joint Meeting with Planning Commission for a Planning & Economic Development mock exercise ; It was suggested that the WQCC could also be invited to participate
 - Proposed Projects for 2011/2012 CDBG and HOME Applications.
 - Public Hearing November 2, 2009 7:00 p.m. for CDBG projects for 2011/2012
 - Comp Plan update deadline due by end of 2011
- Public Works
 -
- Building
 -
- Attorney
 - 1) Public Hearing for Comcast Cable Franchise renewal and memo to be presented prior to the next meeting
 - 2) Phasing ordinance-plans on having a proposed ordinance at the Nov 2nd meeting to the council for review
 - 3) Update on Schurman N. Goerig Street matter – non-conforming use
 - 4) YMCA and pool. Stated that this has a long history. He will be researching this project. **Benno Dobbe**, Woodland Swimming Pool Committee commented on the pre-application and the site
 - 5) Sweitzer lawsuit from 2005 now resolved under Summary Judgment on behalf of the City

REPORTS OF STANDING COMMITTEES

- | | | |
|--------------------------------|------------------|--|
| Human Resources/
Government | - Susan Humbyrd | - Next meeting TBD |
| Finance | - John Burke | - Next meeting October 20 th 5:00 p.m. |
| Public Safety | - Marilee McCall | - Reported that the Committee met October 13 th with CCFD #1 and went line by line on the proposed contract ; next meeting Dec 8 th ; the Committee is recommending to move forward with hiring of a permanent Fire Chief since if the City did move forward with the CCFD #1 plan, it could take an additional 9 months to further discuss the issues. It was also noted that the City and CCFD are still not settled on many matters. Discussion followed. |

Action N) To maintain Woodland City Fire Department as is

Councilmember Burke moved to maintain Woodland City Fire Department as is. Councilmember Humbyrd seconded the motion. Discussion followed. The Council commended Interim Chief Joe Tone for the bridges that were built with the neighboring Fire Districts. Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

- Public Utilities - Darwin Rounds - Met last week; discussed water / sewer rates; SR503 scope for turn lanes on Hillshire, Insel and Gun Club Road; Hoffman Plaza restroom is on time for completion Nov 14th; Walmart slated to open October 2010; Develop policy on groundbreaking ceremony for future projects; trees at park
- Facilities - Marilee McCall - No work being done on facilities now
- Horseshoe Lake Mgmt - Tom Golik -
- Parks/Recreation - Aaron Christopherson - Next meeting October 21st 5pm

AD HOC COMMITTEES

- | | | |
|--|-----------------------------|---|
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | - Next meeting Thursday Oct 22 nd and discussing CWCOG services that the City can utilize |
| AWC/Legislative | Aaron Christopherson | - AWC Regional Meeting Oct 27 th at Oak Tree Restaurant
- AWC State of the Cities Report
- Initiative 1033 |
| Chamber of Commerce | | - Joe Tone will be speaking at the meeting tomorrow; Elections also will be taking place |
| Downtown Revitalization
Woodland Quality Community
Coalition | Tom Golik
Marilee McCall | -
- Next meeting October 21 st 6:00 p.m. at the Community Center |

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Walt Hansen, Sr. 369 Gun Club Road, Friends of Horseshoe Lake, PO Box 2000 – spoke on Action Item E. Does not agree on the proposed site. Gave a history and timeline of events relating to Horseshoe Lake Park. He urged the council to not move forward to allow this action item.

Benno Dobbe, Woodland Swimming Pool Committee - spoke on item E and their application submitted to the Planning Department last week. He spoke on the issue that Mr. Hansen spoke to as a “cloud on the title”. Dobbe stated that he and his wife purchased the land in 1999 to help the community to build a pool on it. He stated they have title insurance and have clear title on this property. He said the YMCA will run the facility after it is built. He urged the council to move forward with the support of this application and project.

Dan Heerman, Cardai Hill, Woodland – developed Park Plaza off of Goerig Street. He also owns 5 acres which abuts Park Road. He had Park Plaza piece surveyed by Hagedorn in the 1980’s. Later on when Moral Olsen wanted to sell the property (now owned by Dobbe), he rejected it because it was a city street with the water line running through it.

Noel Johnson, requested that a plaque be presented to the Meals on Wheels at a future meeting.

Recessed at 8:58 p.m. to 9:06 p.m.

CONSENT AGENDA

A) Approve claims voucher warrants number 38467, 38468 and 38470 through 38545 for the first half of the month of October, 2009 in the amount of \$271,967.82.

B) Approve minutes of October 5 and 12, 2009 as amended.

Councilmember Burke moved to approve the consent agenda with the amendment to the October 12th minutes to say "Councilmember McCall left the meeting at 9:15 p.m. after all department presentations." Councilmember Mattison seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action C) Ordinance No. 1159-Budget Amendments (FIRST & FINAL READING)

Councilmember Christopherson moved to adopt FIRST AND FINAL reading of Ordinance No. 1159 – 2nd and 3rd Quarter Budget Amendments. Councilmember Fredricks seconded the motion. Discussion followed. Mari Ripp, Clerk-Treasurer outlined the proposed amendment.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action D) Authorize Mayor to sign contract with HDJ for design for Lewis River Road turn lanes

Councilmember Burke moved to authorize Mayor to sign contract and related documents with HDJ for Scope and 30% design for Lewis River Road, Hwy 503 Hillshire to Gun Club Road in the amount of \$107,336.52. Councilmember Christopherson seconded the motion. Steve Branz, Public Works Director outlined this item.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action E) City Attorney to address staff concerns relating to the Site Plan Review application for the proposed community YMCA facility, Land Use Application #209-932

It was stated that this is information to the council. The City Attorney will address staff concerns relating to the Site Plan Review application for the proposed community YMCA facility, Land Use Application #209-932 on or before November 14, 2009.

Action F) Authorize Executive Search for Interim City Manager (Tabled to October 26th Special meeting workshop

Councilmember Burke moved to table this to October 26th for a 2010 budget workshop (h-u) and this item (authorize Executive Search for Interim City Manager.) Councilmember Mattison seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action G) Authorize Mayor to continue hiring process for Fire Chief to October 26th workshop for further discussion

Councilmember Burke moved to continue Fire Chief hiring process to October 26th meeting for further discussion. Councilmember Humbyrd seconded the motion.

Yes: Burke, Mattison No: McCall, Rounds, Christopherson, Humbyrd, Fredricks Abstain: None. (2-5)

M/S/Failed

Action G) Authorize hiring of Prothman Company for Fire Chief Search

Councilmember Fredricks moved to authorize hiring Prothman Company for Fire Chief Search in the amount of \$13,500 plus expenses (and discount if City Manager search conducted with their firm-to be determined) Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action H) Authorize Mayor to sign Interlocal Agreement with CWCOG for medical insurance pool

Councilmember Humbyrd moved to authorize Mayor to sign Interlocal Agreement with CWCOG for medical insurance pool. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action I) Authorize purchase of 2010 Chev Impala Police car/equipment in the amount of \$26,000 and authorize 2009 budget amendment for fund 304

Councilmember Fredricks moved to authorize purchase of 2010 Chev Impala Police car/equipment in the amount of \$26,000 and authorize 2009 budget amendment for fund 304. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action J) Ordinance No. 1167-Interfund loan from 302 Utility Reserve to 226-CERB Water (FIRST & FINAL READING)

Councilmember Burke moved to adopt Ordinance No. 1167-Interfund loan from 302 Utility Reserve to 226-CERB Water. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action K) Ordinance No. 1150-Interfund loan from 302 Utility Reserve to 227-CERB Sewer (FIRST & FINAL READING)

Councilmember Burke moved to adopt First and Final Reading of Ordinance No. 1150-Interfund loan from 302 Utility Reserve to 227-CERB Sewer. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

Action L) Authorize Mayor to sign the Letter of Agreement with the WA APA's Community Planning Assistant Team (CPAT)

Councilmember Christopherson moved to authorize Mayor to sign the Letter of Agreement with the WA APA's Community Planning Assistant Team (CPAT). Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Rounds, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None. (7-0)

M/S/C

2009 BUDGET WORKSHOP (CONTINUED to October 26th – See Action item)

Reference 2010 Preliminary Budget Document for the following:

- 5) Public Works Shop 312
 - 6) Library 102
 - h. General Facilities 001 518
 - i. Legal Services 001 515
 - j. Judicial 001 512
 - k. Legislative/Council 001 511
 - l. Executive/Mayor/City Manager 001 513
 - m. Capital Reserves: General #301
 - n. Projects-SR503 Improvements 316
 - o. Projects-Public Safety Facility 319
 - p. Note only-TIB Sidewalk 320, Horseshoe Lake Park Trail 321, HSL Park Restroom 407, Water Pumping Treatment 408, Bond Reserve 409, Dike Road Interchange 307
 - q. Schurman Way 323
 - r. Impact Fees-School 350; Fire 351; Park 352
 - s. Garbage 403
 - t. Water/Sewer Refurb Project 411
 - u. Utility Deposits 412
- 2) The following will be presented at the October 26th council meeting/workshop
- a. Document Recording Fee 105
 - b. Hotel/Motel tax 107
 - c. Debt Service 224, 225, 226, 227
 - d. Downtown Revitalization 305

The meeting adjourned at 10:13 p.m.

Marilee McCall, Mayor Pro Tem

Minutes approved: November 2, 2009

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer