

November 2, 2009

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Pro Tem Marilee McCall and the Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Aaron Christopherson
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Tom Mattison

Absent: Councilmember Darwin Rounds

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
Interim Fire Chief Joe Tone
City Attorney Bill Eling

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Benno Dobbe, Co-owner of private property next to Horseshoe Lake Park & President of Woodland Community Swimming Pool Committee, read a letter dated November 2, 2009 into the record relating to the application for the swimming pool adjacent to HS Lake Park.

AGENDA APPROVAL

Councilmember McCall requested that Resolution No. 581 be moved before the Public Hearings. Councilmember McCall moved to move item F) prior to the Public Hearings on the agenda. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Councilmember Humbyrd moved to approve the agenda. Councilmember Christopherson seconded the motion. Discussion ensued.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action F) Resolution No. 581 Recognizing Woodland Mobile Meals

Councilmember Fredricks moved to approve Resolution No. 581 recognizing Woodland Mobile Meals. Councilmember Mattison seconded the motion. Mayor Pro Tem McCall read the resolution into the record. June Jones, representative from Woodland Mobile Meals was present and accepted the Resolution on behalf of the organization.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

PUBLIC HEARING

1. Comcast Cable Franchise renewal

The Public Hearing was opened at 7:26 p.m. No comments were received. The hearing was closed at 7:27 p.m. Bill Eling, City Attorney explained the proposed franchise agreement and Ordinance No. 1168. Council discussion ensued. Clerk Treasurer updated the council on the motion of September 21, 2009 to contact other companies to see if they are interested in providing service to the City of Woodland. More discussion ensued.

2. Property Tax Levy 101% and 2010 Revenue sources

- a. Property Tax levy
- b. Public Utility Tax

Mari Ripp, Clerk Treasurer, outlined the proposed 2010 Property Tax levy of 101% Ordinance No. 1166 and 2010 proposed revenue sources. The Public Hearing was opened at 7:36 p.m. No public comments were received. The hearing was closed at 7:41 p.m.

The hearing was opened at 7:44 p.m. relating to the proposed increase of Public Utility tax and other revenue sources for 2010 to public comment. No public comments were received. Council discussion followed. The hearing was closed at 7:45 p.m.

3. CDBG 2010 projects

Kei Zushi, Community Development Planner, outlined the 2011/2012 proposed projects for CDBG and 2010 HOME program. The public hearing was opened at 7:46 p.m.

Benno Dobbe, questioned where the path would be located and the length of it.

Blayden Wall, Lewis River Road – asked what if the City came in under budget, could it be expanded? Steve Branz responded that he doubted it would come in under budget. Council discussion followed. The hearing was closed at 7:51 p.m.

REPORTS OF CITY OFFICERS

- | | | |
|-----------------|---|---|
| Mayor Protem | - | 2009 Employee of the Year: Karla Hiler, Police Clerk |
| | - | 2009 Volunteer of the Year: Virginia Allen, Park Board |
| | - | Attended SNAP Fitness ribbon cutting and opening October 28 th |
| | - | Mayors Prayer Breakfast last Thursday October 29 th |
| Clerk/Treasurer | - | Special meeting Nov 9, 2009 7:00 p.m. for 2010 budget worksession |
| | - | Special meeting / Public Hearing-November 30, 2009 7:00 p.m. for 2010 Final Budget |
| | - | Report on Audit 2007/2008; Expected to be complete next week |
| Police | - | Cowlitz Co. Sheriff incident-FOX 12 News parked at City hall |
| Fire | - | Veteran's Day ceremony 10-12:30 p.m. on November 11th at Hoffman Plaza and authorized street closure |
| | - | Car accident on Nov 1, 2009 in the river |
| | - | Prothman Company was on-site today to begin Fire Chief search |
| Public Works | - | Residential Development Phasing staff report |
| | - | Traffic Impact fees staff report |
| Building | - | |
| Planning | - | Special joint meeting with Port and Planning Commission for Nov 4 th 7:00 p.m. at the Woodland Grange for NW Futures game relating to economic development |
| Attorney | - | Comcast Cable- will be communicating with them so they will be prepared |
| | - | Action item G-emergency expenditure. to be ratified tonight; clarified the emergency definition |

REPORTS OF STANDING COMMITTEES

- | | | | | |
|--------------------------------|---|---|---|---|
| Human Resources/
Government | - | Susan Humbyrd | - | Next meeting Dec 3 rd ; Personnel Policy has been transmitted to the City Attorney for review |
| Finance | - | John Burke | - | Met October 20 th ; Next meeting November 23 rd 5pm |
| Public Safety | - | Marilee McCall | - | Met with Greg Prothman today to begin Stake holder meeting; next meeting TBD |
| Public Utilities | - | Tom Mattison
reported for Darwin
Rounds | - | Next meeting Nov 10 th
Discussion followed relating to the previous Wastewater Advisory Committee; staff is also doing an analysis of rates and a possible winter rate average Discussion followed
No report |
| | • | Facilities | - | reported that they are waiting for |
| | • | Horseshoe Lake Mgmt | - | WADOT to overhaul the pump; the level is still low in the river; looking in the monitoring of the carp |
| Parks/Recreation | - | Aaron
Christopherson | - | Last meeting cancelled; next meeting Nov 14 th |

AD HOC COMMITTEES

Cowlitz Wahkiakum Council of Governments AWC/Legislative	Susan Humbyrd Aaron Christopherson	- Next meeting Nov 19 th at the Cowlitz Historical Museum - AWC Regional meeting held Oct 27 th in Woodland
Chamber of Commerce		- Next meeting Nov 3 rd at noon at the Oak Tree
Downtown Revitalization Woodland Quality Community Coalition	Tom Golik Marilee McCall	- Next meeting Nov 10 th 9 a.m. - Met October 21 st ; Next meeting January 20, 2010 6:00 p.m. at School District Community room

Recessed at 8:29 p.m. to 8:35 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Al Swindell, 252 Springwood Drive – opposed to item M to defer impact fees.

June Jones, 2610 Lewis River Road, Woodland – commented on item J) PURD Draft ordinance. She encouraged the council to not adopt it as presented tonight and outlined the reasons why. She commented about the Williams Pipeline memo and also the powers and roles of the Planning Commission vs. a Hearing Examiner or to Planning staff.

Scott Perry, 180 S. Pekin Road – spoke on item J) PURD and how it relates to the Comp Plan and zoning. Supports the purpose, but said it needs more work in other areas. He outlined density in LDR and zoning rules, questioned why it is limited to 10 acres and it does not follow flexibility, change of lot size, and affordable housing and 1600 sq ft house size, buildings no larger than triplexes. States it is too complex and limits flexibility and moves from hearing examiner and council to the planning commission having control on this.

CONSENT AGENDA

A) Approve claims voucher warrants number 38469 through 38546 for the month of October, 2009 in the amount of \$251,454.55 and payroll warrants numbered 28459 through 28568 for the month of October, 2009 in the amount of \$253,168.84 for a grand total of \$504,623.39.

B) Approve minutes of October 19, 21 and 26, 2009 as presented.

Councilmember Christopherson moved to approve the consent agenda. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action C) Ordinance No. 1168-Comcast Cable Franchise renewal (First Reading)

Councilmember Fredricks moved to adopt FIRST reading of Ordinance No. 1168 – Comcast Cable franchise renewal. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, Christopherson, Humbyrd, Fredricks, Mattison No: McCall Abstain: None. (5-1)

M/S/C

Action D) Ordinance No. 1166-2010 Property Tax levy (101%) (First Reading)

Councilmember Burke moved to adopt FIRST reading of Ordinance No. 1166 – 2010 Property Tax levy (101%). Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.

(6-0)

M/S/C

Action E) Re-open application period for Lodging Tax Advisory Committee

Councilmember Christopherson moved to authorize Clerk-Treasurer to reopen application period for applicants to apply for Lodging Tax Advisory Committee pursuant to Ordinance No.1162. Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action G) Ratify October 26th action for Emergency repairs at 934 Dale Street

Christopherson moved to ratify October 26, 2009 action to authorize emergency repairs at 934 Dale Street in the amount not to exceed \$10,000. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action H) Authorize purchase of GIS Analyst software

Councilmember Burke moved to authorize purchase of GIS Analyst software from Electronic Data Solutions in the amount of \$1,795 plus tax. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action I) Authorize Mayor to sign contract with National Hose Testing Specialties for 2010 testing

Councilmember Fredricks moved to authorize Mayor to sign contract with National Hose Testing Specialties, Inc. to conduct hose testing for 2010. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action J) Referred to CWCOG for review of Ordinance No. 1141 – PURD standards

Councilmember Fredricks moved to direct staff to contact the CWCOG to see if they can assist the City with the review of Ordinance No. 1141 – Amendments to the Planned Unit Residential Development (PURD) standards, WMC 16.22. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action K) CDBG 2011/2012 for Horseshoe Lake Pedestrian Path project per staff recommendation

Discussion ensued. Christopherson moved to determine projects for 2011/2012 CDBG for the pedestrian path at Horseshoe Lake per staff recommendation dated November 2, 2009. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action L) Approval of hiring of transportation planning consultant for transportation street plan for CRC Annexation area

Christopherson moved to approve hiring of transportation planning consultant to develop a transportation / street plan for the CRC Annexation area in the amount of \$5,000. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action M) Ordinance No. 1169 – timing of Impact Fee payments (FIRST READING)

Councilmember Burke moved to approve First Reading of Ordinance No. 1169 – amending WMC 3.40.030 and 3.41.030 concerning the timing of Impact Fee payments. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: McCall, Christopherson, Humbyrd, Fredricks, Mattison No: Burke Abstain: None. (5-1)

M/S/C

The meeting adjourned at 9:35 p.m.

Marilee McCall, Mayor Pro Tem

Minutes approved: _____

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer.