

December 7, 2009

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Blum. The Mayor asked for a moment of silence to commemorate the soldiers who gave their lives during Pearl Harbor. The Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Aaron Christopherson
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Tom Mattison

Absent: Councilmember Darwin Rounds

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
Interim Fire Chief Joe Tone
City Attorney Bill Eling

OATH OF OFFICE - Susan Humbyrd; Benjamin Fredricks; Tom Mattison were sworn into office by Mayor Blum.

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA
None

AGENDA APPROVAL

Councilmember Burke moved to approve the Agenda with the addition of a motion to reconsider the roundabouts from last week council action (November 30th). Councilmember McCall seconded the motion.

Amendment: Councilmember Fredricks moved to add items J, K, L to the Consent Agenda. Councilmember Christopherson seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Main motion:

To approve the Agenda with the addition of a motion to reconsider the roundabouts from last week council action (November 30th) and to add items J, K, L to the Consent Agenda.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks No: Mattison Abstain: None. (5-1)

M/S/CPUBLIC HEARING

2011 Comprehensive Plan Update-

The public hearing was opened at 7:12 p.m.

Steve Harvey, CWCOG commented on the Comp Plan and the process. Discussion followed.

The public hearing was closed at 7:25 p.m.

REPORTS OF CITY OFFICERS

- | | | |
|-----------------|---|---|
| Mayor | - | Nominations for Lodging Tax Advisory Committee: Rebecca Roberts, Lilac Gardens; Vivian Mosby, Chamber of Commerce; Karen Ferraro, Woodland Inn & Suites; and Rod Malcolm, Lewis River Inn; Councilmember Humbyrd, Chair and Fredricks as alternate. |
| Clerk/Treasurer | - | 3 rd Quarter Report |
| | - | 2010 Clerk positions, duties and impacts of reduction |
| | - | <i>Note: E-packet/Internet back up for council action</i> |
| Police | - | 3 rd Quarter Report |
| | - | Service for Lakewood police officers is tomorrow |
| | - | Server project update |

- Fire
 - 3rd Quarter Report
 - Cowlitz Co. Hazard Mitigation Plan
 - Speakers installed in restrooms at City Hall for emergency monitoring and availability for members while on call
 - Adopted 5 families for the holiday season
 - MCI trailer
- Public Works
 - 3rd Quarter Report
 - Code Enforcement Report
- Building
 - 3rd Quarter Report
- Planning
 - 3rd Quarter Report
 - Open House November 14, 2009
 - Public Hearings: 2011 Comprehensive Plan Update; December 9th for C-2 Standards and Allowable Industrial Uses
- Attorney
 -

REPORTS OF STANDING COMMITTEES

- | | | |
|---|---|---|
| Human Resources/
Government | - Susan Humbyrd | - Met Dec 1 st |
| Finance | - John Burke | - Met Nov 23 rd ; Next meeting Dec 14 th ; Audit Exit Dec 17 th 9:00 a.m. |
| Public Safety | - Marilee McCall | - Next meeting Dec 9 th postponed to January 4 th |
| Public Utilities | - Darwin Rounds | - Dec 8 th meeting cancelled and postponed to January |
| • Facilities | - Marilee McCall | - Change to 3 rd floor fire station living quarters; adding a roof fire escape donated by the Fire Association |
| • Horseshoe Lake Mgmt
Parks/Recreation | - Al Swindell
- Aaron Christopherson | - Met 3 rd week in Nov; discussed parkland acquisition; adding 2 more members; Next meeting Dec 16 th at Community Center |

AD HOC COMMITTEES

- | | | |
|---|----------------------|--|
| Cowlitz Wahkiakum Council of
Governments | Susan Humbyrd | - Next meeting is Dec 17 th at noon at the Cowlitz Museum |
| AWC/Legislative | Aaron Christopherson | - |
| Chamber of Commerce | Vivian Mosby | - New newsletter; fundraiser for Christmas; website; working with Cowlitz Co. Tourism Bureau for 30 year Awesome event; January 23 rd Chamber Banquet; Dec 8 th luncheon meeting with Representative Jamie Herrera and 39th District Caucus Chairman, Dan Kristiansen, to present a special JOBS PROGRAM PACKAGE that they plan to introduce to the 2010 session |
| Downtown Revitalization | Walter Hansen Sr | - Last meeting of year is Dec 8 th 9am |
| Woodland Quality Community
Coalition | Marilee McCall | - Next meeting January 20, 2010 6:00 p.m. at School District Community room |

Recessed at 8:13 p.m. to 8:20 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Darlene Johnson, PO Box 1808-re: Budget for Chamber through Hotel/Motel tax

Brent Shelton, Utility Service Worker I on layoff status as of September-questioned the 2010 budget replacement by 2 laborer positions. He wants to be temporarily laid off not replaced by a Laborer position. He stated that if he is not reinstated that it is unfair.

CONSENT AGENDA:

Item A was removed.

- B. Approval of minutes for November 16, 23 and 30, 2009
- C. Authorize cashout of 88 hours of Administrative leave to Interim Fire Chief Joe Tone in the amount of \$2,882.88 plus benefits.
- J. Authorize purchase of 4" water meter to be placed at Woodland East Manufactured Community in the amount of \$2,472 + tax.
- K. Authorize purchase of UV Bulbs and capacitors for the Wastewater Treatment Plant in the amount of \$7,232.
- L. Authorize emergency expenditure for drywell repair in the amount of \$3,926.

Councilmember Burke moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action A) November 2009, Voucher approval

Councilmember Burke questioned 2 items on the US Bank voucher coded to miscellaneous. Clerk Treasurer will review and respond with details the next day by email to the council. Councilmember Burke moved to approve Claims Voucher Warrants Number 38730 through 38826 for the month of November, 2009 in the amount of \$207,095.52 and Payroll Warrants numbered 28569 through 28688 for the month of November, 2009 in the amount of \$272,364.83 for a Grand Total of \$479,460.35. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, Christopherson, Humbyrd, Fredricks, Mattison No: McCall Abstain: None. (5-1)

M/S/C

Action D) Appointment of Lodging Tax Advisory Committee

Councilmember McCall moved to accept Mayor's nomination for Lodging Tax Advisory Committee and appoint Rebecca Roberts, Vivian Mosby, Karen Ferraro and Rod Malcolm. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

The appointed members stood and were recognized by the Mayor and Council. The Mayor thanked the members for volunteering.

Action E) Adopt Ordinance No. 1171-Public Utility Tax from 5% to 6%

Councilmember McCall moved to adopt Ordinance No. 1171-amending WMC 5.20 Public Utility Tax from 5% to 6% (FINAL READING). Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action F) Adopt Ordinance No. 1170- 2010 Final Budget

Councilmember Christopherson moved to adopt Ordinance No. 1170--adopting the 2010 Final Budget (FINAL READING). Councilmember McCall seconded the motion. Discussion ensued.

Yes: Burke, Christopherson, Humbyrd, Fredricks No: McCall, Mattison Abstain: None. (4-2)

M/S/C

Action G) Adopt Resolution No. 582-PIC Right of Way vacation Land Use 209-920

Kei Zushi, Community Development Planner presented information on this project. Councilmember Christopherson moved to adopt Resolution No. 582 - PIC Right-of-Way vacation (Land Use Application No. 209-920). Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action H) Authorize acceptance of Engineering Aide I Job Description

Steve Branz, Public Works Director presented information on this item. Councilmember Christopherson moved to authorize acceptance of Engineering Aide I job description. Councilmember Fredricks seconded the motion. Discussion followed. Steve Branz, Public Works Director stated that he will report back to the council with the decision on which union the position will be placed into, WPEA or Teamsters. He will also not hire the position until further council approval is given and the aforementioned matter is resolved. Jennifer Post, Allied Employers, Attorney for the City, is reviewing the matter and is in contact with the unions. She will be reporting back soon.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action I) Authorize Mayor to sign Interlocal Agreement with the City of La Center for Building Inspection Services for 2010

Councilmember McCall moved to authorize Mayor to sign Interlocal Agreement with the City of La Center for Building Inspection Services for 2010. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action M) Postpone item to set public hearing re: Water/Sewer rates to January 20th and reinstitute the Water Sewer Rate Advisory Committee, Direct Staff to Prepare a Scope of Work, Action Plan and Timelines and report back prior to 2011

Discussion ensued. Councilmember Burke moved to postpone this Action item M (to set a public hearing re: water/sewer rates on January 19th) in order to reinstitute the Water Sewer Rate Advisory Committee, with previous members, (Dan Heerman, Jim Haas of Lewis River Inn, Councilmember Burke, and the owner of the Cedars Inn were previously on the Wastewater Advisory Committee) if willing and available, and report back to the Council on or before January 20th. Mr. Mattison would be appointed as part of the Public Utilities Committee. Councilmember Christopherson seconded the motion.

Amendment: Councilmember Fredricks moved to instruct staff to prepare a scope of work, with action plans and timelines associated with this committee and report back to the Council. Councilmember Christopherson seconded the motion. Discussion followed. It was discussed that the Committee report back prior to 2011.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Main motion: to postpone this Action item (to set a public hearing re: water/sewer rates on January 19th) in order to reinstitute the Water Sewer Rate Advisory Committee, with previous members if willing and available, and report back to the Council on or before January 20th and to instruct staff to prepare a scope of work, with action plans and timelines associated with this committee and report back to the Council prior to 2011. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action N) Adopt Resolution No. 583 – Scope of work for 2011 Comprehensive Plan and Development Regulation

Councilmember Fredricks moved to adopt Resolution No. 583 concerning the scope of work for the 2011 Comprehensive Plan and Development Regulation Update mandated by RCW 36.70A.130. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison No: None Abstain: None.
(6-0)

M/S/C

Action O) To Reconsider the November 30th action for design funding with Pacland for roundabout at Schurman Way and Dike Access Road

Councilmember Burke moved to reconsider the action from November 30th for the roundabouts to approve design funding with Pacland for roundabout at Schurman Way and Dike Access Road in the amount of \$95,500. Councilmember McCall seconded the motion. Discussion followed. Councilmember Burke stated that he contacted the businesses in the Light Industrial area. The problem is the oversized trucks with the overhangs and the traffic being re-routed to Exit 21. He stated that on the design phase the City will work with the businesses in the Industrial area to

make sure everything is going to fit the best it can and then bring it back to the council before it is built. The Public Works Director responded that they will do that.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks No: Mattison Abstain: None. (5-1)
M/S/C

The meeting adjourned at 9:23 p.m.

Charles E. Blum, Mayor

Minutes approved: December 21, 2009

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer.