

## February 1, 2010

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Blum and the Pledge of Allegiance was recited.

Mayor Blum announced that an Executive Session is being called to discuss a Personnel Matter relating to the Fire Chief Employment Contract with an expected duration of 15 minutes with action to follow.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Aaron Christopherson  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Tom Mattison  
Councilmember Al Swindell

**Absent:** None

**Also Present:** Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
Community Development Planner Keiichiro Zushi  
Public Works Director Steve Branz  
Interim Fire Chief Joe Tone  
City Attorney Bill Eling

The audience exited the room at 7:01 p.m. and the council moved into Executive Session.

### EXECUTIVE SESSION

#### 1. Personnel Matter

The meeting was called back to order at 7:18 p.m.

### CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

**Trish Mansigh, Old Town Grill and Marcella DuPettit, Merwin Tap** – Stated that 2009 Farmer's Market and street closure had a negative impact on their businesses. They asked for a meeting with the Farmer's Market Committee and the City to make a workable agreement for all the businesses for 2010. It was referred to the Public Works Director.

**Darlene Johnson**, Gave an update on meeting with City, engineers, Woodland Truck Line, PDM Steel and PIC re: design of 3<sup>rd</sup> round-about. She stated that the meeting was not beneficial and did not accomplish anything relating to the concerns of the large trucks.

**Noel Johnson**, PO Box 1955, Woodland-LewisRiver.com stated that he provides pictures, links, etc. to the City and other organizations. He commented on the 2009 and 2010 budget request of \$500 vs. the \$250 awarded. He stated he needs the money to operate the website. He requests a \$250 reimbursement for 2009 and 2010 for the active balance due. Refer to Finance Committee's next meeting.

### OATH OF OFFICE

Joe Tone, Interim Fire Chief administered the Oath of Office to:

- a. Kenny Bjur, Firefighter

### AGENDA APPROVAL

Councilmember Burke moved to approve the agenda and move items I, J, K, L, M and N to the Consent Agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None  
Abstain: None. (7-0)

**REPORTS OF CITY OFFICERS**

- Mayor - Reappointment of Grover Laseke to the Civil Service Commission
- Announced appointments to the Park Board Gene Silvey, Karen Huddleston, Mark Haskins (see Action E, F, and G)
- Introduced Mike Jackson, Fire Chief who was present. He will take his Oath of Office on Tuesday, February 16<sup>th</sup>
- Clerk/Treasurer - Joint meeting with CWCOG on February 22, 2010 6:00 p.m. to discuss PURD Standards
- Police -
- Fire - Appointment of Brandon Poppert, new volunteer firefighter. He was present and introduced to the Council

**Action O) Recognizing Brandon Poppert in the Woodland Volunteer Fire Department**

Councilmember Fredricks moved to recognize Brandon Poppert to the Woodland Fire Dept Intern program. Councilmember Burke seconded the motion  
 Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None  
 Abstain: None. (7-0)

M/S/C

- Public Works -
- Building -
- Planning - City Council & Planning Commission Joint Meeting February 10 2010 7:00 p.m. re: planning priorities
- Waiver of land use and building permit application fees for non-profit organizations. The City Attorney gave a legal interpretation of the waiver of fees. The Council asked that the staff prepare a draft policy outlining the concerns of the City Attorney and to abide by the State Constitution. Include what would be excluded and what the exclusions are.
- Attorney -

**REPORTS OF STANDING COMMITTEES**

- Human Resources/  
Government - Susan Humbyrd - February meeting TBD and 2010 schedule
- Finance - John Burke - February meeting TBD and 2010 schedule
- Public Safety - Marilee McCall - 2010 meetings will be 3<sup>rd</sup> Mondays of month at 5:00 p.m. except Feb.; next meeting will be February 16<sup>th</sup> 5pm
- Public Utilities - Tom Mattison - Meeting February 9<sup>th</sup> 5:30 p.m.
- Facilities - Marilee McCall - Police needs more facility space
- Horseshoe Lake Mgmt - Mike Curry - Still waiting for State to pull the pump out
- Parks/Recreation - Aaron Christopherson - Park Board appointments on tonight's agenda; Next meeting February 17<sup>th</sup> 5pm
- Lodging Tax Advisory Committee - Susan Humbyrd - Met January 25<sup>th</sup> and reviewed 2010 funding requests

**AD HOC COMMITTEES**

- Water Sewer Rate Committee John Burke - Committee being formed
- Comp Plan Review Marilee McCall - Draft legislation to tie it to unemployment rate; also possibly moving requirement to 2014 for Comp Plan update
- Cowlitz Wahkiakum Council of Governments Susan Humbyrd - January CWCOG newsletter
- AWC/Legislative Al Swindell - Reported on the AWC Legislative Action Conference & meetings with legislators; spoke with them re:

Chamber of Commerce	Bill Raybell	- transportation issues in the City
		- Funding of Tourist Information Center Requests that action for tonight be postponed until the Board can meet to discuss options
Downtown Revitalization	Tom Golik	-
Woodland Quality Community Coalition	Marilee McCall	- Met January 20 <sup>th</sup> ; next meeting April 21, 2010 6 pm hosted by Port of Woodland
Community Garden	- Aaron Christopherson	-

The council recessed at 8:11 p.m. to 8:20 p.m.

**CITIZEN INPUT FOR ITEMS ON THE AGENDA**

Bill Raybell, see above under Reports.

**CONSENT AGENDA:**

Items I, J, K, L, M and N were moved to the Consent Agenda.

- A) Approve Claims voucher warrants number 39082 through 39173 for the month of January, 2010 in the amount of \$202,588.85 and payroll warrants number 29000 through 29056 for the month of January, 2010 in the amount of \$260,865.25 for a grand total of \$463,454.10.
- B) Approve minutes of January 19 and 20, 2010 as presented.
- I) Authorize Mayor to sign “Request and Agreement for Reimbursable Work by Cowlitz County” for annual street striping in the amount of \$10,000
- J) Authorize Mayor to sign “Request and Agreement for Reimbursable Work by Cowlitz County” for annual sewer end line flushing in the amount of \$5,000
- K) Authorize Mayor to sign Contract for 800 MHz Trunking Radio Service with Clark Regional Emergency Services Agency in the amount of \$803.52 annually.
- L) Authorize Mayor to sign amended grant agreement with ESD #112 for Safe Schools Grant.
- M) Approval of appointment of Grover Laseke to Civil Service Commission for a term ending February 16, 2016.
- N) Authorize Mayor to sign contract for services with Intellius Solutions to conduct online background checks.

Councilmember Burke moved to approve the Consent Agenda. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None  
Abstain: None. (7-0)

M/S/C

**ACTION AGENDA:**

**Action C) Confirmation of Mike Jackson, Fire Chief and authorize Mayor to sign Employment Contract**

Councilmember McCall moved to confirm Mike Jackson, new Fire Chief and authorize Mayor to sign employment contract, as corrected, at \$6,745/month plus benefits (Step 5). Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None  
Abstain: None. (7-0)

M/S/C

**Action D) Approve 2010 Funding requests for Hotel/Motel tax**

Councilmember Fredricks moved to approve 2010 funding requests for Hotel/Motel tax as recommended by the Lodging Tax Advisory Committee in the amount of \$27,000 and to suspend the payment to the Tourist Information Center until the Chamber Board meets and

reports back to the Council, and approve Hulda Klager Lilac Gardens \$3,000 and Cowlitz County Tourism for Awesome brochure \$2,000. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None

Abstain: None. (7-0)

M/S/C

**Approve appointment of Gene Silvey to Park Board**

Councilmember Burke moved to approve appointment of Gene Silvey to Park Board for a term expiring 2/19/2012. Councilmember Christopherson seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None

Abstain: None. (7-0)

M/S/C

**Approve appointment of Karen Huddleston to Park Board**

Councilmember Burke moved to approve appointment of Karen Huddleston as new member of Park Board for a term expiring 12/31/2013. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None

Abstain: None. (7-0)

M/S/C

**Approve appointment of Mark Haskins to Park Board**

Burke Approve appointment of Mark Haskins as new member of Park Board for a term expiring 12/31/2013. Christopherson

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None

Abstain: None. (7-0)

M/S/C

**Authorize purchase of FTR portable mixer and mic system**

Councilmember Christopherson moved to authorize purchase of FTR recording compatible portable mixer and mic system from Delta AV in the amount of \$2,356.95 + tax and authorize budget amendment from 301 General Reserves to 001 General Fund. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Christopherson, Humbyrd, Fredricks, Mattison, Swindell No: None

Abstain: None. (7-0)

M/S/C

The meeting adjourned at 8:45 p.m.

\_\_\_\_\_  
Charles E. Blum, Mayor

Minutes approved: February 16, 2010

Attest: \_\_\_\_\_

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer.