

March 1, 2010

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Blum. The Pledge of Allegiance was recited.

Mayor Blum recognized guest, Jim Irish, Mayor of the City of La Center.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Tom Mattison
Councilmember Al Swindell

Absent: Councilmember Aaron Christopherson

Also Present: Deputy Clerk-Treasurer Gina Anderson
Police Chief Rob Stephenson
Community Development Planner Keiichiro Zushi
Public Works Director Steve Branz
City Attorney Bill Eling
Fire Chief Mike Jackson

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Jim Irish, Mayor of City of La Center, , wanted to offer the City of Woodland a chance to give recognition for The American Veterans Traveling Tribute, the Wall. The Wall will be in La Center from August 4th through August 8th. It is a celebration of the living. It is an opportunity to volunteer, to donate and bring closure to veterans.

OATH OF OFFICE

- a. Nick Maunu, Firefighter/EMT. Chief Jackson administered the Oath of Office.

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

REPORTS OF CITY OFFICERS

- Mayor
- Grant funding from Cowlitz Co. for Rural county public facility funds for economic development
 - Internet Accessibility Grant submitted by Library, City submitted letter
 - Legislative Body can not be less restrictive than RCW

Councilmembers voiced concerned about the process of receiving timely information about grants and the distribution of mail.

- Police
- New Police Car on the Road
 - New Bullet Proof Vest Request, 50% Grant Funding
- Fire
- Remodel of third floor nearly complete
 - 24 Hour Coverage begins today
 - Letter of Understanding with Firefighters
- Public Works
- Arbor Day, April 10th, 10:00 am at the Skate Park
 - Firefighters have done majority of third floor remodel
- Planning
- Public Hearing on CRC Annexation, March 10th Community Center

REPORTS OF STANDING COMMITTEES

- Human Resources/
- Susan Humbyrd
 - Met February 24th and discussed letter

Government		of understanding re: Firefighters and 24/7 shifts
		- Future meetings on fourth Wednesdays at 5:00 pm at the Annex
Finance	- Benjamin Fredricks	- Met February 17 th and discussed money
		- Next meeting, March 22 nd
Public Safety	- Marilee McCall	- Met February 16 th
		- Next March 15 th and every third Monday of every month at 5:30 pm
Public Utilities	- Tom Mattison	- Met February 9 th
		- Next meeting, March 9 th , 5:30 pm
Facilities	- Marilee McCall	- Preparing presentation on Councilmatic Bonds
		- Accepting volunteers for facilities committee
Parks/Recreation	- Aaron Christopherson	- Met February 17 th and discussed park acquisition and triathlon
		- Next meeting, March 17 th , 5:00 pm Community Center

AD HOC COMMITTEES

Cowlitz Wahkiakum Council of Governments	Al Swindell	- February, 2010 newsletter
		- Discussion at the last meeting was I-5 reinforcement project and the distribution of funds throughout Cowlitz & Wahkiakum Counties

Councilmember Fredricks asked Council for direction to staff regarding rural county funds. Discussion ensued.

AWC/Legislative	Mayor Blum	- Two Councilmembers attended training
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Councilmembers Fredrick & Swindell reported that the training was very informative, a lot of good information and terrific training. All Councilmembers should attend.

Chamber of Commerce	Mayor Blum	- Legislative phone in, 7:30 am, on Tuesday at the information center
Downtown Revitalization	Walt Hanson, Jr	- Short Meeting last week
Woodland Quality Community Coalition	Marilee McCall	- Next meeting, April 21 st at 6:00 pm hosted by Port of Woodland
		- Small Group has not been meeting
Community Garden	- Noel Johnson	- Plots plowed for the first time
		- Can rent your plot
Water Sewer Advisory Committee	- John Burke	- First meeting had 3 representatives from citizens and no motel representatives, discussed averaging sewer bills
		- Meeting in April

Council recessed at 8:02 pm and reconvened at 8:13 pm.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Marshall Allen, 320 Fir Avenue, expressed concern in the change in policy in high density dwelling, in particular Meadowood Loop. He asked Council not to allow high density dwellings in this area unless absolutely necessary by state law.

CONSENT AGENDA

A) Approve Claims voucher warrants number 39228 through 39255 and 39257 through 39319 for the month of February, 2010 in the amount of \$143,083.61 and payroll warrants number 29057 through 29088 for the month of February, 2010 in the amount of \$269,271.38 for a grand total of \$412,354.99.

- B) Approve minutes of February 16, 2010 as presented.
- C) Recognize appointment of Nick Maunu, Firefighter/EMT effective March 1, 2010 at Step 1 \$4,089/mo plus benefits (as budgeted).
- D) Authorize use of Horseshoe Lake Park, beach front and covered area by the Pacific Northwest Newfoundland Club per request on September 18-19, 2010 subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer.
- E) Authorize use of Horseshoe Lake Park, beach front and covered area by the Pacific Northwest Portuguese Water Dog Club per request on July 16-18, 2010 subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer.
- F) Authorize use of Horseshoe Lake Park and covered area by G. Loomis, Inc. on August 14, 2010 subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer.
- G) Authorize use of Horseshoe Lake Park covered area and surrounding area by Life Hope Ministries on June 5, 2010 subject to \$100 fee, \$50 deposit and insurance as required by the Clerk Treasurer.
- H) Ratify emergency expenditure for Fire Department shower installation at City Hall in the amount of \$2,050 plus tax.
- I) Authorize purchase of delineators for Davidson and Scott Avenue rail crossings in the amount of \$9,250 plus tax.

Councilmember Burke moved to approve the Consent Agenda. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

ACTION AGENDA

Action J) Move to Recognize Mayoral appointment of Volunteer Firefighters

Councilmember Burke moved recognition by Council of Mayoral appointment of Volunteer Firefighters 1) Wayne Washburn 2) James Mancuso 3) Melton Sledge III 4) Nick Huesties 5) Ryan Groebeck. Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action K) Authorize Special Events Agreement with Farmer's Market for May 14 – September 24, 2010

Councilmember McCall moved to authorize Special Events Agreement / letter dated February 23, 2010 for Farmer's Market for May 14-September 24, 2010 on Friday nights and use of City facilities subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer. Councilmember Humbyrd seconded the motion. Discussion ensued.

Councilmember Burke amended the motion to change the language in the agreement regarding the banner sign to read: The banner sign will be placed over the street at Lewis River Road and Pacific (the "entrance" to downtown Woodland) as scheduled with the City. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Main Motion: Councilmember McCall moved to authorize Special Events Agreement / letter dated February 23, 2010 for Farmer's Market for May 14-September 24, 2010 on Friday nights and use of City facilities subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer and to change the language in the agreement regarding the banner sign to read: The banner sign will be placed over the street at Lewis River Road and Pacific (the "entrance" to downtown Woodland) as scheduled with the City. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action L) Authorize Special Events Agreement with River Rieview Media Group for the Two Rivers Triathlon on July 2-4, 2010

Councilmember McCall moved to authorize Special Events Agreement per request and use of Horseshoe Lake Park and city facilities by River Review Media Group for the Two Rivers Triathlon on July 2-4, 2010, subject to \$200 fee, \$50 deposit and insurance as required by the Clerk Treasurer; further subject to close coordination with City Departments, Cowlitz County and other affected agencies. Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, Humbyrd, Fredricks, Mattison, Swindell No: McCall Abstain: None. (5-1)
M/S/C

Action M) Authorize payment to LewisRiver.com for website services for 2009 to 2011

Councilmember Burke moved to authorize payment to LewisRiver.com for website services for 2009 to 2011 in the amount of \$500 from 001 511 30 44. Councilmember Mattison seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action N) Authorize Mayor to sign Agreement with Makers, Inc to develop the historic Downtown District Design Standards

Councilmember McCall moved to authorize Mayor to sign Agreement with Makers, Inc. to develop the Historic Downtown District Design Standards in the amount of \$10,975. Councilmember Humbyrd seconded the motion. Discussion ensued. Motion & seconded withdrawn

Councilmember McCall moved to authorize Mayor to sign Agreement with Makers, Inc. to develop the Historic Downtown District Design Standards in the amount of \$10,975 with the contract scope of work be amended to strike including the Gateway district. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action O) Authorize Mayor to sign extra services agreement with CWCOG for PURD ordinance revisions

Councilmember McCall moved to authorize Mayor to sign extra services agreement with CWCOG for PURD ordinance revisions in the amount of \$4,500 and authorize budget amendment from 301 Capital Reserves: General to 001 558 Planning. Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action P) Adopt Ordinance No. 1182 – Closing Fund 409 Bond Reserve (FIRST and FINAL READING)

Councilmember Burke moved to adopt Ordinance No. 1182-Closing Fund 409 Bond Reserve that is no longer needed (FIRST & FINAL READING). Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action Q) Adopt Ordinance No. 1178 – Purchasing Policy & Procedure (FINAL READING) – Referred back to Finance Committee

Councilmember Burke moved to table Ordinance 1178-Purchasing policy & procedure (FINAL READING). Councilmember Fredricks seconded the motion. Discussion ensued. Take back to new finance committee. Motion & seconded withdrawn.

Councilmember Fredricks moved to refer Ordinance No. 1178 – Purchasing Policy & Procedure back to the finance committee for their March 22nd meeting. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action R) Adopt Ordinance No. 1184 – Personnel Policy (FIRST READING)

Councilmember McCall moved to adopt Ordinance No. 1184-Personnel Policy amending Ordinance 1001 (FIRST READING). Councilmember Humbyrd seconded the motion. Discussion ensued. Motion and seconded withdrawn.

Councilmember McCall moved to approve FIRST READING of Ordinance No. 1184-Personnel Policy amending Ordinance 1001 with section 6a on page 12 deleted. Councilmember Humbyrd seconded. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison No: Swindell Abstain: None. (5-1)
M/S/C

Action S) Adopt Ordinance No. 1172 – Amendments to the Phased Subdivision Development Standards

Councilmember Fredricks moved to adopt Ordinance No. 1172 – Amendments to the Phased Subdivision Development Standards, Land Use Application No. 209-909. (FIRST READING). Councilmember Mattison seconded the motion. Discussion ensued.

Attorney Eling read RCW Section 58.17.170 to inform the Council about phasing. His conclusion opinion is that terms of preliminary plat approval can not preclude phasing after preliminary plot approval if the final plat meets the conditions and requirements that were on the preliminary plat approval.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action T) Adopt Ordinance No. 1183 – Sewer Discharge (FIRST READING)

Councilmember Burke moved to adopt Ordinance 1183 – Sewer discharge (FIRST READING). Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action U) Adopt Ordinance No. 1180 – Council Rules & Procedures

Councilmember Burke moved to table adopting Ordinance No. 1180 – Council Rules & Procedures (rescinding Resolution 292, 366 and 378) (FINAL READING) to the next Council meeting. Councilmember McCall seconded the motion. Discussion ensued. Attorney comments, distributed this evening, need to be incorporated into the Ordinance.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

Action V) FVRL Grant application for Cowlitz County Rural Facilities

Councilmember Swindell moved to add this item to the agenda and to expeditiously move the FVRL Cowlitz County Rural Facilities Grant Application (for \$1million to purchase the Woodland Centennial Building and make tenant improvements) forward and have it on the agenda for the next council meeting and have it ready for submittal. Councilmember Burke seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: None. (6-0)
M/S/C

ActionW) Schedule a Saturday workshop before end of April to discuss 2010 Council goals

Councilmember McCall moved to schedule a Saturday workshop from 9:00 to 3:00 before the end of April to discuss 2010 Council Goals. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: McCall, Humbyrd, Fredricks, Mattison, Swindell No: None Abstain: Burke. (5-0)

M/S/C

The meeting adjourned at 9:47 p.m.

Charles E. Blum, Mayor

Minutes approved: March 15, 2010

Attest: _____
Georgina D Anderson, Deputy Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer.