

November 21, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Pro Tem Marilee McCall at 7:00 p.m.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Benjamin Fredricks
Councilmember Al Swindell

Absent: Councilmember Susan Humbyrd
Councilmember Darwin Rounds

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
City Attorney Bill Eling
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson
Interim Public Works Director Ken Alexander
Engineering Technician Jody Bartkowski

Councilmember Humbyrd had previously asked to be excused due to her traveling out of state for the week. Councilmember Rounds called and is sick. Councilmember Fredricks moved to excuse Councilmember Humbyrd and Rounds. Councilmember Burke seconded the motion. Yes: Burke, McCall, Fredricks, Swindell No: None Abstain: None. (4-0)

M/S/C

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Noel Johnson, PO Box 1955-spoke about the Veteran's Day event ; also the Snowflake Bazaar by the Beaver Boosters and Turkey Bingo held on Saturday, November 19th. Thanked the volunteers and the Lion's Club for their efforts.

Action G) – Appointment of Marshall Allen to Council Position no. 4 & Oath of Office

Councilmember Fredricks moved to appoint Marshall Allen to vacant council position no. 4 for the unexpired term which ends 12/31/2011. Councilmember Swindell seconded the motion. Yes: Burke, McCall, Fredricks, Swindell No: None Abstain: None. (4-0)

M/S/C

Mayor Pro Tem McCall administered the Oath of Office to Marshall Allen.

PRESENTATION

Eric Yakovich, Behavioral Health Transformation Coalition – proposed 0.1% Sales Tax for mental health treatment. Kathie Griffin, a member of the coalition, also joined in the

presentation. Discussion followed. They are requesting a letter or letters of support or a resolution of the council.

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda as presented with reports will be dispensed of except of the Clerk-Treasurer and City Attorney. Councilmember Swindell seconded the motion. >

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

REPORTS OF CITY OFFICERS

- Mayor -
- Clerk/Treasurer - 2012 Budget Calendar (October – December 2011):
 - o Special Meeting/Public Hearing November 28th 7:00 p.m. 2012 Final Budget (First Reading)
 - o Regular Meeting December 5, 2011 7:00 p.m. 2012 Budget (Final Reading and adoption)
- Public Works Director vacancy – 1st closing date 11/21/2011; 8 applications have been received as of today. Discussion ensued.

Action H) Move Public Hearing and First Reading of the 2012 Final Budget to December 5th 7:00 p.m. and Final Reading on December 19th

Councilmember Burke moved to move the public hearing and First Reading of 2012 Final Budget to December 5th 7:00 p.m. and Final Reading on December 19th. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

- Clerk-Treasurer - Public Works Director vacancy and process for selection. City Attorney Bill (continued) Eling commented on the process and that the Mayor appoints and the Council confirms the appointment.

Action I) Refer to HR Committee re: hiring process and timeline for Public Works Director vacancy

Councilmember Burke moved to refer to HR Committee re: hiring process and timeline for Public Works Director vacancy and bring back a recommendation by December 5th to the Council. Councilmember Swindell seconded the motion. HR Committee will set a date for the Committee to meet and discuss the process and timeline.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

- Attorney - Rotary MOU & memo re: Parkland, prevailing wage and also bid laws
- Update on Medical Marijuana moratorium

Action J) Set item for Action for the Rotary MOU re: Parkland to December 5, 2011 meeting

Councilmember Fredricks moved to set the item for the Rotary MOU re: the Parkland to December 5th. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

REPORTS OF STANDING COMMITTEES

**Reports of Standing Committees and Ad Hoc Committees noted below were dispensed of, but are shown in the minutes for information only.*

Human Resources/ Government	- Susan Humbyrd	- Next mtg 12/7 5:30 p.m.; website re-design in progress
Finance	- Benjamin Fredricks	- Met 11/14; Next meeting 11/28 5:00 p.m.
Public Safety	- Marilee McCall	- Met 11/21 5:30pm
Public Utilities	- Al Swindell	- Next meeting 12/13 5:30 p.m.
• Facilities	- Marilee McCall	- Public Safety Sales Tax (PSST) ballot measure on Nov. 8 th General Election
• Horseshoe Lake Mgmt	- Tom Golik	Met Nov 10 th ; next mtg 12/8
		-
Parks/Recreation	- Susan Humbyrd	- Met Nov 16 th ; next mtg 12/21 5pm

AD HOC COMMITTEES

Comprehensive Plan Review	Marilee McCall	-
Cowlitz Wahkiakum Council of Governments	Susan Humbyrd	-
AWC/Legislative	Al Swindell	- AWC Nov 2011 bulletin
Chamber of Commerce		-
Downtown Revitalization	Tom Golik	-
Woodland Quality Community Coalition	Marilee McCall	-

A recess was called from 8:07 p.m. to 8:14 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Randy Walter, 4000 NW 64th Court, Woodland – President for the Rotary of Woodland- appreciate the support for the Parkland development. He stated he is available to answer questions.

Nick Massie, PO Box 1527, Woodland-thanked Fredricks and McCall for their support at the last council meeting. He stated he will continue to attend the council meetings and make his issues known. Questioned Action Item F-contract with Gray & Osborne. Ken Alexander, Interim Public Works Director responded.

CONSENT AGENDA

Removed item D.

- A. Approve Claims Voucher warrants 42415 through 42517 for the month of November 2011 in the amount of \$173,762.54.
- B. Approval of minutes of October 26, November 7 and 14, 2011.
- C. Authorize use of city facilities and Horseshoe Lake Park covered area by the Moose Lodge for Winter Festival on December 3, 2011 and waiver of fees; subject to proof of insurance as required by the Clerk-Treasurer.

Councilmember Fredricks moved to approve the Consent Agenda. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. 5-0)

M/S/C

ACTION AGENDA

Action D) Authorize Interlocal Agreement with City of Ridgefield for Building Inspection Services when Building Official is unavailable

Councilmember Burke moved to authorize Mayor to sign Interlocal Agreement with City of Ridgefield for Building Inspection Services for coverage when Building Official is unavailable. Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

Action E) Ordinance No. 1223 – adopting the 2012 Property Tax levy for 2012 (101%) (FINAL READING)

Councilmember Swindell moved to adopt Ordinance No. 1223 – adopting the 2012 Property Tax levy for 2012 (101%) (FINAL READING). Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: Burke, McCall, Fredricks, Swindell, Allen; No: None Abstain: None. (5-0)

M/S/C

Action F) Authorize additional Scope of Services to existing contract with Gray & Osborne using existing funds authorized by Schurman Way for Guild Road Improvement Project

Councilmember Swindell moved to authorize request to add additional services to the scope of work for existing contract with Gray & Osborne using existing funds authorized for Schurman Way for Guild Road Improvement project. Councilmember Burke seconded the motion. Discussion followed.

Action: Referred to Public Works Committee for a recommendation and financial review

Councilmember Fredricks moved to refer to Public Works Committee for a recommendation and financial review. Councilmember McCall seconded the motion. Discussion followed.

Councilmember McCall removed her second. Point of Order by Councilmember Fredricks.

Vote:

Yes: Fredricks, Allen; No: Burke, McCall, Swindell Abstain: None. (2-3)

M/S/Failed

Main motion:

Moved to authorize request to add additional services to the scope of work for existing contract with Gray & Osborne using existing funds authorized for Schurman Way for Guild Road Improvement project. Discussion followed. Ken Alexander, Interim Public Works Director commented on this item and the budget.

Yes: Burke, McCall, Allen, Swindell No: Fredricks Abstain: None. (4-1)

M/S/C

The Council moved into the:

WORKSHOP

1. 2012 Budget Workshop – 2012 Preliminary Budget review

The meeting was adjourned at 10:06 p.m.

Marilee McCall, Mayor Pro Tem

Minutes approved: December 5, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer