

January 18, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA
The meeting was called to order by Mayor Blum at 7:00 p.m. The Pledge of Allegiance was recited.

Mayor Blum introduced Commissioner Mike Karnofski.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell

Absent: Councilmember Aaron Christopherson
Councilmember Tom Mattison (resigned)

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Public Works Director Steve Branz
City Attorney Bill Eling
Fire Chief Mike Jackson

RESIGNATION OF COUNCILMEMBER TOM MATTISON

Mayor Blum announced that a letter was received today from Tom Mattison tendering his resignation due to job conflicts. This is effective immediately.

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Don Ackerman 245 Cornet Drive, Ariel & **Larry Wert**, 3010 L Street, Vancouver - would like to open a small business at 1645 Lewis River Road (formerly Hair by the River). It is zoned residential, but does not lend itself to ever be a home. Ackerman used to operate a small gallery. He would like to open a new business at this location for rustic carvings and furnishings. They are requesting a variance to be allowed to open there. In the future they would like to open across the street in the former Lynn's Market at the Schurman Building. Wert stated that he does fish carvings and showed some pictures.

Mayor Blum gave information on the process and also the involvement of the WADOT for ingress/egress for that property. He stated that the old business has not been there for 6 or more months, so therefore the current zoning of LDR6 applies and the grandfathered use is now gone. He also commented on the use of the former Lynn's Market and its former uses and what is allowed currently.

Noel Johnson, PO Box 1955, Commented on the Dept. of Emergency Management and the communication during this past weekend high water event.

Nancy Trevena- 1907 Lewis River Rd.-commented on her concerns of the widening and turn lanes for SR503. The proposal would put the road 22.4 ft. from the corner of her house and it would then make it a non-conforming use. The walkway would be 7 ft from her walkway and porch. She said they have a hedge planted and put it there as a barrier to cars and/or accidents. It has been hit many times. Safety is a huge factor in this project. She said she has contacted HDJ and they offer no mitigation to their issues.

Darlene Johnson, PO Box 1808-supports Nancy Trevena and stated that the experts don't live here and the council is here to support the citizens. In the long run it is cheaper to do it right.

PRESENTATION

1. Cowlitz County Dept. of Emergency Management-Lori Hendrickson and Jennifer Engkraf gave an overview of the 2010 programs and training events
Social media on Facebook and Twitter. Text: Follow CowlitzDEM to 40404
- ~~2. Organizational Assessment Report by Prothman Company~~ (Continued to Feb 7th at request of consultant)

AGENDA APPROVAL

Councilmember Humbyrd moved to approve the agenda. Councilmember Burke seconded the motion. Councilmember Swindell would like to remove item D.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

REPORTS OF CITY OFFICERS

- Mayor
- Father Daughter Ball Feb 19th at Woodland Primary School gym
 - 2011 Planters Days Princesses Kory Grell, Courtney Altifilish, and Jessica Watts
 - Appointment of Ad Hoc Committee re: 208 Buckeye Street Neighborhood Group request for a 6 month period to bring back to council on how to improve communication in various neighborhoods and the city 1) Grover Laseke 2) Debbie Deans 3) Barbara Karnis 4) Carl Mattila Discussion ensued.
 - Councilmember McCall handed out the preliminary Citizen Survey results ; Mayor Blum asked to have it reported on Feb 7th
 - Unexcused absences of January 12th Joint Planning Commission meeting
 - Review of 2010/2011 Goals & Priorities on February 7, 2011
- Clerk/Treasurer
- Special Meeting January 24, 2011 7:00 p.m. Proposed ordinance on Historical building code/208 Buckeye Street (CANCELLED, due to the pending agreement)
 - Joint Meeting of Planning Commission Feb 9th 7:00 p.m.; CT asked for council to confirm if they can be present for this date/time; McCall, Burke, Mattison and Christopherson will not be available. It will need to be set for another date.

- 3rd Quarter reports and 2010 December revenue reports should be ready for the Finance Committee review and for the February 7th council meeting
- Goals/Priorities for 2010/2011; Process for 2012; request for a workshop for 2011/2012 goals before the Planning Commission sets their goals for 2010; Discussion followed. It was suggested that it be held on a Saturday rather than an evening meeting. .

Action R) Set workshop for January 24, 2011 for Goals & Priorities

Councilmember McCall moved to set a workshop for January 24, 2011 7:00 p.m. for Goals & Priorities and cancel the previous topic for the historical code matter re: 208 Buckeye St.

Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

- Police
 - Attended Rainier Chief Painter funeral service last Friday
 - Cowlitz Co. Deputy who passed away off duty funeral service this Friday
 - Per day jail rate is going up \$2/day
- Fire
 - Good communication with all agencies for the flooding event over the weekend
- Public Works
 - Walt's Meats and Covenant for Annexation; intent is to continue Inside City rates. Discussion on the Urban Growth Boundary.
 - Parkland acquisition and appraisal
- Building
 -
- Planning
 - Joint Council & Planning Commission meeting Jan 12th re: 2011 Planning priorities (CANCELLED – Needs to be rescheduled)

Action S) Authorization to purchase parkland at Scott Hill Road

Councilmember Fredricks moved to authorize purchase Scott Hill Parkland in the amount of \$500,000 plus closing costs. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

- Attorney
 - Status update for January, 2011
- Recess at 8:58 p.m. to 9:08 p.m.

REPORTS OF STANDING COMMITTEES

- Human Resources/ Government
 - Susan Humbyrd
 - Met Jan 13th – reviewed RFP's for Website design
- Finance
 - Benjamin Fredricks
 - Next meeting on January 26th 5pm
- Public Safety
 - Marilee McCall
 - Met this evening; A report on the RFA is forthcoming within the next 6 months
- Public Utilities
 - Al Swindell
 - Reported at the last meeting; also item L on tonight's meeting
 - Facilities
 - Marilee McCall
 - Workshop held January 10th, process of councilmatic and voted bonds, projected costs for different options;

- Horseshoe Lake Mgmt - Tom Golik
Parks/Recreation - Susan Humbyrd

- Looking at process and steps needed; hope to report back on Feb 7th
- Councilmember Swindell is researching reconfiguration of council chamber dais
- No report
- Next meeting January 19th 5:00 p.m. at Port Commission meeting room

AD HOC COMMITTEES

- | | | |
|---|------------------|--|
| Comprehensive Plan Review | Marilee McCall | - Still active committees working to push back the requirement from 2014 to 2016 |
| Cowlitz Wahkiakum Council of Governments
AWC/Legislative | Susan Humbyrd | - Next meeting January 27 th in Longview
- AWC Legislative Conference is in Olympia on Feb 16, 17; on Feb 15 th Mayor and Councilmember Swindell & Fredricks will be meeting with legislators |
| Chamber of Commerce | Darlene Johnson | - Legislative phone calls have begun; Chamber banquet is January 29 th ; Next After hours is joint with the other chambers in Longview |
| Downtown Revitalization | Walt Hansen, Sr. | - Next meeting is next Wednesday, January 26 th |
| Woodland Quality Community Coalition | Marilee McCall | - Next joint meeting January 19 th 6pm at the Woodland School Commons hosted by the Port |

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Darlene Johnson, PO Box 1808- spoke on the items relating to the 3rd roundabout. Also spoke on the impacts to Topper Industries and Woodland Truck Lines.

Dale Boon, 6262 Green Mountain Road-spoke on the issues of the 3rd roundabout. City needs to look at what the impacts of Wal-Mart will have as well as other traffic. Put it on hold for a year and see what happens.

Also commented on the high water at Dike Access Rd, Exit 22. New upgraded pipes were put in during this last project. However the berm on Burris Creek washed out, that is the reason for the water on the road. The Diking District is doing what they can to make improvements there. They are limited what they can do unfortunately. Some more changes are forthcoming in the next summer. They are hoping to build a dike near the creek, but there are limitations due to fish, but they are continuing to look into it and make recommendations and permits applied for.

Jim Johnson, Woodland Truck Line, PO Box 1808-invited the council, mayor and staff to ride in their truck at the Dike Access site. He commented on the travel, negative slope, loads hauled, center of gravity, speeds that can be safely traveled in the roundabouts.

Action T) to extend meeting to 10:30 p.m.

Councilmember Swindell moved to extend meeting to 10:30 p.m. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

CONSENT AGENDA

Item D, E, F, H were removed.

- A. Approve Claims Voucher warrants 40919 through 40975 for December 31, 2010 in the amount of \$99,435.08.
- B. Approve Claims Voucher warrants 40976 through 41011 for January 15, 2011 in the amount of \$93,207.90.
- C. Approval of minutes of January 10, 2011
- G. Authorize Mayor to sign Cowlitz County Reimbursable Agreement for striping in the amount not to exceed \$12,000.
- I. Authorize Mayor to sign Cowlitz County Reimbursable agreement for sewer end line flushing in the amount not to exceed \$5,000.

Councilmember Burke moved to approve the Consent Agenda. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

ACTION AGENDA

Action D) Excuse Councilmember Christopherson from January 10, 2011 council meeting

Councilmember Fredricks moved to excuse Councilmember Christopherson absence from January 10th council meeting. Councilmember McCall seconded the motion. Discussion followed. Letter from Councilmember Christopherson notes that he will be missing meetings for approximately 4 months; until the end of the legislative session and will try to attend one council meeting per month, as well as Park Board meetings.

Yes: McCall, Humbyrd, Fredricks No: Burke, Swindell Abstain: None. (3-2); *City Attorney read RCW 35A.12.120 relating to a majority of the whole council is only for grant or revocation of a franchise or license, finance matters and ordinances. City of Woodland Council rules require a majority of the members present per council rules to pass. Motion passes.*

M/S/C

Action E) Authorize use of Horseshoe Lake and covered area for University of Portland on April 16, 2011 and Action F) Life Hope use of use of Lake Park and covered area on June 4, 2011 for a "Walk for Life"

Councilmember Fredricks moved to approve items E and F. Councilmember Swindell seconded the motion. Discussion ensued.

Action E) University of Portland use of Horseshoe Lake Park on April 16, 2011 for Concrete Canoe races

Authorize the University of Portland's use of Horseshoe Lake Park and covered area on April 16, 2011 for concrete canoe races and reduction of fees to \$100 plus deposit and proof of insurance. Councilmember Swindell seconded the motion.

Action F) Life Hope use of Horseshoe Lake Park on June 4, 2011 for Walk for Life

Authorize Life Hope's use of Lake Park and covered area on June 4, 2011 for a "Walk for Life" and reduction of fees to \$100 plus deposit and proof of insurance.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action H) Authorize Mayor to sign Cowlitz County Agreement for chip sealing

Councilmember Swindell moved to authorize Mayor to sign Cowlitz County Reimbursable Agreement for chip seal in the amount not to exceed \$10,000. Councilmember Burke seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action J) Approve 2011 Council meeting schedule

Councilmember McCall moved to approve 2011 Council meeting schedule. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action K) Re: 208 Buckeye Street-Mediation Summary and Resolution Agreement - TABLED to February 7th

Councilmember Burke moved TABLE to February 7th council meeting to authorize Mayor to sign Mediation Summary and Resolution Agreement re: 208 Buckeye Street. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action L) Right-of-Way dedication request from HFI for City's E. Scott property

Councilmember Burke moved to approve Right-of-Way dedication request from HFI for City's E. Scott Avenue property. Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: None No: Burke, Humbyrd, Fredricks, Swindell Abstain: McCall. (0-4)

M/S/Failed

Action M) Approve contract for Administration and Construction Services with Gray & Osborne for Schurman Way/Guild Road

Councilmember Burke moved to approve contract for Administration and Construction Services with Gray & Osborne for Schurman Way/Guild Rd in the amount of \$560,900 (less the roundabout costs). Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action U) to extend the meeting to 11:15 p.m.

Councilmember Fredricks moved to extend meeting to 11:15 p.m. Councilmember Humbyrd seconded the motion.

Yes: Burke, Humbyrd, Fredricks, Swindell No: McCall Abstain: None. (4-1)

M/S/C

Action N and O) to TABLE to February 7th

Councilmember Fredricks moved to Table item N and O to February 7th. Councilmember Swindell seconded the motion.

Yes: McCall, Humbyrd, Fredricks, Swindell No: Burke Abstain: None. (4-1)

M/S/C

Action N) Approve Gray & Osborne Supplement #2 for consolidation of Roundabout into Schurman Way for design and bidding-TABLED to Feb 7th

to authorize Gray & Osborne Supplement #2 for consolidation of Roundabout into Schurman Way for design and bidding in the amount of \$11,120.

Action O) Authorize Mayor to sign Pacland Addendum #3: Design revisions, building preparation and support and construction support services-TABLED to Feb 7th

to authorize Mayor to sign Pacland Addendum #3: Design revisions, building preparation and support and construction support services in the amount of \$17,160.

Action P) Authorize Mayor to sign HDJ Supplement #2 for design and acquisition re: SR 503

Councilmember Swindell moved to authorize Mayor to sign SR503: HDJ Supplement #2 for design and acquisition in the amount of \$23,760. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, Humbyrd, Fredricks, Swindell No: None Abstain: McCall. (4-0)

M/S/C

Action Q) Authorize Mayor to sign contract renewal with Peterson Farms for Bio-solids removal

Councilmember Swindell moved to authorize Mayor to sign contract renewal with Peterson Farms for Bio-Solids removal. Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, Humbyrd, Fredricks, Swindell No: None Abstain: McCall. (4-0)

M/S/C

The meeting adjourned at 11:05 p.m.

Charles E Blum, Mayor

Minutes approved: February 7, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer