

January 24, 2011

The SPECIAL Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, at 7:00 p.m. The meeting was called to order by Mayor Blum.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell

Absent: Councilmember Aaron Christopherson
Council position No. 7-*vacant*

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Public Works Director Steve Branz
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson

WORKSHOP

Facilitator: Steve Harvey, Cowlitz Wahkiakum Council of Governments

Goals and Priorities

1. Review of:

- a. Current 2010/2011 Goals and Priorities (all agree that the council will continue with these for 2011/2012)
 1. Efficient Public Safety
 2. Efficient City Services
 3. Transportation Solution
 4. Economic Development
 5. Efficient Public Involvement
 - b. Comprehensive Plan
 - c. Transportation Plan
 - d. Facilities Plan
 - e. Park Plan
2. Update and set NEW 2011/2012 Goals and Priorities
 - a. Discussion
 - b. Short term
 - c. Long term
 - d. Assignments and work plan
 - e. Timelines for next review
 - f. Timelines for completion

2011/2012 GOALS WITH PRIORITIES:

1. Provide efficient public safety

a. Pursue new fire and police buildings

- i. Police \$1.5 to \$2m for building
- ii. Funding options

b. Develop a long term ambulance service plan

- i. 2011 Budget cuts lead to change in service by not utilizing Medic 51 from Kalama. AMR service/availability has improved slightly with better utilization of a car in Ridgefield to serve Woodland when Woodland Car is not available.
- ii. Looking into feasibility of annexing into Clark EMS District #2
- iii. Other options to be researched as time allows. Cost / benefit study needed.

c. Continue with long term replacement of vehicles and establish a funding source

- i. Vehicle replacement is behind schedule with current budget situation. Most immediate need is for replacement of 1 staff vehicle (approx. cost \$36k); next apparatus is currently 2 years behind scheduled replacement is the ladder truck (approx. \$800k total estimated cost)
- ii. Dedicated funding has not been set aside to support ongoing fleet replacement needs.

d. Explore employing a staff person for risk reduction and education

- i. Grant application for FY2010/ 2011 has been submitted to fund this position for 2 years, with a commitment for 3rd year funding by the City. The application has not been awarded to date, but additional grant award rounds are anticipated.
- ii. Lack of this position significantly impacts the ability to perform public education, risk analysis, target hazard planning, inspections, code enforcement, and related risk reduction activities.

e. Reduce vandalism, graffiti – REMOVE from 2011/2012

- i. On-going with police department
- ii. Suggested to change to reducing crime in general
- iii. Discussion on curfew ordinance

f. Develop and enforce water boating regulations – REMOVE from 2011/2012

- i. Clark and Cowlitz have adopted City regulations, so remove now.

g. Regional Fire Authority

- i. Continue to pursue and research Regional Fire Authority

2. Provide efficient city services and infrastructure

a. Educate Citizens on water and sewer rates

- i. Discussion on new rates
- ii. Staff to send comparative rates in newsletter with Consumer Confidence Report in May/June

b. Look at full time attorney position

- i. Awaiting Organizational Assessment report

c. Explore a senior center and library expansion

- i. Establish funding sources

d. Complete Schurman Way- 2011 to be constructed

- e. **Complete SR503 widening project** – 2011 to be constructed
- f. **Replace Sewer main lines and laterals** – at CC, Hoffman, Washington, Park and Dale Streets.
 - i. Pending funding
- g. **Explore alternative transportation funding** such as Transportation Impact Fees, transportation benefit district, etc.
 - Pending funding
- h. **Maintain and improve water lines** to limit loss and provide efficient services--
REMOVE
 - i. Public Works has this in progress for 2011
- i. **Update telephone system – funded for 2011/in progress**
- j. **Emergency generator - for City Hall**
 - i. Look at options for temporary power for City Hall and funding options (Public Works Committee)
- k. **Continue computer replacement program for all departments – REMOVE**
 - i. (annual budget item); CT has inventory and assessment completed by IT Contractor
- l. **Investigate employment of Administrator for continuity of City Services**
 - i. Awaiting Organizational Assessment Report
 - ii. Results, change and/or add for future
- m. **Develop optimum long term solution for employee space**
- n. **Sidewalks**
 - i. 2011 grant for sidewalk replacement
 - ii. Pursue future funding
 - iii. Locations and prioritization

Break 8:09 p.m. to 8:14 p.m.

3. Develop and pursue transportation solutions

- a. Identify transportation solutions in the STIP (CC & COG)
- b. Develop funding strategies (Plan)
- c. Pursue funding opportunities (Implement)
- d. Build partnerships with local, regional, state and federal entities

4. Cultivate Economic Development

- a. Ensure clarity of city codes and standards to support Economic Development
 - i. Staff review of codes and recommendations (Gateway district, gambling overlay, PURD, truck parking in residential, I-1 design standards, Home Occupations)
 - ii. Work by planning commission
 - iii. Set workshop with interested parties to discuss economic development
- b. Analyze possibly expanding UGB to insure there is adequate land available (staff to begin to analyze in 2011 & timeline)
- c. Work w/ a representative of the Port of Woodland, DWR, Chamber of Commerce, CEDC through Woodland Quality Community Coalition (WQCC)
- d. Continue with down revitalization/gateway area effort

- e. Continue with Woodland Commerce Center – REMOVE
- f. Develop relationship with CEDC – move to above
- g. Develop a historical preservation ordinance

5. Survey Results

- a. Survey results-analyze, develop strategies to implement, clarify, fund
 - i. Set workshop
- b. Improve communication with citizens

MISCELLANEOUS

Set date with Planning Commission for Joint meeting – tentative 3rd Wednesday, March 16th 7pm
(Steve to confirm with council and planning commission)
Currently working on : Gateway district, gambling overlay, PURD, truck parking in residential,
I-1 design standards, Home Occupations

The meeting adjourned at 8:57 p.m.

Charles E Blum, Mayor

Minutes approved: February 7, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer