

May 2, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Blum at 7:00 p.m. The Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Darwin Rounds

Absent: Councilmember Aaron Christopherson-unexcused

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Public Works Director Steve Branz
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Darlene Johnson, PO Box 1808, Woodland – Spoke in response to the letter from Mayor Blum to Rep. Ed Orcutt about transportation, the interchange and the roundabouts. She stated that there are some misleading statements in the letter and gave some history.

Mayor Blum responded.

PROCLAMATION(S)-Mayor Blum presented the following Proclamations:

1. Childhood Cancer Awareness Week May 1-7, 2011
2. National Mental Health Awareness Month
Eric Yakovich, CEO of Cowlitz Co. Guidance Association
3. National Police Week May 15-21, 2011 & Peace Officers Memorial Day May 15, 2011
Chaplain Steve White presented information on Peace Officers Memorial Day and information on National Police Week. A remembrance for local Police Officers: Ralph Painter, Chief of St. Helens, OR on January 11, 2011 who was killed in the line of duty and followed by Dave Anderson, Cowlitz County Deputy on January 13th and many others killed this past year.
4. Municipal Clerks Week May 1-7, 2011
5. Public Works Week May 15- 21, 2011

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda by moving item H (Beaver Booster and Fat Moose Special Event requests) to the consent agenda and with the addition of item J – City Flag. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

REPORTS OF CITY OFFICERS

- Mayor -
- Clerk/Treasurer - Public Hearing Monday, May 16, 2011 7:00 p.m. re: formation of Transportation Benefit District and First Reading of Ordinance
- Info: Tuesday, May 24th DUE date for Resolutions for local ballot measures for PRIMARY; and August 16th DUE date for Resolutions for local ballot measures for GENERAL election
- City of Woodland received the AWC Well City Award with a 2% premium reduction for 2012
- CWCOG Kaiser Medical Pool \$500 grant award for Wellness program; thanked Lori Cash, Wellness Coordinator for securing this grant and the AWC Well City Award
- Working on the 2010 Annual Report; State Auditor BARS changes for reporting required to combine funds; 4th quarter 2010 report will be forthcoming in the next 2 weeks
- Update on Citizen Advisory Communication Committee applications
- Police - 2010 Crime in Woodland report
- 2011 COPS hiring program application period due May 25th

Action K) Authorize application for Federal COPS Grant hiring program

Councilmember Burke moved to start process for Federal COPS Grant Hiring grant application.

Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

- Fire -
- Public Works - Horseshoe Lake algae and potential for lake closure if lake degrades further; communication with WADOT
- Dike certification process
- Building -
- Planning -
- Attorney -

IV. REPORTS OF STANDING COMMITTEES

- Human Resources/
Government - Susan Humbyrd - Met 4/28; City flag; council travel policy and funding; Councilmember Humbyrd met with Commissioner Misner re: The Big Idea; will be setting up a new meeting with the Lodging Tax Advisory Committee

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| Finance | - Benjamin Fredricks | - Met 4/26 discussed the Transportation Benefit District and committee recommends a city-wide district; Finance policies; phone system RFP to June; DOL and Business license fee resolution for June; fee waiver policy for June 6 th ; Public Safety Sales Tax on tonight's agenda; Water/Sewer comparison for June 6 th review and in the utility bill flyer; ; Annex copier lease (item C); final budget amendments and 4 th quarter reports |
| Public Safety | - Marilee McCall | - Next meeting May 16 th 5:30pm |
| Public Utilities | - Al Swindell | - Next meeting May 12 th |
| <ul style="list-style-type: none"> • Facilities | - Marilee McCall | - Options and discussion on tonight's agenda |
| <ul style="list-style-type: none"> • Horseshoe Lake Mgmt | - Tom Golik | - Next meeting May 12 th |
| Parks/Recreation | - Darwin Rounds | - Last meeting was short; discussed item D; Mayor signed new Parkland purchase & sale agreement last Friday; closing is slated for May 27 th ; attorney is finalizing documents |

V. AD HOC COMMITTEES

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|--|--------------------|---|
| Comprehensive Plan Review | Marilee McCall | - |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | - Last meeting was April 27 th CWCOG 50 th Anniversary event; next meeting is Thursday, May 26 th in Cathlamet |
| AWC/Legislative | | - AWC Annual Conference June 21-24 in Spokane |
| Chamber of Commerce | Darlene Johnson | - Farmer's Market update pending tomorrow's Board meeting; After Hours at Holland America was a success; Legislative phone calls ; IRS audit of Chamber with a no change recommendation |
| Downtown Revitalization | Walter Hansen, Sr. | - Hanging baskets will be picked |

Woodland Quality Community
Coalition

Marilee McCall

up tomorrow; Hot Summer
nights bands have all been
booked ; 2 members will be
attending the US Main Street
conference in Walla Walla and
submitted for 2 awards
- Reactivating the smaller
groups; need a rep from the
city to be on it to replace Tom
Mattison; Darwin Rounds
volunteered

Recessed at 8:08 p.m. to 8:18 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Darlene Johnson, PO Box 1808, Woodland – spoke against the Transportation Benefit District and proposed .02% sales tax. Said this is not the time to increase sales tax during this economic time. Also spoke on internet sales and sales tax. It hurts all businesses.

Walter Hansen, Sr., PO Box 2000, Woodland – spoke on items D and E for use of Horseshoe Lake Park, the crowd that attended the concrete canoe races, need to do some strong thinking before any building goes on Park Road; spoke on the TBD and does not support a sales tax increase. Any tax increase would be a negative to anyone opening a new business.

CONSENT AGENDA

- A. Approve Claims Voucher warrants 41488 through 41566 for the month of April, 2011 in the amount of \$188,565.85 and payroll warrants numbered 29373 through 29390 for the month of April, 2011 in the amount of \$279,664.99 for a Grand Total of 4468,230.84.
- B. Approval of minutes of April 18 and 20, 2011.
- C. Authorize mayor to sign lease for new / replacement Annex copier/scanner/fax per State of WA Contract and service plan with Pacific Office Automation for 60 month term at \$471.20 per month plus service agreement at \$.008 for Black/White and \$.04 for Color per service Agreement.
- D. Authorize use of Horseshoe Lake and Park by the Woodland Moose for a fishing derby on May 20-21, 2011 and authorize waiver of fees; and subject to proof of insurance as required by the Clerk Treasurer.
- E. Authorize use of Horseshoe Lake Park by the Woodland Fire Department for an antique fire truck show on September 10, 2011 and authorize waiver of fees.
- H. Authorize the special event for Beaver Booster car show on Friday, July 8 and Fat Moose truck show on Saturday, August 13, 2011 as proposed by the applicants with a \$200 fee per event and \$50 deposit; subject to proof of insurance and requirements as stated in staff report/agenda item; further authorize closure of a portion of N. Goerig to be closed.

Councilmember Burke moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

ACTION AGENDA

Action F) Relating to Transportation Benefit District (TBD) and direct staff to prepare documents for .02% TBD city-wide Sales Tax and District

Councilmember Fredricks moved to direct to staff re: Transportation Benefit District to:

- a. Set public hearing for Monday, May 16, 2011 7:00 p.m. to create Transportation Benefit District (TBD); and
- b. Prepare ordinance for First Reading on May 16, 2011 and with city-wide boundary; and
- c. Include a .02% sales tax; and
- d. Identify capital projects pursuant to Six-Year Transportation Plan (2011-2016) and 20 year Transportation Plan with an emphasis on the Scott Avenue Crossing project; and
- e. Prepare an ordinance/resolution with the ballot title for 1st review at the June 6th council meeting and to place the measure to the voters on the November 8, 2011 General Election; and
- f. Authorize staff to prepare information relating to the public involvement committee and marketing consultant with estimated expenses for consideration at the May 16, 2011 council meeting.

Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Action G) to direct staff re: Public Safety Sales Tax per RCW 82.14.450 and related Public Safety Facilities

Councilmember McCall moved to direct staff re: Public Safety Sales Tax per RCW 82.14.450 to:

- a. Authorize staff to prepare information relating to the public involvement committee and marketing consultant with estimated expenses for consideration at the June 6, 2011 council meeting.
- b. Set public hearing for June 6, 2011 relating to a proposed .01% Public Safety Sales Tax and move forward with preparation to issue Long Term General Obligation Debt (LTGO); and
- c. Identify capital project: to construct a Public Safety facility-
 - i. Phase I – Police Station at 300 E. Scott Avenue at cost of [\$2.0 million] with [*identify design and square footage*]
 - ii. Public Safety facility: Phase II - Fire Station at 300 E. Scott Avenue at cost of [\$2.6 million] with [*identify design and square footage*]
- d. Prepare an ordinance/resolution with the ballot title for 1st review at the June 6, 2011 council meeting and to place the measure to the voters on the [*date tbd*] election
- e. Authorize Jim Nelson, Martin Nelson & Company to prepare documents for issuance of LTGO; and

- f. Authorize City Attorney to prepare documents for LTGO Ordinance and related documents.

Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: Rounds Abstain: None. (5-1)

M/S/C

Action I) Authorize Mayor to sign Supplement Agreement #1 for Construction Management services with Gray and Osborne

Councilmember McCall moved to authorize Mayor to sign Supplement Agreement #1 for construction management services for Schurman Way in an amount not to exceed \$441,000.

Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Fredricks, Swindell No: Humbyrd, Rounds Abstain: None. (4-2)

M/S/C

Action J) Approve City Flag design and participation in AWC Parade of Flags and authorize expenditure

Councilmember Humbyrd moved to approve City Flag design as presented (#4) and to participate in AWC Parade of Flags on June 22nd and authorize expenditure for City Flag in the amount not to exceed \$400 plus shipping and tax. Councilmember McCall seconded the motion.

Amendment:

Councilmember Fredricks moved that the flag design be reviewed in one year at the HR/Government Committee and a further recommendation. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Main motion:

To approve City Flag design as presented (#4) and to participate in AWC Parade of Flags on June 22nd and authorize expenditure for City Flag in the amount not to exceed \$400 plus shipping and tax that the flag design be reviewed in one year at the HR/Government Committee and a further recommendation.

Yes: McCall, Humbyrd, Fredricks, Swindell, Rounds No: Burke Abstain: None. (5-1)

M/S/C

The meeting adjourned at 9:19 p.m.

Charles E Blum, Mayor

Minutes approved: May 16, 2011

Attest: _____
Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.

A recording is available in the office of the Clerk-Treasurer