

**July 5, 2011**

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Blum at 7:00 p.m. The Pledge of Allegiance was recited.

Mayor Blum introduced Cowlitz County Commissioner, James Misner.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Al Swindell  
Councilmember Darwin Rounds

**Absent:** Councilmember Aaron Christopherson

**Also Present:** Deputy Clerk-Treasurer Gina Anderson  
Police Chief Rob Stephenson  
Public Works Director Steve Branz  
City Attorney Bill Eling  
Fire Chief Mike Jackson  
Community Development Planner Carolyn Johnson

## **PUBLIC HEARING**

### **1. Public Safety Sales Tax**

Chief Stephenson gave an overview of the public safety sales tax.  
The Public hearing opened at 7:05 p.m.

- **Marshall Allen**, 320 Fir Avenue, approved of the sales tax.
- **Darlene Johnson**, PO Box 1808, is opposed to the sales tax.
- **Scott Perry**, 180 S Pekin Drive, supports the police.
- **Mary Stenlund**, 104 Scott Hill Road, supports the sales tax.

Mayor Blum moved from the podium and turned the meeting over to Mayor Pro-Tem McCall.

- **Charles E Blum**, 310 Insel Road, supports the sales tax.

The Public hearing closed at 7:23 p.m.

Mayor Blum returned to the podium. Councilmember McCall gave a history of the project. Discussion ensued.

### **2. Six Year Transportation Improvement Plan**

Public Works Director Branz listed the projects for the six year transportation plan, 2012 - 2017: SR 503 three left turn lanes at Gun Club, Insel and Hillshire, Scott Avenue Crossing at I-5, widening of SR 503 Lewis River Road from I-5 interchange

to east City limits, East/West Local Street Connection of Blacktail Lane, S Pekin widening from Davidson to south City limits.  
The Public hearing opened at 7:37 p.m.

- **Darlene Johnson**, PO Box 1808, believes there needs to be another north access.
- **Tim Chase**, 214 Misty Drive, thinks the widening of Pacific was left out of the plan.

The Public Hearing closed at 7:44 p.m. Council asked questions of staff.

### **AGENDA APPROVAL**

Councilmember Rounds requested action items G, H & I be reversed in order to action items I, H & G. Councilmember Rounds moved to approve the agenda. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)  
M/S/C

### **REPORTS OF CITY OFFICERS**

- |                 |  |
|-----------------|--|
| Clerk/Treasurer | - Special meeting/workshop on July 25, 2011 7:00 p.m. to discuss Fireworks ordinance and Regional Fire Authority |
|                 | - Special meeting/workshop on August 8, 2011 7:00 p.m. to discuss Downtown Design Standards                      |
|                 | - 1 <sup>st</sup> Quarter 2011 Department Reports  |
|                 | - Utility flyer on rates and recycling   |
| Police          | - Rainbow event filtering back out   |
|                 | - Review of the capture of Seattle murder suspect  |
|                 | - Arson fire on Washington Street  |
|                 | - Drowning at Horseshoe Lake   |
| Fire            | - Will have 1st Quarter Report later in the week   |
|                 | - Fire on Friday with Mutual Aid   |
|                 | - Drowning at Horseshoe Lake afternoon of July 4 <sup>th</sup>   |
|                 | - Life Jacket Loaner Stand   |
|                 | - No fireworks related calls on the July 4 <sup>th</sup>   |
| Planning        | - Meeting schedule change to third Thursday  |
|                 | - In the Loop CEDC Newsletter, June 2011   |
| Attorney        | - Law behind Business Law amendment  |

### **REPORTS OF STANDING COMMITTEES**

- |                                |                      |  |
|--------------------------------|----------------------|--|
| Human Resources/<br>Government | - Susan Humbyrd      | - Met June 23 <sup>rd</sup> & website meeting  |
|                                |                      | - Next meeting July 28 <sup>th</sup> at 5:30 p.m.  |
| Finance                        | - Benjamin Fredricks | - Met June 27 <sup>th</sup> and discussed RFP for phone system, fee resolution, server hard drive space, insurance renewal, 1 <sup>st</sup> quarter reports and recommend approval of gambling tax |
|                                |                      | Next meeting July 25 <sup>th</sup> at 5:00 p.m.  |

- Public Safety - Marilee McCall - Next meeting July 18<sup>th</sup>
- Public Utilities - Al Swindell - Next meeting July 12<sup>th</sup> at 5:30 p.m.
- Facilities - Marilee McCall - PSST Report
- Horseshoe Lake Mgmt - Darwin Rounds - Next meeting July 14<sup>th</sup> at 7:00 p.m.
- Parks/Recreation - Darwin Rounds - Next meeting July 20<sup>th</sup> at 5:00 p.m.
- Trip to Castle Rock Scheduled tomorrow

**AD HOC COMMITTEES**

- Cowlitz Wahkiakum Council of Governments Susan Humbyrd - Next meeting July 28<sup>th</sup> at noon in Kelso
- Chamber of Commerce Darlene Johnson - Golf tournament on July 29<sup>th</sup>
- Jamie Herrera at July 19<sup>th</sup> Meeting
- Primary Candidates
- Downtown Revitalization Walt Hansen, Sr. - Hot Summer Nights July 8<sup>th</sup> through August 12<sup>th</sup>
- Chamber After Hours in November – Thank You theme
- Woodland Quality Community Coalition Marilee McCall - Consultant Facilitator Fee \$ 750
- Next meeting July 20<sup>th</sup>, 5:30 – 9:30 p.m. at the WSD

**Action K) Authorize \$150 expenditure for consultant facilitator for Woodland Quality Community Coalition**

Councilmember McCall moved to authorize \$150 expenditure for consultant facilitator for Woodland Quality Community Coalition. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Councilmember McCall announced two community events: Merwin Special Kids Day on July 16<sup>th</sup> from 9:00 a.m. to 1:00 p.m. and Evergreen Habitat for Humanity all Woman Project.  
8:22:42 PM

Council recessed at 8:25 p.m. and reconvened at 8:35 p.m.

**CITIZEN INPUT FOR ITEMS ON THE AGENDA**

**Dwight Trahin**, Board of Hulda Klager Lilac Gardens, 173 Upland, has reservations about the Big Idea.

**Rebecca Roberts**, Board of Hulda Klager Lilac Gardens, 225 Eagle Point Drive, worries that hotel/motel tax is so low this year. It seems like there is less to disburse.

**Jennifer Keene**, Cowlitz-Wahkiakum Council of Governments and Cowlitz Lewis Economic Development Commission, 207 North Fourth Avenue, Kelso, supports the Big Idea for the County as tourism is regional.

**Christopher Paasch**, Oak Tree, 1020 Atlantic Avenue, distributed a handout to the Council and talked about the tax assessment and zoning issues for card rooms. Time is of the essence.

**Darlene Johnson**, PO Box 1808, asked the Council not to approve the transportation plan with the Scott Avenue underpass,;do a speedy thing for Oak Tree; and Big Idea with the revised interlocal agreement is good for Woodland.

**James Misner**, Cowlitz County Commissioner, stated Woodland has a Tourist Information Center which is different than the other cities. Sustainable tourism is big business. Tourism is economic development. There is need for a county tourism board of directors. Please vote to adopt this plan.

### **CONSENT AGENDA**

Consent Item C was removed from the consent agenda.

A. Approve Claims Voucher warrants 41786 through 41846 for the month of June, 2011 in the amount of \$165,161.97 and payroll warrants numbered 29409 through 29428 for the month of June, 2011 in the amount of \$291,004.77 for a Grand Total of \$456,166.74.

B. Approval of minutes of June 20, 2011

Councilmember Burke moved to approve the consent agenda. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

### **ACTION AGENDA**

#### **Action C) Refer Resolution No. 603 – Six Year Transportation Improvement Plan back to the Public Works committee**

Councilmember Fredricks moved to refer Resolution No. 603 – Six Year Transportation Improvement Plan to the Public Works committee for recommendation. Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

#### **Action D) Authorize Mayor to sign Interlocal Agreement for “The Big Idea” relating to Hotel Motel Tax**

Councilmember McCall moved to authorize Mayor to sign Interlocal Agreement for “The Big Idea” relating to Hotel Motel tax. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

#### **Action E) Authorize City Attorney to prepare ordinance to amend WMC 3.04 Gambling Tax to include taxation for commercial card rooms and rates**

Councilmember Swindell moved to authorize City Attorney to prepare ordinance to amend WMC 3.04 gambling Tax to include taxation for commercial card rooms and rates. Councilmember McCall seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

**Action F) Adopt Ordinance No. 1211 – Finance Policies (FIRST READING).**

Councilmember Fredricks moved to adopt Ordinance No. 1211 – Finance Policies (FIRST READING). Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

**Action I) Authorize Attorney to prepare ordinance and resolution for action on July 18th and August 1<sup>st</sup> relating to 0.1% Public Safety Sales Tax (PSST) to place on the ballot for the November 8<sup>th</sup> General Election**

Councilmember Fredricks moved to authorize Attorney to prepare ordinance and resolution for action on July 18<sup>th</sup> and August 1<sup>st</sup> relating to 0.1% Public Safety Sales Tax (PSST) to place on the ballot for the November 8<sup>th</sup> General Election. Councilmember Swindell seconded the motion. Discussion ensued.

Councilmember Fredricks moved to table authorizing Attorney to prepare ordinance and resolution for action on July 18<sup>th</sup> and August 1<sup>st</sup> relating to 0.1% Public Safety Sales Tax (PSST) to place on the ballot for the November 8<sup>th</sup> General Election until after action item G & H are discussed. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

**Action G) Authorize scope of services and RFP for Public Safety Sales Tax (PSST) Public Information consultant for an amount not to exceed \$5,000**

Councilmember Fredricks moved to authorize scope of services and RFP for Public Safety Sales Tax (PSST) Public Information consultant for an amount not to exceed \$5,000. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: Rounds Abstain: None. (5-1)

M/S/C

**Action H) Authorize Mayor to sign contract with Foster Pepper for Public Safety Sales Tax bond counsel services in the amount of \$9,900 and authorize budget amendment**

Councilmember Fredricks moved authorize Mayor to sign contract with Foster Pepper for Public Safety Sales Tax bond counsel services in the amount of \$9,900 and authorize budget amendment. Councilmember McCall seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

**Action I) Authorize Foster Pepper to prepare ordinance and resolution for action on July 18th and August 1<sup>st</sup> relating to 0.1% Public Safety Sales Tax (PSST) to place on the ballot for the November 8<sup>th</sup> General Election**

Councilmember Fredricks moved to authorize Foster Pepper to prepare ordinance and resolution for action on July 18<sup>th</sup> and August 1<sup>st</sup> relating to 0.1% Public Safety Sales Tax (PSST) to place

on the ballot for the November 8<sup>th</sup> General Election. Councilmember Humbyrd seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

**Action J) Ordinance No. 1215 - Amending WMC 5.04.090 – Business License Issuance – Expanding the legal compliance to include all local, state and federal taxes (FINAL READING)**

Councilmember Fredricks moved to adopt Ordinance No, 1215 – Amending WMC 5.04.090 – Business License Issuance – Expanding the legal compliance to include all local, state and federal taxes (FINAL READING). Councilmember Burke seconded the motion. Discussion ensued.

Attorney Eling informed the Council that state law authorizes issuing licenses. Current business license ordinance needs to be reviewed. Current ordinance does not have revocation clause. This is a starting point to reworking this section of the code.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

The meeting adjourned at 10:01 p.m

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Charles E Blum, Mayor

Minutes approved: July 18, 2011

Attest: \_\_\_\_\_

Georgina D. Anderson, Deputy Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer