

August 15, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Blum at 7:00 p.m. The Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Darwin Rounds

Absent: Councilmember Aaron Christopherson-unexcused

Also Present: Clerk-Treasurer Mari Ripp
Public Works Director Steve Branz
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Nick Massie, PO Box 1527, Woodland – he was here on June 20th and asked for an apology in regards to Mr. Branz's comments and still has not received it. He asked for the status of this matter. He referenced the employment contract. Mayor Blum responded that the council has not responded to him and the investigation is still on-going and it is under review by him as Chief Administrative Officer. At this point Mayor Blum cannot give him an answer. Massie also asked about the bid award process he noted in the previous meeting. Mayor Blum responded with the policy and procedure that is in place and what was followed.

Mari Ripp, Clerk-Treasurer responded that she is looking into the matter in regards to the bid award at the AM/PM project and will respond with the process used and the details. Also the personnel matter is being investigated by Mayor Blum and the City's labor attorney. Ripp will follow-up with the process for citizen complaints and get it to Mr. Massie.

David Standal, 1515-C Downriver Drive, Woodland-has a concern with the construction on Schurman Way and it is seriously affecting his business. The circle is making an impact on his business. He would like to see local business access and a one-way turn heading north make a logical circle which it is not now. Mayor Blum responded. Steve Branz gave an explanation on the contract let and the details.

Nick Massie, PO Box 1527, the city has the contractual ability to make a change order. Let's use some of the unexpended money from the award and get it done.

Darlene Johnson, PO Box 1808, she gets a lot of emails from the businesses that are affected by the construction. She has heard that a few flaggers could solve the problem. The other issue is that there are people that are driving the wrong way.

Steve Branz will contact the contractor and ask them to give a quote on a change order and report back to the Public Works Committee and Mayor.

Mark Erickson, 1670 Schurman Way, has a business for transmission repair – He would like to see the road opened, at least part of it.

AGENDA APPROVAL

Councilmember Swindell moved to approve the agenda as amended to add the Action Item D and E. Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Dept of Ecology - Wastewater Treatment Plant Award

Mayor Blum presented the award to Mark Morgan, Wastewater Treatment Plant Superintendent for excellence in performance for 2010 at the Wastewater Treatment Plant.

REPORTS OF CITY OFFICERS

- Mayor
- Mayor Blum noted that Attorney Eling is not present but forwarded a memo in regards to the added action items D and E. He stated that the item D may be approved as submitted. Also Item E will need action before Friday which it is due to the County Auditor. Also that a 1 person committee is allowed by statute.
 - Information on appointment of For & Against Committee for Voters Pamphlet
 - New Ad Hoc Committee for Downtown Design Standards- Mayor appointed members: Joy Haasl, Downtown Woodland Revitalization; Jim Peterson, Home/Business owner; Business owners: Darlene Johnson, June Jones, Gloria Loghry; Developers: Dick Colf and Jeff Luethold.
 - Week of Aug 25th Mayor will be conducting Performance Evaluations of Department Heads and also review 2012 prelim budget proposals
 - WA Finance Officers Professional Finance Officer Award: Georgina Anderson & Mari Ripp. They have each received this award for 12 years.
- Clerk/Treasurer
- Gambling license renewal: Moose Lodge
 - Special Meeting/workshop on September 26, 2011 7:00 p.m. re: Gambling
- Police
- Chief is out on sick leave due to medical condition
- Fire
- Training burn event last Saturday and next Saturday with Longview
 - Weekend incidents and assistance from Clark Co. Fire/Rescue
 - Boat Program follow-up and tour and evaluation of river with Clark County
 - Chief will be in Atlanta next week at the International Fire Chief's Association conference at no cost to the city

- Public Works
 - Intern recruitment underway for some vacant positions
 - Construction is underway for the Schurman/roundabouts
 - Update on Hilltop Park
 - Size of roundabout and email from Darlene Johnson
- Planning
 - FEMA Pilot Project report
- Attorney
 - Reported earlier by Mayor Blum

REPORTS OF STANDING COMMITTEES

- | | | |
|---|--|---|
| Human Resources/
Government | - Susan Humbyrd | <ul style="list-style-type: none"> - Met August 3rd - Next Meeting August 25th, 5:30 p.m. will be reset due to City picnic - Website committee met and the project is moving along |
| Finance
Public Safety | <ul style="list-style-type: none"> - Benjamin Fredricks - Marilee McCall | <ul style="list-style-type: none"> - Next meeting August 22nd, 5:00 p.m. - August 15th to be rescheduled due to Chief Stephenson's absence |
| Public Utilities <ul style="list-style-type: none"> • Facilities | <ul style="list-style-type: none"> - Al Swindell - Marilee McCall | <ul style="list-style-type: none"> - Met August 9th - For/Against Committee-see item E - RFP for Public Information consultant and process; asked for council input and direction |
| <ul style="list-style-type: none"> • Horseshoe Lake Mgmt | - Darwin Rounds | <ul style="list-style-type: none"> - Met and discussed the pump, water sampling, grass carp, decoys, bank stabilization |
| Parks/Recreation | <ul style="list-style-type: none"> - Aaron Christopherson | <ul style="list-style-type: none"> - Next Meeting August 17th; Special Council meeting/workshop on September 12th 7:00 p.m. re: Parkland development |

AD HOC COMMITTEES

- | | | |
|--|------------------|--|
| Comprehensive Plan Review | Marilee McCall | - |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | <ul style="list-style-type: none"> - Next Meeting August 25th, noon in Kelso |
| AWC/Legislative | Al Swindell | <ul style="list-style-type: none"> - City Flag displayed at the Annex; AWC Budget training session and Swindell and McCall will be attending |
| Chamber of Commerce | Darlene Johnson | <ul style="list-style-type: none"> - The Big Idea was passed with the Cowlitz Co. Commissioners at their last meeting; E-verify; next After Hours BBQ on August 19th at Bill Raybell's home; Rotary announced a draft contract on working together on a park issue; Analysis for energy and possible savings |
| Downtown Revitalization | Walt Hansen, Sr. | <ul style="list-style-type: none"> - Completed the last Hot Summer |

Woodland Quality Community Coalition

Marilee McCall

Nights event last Friday and it was a successful season; The DWR is not an Ad Hoc Committee but is a registered Non-Profit entity;
- Next meeting October 19 hosted by the Port

Recessed at 8:33 p.m. to 8:41 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

David Standal, 1515-C Downriver Drive, Woodland-asked about the fee and charge for item C – Special Event at the Fat Moose.

Nick Massie, PO Box 1527, Woodland- bid the 2011 sidewalk project and bid on it. The bids had a wide range in price. Asked when there is member of staff absent why isn't a representative present at the meetings? Mayor Blum responded. Massie also asked about the bid packet and prevailing wage and sales tax and requested that it be defined in the bid documents.

CONSENT AGENDA

Item C was removed.

- A. Approve Claims Voucher warrants 41997 through 42056 for the first half of the month of August 2011 in the amount of \$519,086.29.
- B. Approval of August 1 and August 8, 2011 minutes

Councilmember Fredricks moved to approve the Consent Agenda. Councilmember Rounds seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

ACTION AGENDA

Action C) Special Event for Tractor Show and Lawn Mower Drags at the Fat Moose Bar & Grill on September 17th, 2011

Councilmember Fredricks moved to authorize Special Event for Tractor Show and Lawn Mower Drags for the Fat Moose Bar & Grill on September 17, 2011 and authorize street closure per letter of request, subject to fee of \$200 + \$50 deposit and proof of insurance and conditions per staff recommendations. Councilmember Burke seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

Action D) Bid Award for 2011 Sidewalk Project to River Country Construction

Councilmember Burke moved to authorize Mayor to sign and award bid for 2011 Sidewalk Project to River Country Construction in the amount of \$124,539.86. Councilmember Swindell seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

Action E) Appointment of “For and Against Committee” relating to Public Safety Sales Tax ballot measure statement for Voter’s Pamphlet

Councilmember Burke moved to appoint **Darlene Johnson** and **Janna Lovejoy** to the “Against Committee” and **Grover Laseke**, **Brian Ellis** and **Becky Bjur** to the “For Committee” to write the statements for the Public Safety Sales Tax ballot measure in the Voters Pamphlet.

Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

The meeting adjourned at 9:17 p.m.

Charles E. Blum, Mayor

Minutes approved: September 6, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer