

September 6, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Blum at 6:30 p.m. [6:20:12 PM](#) [6:29:16 PM](#) [6:31:09 PM](#)

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell

Absent: Councilmember Aaron Christopherson
Councilmember Darwin Rounds

Also Present: Clerk-Treasurer Mari Ripp
City Attorney Bill Eling
City Labor Attorney Jennifer Montgomery

7:08:30 6

The council moved into **EXECUTIVE SESSION** [6:35:32 PM](#) at 6:31 p.m. presented by Jennifer Montgomery, Allied Employers, City Labor Attorney; and William Eling, City Attorney, to discuss:

1. Personnel matter-Steve Branz, Public Works Director-terminated for cause 8/23/2011
2. Potential litigation

The Executive Session was extended for an additional 15 minutes. [7:00:46 PM](#) The Executive Session was extended for an additional 10 minutes. [7:18:14 PM](#) The council moved back into regular session at [7:33:54 PM](#) 7:33 p.m. [7:38:15 PM](#) and began the meeting at 7:38 p.m.

Mayor Blum asked the audience to join in the Pledge of Allegiance.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell

Absent: Councilmember Aaron Christopherson
Councilmember Darwin Rounds-excused

Also Present: Clerk-Treasurer Mari Ripp
City Attorney Bill Eling
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson
Police Sergeant Robb Lipp

Action I) Excuse Councilmember Rounds from tonight's meeting

Councilmember Burke moved to excuse Councilmember Rounds from tonight's meeting.

Councilmember Fredricks seconded the motion. [7:40:14 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Noel Johnson, PO Box 1955 – 1) commended Councilmember McCall's presentation at today's Chamber luncheon re: Facilities 2) Grand Re-opening at McDonald's last week. Site is beautiful 3) Friday, September 9th, Cowlitz County Tourism Bureau is hosting a tour of Mt. St. Helen's loop and sites will include Lelooska, Johnson Ridge, etc. 4) Commented on the construction activity around the city 5) Stated that the photina shrub trimmed at exit 21 last fall by WSDOT is still ugly and that he was told they sprayed it. He wants to know the plan for the landscaping.

Anders Johnson, Woodland Truck Lines – resides at 4035 40th Avenue SW, Seattle, WA – gave some handouts (WSDOT letter of 4/15/2010 and email from Steve Branz to Darlene Johnson of 8/18/2011) to the council re: Roundabout and Schurman Way, tractor and trailers. Their tractor / trailers are 75'. They are looking for a compromise to the issue for their business and others in the area. There are many that are larger than a WB-67. Woodland Truck Lines requires a larger turning radius than the requirements of the WB-67. [7:49:12 PM](#) [8:03:26 PM](#)

Darlene Johnson, Woodland Truck Lines – would like the suggestions of the WSDOT April 15, 2010 letter, with the exception of the length, be implemented in an emergency change order. Also an email is forthcoming from America Paper re: roundabouts and trucks that couldn't make the turns. Johnson stated that the city needs to look at the recommendations and get the construction contractor to act on them now. [8:14:12 PM](#)

Nick Massie, PO Box 1527, Woodland – [8:18:32 PM](#) Is there a critical habitat area defined in the City of Woodland? Carolyn Johnson, Planner responded that it is obtained by the Cowlitz Co. Council of Government and through GIS.

Yes is a nice word and the businesses need to hear it from the City vs. you need SEPA, etc.

Spoke on the roundabouts and the drivers that use it. [8:20:45 PM](#) Pedestrian safety is important.

John Ellis, PO Box 2055, Woodland - [8:21:28 PM](#) had a conversation with Mr. Branz about 2 months ago in regards to property on Scott Hill Road. He spoke of water pressure where there is about 10 lbs of pressure. Ellis requested a timeline for the pressure pump system to serve the lots at the top of Scott Hill Road. Currently all the land owners have private pressure systems. [8:23:25 PM](#)

PRESENTATION

Per Councilmember McCall this is delayed to the September 19th council meeting -Recognition of Flood Awareness Public Information Program committee volunteers

PROCLAMATION & RESOLUTION – read by Mayor Blum

1. Remembrance 9-11-2011 10th Anniversary (see Consent item C – Resolution No. 604)
[8:29:00 PM](#)
2. Constitution Week - September 17 – 23, 2011

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda as presented. Councilmember Swindell seconded the motion [8:32:38 PM](#) Discussion followed. [8:33:04 PM](#) >

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

REPORTS OF CITY OFFICERS

- | | |
|-----------------|--|
| Mayor | - Presentation on Facilities history by Councilmember McCall today to Chamber. Mayor requested an agenda/timeline for the presentation schedule and as it relates to the Public Safety Sales Tax before the ballots are mailed on 10/21/2011. |
| | - Press Release “The Big Idea” Committee; City seeking applications due by 9/26 and appointment will occur at the 10/4/2011 council meeting (1 hotelier, 1 Citizen or Stakeholder, & the Mayor or designee.) First meeting of the members will be held Friday, October 7 th 8:37:49 PM |
| | - Email notice of 9/6/2011: Roundabout construction and request from contractor for traffic modification on 9/16 to 9/17 9 p.m. to 5 a.m. |
| | - Introduction-Ken Alexander, Gray & Osborne (see action item D-appointment of Interim Public Works Director) 8:43:03 PM |
| Clerk/Treasurer | - Announced the Employee of the Year: Brent Murray and Volunteer of the Year: Justin Gordon, Fire |
| | - Promotion of Mary Gleason to Clerk IV-Payroll/Business License effective September 1, 2011 |
| | - Special meeting/workshop on September 12, 2011 7:00 p.m. to discuss parkland development 8:41:41 PM |
| | - Special meeting/workshop on September 26, 2011 7:00 p.m. to discuss gambling / card rooms and zoning |
| Police | - Chief Stephenson is still out on indefinite medical leave |
| Fire | - Press Release: September is National Preparedness Month 8:47:45 PM
CERT Program starts Thursday, Sept 15 th
Saturday 9/10 is an Antique Fire apparatus show and other info at Horseshoe Lake Park
9/11/11 9 a.m. Remembrance ceremony at City Hall
State Fire Mobilization to Pomeroy WA
Under a Red Flag warning currently 8:49:41 PM |
| Public Works | - Sidewalk Project change order (Columbia Street) |

- Planning - Annex weatherization project
- Planning - Ad Hoc Committee met August 25th re: Downtown Design Standards; next meeting Sept 7th [8:53:57 PM](#)
- Attorney - Commented on the Executive Session and RCW allows it for Litigation and Potential Litigation and is in compliance. Also another matter was brought up for Potential Litigation pertaining to Real Property rights which also is allowed by the RCW.

REPORTS OF STANDING COMMITTEES

- | | | |
|---|------------------|---|
| Human Resources/
Government | - Susan Humbyrd | - Met August 25 th and webinar on ShopQA
- Next Meeting September 29, 5:30 p.m.; next website meeting TBD |
| Finance | - Al Swindell | - Met August 22 nd and webinar on Shop QA and benefit to businesses; legal expenditures overages; 2012 Awesome brochure request; 2011 Budget Amendments (Action item H)
Next meeting September 21 st 5:00 p.m. |
| Public Safety | - Marilee McCall | - Next meeting Sept 19 th 5:30pm;
Preparedness info booth coming up on Saturday 9/10 at Horseshoe Lake Park |
| Public Utilities | - Al Swindell | - Opening of Schurman Way; Next meeting Sept 13 th 5:30pm will be rescheduled |
| <ul style="list-style-type: none"> • Facilities | - Marilee McCall | - Chamber presentation 9/6 |
| <ul style="list-style-type: none"> • Horseshoe Lake Mgmt | - Scott Perry | - Next meeting Sept 8 th 7pm |
| Parks/Recreation | - Susan Humbyrd | - Next meeting September 21 st 5pm |

AD HOC COMMITTEES

- | | | |
|--|----------------------|---|
| Comprehensive Plan Review | Marilee McCall | - No report |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | - Next meeting September 22 nd at Kelso |
| AWC/Legislative | Aaron Christopherson | - AWC Regional meeting October 11 th (site changed to Heathman Lodge) |
| Chamber of Commerce | | - After Hours on 9/22 at VFW 5pm;
9/20 Pro's & Con's committee on Public Safety Sales Tax ballot measure |
| Downtown Revitalization | Tom Golik | - |
| Woodland Quality Community Coalition | Marilee McCall | - Next joint meeting October 19 th 6:00 p.m. hosted by the Port (place TBD) |
- Recessed at [9:07:24 PM](#) 9:07 p.m. to 9:18 p.m. [9:18:40 PM](#)

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Darlene Johnson, Woodland Truck Lines, Woodland-[9:18:49 PM](#) stated that Nick Massie would be a good interim public works director. He is a local businessman with good experience, although he does not have engineering credentials. He has been out talking to the businesses. She praised the council and city for the city's response and action when their business burned in 1998, but the response today is *say la vee (c'est la vie)* as the city, council and administration do not care today. She has also been contacted by Lydia Work, Amercian Paper.

Scott Perry, 180 S. Pekin Drive, Woodland – spoke on websites and stated that those that make money are the web designers and providers.

CONSENT AGENDA

- A. Approve Claims Voucher warrants 42057 through 42144 for the month of August 2011 in the amount of \$647,981.88 and Payroll warrants 29449 through 29470 for the month of August 2011 in the amount of \$319,154.32 for a grand total of \$967,136.20.
- B. Approval of August 15, 2011 minutes
- C. Adopt Resolution No. 604 Joining the National Moment of Remembrance of the 10th Anniversary of September 11th.

Councilmember Swindell moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.[9:24:19 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

ACTION AGENDA

Action D) Authorize Mayor to sign contract with Gray & Osborne & Ken Alexander for Interim Public Works Director services

Councilmember McCall moved to authorize Mayor to sign contract with Gray & Osborne for Interim Public Works Director. Councilmember Swindell seconded the motion.[9:25:10 PM](#)
Discussion ensued.[9:33:10 PM](#) [9:35:38 PM](#)

Yes: McCall, Humbyrd, Fredricks, Swindell No: Burke Abstain: None. (4-1)

M/S/C

Action E) Authorize renewal of 2011/2012 Cities Insurance Association (CIAW)

Christina Fenimore and Victoria Russell, Propel Insurance, broker for the city, presented information on the insurance renewal and flood quotes. Councilmember Swindell moved to authorize renewal of 2011/2012 Cities Insurance Association (CIAW) in the amount of \$148,788.56. Councilmember Fredricks seconded the motion.[9:42:26 PM](#) The council requested that the flood insurance matter be referred to the Finance Committee for the short to long-term range and cost analysis and rates. Discussion followed.

[9:58:39 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action J) Extend meeting for 10 minutes

Councilmember Burke moved to extend the meeting for 10 minutes. Councilmember McCall seconded the motion.[9:59:53 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action F) Authorize renewal of 2011/2011 Broker services

Councilmember Burke moved to authorize renewal of 2011/2011 Broker services in the amount of \$5,000. Councilmember Fredricks seconded the motion.[10:01:07 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

Action G) Authorize participation in ShopsQA – micro website service

Councilmember McCall moved to authorize participation in ShopsQA – program via WebQA that offers local businesses an interactive micro-website that grows sales by improving communication with citizens, in the amount of \$800 one-time set-up and \$175/month.

Councilmember Burke seconded the motion. Discussion followed.[10:10:23 PM](#)

Yes: None No: Burke, McCall, Humbyrd, Fredricks, Swindell Abstain: None. (0-5)

M/S/Failed

Action H) Adopt Ordinance No. 1218 – 2011 Budget Amendments (First & Final provide Reading)

Councilmember Burke moved to adopt Ordinance No. 1218 – 2011 Budget Amendments (First & Final Reading). Councilmember Fredricks seconded the motion. Discussion followed.[10:15:15 PM](#)

Yes: Burke, Humbyrd, Fredricks, Swindell No: McCall Abstain: None. (4-1)

M/S/C

Action K) Meet with Contractor and get a scope of work and cost for a change order for the 3rd roundabout within 7 days and call a possible special meeting if needed

Councilmember Fredricks moved to instruct Mayor Blum to meet with the contractor and get a cost to change the scope of work regarding the 3rd roundabout and the cost to implement the suggestions outlined in the letter dated April 15, 2010 from David Bellinger, WSDOT and provide the information to the council within 7 days with possible action at a special meeting.

[10:15:44 PM](#) Councilmember Burke seconded the motion. Discussion followed.[10:19:32 PM](#)

[10:23:45 PM](#) [10:26:45 PM](#)

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell No: None Abstain: None. (5-0)

M/S/C

The meeting adjourned at [10:26:51 PM](#) 10:26 p.m.

Charles E. Blum, Mayor

Minutes approved: September 19, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer [6:58:55 PM](#)