

October 17, 2011

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Blum at 7:00 p.m.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Darwin Rounds

Absent: Council Position No. 4-vacant

Also Present: Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
City Attorney Bill Eling
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson
Interim Public Works Director Ken Alexander

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Noel Johnson, PO Box 1955, Woodland – spoke about Make a Difference Day and urged citizens to volunteer. The Lewis River is full of salmon and they are biting. Bring your friends and family to fish and visit Woodland.

Scott Perry, 180 S. Pekin Road, spoke on the consent item E – CWCOG Planning Services request for \$27,000 to extend to 12/31/11 and the 2012 budget request for \$48,000. He suggested a full time employee could be hired in 2012 at this expense.

PUBLIC HEARING

1. Community Development Block Grant (CDBG) 2012 application and public comment.
The City is considering a 2012 project for the westside sewer project at Washington and Park Streets at the approximate cost of \$1.8 million. Ken Alexander, Interim Public Works Director, gave an outline of the project.

The public hearing was opened at 7:11 p.m. – no comment was received.
The public hearing was closed at 7:12 p.m.

The Mayor opened the floor up for council discussion.

PROCLAMATION- Make a Difference Day - Saturday, October 22, 2011

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda as presented. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)
M/S/C

REPORTS OF CITY OFFICERS

- Mayor
- The Big Idea Tourism Committee appointments made are: Vivian Mosby, Maruta Hass, Lewis River Inn and Mayor Blum or Susan Humbyrd, Councilmember; They attended the Big Idea Committee meeting held on October 7th. The Committee is moving to support the Woodland Tourist Information Center funding as a project for 2012.
 - The Mayor asked for council authorization to proceed with the hiring of a new Public Works Director.
 - Mayor's Prayer Breakfast on Thursday, October 27th at the Vancouver Hilton and Mayor Blum is the host mayor for the event

- Clerk/Treasurer
 - Gambling license –VFW
 - Liquor license – Gilliano’s Pizza Parlor
 - Job description updates: Building Official/Inspector & Building Inspector (part time); status update on hiring of a new contractor or employee
 - 2012 Budget Calendar (October – December 2011):
 - o Special Meeting October 24th 7:00 p.m. 2012 Budget – Dept. presentations
 - o Public Hearing November 7th 7:00 p.m. 2012 Property Tax levy
 - o Special Meeting (**If needed) November 14th 7:00 p.m. 2012 Budget
 - o Special Meeting/Public Hearing November 28th 7:00 p.m. 2012 Final Budget (First Reading)
 - o Regular Meeting December 5, 2011 7:00 p.m. 2012 Budget (Final Reading and adoption)
- Police
 - No report
- Fire
 - RFA Study Final Draft Recently Released. Final changes to be discussed this coming week with a final report / presentation expected in mid-November. The study recommendations are consistent with the direction we are pursuing with Clark County Fire and Rescue.
 - Continue to have high call volume with approximately 10% higher response numbers over last year.
 - Dept is still operating with 2 vacant intern positions. Many volunteers are stepping up to help ensure 2 responders on the station at all times, but we continue to have gaps in coverage.
 - 4 new members are in training with other Clark County agencies volunteering to go to their academy class for 12 hours/week. They will be completing training by the end of the year and become active responders.
- Public Works
 - Project update: Schurman Way/Dike Access round-about is substantially complete as of last week; will still be meeting with Woodland Truck Lines to discuss their concerns and look for a solution; Sidewalk projects are nearly complete; WSDOT sidewalk project is addressing drainage issues and will be issuing a change order and also the turning requirements for trucks near the interchange
- Planning
 - Follow up to September’s card room meeting
 - Next meeting October 20th 7:00 p.m.
- Attorney
 - Changes to WA State Medical marijuana Law - effective 7/22/11 ; Meeting to be set with Rotary members re: Parkland at Scott Hill Road & MOU; Copyright material request from ASVAP

Action K) Authorize City Attorney to prepare an ordinance for a 6 month moratorium on collective medical marijuana gardens in the City of Woodland

Councilmember Fredricks moved to authorize City Attorney to draft an ordinance for a 6 month moratorium on collective medical marijuana gardens in the City of Woodland. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

REPORTS OF STANDING COMMITTEES

- | | | |
|--------------------------------|-------------------------------------|--|
| Human Resources/
Government | - Susan Humbyrd &
Marilee McCall | - Met 9/29 and discussed the Public Works Director search; also the Building Official position; Next meeting 11/3 5:30 p.m.; website re-design in progress |
| Finance | - Benjamin Fredricks | - Met 9/21 and discussed Consent item F and potential future 2011 budget amendments; Next meeting 10/24 5:00 p.m. |
| Public Safety | - Marilee McCall | - Met 10/10 and 10/17-reviewed the draft RFA contract; also a public outreach plan ; Next meeting TBD |
| Public Utilities | - Al Swindell | - Met 9/20-discussed the sidewalk projects and WSDOT sidewalks; Next |

- Facilities - Marilee McCall
 - Horseshoe Lake Mgmt - Darwin Rounds
 - Parks/Recreation - Darwin Rounds
- meeting October 18th 5:30 p.m.
- Public Safety Sales Tax (PSST) ballot measure on Nov. 8th General Election
 - Met 10/13-discussed the pump, screen, water sampling and blue/green algae testing, e-coli testing, grass carp on tonight's agenda, fish count; next meeting Nov 10th 7pm
 - Last meeting discussed the possible MOU with the Rotary for the Scott Hill Road Parkland; Next meeting Oct 19th 5pm

AD HOC COMMITTEE

- | | | |
|--|--------------------|---|
| Comprehensive Plan Review | Marilee McCall | - No report |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | - Next meeting Oct 25 th at 12pm at Kelso |
| AWC/Legislative | Mayor Blum | - Attended the AWC Regional meeting October 11 th in Vancouver |
| | | - Mayor's Exchange on Dec 7 th in Olympia |
| Chamber of Commerce | Darlene Johnson | - October 18 th will host both mayor candidates and Chamber election of officers; upcoming in Dec is the Christmas auction at Lewis River Golf Course; After Hours is October 20 th at Holdahl Chiropractic 5pm & Nov 17 th at the Grange; Trick or Treat the businesses on October 31 st 3-5pm |
| Downtown Revitalization | Walter Hansen, Sr. | - Reported on the last meeting held |
| Woodland Quality Community Coalition | Marilee McCall | - Next meeting October 26 th 6:00 p.m. at Woodland School Commons hosted by Port |

Recessed at 8:22 p.m. to 8:35 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Francis Patnode, 344 Island Aire Drive-spoke on milfoil and grass carp. The 6" milfoil pieces from 4 years ago are now 3-4 ft. long. He has not observed a lot of grass carp. He supports the addition of the new grass carp (Action item G).

Darlene Johnson, PO Box 1808 – spoke on Exit 21 with Don Wagner re: the turn; the Rotary-was involved in the draft MOU for the parkland It was patterned off of the Skate Park MOU from the past. Also commented on the naming of the parkland. Also spoke on "The Big Idea" Tourism and the process of who would be on the committee. Requested that Councilmember Humbyrd be on the committee to represent Woodland. Also that the Big Idea funding is separate from the Hotel/Motel tax funds from the city.

Appointment of Susan Humbyrd, Councilmember to The Big Idea Committee

Mayor Blum appointed Susan Humbyrd, Councilmember to the Big Idea Board as the City designee/representative.

Citizen Input – continued:

Donna Rebisch, 967 Park Street, about a year ago, she spoke to Mayor Blum on the phone and asked him why she and her family should move here. She spoke on Action J – abandoned house at 766 CC Street and potential action. She also lives by some dilapidated homes and hopes that the item tonight sets a precedence for the homes in disrepair near her house. She reported some transients and activity near her home as well as rodents.

Billie Lovell, 782 CC Street, is directly impacted by the house at 766 CC Street (Action item J). She thanked Mary Parsons, Code Enforcement, for keeping her informed on this matter. She complained of rodents, blackberries, transients inside the house, observed drug paraphernalia, landscaping problems, etc.

CONSENT AGENDA

- A. Approve Claims Voucher warrants 42201 through 42277 for the month of September 2011 in the amount of \$134,247.15 and Payroll warrants 29471 through 29487 for the month of September 2011 in the amount of \$282,099.10 for a grand total of \$416,346.25.
- B. Approval of minutes of September 19 and 26, 2011.
- C. Approve Claims Voucher warrants 42278 through 42336 for the first half of the month of October 2011 in the amount of \$642,804.93.
- D. Approval of minutes of October 11, 2011.
- E. Authorize Mayor to sign CWCOG contract extension to 12/31/2011 for planning assistance services.
- F. Ratify emergency expenditure purchase of computer NAS device for Annex server and installation in the amount of \$1,492.27 plus labor (3 hours).

Councilmember Burke moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

ACTION AGENDA

Action G) Purchase of carp for Horseshoe Lake and authorize budget amendment

Councilmember Burke moved to authorize purchase of additional carp for Horseshoe Lake and authorize budget amendment from 104 508 Street Ending Fund Balance /and transfer 104 597 to 101 576 10 49 20 Horseshoe Lake Management in the amount of \$1,500. Councilmember Swindell seconded the motion. Discussion followed.

Amendment:

Councilmember Fredricks moved to change the amount to \$1,000. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Main motion:

To authorize purchase of additional carp for Horseshoe Lake and authorize budget amendment from 104 508 Street Ending Fund Balance /and transfer 104 597 to 101 576 10 49 20 Horseshoe Lake Management in the amount of \$1,000.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Action H) Adopt Ordinance No. 1121 to amend WMC 3.05 to increase change fund -

Tabled to November 7th council meeting

Councilmember Fredricks moved to table this item to November 7th for the City Attorney to prepare the Ordinance No. 1121 [to amend WMC 3.05 Petty Cash / Change Fund to increase 3 Clerk-Treasurer Department change funds. (FIRST & FINAL READING).] Councilmember Burke seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Action I) Authorize Mayor to sign amended Agreement with Pacific Seafood for Industrial discharge

Councilmember Burke moved to authorize Mayor to sign amended Agreement with Pacific Seafood for Industrial discharge to Municipal Wastewater System. Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Action J) Authorize Staff and Attorney to proceed with Code Enforcement and Legal Action for Hoesly property located at 766 CC Street and authorize expenditure

Councilmember Fredricks moved to table to November 7th [to authorize staff and attorney to proceed with Code Enforcement and legal action for Hoesly property located at 766 CC Street, Woodland WA; Also, require a response by William Hoesly on or before October 31, 2011 per WMC 17.92.090 with his plan and timeline to bring the site into compliance or council further authorizes expenditure for Code Enforcement action for abandoned property with estimated cost of \$15,000 (including \$5,000 in legal fees).] Councilmember Rounds seconded the motion. Discussion followed. Mr. Hoesly has contacted the city and has a meeting with Public Works/Code Enforcement this Friday, October 21st.

Amendment:

Councilmember Burke moved to amend the motion that Mr. Hoesly take care of it by Friday, October 21st, otherwise then the previous action stated will occur. Motion withdrawn.

Discussion ensued. Property owner at 734 CC Street spoke in favor of the motion.

Motion: to table to November 7th.

Yes: Fredricks No: Burke, McCall, Humbyrd, Swindell, Rounds Abstain: None. (1-5)

M/S/Failed

Councilmember Burke moved to authorize staff and attorney to proceed with Code Enforcement and legal action for Hoesly property located at 766 CC Street, Woodland WA; Also, require a response by William Hoesly on or before Friday, October 21, 2011 per WMC 17.92.090 with his plan and timeline to bring the site into compliance or council further authorizes expenditure for Code Enforcement action for abandoned property with estimated cost of \$15,000 (including \$5,000 in legal fees). Councilmember Swindell seconded the motion. Discussion followed.

Recessed at 9:51 p.m. to 9:51 p.m.

Amendment:

Councilmember McCall moved that Mr. Hosely shall apply for a demolition permit and show proof of a consultation with a qualified contractor, which is able demolish the property, on or before Friday, October 21st and to have staff prepare financial analysis and impact to budget and present it on November 7th. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

Main Motion:

Move to notify Mr. Hosely that he shall apply for a demolition permit and show proof of a consultation with a qualified contractor, which is able demolish the property, on or before Friday, October 21st and to have staff prepare financial analysis and impact to budget and present it on November 7th. Also, Mr. Hosley shall respond with his plan and timeline to bring the site into compliance; and authorize staff and attorney to proceed with Code Enforcement and legal action for Hoesly property located at 766 CC Street, Woodland WA per WMC 17.92.090.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Rounds No: None Abstain: None. (6-0)

M/S/C

The meeting adjourned at 10:02 p.m.

Charles E. Blum, Mayor

Minutes approved: November 7, 2011

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer

