City Of Woodland
City Council Meeting Agenda Summary Sheet

Agenda Item: Approval of minutes of December 19, 2011.	**Agenda Item #:** (B) Consent **For Agenda of:** 01/03/2012 **Department:** Clerk/Treasurer **Date Submitted:** 12/29/2011

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

BARS #:
Description:

Department Supervisor Approval: *Mari E. Ripp, Clerk-Treasurer / s /*

Committee Recommendation: _____

Agenda Item Supporting Narrative (list attachments, supporting documents):

December 19 2011 – Regular meeting

Summary Statement/Department Recommendation:

Recommend approval.

December 19, 2011
DRAFT

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Chuck Blum at 7:00 p.m. The Pledge of Allegiance was recited.

Present:	Councilmember John Burke Councilmember Marilee McCall Councilmember Susan Humbyrd Councilmember Benjamin Fredricks Councilmember Al Swindell Councilmember Marshall Allen Councilmember Scott Perry
Absent:	None
Also Present:	Clerk-Treasurer Mari Ripp Police Chief Rob Stephenson City Attorney Bill Eling Fire Chief Mike Jackson Community Development Planner Carolyn Johnson Interim Public Works Director Ken Alexander Senior Public Works Leadman Dennis Ripp

CITIZEN INPUT FOR ITEMS NOT ON THE AGENDA

Noel Johnson, PO Box 1955, Woodland-Lewis River is low due to the dry month of December. This is good to alleviate flooding. Also, took pictures at the Shop with A Cop Event at Wal-Mart. Thanked all that participated.

AGENDA APPROVAL

Councilmember Humbyrd moved to approve the meeting agenda. Councilmember Swindell seconded the motion.
Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None; Abstain: None. (7-0)

M/S/C

REPORTS OF CITY OFFICERS

Mayor	-	Listed a lot of items for tonight's discussion. 2012 Budget, thanked the citizens of the City for allowing him to be the Mayor of the City for the past 4 years. Mayor Blum read a statement into the record. He commented on his health condition during the past year and currently.
Clerk/Treasurer	-	Status of January 9, 2012 Special meeting/workshop for Transportation Benefit District? ; Council concurred to set this meeting for a review of the

		Council Rules & Procedures and discussion on how to proceed in 2012 with the Transportation Benefit District (TBD).
	-	2012 Council meeting calendar
	-	Audit (2009/2010 period) exit conference held Wednesday, 12/21/2011 9am
	-	Oak Tree Restaurant & Cardroom – letter re: Initiation of Gambling Operations
	-	Liquor license renewal 1) Veteran's Post 1927 2) Hi-School Pharmacy
Police	-	Reported on Reserve Officer Pedora
	-	Shop with a Cop event was successful
	-	Fact Sheet on Marijuana; Status of the moratorium on medical marijuana. Council concurred to set the First Reading of the ordinance on the January 3rd Council meeting.
Fire	-	One intern has completed his training and was offered a full-time job recently. This will leave 3 interns in the department.
	-	Mayor Blum had the Woodland Fire Department volunteers stand and be recognized.
Public Works	-	Waterline construction project at Davidson Alley is nearly complete
	-	503 Interchange sidewalk and drainage project nearly done by WADOT
	-	Meeting with the Port on the Guild Road Improvement Project Councilmember Swindell attended the meeting and reported that it was a good meeting. Discussion ensued re: funding of the project
Planning	-	Webb Wilbanks, Building Official is on-board and doing a good job; Pre-applications have been busy this month; looking at level of service and moving to electronic online forms
Attorney	-	Action agenda item comments 1) Rotary MOU 2) Res 607 3) Res 606 4) Metereaders contract 5) Memo on Public Utility Tax

REPORTS OF STANDING COMMITTEES

Human Resources/ Government	-	Susan Humbyrd	-	Met Dec 12th discussed PW Director hiring process; Next meeting Dec 29th 5:00 p.m.; Meet & Greet January 19th 7:00 p.m.; Interviews set for Friday January 20, 2012
Finance	-	Benjamin Fredricks	-	Dec 19th postponed to January; Clerk-Treasurer is waiting to see if any members will change.
Public Safety	-	Marilee McCall	-	Meet Dec 19th Dec 19th postponed to January; Clerk-Treasurer is waiting to see if any members will change.
Public Utilities	-	Al Swindell	-	Met Dec 13th and discussed budget;

staffing of department; Schurman Way & roundabout; Guild Road; sidewalk project complete; Horseshoe Lake working on the pump still/again; 503 project and right of way acquisition; water meter contract; bid & purchase of a mobile generator for WWTP; permit from Ecology for Pacific Seafood; PWTF $2m for Ranney and $5m for westside sewer lines; researching LED lights; Hillshire drywell repair; Welcome to Woodland signs being refurbished; sewage backup on Dale Street and claim; flushing truck needed; abandoned building and houses in town; Dept

of Corrections leaf removal; Christmas lights are up; Hoffman swing set will be up in 2012; comments on Code Enforcement; Commended the Public Works crew for a very professional and timely job on the waterline project.

• Facilities	- Marilee McCall	- Action item I; upcoming discussion on E. Scott Avenue land and truck parking
• Horseshoe Lake Mgmt	- Tom Golik	- Last Monday WADOT was supposed to pull the pump; committee is following up
Parks/Recreation	- Susan Humbyrd	- Next meeting December 21st 5:00 p.m.

AD HOC COMMITTEES

Comprehensive Plan Review	Marilee McCall	- Cowlitz County is moving forward with their plan update; City's plan is delayed until 2016; Clark Co. Aging Readiness Plan future workshop presentation
Cowlitz Wahkiakum Council of Governments	Al Swindell	- Attended the meeting and discussed outgoing members; had a recognition ceremony
AWC/Legislative	Al Swindell	- AWC Legislative Action Conference Jan 25-26 Olympia; Legislative - District boundary for Woodland is going to be the 20th District vs. the 18th now - AWC Elected Officials training is Jan 13-14 Lynnwood or Feb 10-11 in Tacoma
Chamber of Commerce	Darlene Johnson	- Had Christmas After Hours event and Auction; Les Schwab Grand Opening
Downtown Revitalization	Tom Golik	- Congratulated the Downtown Design Standard Ad Hoc Committee; gearing up to start sales of spring baskets
Woodland Quality Community Coalition	Marilee McCall	- City to host Wednesday, January 18th 6:00 p.m. at Woodland Community Center

Recessed at 7:54 to 8:03 p.m.

CITIZEN INPUT FOR ITEMS ON THE AGENDA

Becky Bjur-959 Truth and owner of Woodland NAPA- spoke on the Public Utility Tax. Asked if it would be to fund Public Safety? Supports the tax if it is used for Public Safety. Volunteers do it to serve the people. City cannot continue relying on volunteers and need to hire people to serve the community to protect life and property. There are currently 36 volunteers but they also have full time jobs and out of town; if they do work inside the city, she stated that most

businesses do not allow them to leave the job to respond and still get paid; the realm of volunteer firefighters has changed over the past years. Doesn't know of any other department that has volunteers. Believes the clerks department is over staffed. The other departments are paid for employees and the council is not cutting in those departments. Encourages the council to pass the ordinance.

Nick Husties, 1785 Clover – is a traditional volunteer. Volunteers and responds from his home to calls. Woodland is running over 1,000 calls a year. He works a full time job and is a student. Recommends the council pass this tax to fund the fire dept.

Rob Boren, 1909 NE 82nd Street, Vancouver, - is a non-traditional volunteer. Previously served in Clark County. He works 24 and 12 hour shifts in Woodland. Stated that the city is getting a good deal. Doesn't know of any other departments in the area that rely on volunteers so heavily. Supports the tax.

Frank Rumpel, 650 CC Street - there are a lot of senior citizens in Woodland. Electric tax just went up. Encouraged the council to think about it before passing it. Look at fat in budget before increasing taxes.

Darlene Johnson, PO Box 1808 – reviewed the budget with Mari Ripp, Clerk-Treasurer today. stated that the budget funds are all estimates and money you don't currently have. With the projected gambling tax, the money should be used for Public Safety. Said it is not the time to consider another tax on businesses and residents. People are having to decide to have heat in their house or buy groceries. This is hurting the unemployed, the under-employed, businesses and the seniors if taxed more. The intent of the law for utilities that you charge what it costs to provide it. Legally you can put a tax on it and put it in the General Fund, but she stated that this is not the way to do it. The choice the council is putting on families is far more erroneous to families than to make the decision to not impose a new tax.

Schurman Way. Question on close out of the contract (Action Item L) and having Woodland Truck Lines doing a test drive at the roundabouts. Ken Alexander, Interim Public Works Director said the offer is still open and is waiting for Woodland Truck Lines to schedule it.

CONSENT AGENDA

A. Approve Claims Voucher warrants 42576 through 42627 for the first half of the month of December 2011 in the amount of $155,730.87.

B. Approval of minutes of December 5 and 12, 2011.

C. Authorize 90 day extension of Interim Public Works Director Contract with Gray & Osborne & Ken Alexander, in an amount not to exceed $36,130.

Councilmember Swindell moved to approve the Consent Agenda. Councilmember McCall seconded the motion.
Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

ACTION AGENDA

Action D) Authorize MOU with Woodland Rotary re: Scott Hill Road parkland

Councilmember Fredricks moved to authorize Mayor to sign Memorandum of Understanding (MOU) with the Woodland Rotary regarding parkland on Scott Hill Road. Councilmember Humbyrd seconded the motion. Attorney Eling commented on the changes made to the MOU and recommends it is legally suitable. Discussion followed.

Amendment:

Councilmember Fredricks moved to amend the motion to include striking the words "setting a minimum goal of $_____" and deleting the 2nd sentence in Section 2. Rotary Obligations section A. Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Main Motion:

To authorize Mayor to sign Memorandum of Understanding (MOU) with the Woodland Rotary regarding parkland on Scott Hill Road to include striking the words "setting a minimum goal of $_____" and deleting the 2nd sentence in Section 2. Rotary Obligations Section A.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

D-1. Authorize naming of parkland at Scott Hill Road

Councilmember Swindell moved to authorize naming of parkland at Scott Hill Road to:

1) ~~Scott Hill Park – Woodland's Premier Sports Complex.~~
2) Scott Hill Park and Sports Complex

Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Action E) Adopt Resolution No. 607 – relating to Public Safety Sales Tax and recommend to County to designate the 15% portion to the Drug Task Force and the Children's Justice Advocacy Center

Councilmember Perry moved to adopt Resolution No. 607 requesting County Commissioners designate county portion of the newly passed Public Safety Sales Tax (15% of the 0.1%) for Drug Task Force and Children's Justice Advocacy Center. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Action F) Adopt Resolution No. 606 – Thanking the volunteer organizations in Woodland

Councilmember McCall moved to adopt Resolution No. 606 – Thanking the volunteer organizations from Downtown Woodland Revitalization and City of Woodland. Councilmember

Fredricks seconded the motion. Discussion followed. Mayor Blum read the names and organizations into the record.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)
M/S/C

Action G) Authorize contract renewal with Metereaders, LLC beginning 1/1/2012--TABLED to January 3, 2012

Councilmember Fredricks moved to authorize contract renewal with Metereaders, LLC for reading water meters beginning January 1, 2012 subject to insertion of the penalty clause for late reading submittals as presented by staff. Councilmember Humbyrd seconded the motion. Discussion followed. City Attorney Eling commented on the agreement.

Motion to Table to January 3, 2012 for revisions to the contract.
Councilmember Fredricks moved to Table. Councilmember Humbyrd seconded the motion.
Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)
M/S/C

Action H) Authorize 2011 step increases for exempt employees (Police Chief & Fire Chief)-TABLED to January 3, 2012

Councilmember Humbyrd moved to authorize 2011 step increases for exempt employees in the amount of $3,034.48 for Police Chief and Fire Chief. Councilmember Burke seconded the motion. Discussion followed.

Motion: Table to January 3, 2012 agenda for the City Attorney to review and to hold off on any payment back from the employees

Councilmember Humbyrd moved to table this to the January 3, 2012 agenda and to hold off on any payment back from the employees. Councilmember Burke seconded the motion.
Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)
M/S/C

Action I) Authorize Mayor to sign Interlocal Agreement with King County Director's Association (KCDA) for purchasing cooperative

Councilmember McCall moved to authorize Mayor to sign Interlocal Agreement with King County Director's Association for membership in KCDA purchasing cooperative. Councilmember Burke seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)
M/S/C

Action J) Adopt Ordinance No. 1228 – imposing a 6.5% Public Utility Tax on Water, Wastewater, Solid Waste/Recycling subject to a 3 yr. sunset after adoption (FIRST READING)

Councilmember McCall moved to adopt Ordinance No. 1228- imposing a 6.5% Public Utility Tax on Water, Wastewater, Solid Waste/Recycling subject to a sunset of three (3) years after adoption (FIRST READING). Councilmember Swindell seconded the motion. Discussion followed.

Yes: McCall, Fredricks, Swindell, Perry No: Burke, Humbyrd, Allen Abstain: None. (4-3)

M/S/C

Recessed at 9:42 p.m. to

Motion to extend the meeting until 10:30 p.m.

Councilmember Fredricks moved to extend the meeting to 10:30 p.m. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Action L) Authorize acceptance of the Schurman Way Reconstruction Project with Goodfellow Bros., Inc. as complete

Councilmember Swindell moved to authorize acceptance of the Schurman Way Reconstruction Project with Goodfellow Bros. Inc. as complete, as outlined in the agenda summary sheet.

Councilmember Fredricks seconded the motion. Discussion ensued.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Action K) Adopt Ordinance No. 1227 – 2012 Final Budget (FINAL READING)

Councilmember Swindell moved to adopt Ordinance No. 1227- 2012 Final Budget [council version 12/12/2011] (FINAL READING). Councilmember Allen seconded the motion. Discussion followed.

Amendment:

Councilmember Fredricks moved to add in the Code Enforcement Officer with the $32,442 that is currently not allocated for a cost of $22,154 and the balance to Ending Fund Balance. Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain:None. (7-0)

M/S/C

Main Motion:
To adopt Ordinance No. 1227- 2012 Final Budget [council version 12/12/2011] and to add in the Code Enforcement Officer with the $32,442 that is currently not allocated for a cost of $22,154 and the balance to Ending Fund Balance. (FINAL READING).
Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)
M/S/C

ANNOUNCEMENTS
Mayor Elect Grover Laseke announced that a swearing in ceremony will occur on January 3rd at 6:30 p.m. He invited councilmember Humbyrd to also be sworn in at this time too. He announced he is planning a council retreat the end of January or first part of February with Steve Harvey as facilitator. He has called an all-employee meeting for January 4th at 8:00 a.m.

Mayor Blum thanked the council for the past 4 years of service and his experience. He wished the council luck in the future. He is still ready to serve the city as he is able. He wished a joyous holiday and Merry Christmas and exciting 2012.

ADJOURNMENT
Councilmember Burke moved to adjourn the meeting. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Swindell, Allen No: Fredricks Abstain: Perry. (5-1-1)
M/S/C

The meeting was adjourned at 10:11 p.m.

_____
Charles E. Blum, Mayor

Minutes approved: _____

Attest: _____
Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer