

## November 5, 2012

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. and the Pledge of Allegiance was recited.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Al Swindell  
Councilmember Marshall Allen  
Councilmember Scott Perry

**Absent:** None

**Also Present:** Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
City Attorney Bill Eling  
Fire Chief Mike Jackson  
Community Development Planner Carolyn Johnson  
Public Works Director Bart Stepp

### **CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

**Noel Johnson**, PO Box 1955, Woodland WA - reported on Make a Difference Day. He is also campaigning to raise funds for the Woodland Public Library. They are meeting with an architect to get some design ideas. His dream is to have a new library in 3 years.

**Benno Dobbe**, 1066 S. Pekin Road, Woodland – reported on Make a Difference Day. They planted tulips and daffodils in the city. There needs to be some dry weather to plant the bulbs.

### **CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

**Noel Johnson**, PO Box 1955, Woodland - spoke in support of vacating the park road to get the pool built.

**Benno Dobbe**, 1066 S. Pekin Road, Woodland – thanked the council for their support and the community support that was heard on October 15<sup>th</sup> at the council meeting.

### **AGENDA APPROVAL**

Councilmember Swindell moved to approve the agenda. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

## **PUBLIC HEARING(S)**

### **1. Community Development Block Grant 2013 Projects.**

Bart Stepp, Public Works Director gave a summary of the proposed CDBG projects and staff report on anticipated scoring of the proposed projects. The Public Hearing was opened at 7:07 p.m.

No comments were received. The Public Hearing was closed at 7:09 p.m. Council commented on the proposed projects.

### **2. Property Tax Levy for 2013 (101%)**

Mari Ripp, Clerk-Treasurer gave a summary of the proposed 2013 Property Tax Levy. The Public Hearing was opened at 7:16 p.m.

No comments were received. The Public Hearing was closed at 7:20 p.m.

## **REPORTS OF CITY OFFICERS**

- Mayor
- 2013 Legislative Priorities
  - Update to Utility Billing program; Report on city hall server and hard drive failure last week which has been replaced.
  - Chamber After Hours by WQCC on Thursday, November 8<sup>th</sup> 5:00 p.m. at the Woodland High School Commons
  - Veteran's Day ceremony on Sunday, November 11<sup>th</sup> at 11:00 a.m. at City Hall
  - Special meeting Wednesday, November 7, 2012 changed to **7:00 p.m.** at Community Center re: 2013 Budget workshop; also requested comments for the agenda for this meeting

### **K) Action – to approve the 2013 Legislative Priorities**

Councilmember Fredricks moved to approve the 2013 Legislative Priorities. Councilmember McCall seconded the motion. Discussion followed. These will be forwarded to AWC and the legislature and other local agencies.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

- Clerk/Treasurer
- Public Hearing for 2013 Final Budget on Monday, November 19, 2012 7:00 p.m. and First Reading
  - Notice of filing of Preliminary 2013 Budget
  - 2013 Final Budget adoption (FINAL READING) on Monday, December 3, 2012
  - Liquor License renewal – Woodland Moose, Gilliano's Pizza
- Police
- 2012 3<sup>rd</sup> Quarter Reports (all departments) were distributed last week
  - Councilmember Fredricks questioned the 3<sup>rd</sup> Quarter 2012 Report - Incident Report which reflected the highest number in this past quarter vs. previous

- years Chief Stephenson commented that it is tied to growth.
- Fire
  - Two new interns on the department and are undergoing training
  - Working with Public Works on the City Hall roof leaks (and the contractor) and also the heat problems in the truck bays
- Public Works
  - Make a Difference Day report; over 80 volunteers serving 30 sites and contributions from Safeway, Ace, True Value, Starbucks, TNT and Burgerville
- Planning
  - Public Hearing, Tuesday November 13, 2012 5:30 p.m. at the Council Chambers re: Liberty Evans Rezone
  - Looking at stormwater and electric vehicle rules and proposed language
  - Applied to PSU for a planning intern from Master level students
- Attorney
  - Reported on 1) Lilac Place apartments issue 2) Rotary MOU and suggested changes 3) Recent Supreme Court ruling 5-4 ruling on debt limits and recreational facility in Wenatchee for contingent liability.

## REPORTS OF STANDING COMMITTEES

- |                                |                                     |  |
|--------------------------------|-------------------------------------|--|
| Human Resources/<br>Government | - Susan Humbyrd                     | - Met October 8 <sup>th</sup> ; next meeting Dec 10 <sup>th</sup> 5:30 pm  |
| Finance                        | - Benjamin Fredricks                | - Met Oct 22 <sup>nd</sup> ; next meeting Nov 26 <sup>th</sup> 5:30 p.m. Discussed pro's & con's of going to monthly billing and at this time are not recommending to move this forward; Online utility payment option deferred to early 2013; Budget Amendments provided to council & committee by email; fees/charges was continued until the AWC Fee Survey is received; Property Tax levy is recommended for approval. |
| Public Safety                  | - Marilee McCall                    | - Met Oct 15 <sup>th</sup> ; next meeting Nov 19 <sup>th</sup> 5:30 p.m. Discussed Clark Fire & Rescue contract and 1 <sup>st</sup> draft was received and will be discussed on Nov. 19 <sup>th</sup> ; Next RFA meeting is Nov 20 <sup>th</sup>   |
| Public Utilities               | - Al Swindell                       | - Met Oct 9 <sup>th</sup> ; next meeting Nov 13 <sup>th</sup> 5:00 p.m.; discussed flushing truck, Scott Avenue project, 2013 budget.  |
|                                | • Horseshoe Lake Mgmt - Scott Perry | - Met Oct 11 <sup>th</sup> ; next meeting Nov 8 <sup>th</sup> 5:00 p.m.; pumps are up and working; lake is filling due to rain; trip on the lake and saw a lot of milfoil, rep's from Clark County will be a great resource, also a rep from Silver Lake, Mayor also contacted a number of people and lots were involved.  |
| Facilities                     | - Marilee McCall                    | - Met Oct 22 <sup>nd</sup> ; next meeting Nov 13 <sup>th</sup>   |

6:00 p.m. at Public Works Office;  
reviewed the design and they are  
working at cost cuts and how it can  
meet budget

Parks/Recreation - Al Swindell

- Met Oct 17<sup>th</sup> next meeting Nov 21<sup>st</sup>  
5:00 p.m.

Recessed at 7:58 p.m. to 8:04 p.m.

### AD HOC COMMITTEES

Comprehensive Plan Review Marilee McCall

- Cowlitz Co. is wanting to add “Live  
Well, Age Well” to their plan;  
attended a presentation on 11/2/12 in  
Longview

Cowlitz Wahkiakum Council of  
Governments Susan Humbyrd

- Councilmember Swindell reported that  
Steve Harvey is retiring next year and  
they are beginning the process for the  
search ; Executive Board will be  
meeting next week

AWC/Legislative Al Swindell

- City Legislative Priorities will be  
forwarded to the legislature when the  
session starts in 2013

Chamber of Commerce John Burke

- AWC webinars  
- Tomorrow is Election day so  
remember to vote; Chamber officers  
elections will also be conducted  
- After Hours Thursday, November 8<sup>th</sup>  
5:00 to 7:00 p.m. hosted by WQCC  
(City, Port, School)  
- Accepting applications for Citizen,  
Employee and Business of the Year  
- Dec 6<sup>th</sup> After Hours and fundraiser  
from 5-9 pm at the Lewis River Golf  
Course  
- Annual banquet Jan 12<sup>th</sup> at the Kelso  
Red Lion

Downtown Revitalization Tom Golik

-

Woodland Quality Community John Burke

- Next meeting January 16, 2013 hosted  
by City

Coalition

Lodging Tax Advisory Susan Humbyrd

- Met October 24<sup>th</sup>; recommendation for  
107 Hotel Motel tax funding for 2013  
will be presented at the next budget  
workshop on November 7<sup>th</sup>

### CONSENT ITEMS:

A. Approval of claims voucher warrants numbered 44006 through 44089 for the of the  
month of October, 2012 in the amount of \$173,869.07 and payroll warrants numbered

29696 through 29711 for the month of October, 2012 in the amount of \$294,289.79 for a Grand Total of \$468,158.86.

B. Approval of minutes of October 15, 17 and 22, 2012.

C. REMOVED

D. Authorize Special Event for VFW Veteran's Day Tribute on Sunday, November 11, 2012 from 10:00 a.m. to 12:00 p.m. for street closure and authorize fee waiver.

Councilmember Fredricks moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**ACTION ITEMS:**

**Action E) Adopt Ordinance No. 1251 – 3<sup>rd</sup> Quarter Budget Amendments (FIRST & FINAL READING)**

Councilmember Fredricks moved to adopt Ordinance No. 1251 – 3Q12 Budget Amendments (FIRST & FINAL READING). Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action F) Adopt Ordinance No. 1254 – 2013 Property Tax Levy (101%) (FIRST READING)**

Councilmember Swindell moved to adopt Ordinance No. 1254 – 2013 Property Tax Levy (101%) and Resolution No. 620-2013 Property tax levy and % increase (FIRST READING). Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Fredricks, Swindell, Allen, Perry No: Humbyrd Abstain: None. (6-1)  
M/S/C

**Action G) Adopt Ordinance No. 1252 – Vacation of a portion of Park Road (FINAL READING)**

Councilmember Swindell moved to adopt Ordinance No. 1252 – Vacation of a portion of Park Road (FINAL READING). Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action H) Adopt Ordinance No. 1253 – SEPA and Administrative Appeals (FIRST READING)**

Councilmember Fredricks moved to adopt Ordinance No. 1253-SEPA and Administrative Appeals (FIRST READING). Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action I) Authorize the City to proceed with the CDBG application for Horseshoe Lake trail project**

Councilmember McCall moved to authorize the City to proceed with a Community Development Block Grant (CDBG) Application for Horseshoe Lake Park project and authorize mayor to sign the completed application. Councilmember Humbyrd seconded the motion. Discussion followed.

Amendment:

Councilmember Burke moved to insert the word “trail” after “Park”. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

Point of order by Councilmember Fredricks relating to council rules and procedures.

Main motion: to authorize the City to proceed with a Community Development Block Grant (CDBG) Application for Horseshoe Lake Park trail project and authorize mayor to sign the completed application.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action J) Adopt Resolution No. 621 – authorize City to proceed with the purchasing of a used water truck for flushing through the special market conditions guidelines**

Councilmember Humbyrd moved to adopt Resolution No.621 – authorize the City to proceed with purchasing a used water truck for flushing through the special market conditions guidelines. Councilmember Swindell seconded the motion.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

**ADJOURNMENT**

Councilmember Swindell moved to adjourn the meeting. Councilmember Humbyrd seconded the motion.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)

M/S/C

The meeting was adjourned at 8:37 p.m.

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Grover B. Laseke, Mayor

Minutes approved: November 19, 2012

Attest: \_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*