

## December 3, 2012

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. and the Pledge of Allegiance was recited.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Al Swindell  
Councilmember Marshall Allen  
Councilmember Scott Perry

**Absent:** None

**Also Present:** Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
City Attorney Bill Eling  
Fire Chief Mike Jackson  
Public Works Director Bart Stepp

### **CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

**Noel Johnson**, PO Box 1955, Woodland – Attended the School Board meeting and they showed the concept of the new high school; goal is to get 300 new members of the Friends of the Library; Woodland is looking pretty for Christmas; He will be meeting with Commissioner Karnofski and they are looking to extend the boundary of the Library to the boundary of the school district; congratulate the Mayor and Council for their attendance at the council meetings and that it is much more fun to attend the meetings.

### **CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

**Jade Bourke**, 624 2<sup>nd</sup> Street, here to support the contract for the Fire Dept. He has been on the Dept. for a number of years and has seen a lot of change. He mentioned the make-up of the dept., their jobs and where they reside. He has seen volunteerism decline and it is similar in other agencies as well. There has been an improvement with the beginning of a paid chief. He would like to see Woodland move forward to the future and shows his support.

**Darlene Johnson**, PO Box 1808, Woodland - is not in favor of the Fire Dept. contract. She has been in Woodland since 1967 and has seen it systematically destroyed by former Chief Tony Brentin. She doesn't believe that volunteerism is dead in our country. She read the contract and does not see how it is good for Woodland.

The other issue is how you do your budget. Every time you want something you go to the businesses. Businesses closing are due to the vote of the council on taxes to them and the taxpayer. It is annoying to put a tax on the people to pay for the things the council wants in the budget. She said that businesses are hurting and times are tough. Think about it seriously before you put another business out of business.

**Noel Johnson**, PO Box 1955, Woodland – spoke on the USNR After Hours. He said he asked them how expensive it is to do business in Woodland and they commented that they were happy with the tax structure in Woodland and other cities it would be much higher cost to operate.

Mayor noted that the city received two correspondence to the council. From Deputy Chief Jack Smith and an email from Darlene Johnson, both relating to the Fire Dept.

### **PRESENTATION / PROCLAMATION**

None

### **AGENDA APPROVAL**

Councilmember Fredricks moved to approve the agenda but move Action item I before H.

Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

### **REPORTS OF CITY OFFICERS**

- |                 |  |
|-----------------|--|
| Mayor           | - Recommendation for appointment and re-appointment of Planning Commission members (see Action Item E & F)   |
|                 | - Council Retreat date of Saturday, January 26, 2013 at 8:00 a.m. and tentatively at the Port meeting room and end at 1 or 2 pm  |
|                 | - Council workshop on January 14, 2012 7:00 p.m. re: Transportation Impact Fees, Collective Gardens, Downtown Revitalization zoning and any other items (submit to the Mayor if there are any other items) |
|                 | - Will be attending the AWC Mayor's Exchange in Olympia on December 15, 2012   |
|                 | - Will be preparing a letter to the Governor re: legislative issues  |
|                 | - All City Safety Meeting December 4, 2012 at 8:00 a.m.  |
|                 | - Notified that Bank of America is closing on March 14, 2013   |
|                 | - iCompass Tracker is now live for tracking Customer Comment & Communication   |
| Clerk/Treasurer | - 2013 Council meeting calendar and 2013 Committee assignments   |
| Police          | - The 2nd annual Shop With A Cop event at the Woodland Walmart Supercenter is scheduled to be held on Saturday, December 8th, 2012. The event will start at 9 a.m. and last until finished.                |
| Fire            | - Run volume is continuing to climb ; CRESA transition is going smoothly   |
| Public Works    | - Public/informational meeting Tuesday, December 11, 2012 6:00   |

p.m. re: Woodland Water System Plan at Public Works Office, 300 E. Scott Avenue; distributed the Water System Plan to the Council and it will be on a January 2013 council meeting for adoption; thanked his staff for their assistance;

Water truck will be less than \$35,000 that was previously approved

- Planning - Update on Collective Gardens Moratorium
- CEDC Newsletter
- Attorney - Reported on Collective Gardens and his research. Commented on the Indigent Defense contract and recent legislative changes and standards. He recommends approval and Administration will make some notes in 2013. Item I-Fire District contract and has 1 recommended change relating to the insurance requirements and has now been included.

### REPORTS OF STANDING COMMITTEES

- |   |   |   |
|---|---|---|
| Human Resources/<br>Government<br>Finance | - Susan Humbyrd<br><br>- Benjamin Fredricks | - Next meeting 12/10 5:30 pm<br><br>- Met 11/26 and reviewed and discussed the following items- Transportation Impact Fees and requested it be set for a workshop; Police Station / Facilities funding options; cash out of Clerk-Treasurer vacation will be on 12/17 agenda; Indigent Defense contract; Res. 619 fees/charges; State Auditor audit cycle change; L&I Retro Refund; next meeting will be set in January, 2013 |
| Public Safety                             | - Marilee McCall                            | - Met 11/19-discussed contract with CCFR and had a 2-0 committee vote; next meeting 12/17, 2012 5:30 p.m.   |
| Public Utilities                          | - Al Swindell                               | - Met 11/13-flushing truck, lagoon cleaning project, street sweeping; TIB program and funding; sidewalk project and bid; next meeting 12/11 5:30 p.m.   |
|   | • Horseshoe Lake Mgmt - Scott Perry         | Met 11/8; in October the volunteers did testing; have another testing on Dec 6 <sup>th</sup> ; discussion on the budget and trying to get funding from Clark and Cowlitz Counties;  |

- |                  |                  |  |
|------------------|------------------|--|
| Facilities       | - Marilee McCall | <ul style="list-style-type: none"> <li>- grant applications; possible solutions for runoff into the lake; next meeting 12/13 5:00 p.m. at the Community Center</li> <li>- Met 11/13 options of moving forward on the police station and also discussed repairs and remodeling to City Hall for the Fire Dept etc.; Looked at cuts and changes to decrease the budget ; Councilmember McCall made a note of correction to the meeting notes; further discussion will follow in tonight's workshop; next meeting Jan 28<sup>th</sup> 5:45p.m.</li> </ul> |
| Parks/Recreation | - Al Swindell    | <ul style="list-style-type: none"> <li>- Next meeting 12/19 at the Community Center</li> </ul>   |

**AD HOC COMMITTEES**

- |  |                |   |
|--|----------------|---|
| Comprehensive Plan Review                | Marilee McCall | <ul style="list-style-type: none"> <li>- Received a report of the County Comprehensive Plan and Urban Growth is 10 acre lot minimum; more discussion will follow</li> </ul>   |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd  | <ul style="list-style-type: none"> <li>- Met 11/29 and approved the preliminary budget; Director search company backed out and they are looking for another company now; Melissa Taylor gave a report on Economic and Fiscal Health; ; Next meeting 12/20 at Cowlitz Co. Administrative building</li> </ul> |
| AWC/Legislative                          | Al Swindell    | <ul style="list-style-type: none"> <li>- Legislators will be in session in a little over a month from now; get comments to him so they can be forwarded; Message-do no harm to cities;</li> </ul>   |
| Chamber of Commerce                      | John Burke     | <ul style="list-style-type: none"> <li>- NFIB at tomorrow's luncheon; After Hours Dinner and Auction Thursday, Dec 6<sup>th</sup> at Lewis River Golf Course 5:00 p.m. and 6-7 pm dinner; Dec 18<sup>th</sup> luncheon is the Christmas gift exchange; January 8<sup>th</sup></li> </ul>                    |

Downtown Revitalization  
Woodland Quality Community  
Coalition

Tom Golik  
John Burke

speeches from Ed Orcutt,  
Richard DeBoldt, John Braun  
at lunch meeting; Legislative  
phone calls begin January 15<sup>th</sup>  
7:30 a.m. at Chamber office;  
Jan 12<sup>th</sup> is Installation Banquet  
at the Kelso Red Lion

- 
- Next meeting January 16, 2013  
hosted by City

## CONSENT ITEMS

Items C, D and F were removed.

- A. Approval of claims voucher warrants numbered 44149 through 44248 for the month of November, 2012 in the amount of \$451,031.01 and payroll warrants numbered 29712 through 29727, 29736 and 29737 for the month of November, 2012 in the amount of 317,859.49 for a Grand Total of \$768,890.50.
- B. Approval of minutes of November 19, 2012.
- E. Confirm appointment Debbie Deans to Planning Commission to an unexpired term expiring June 30, 2013.

Councilmember Fredricks moved to approve the Consent Agenda. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

## ACTION ITEMS

### **Action C) Renewal of Polestar contract for COBRA program administration**

Councilmember Fredricks moved to approve the renewal of the Polestar contract COBRA program. Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

### **Action D) Renewal of contract with Kevin Vibbert for Indigent Defense Services for 2013 / 2014 – TABLED to December 17<sup>th</sup> council meeting**

Councilmember Fredricks moved to approve the renewal of the contract with Kevin Vibbert for Indigent Defense Services for 2013/2014. Councilmember Swindell seconded the motion. Discussion followed relating to the 2012 caseload report and also the previous attorney comments.

Motion to Table:

Councilmember Fredricks moved to table this item to the December 17<sup>th</sup> council meeting.

Councilmember Burke seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action F) Confirm re-appointment Sharon Watt to Planning Commission to a Six-Year term expiring January 2, 2019**

Councilmember Swindell moved to approve the re-appointment Sharon Watt to the Planning Commission to a Six-Year term expiring January 2, 2019. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

Recessed at 8:06 p.m. for a 5 minute break to

**Action G) Resolution No. 619-Fees & Charges amending Resolution No. 577**

Motion to Table:

Councilmember Burke moved to table to a workshop, Resolution No. 619- Fees & Charges amending Res. 577. Councilmember Allen seconded the motion. Discussion followed.

Yes: Burke No: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry Abstain:None. (1-6)  
M/S/Failed

Motion to Approve:

Councilmember Fredricks moved to approve Resolution No. 619 but to strike language in Section 3 a. to strike the \$1.00 per employee. Councilmember Perry seconded the motion. Discussion followed.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

**Action I) Authorize the Mayor to sign Contract for Services with Clark County Fire & Rescue**

Councilmember McCall moved to authorize Mayor to sign contract for services with Clark County Fire and Rescue. Councilmember Fredricks seconded the motion. Discussion ensued.

Chief Dan Yeager was in attendance from Clark County Fire Rescue. Chief Jackson summarized the proposed contract and the packet which was updated and handed out tonight. Discussion followed.

Main motion for Clark County Fire & Rescue:

To authorize Mayor to sign contract for services with Clark County Fire and Rescue.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

Motion to amend the Agenda and allow amendment to Interlocal Agreement and the MOU.

Councilmember Fredricks moved to amend the Agenda to authorize the amendment to the Interlocal Agreement and the Memorandum of Understanding (MOU) re: Clark Co. Fire & Rescue as noted in the December 2, 2012 agenda packet submitted by Chief Jackson. Council Swindell seconded the motion.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

Motion to approve the Amendment to the Interlocal Agreement and MOU contract documents.

Councilmember McCall moved to approve the Interlocal Agreement and the Memorandum of Understanding (MOU) re: Clark Co. Fire & Rescue as noted in the December 2, 2012 agenda packet submitted by Chief Jackson. Councilmember Fredricks seconded the motion.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

**Action H) Ordinance No. 1255 – 2013 Final Budget (FINAL READING)**

Councilmember Swindell moved to approve Ordinance No. 1255 – 2013 Final Budget (FINAL READING). Councilmember Fredricks seconded the motion. Discussion followed.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)  
M/S/C

Recessed at 8:52 p.m. to 8:58 p.m.

**WORKSHOP**

1. Police Station / Facilities

The Council moved back into regular session at 9:41 p.m.

**J) Authorize Option 3 relating to Police Station / Facilities budget and design**

Councilmember McCall moved to authorize Option 3 of Woodland Police Station with Council Chambers – 8,400 Square Foot Building (6,000 ft Police) in the estimated amount of \$2,607,868 (Public Works Memo dated December 3, 2012) and also include Remodel and Repairs to City Hall in the estimated amount up to \$148,969 and issue debt for \$700,000 with a 20 year financing. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**ADJOURNMENT**

Councilmember Burke moved to adjourn the meeting. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

The meeting was adjourned at 9:46 p.m.

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Grover B. Laseke, Mayor

Minutes approved: December 17, 2013

**Attest:**

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Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*