

**City Of Woodland  
City Council Meeting Agenda Summary Sheet**

<b>Agenda Item:</b> Approval of minutes of December 17, 2012.	<b>Agenda Item #:</b> <u>( B) Consent</u>
	<b>For Agenda of:</b> <u>01/07/2013</u>
	<b>Department:</b> <u>Clerk/Treasurer</u>
	<b>Date Submitted:</b> <u>01/02/2013</u>

**Cost of Item:** \_\_\_\_\_  
**Amount Budgeted:** \_\_\_\_\_  
**Unexpended Balance:** \_\_\_\_\_

<b>BARS #:</b> <b>Description:</b>
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**Department Supervisor Approval:** Mari E. Ripp, Clerk-Treasurer / s /  
**Committee Recommendation:** \_\_\_\_\_

<b>Agenda Item Supporting Narrative</b> (list attachments, supporting documents): December 17, 2012 – Regular meeting
<b>Summary Statement/Department Recommendation:</b> Recommend approval.

**December 17, 2012**

**DRAFT**

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m.

Mayor Laseke addressed the public about the recent deaths of police officers in the line of duty, the recent Clackamas Mall loss of lives and the most unthinkable, at Sandy Hook Elementary at New Town, CT. He asked everyone to join him in a moment of silence.

The Pledge of Allegiance was recited.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Al Swindell  
Councilmember Marshall Allen  
Councilmember Scott Perry

**Absent:** None

**Also Present:** Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
City Attorney Bill Eling  
Fire Chief Mike Jackson  
Community Development Planner Carolyn Johnson  
Public Works Director Bart Stepp

**CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

None

**CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

**Mark Fleishauer**, JH Kelly, 821 Third Avenue, Longview – spoke in support of the rezone request on tonight’s agenda for Liberty Evans. He explained the history of the JH Kelly company and the relationship with Liberty Evans project. He also gave information on the proposed site. He also read a letter into the record from Ted Sprague, CEDC dated 12/11/2012.

**Lydia Work**, American Paper Converting, 1845 Howard Way, Woodland – read a letter re: Liberty Evans rezone. She spoke in support of Liberty Evans and JH Kelly and the proposed rezone request.

**Skip Urling**, PO Box 1213, Longview- He spoke on the application packet and the comprehensive responses to it. He spoke on the deficit of commercial land identified in the

Comprehensive Plan document. This proposed piece is a small but strategic location. It will bring in a good tax base when it is developed.

**Darlene Johnson**, PO Box 1808, Woodland- has operated Woodland Truck Line since 1967. She was involved in the process of getting the industrial park into this area. She thinks the land should remain as an industrial zone. Commercial and Industrial that close together do not work very good together.

#### **PRESENTATION / PROCLAMATION**

None

#### **AGENDA APPROVAL**

Councilmember Swindell moved to approve the agenda but move Action item I before H. Councilmember Burke seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

#### **REPORTS OF CITY OFFICERS (Limited)**

- Mayor
- Committee assignments 2013; Some expressed their interest in maintaining the current committees for another year; it was also suggested to get to know the other committees and their duties; it was stated that council should be utilized in their strong areas; Mayor will come back in January with Committee Assignments
  - Council calendar, workshops for 2013
  - Special meeting/workshop January 14, 2013 7:00 p.m. 1) Transportation Impact fees 2) Collective Gardens 3) Historical designations
  - Council retreat Saturday, January 26, 2013 8:00 a.m. at the Port meeting room

#### **Fire contract and 2013 Budget Authority**

Discussion ensued on the Fire Contract that is now delayed until possibly April, and the budget authority. Bill Eling, City Attorney, concurred that the Fire Department has broad budget authority and may spend the money that the council previously approved.

- Planning
- Reported on a request for a joint meeting. Prefer Thursday, February 21, 2013 at 6:30 p.m. for a Joint Planning Commission/City Council meeting to discuss goals & priorities

#### **CONSENT ITEMS:**

Item D was removed.

- A. Approval of claims voucher warrants numbered 44249 through 44305 for the first half of the month of December, 2012 in the amount of \$440,569.03.
- B. Approval of minutes of December 3, 2012.

C. Authorize Mayor to sign renewal of Indigent Services Agreement with Kevin Vibbert for 2013 / 2014.

E. Authorize Mayor to sign renewal with Humane Society of Cowlitz County for 2013.

F. Authorize Mayor to sign Addendum to “The Big Idea” Agreement.

Councilmember McCall moved to adopt the Consent Agenda. Councilmember Swindell seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**ACTION ITEMS:**

**Action D) Authorize Mayor to sign Copier Lease and Service Agreement**

Councilmember McCall moved to authorize Mayor to sign 5 year copier lease and service agreement with Konica Minolta Business Systems for Police Department and Public Works Office. Councilmember Fredricks seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)  
M/S/C

**Action G) Authorize cash out of vacation hours for Clerk-Treasurer**

Councilmember Swindell moved to authorize cash out of 250 vacation hours for Mari Ripp, Clerk-Treasurer in December, 2012. Councilmember Allen seconded the motion. Discussion followed.

Amendment:

Councilmember Fredricks moved to amend the motion to insert “provided that the city is reimbursed for the payout of flex time in calendar years 2010, 2011 and if any was paid out in 2012.” Councilmember McCall seconded the motion. Discussion ensued.

Motion to Table:

Councilmember Perry moved to Table to a January, 2013 meeting and to look at other employees, what the financial implications are and to get a policy. Councilmember Swindell seconded the motion.

Point of Order by Councilmember Fredricks. City Attorney ruled that the Amendment must be voted on first. Discussion followed.

Mayor Laseke gave a statement on this matter.

Amendment:

To amend the motion to insert “provided that the city is reimbursed for the payout of flex time in calendar years 2010, 2011 and if any was paid out in 2012.” Vote:

Yes: Burke, Fredricks No: McCall, Humbyrd, Swindell, Allen, Perry Abstain: None. (2-5)

M/S/Failed

Motion to Table Main Motion:

To Table to the January, 2013 meeting and to look at other employees, what the financial implications are and to get a policy.

Yes: Swindell, Allen, Perry No: Burke, McCall, Humbyrd, Fredricks Abstain: None. (3-4)

M/S/Failed

Main motion:

To authorize cash out of 250 vacation hours for Mari Ripp, Clerk-Treasurer in December, 2012.

Yes: Swindell, Allen, Perry No: Burke, McCall, Humbyrd, Fredricks Abstain: None. (3-4)

M/S/Failed

**Action H) Authorize expenditure for Agenda/Meeting Management Solution and implement paperless packets**

Councilmember Fredricks moved to authorize expenditure for Agenda / Meeting Management Solution software with iCompass in the amount of \$3,000 and staff to work with iCompass for an implementation schedule for paperless packets. Councilmember McCall seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

Recessed at 8:30 p.m. to 8:35 p.m.

**Action I) Adopt Resolution No. 622 - to increase Water Assessment charges**

Councilmember Swindell moved to adopt Resolution No. 622 – to increase Water Assessment charges amending Resolution No. 590. Councilmember Allen seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

**Action J) Adopt Resolution No. 623 - increase Sewer Assessment charges**

Councilmember Swindell moved to adopt Resolution No. 623 – to increase Sewer Assessment charges amending Resolution No. 591. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

**Action K) Adopt Ordinance No. 1258-Liberty Evans rezone (FIRST & FINAL READING)**

Councilmember McCall moved to adopt Ordinance No. 1258 – Liberty Evans rezone (FIRST READING). Councilmember Fredricks seconded the motion. Discussion followed. Questions to staff followed.

Attorney Eling cautioned the council and asked if any had been contacted through any quasi-judicial proceedings and if so, they need to state the nature and what contact was made. He also advised if there is an amendment for a First & Final Reading.

Al Swindell stated that this proposal was given at a prior Public Works Committee meeting. He asked the City Attorney to rule on Appearance of Fairness. Mayor Laseke asked if anyone wishes to challenge this. Councilmember Perry stated he also attended this meeting and it dealt to access to Dike Road. No other items were shared by the council. Councilmember Allen stated he also attended the meeting and the rezone of the land.

It was requested by Councilmember Fredricks to have the motion change to a First and Final Reading. Councilmember McCall agreed to withdraw the original motion and restated the motion.

Main Motion:

Councilmember McCall moved to adopt Ordinance No. 1258 – Liberty Evans rezone (FIRST & FINAL READING). Councilmember Fredricks seconded the motion.

Yes: McCall, Humbyrd, Fredricks No: Burke, Swindell, Allen, Perry Abstain: None. (3-4)

M/S/Failed

**Action L) Adopt Ordinance No. 1256 – Stormwater Code Update (FIRST READING)**

Councilmember Swindell moved to adopt Ordinance No. 1256 – Stormwater code update (FIRST READING). Councilmember Burke seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Swindell, Allen, Perry No: Fredricks Abstain: None. (6-1)

M/S/C

**Action M) Adopt Ordinance No. 1257-Electric Vehicle Infrastructure (FIRST READING)**

Councilmember Burke moved to adopt Ordinance No. 1257 –Electric vehicle infrastructure (FIRST READING). Councilmember McCall seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

**Action N) Authorize bid award to CCS-Pacific Northern for 2012 Lagoon Cleaning Project**

Councilmember Fredricks moved to authorize Mayor to sign contract award between City of Woodland and Cowlitz Clean Sweep (CCS) Pacific Northern for completing the 2012 Lagoon Cleaning Project in the amount of \$45,234.00. Councilmember Humbyrd seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

**ADJOURNMENT**

Councilmember Burke moved to adjourn the meeting. Councilmember Fredricks seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

The meeting was adjourned at 9:31 p.m.

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Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

**Attest:**

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*