

City Of Woodland
City Council Meeting Agenda Summary Sheet

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| Agenda Item: Approval of minutes of January 7 and 14, 2013. | Agenda Item #: <u>(B) Consent</u> |
| | For Agenda of: <u>01/22/2013</u> |
| | Department: <u>Clerk/Treasurer</u> |
| | Date Submitted: <u>01/16/2013</u> |

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

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| BARS #: |
| Description: |

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /

Committee Recommendation: _____

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| Agenda Item Supporting Narrative (list attachments, supporting documents): January 7, 2013 – Regular meeting January 14, 2013 – Special meeting/workshop |
| Summary Statement/Department Recommendation: Recommend approval. |

January 7, 2013
DRAFT

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

Present: Councilmember John Burke
Councilmember Marilee McCall
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Marshall Allen
Councilmember Scott Perry

Absent: None

Also Present: Clerk-Treasurer Mari Ripp
City Attorney Bill Eling
Fire Chief Mike Jackson
Community Development Planner Carolyn Johnson
Public Works Director Bart Stepp

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA
None

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA

Sandy Larson, PO Box 1134 Woodland WA – representing Rotary. Thanked the city for this opportunity for a 2nd entrance into the new park on Scott Hill. Encourages the council to support this item.

Dale Boon, Green Mtn. Road, Woodland – spoke on Action item K re: Ordinance No. 1258A-Liberty Evans zoning. Stated that the Planning Commission recommended to not make the change. It is a small 3 acre piece, and not that big an area. One idea was for a restaurant on the parcel to draw people into the area. He said that there are no restaurant/commercial establishments in other industrial parks in other cities. Encourages the council to leave the vote the way it was adopted on 12/17/2012 and not change it tonight.

Darlene Johnson, PO Box 1808, Woodland WA – spoke on the proposed zone change in the industrial area. They are trying to get family wage, industrial jobs in this area and it should not be changed. This vision was developed way back when the area was annexed into the city. The city needs to look at more than just the budget and possibility of sales tax. Look at attracting jobs in the industrial area. The Port has taken a unanimous vote to not support a zone change of the Liberty Evans parcel.

PRESENTATION / PROCLAMATION

None

AGENDA APPROVAL

Councilmember Swindell moved to approve the agenda but delete Action item K and K-1.

Councilmember Burke seconded the motion. Discussion followed.

Yes: Burke, Humbyrd, Swindell, Allen No: McCall, Fredricks, Perry Abstain: None. (4-3)

M/S/C

REPORTS OF CITY OFFICERS

- Mayor
 - 2013 Standing Committee assignments
 - Appointment of 2013 CWCOG Representative-Susan Humbyrd and Al Swindell (alternate)
 - AWC Legislative Action Conference Feb 13, 14 in Olympia
 - Vacancy on the Park Board
 - New phone system install underway
 - Report by Mayor relating to council action and conduct at the 12/17/2012 council meeting and the Clerk-Treasurer vacation cash out.
- Clerk/Treasurer
 - 2013 Council meeting calendar
 - Special meeting/workshop January 14, 2013 7:00 p.m. 1) Transportation Impact fees 2) Collective Gardens 3) Historic Preservation
 - Council retreat Saturday, January 26, 2013 8:00 a.m. at the Port meeting room
 - Liquor License renewal – VFW and Hi School Pharmacy
- Police
 - No report
- Fire
 - 2012 responses were up 3.1% to 1,051 responses; CRESA transition has been accomplished and it is working smooth under the new dispatch system
- Public Works
 - Scott Hill house was sold and closed; after inspection the price had to be lowered a bit; with this reduction the extra money anticipated will not be there to water the park
- Planning
 - Joint Council & Planning Commission meeting February 21, 2013 6:30 p.m.
- Attorney
 - The MOU with Rotary and City for park development are still being discussed and are almost resolved

REPORTS OF STANDING COMMITTEES

- Human Resources/
Government
 - Susan Humbyrd
 - Next meeting January 24th 5:30 p.m.
- Finance
 - Benjamin Fredricks
 - Next meeting January 28th 5:30 p.m.
- Public Safety
 - Marilee McCall
 - Next meeting Tuesday, January 22nd
- Public Utilities
 - Al Swindell
 - Next meeting January 8th, 5:00 p.m.
- Horseshoe Lake Mgmt
 - Scott Perry
 - Last meeting Dec 13th and attended by Commissioner Misner; reported on the pump; water quality sampling is

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| Facilities | - Marilee McCall | happening; Storm water runoff issue from skate park; Grant application for aquatic plant management; Next meeting January 10 th , 5:00 p.m. |
| Parks/Recreation | - Al Swindell | - Next meeting January 28 th , 5:45 p.m.; item on tonight's agenda Action J. - Met in December and voted to approve Action F; Next meeting January 16 th , 5:00 p.m.; Park Board member Mark Haskins passed away in November in Florida |

AD HOC COMMITTEES

- | | | |
|--|----------------|---|
| Comprehensive Plan Review | Marilee McCall | - No report |
| Cowlitz Wahkiakum Council of Governments | Susan Humbyrd | - January 24 th at noon |
| AWC/Legislative | Al Swindell | - Feb 13, 14 AWC Legislative Action Conference; Legislative Priorities have been forwarded to the legislators |
| Chamber of Commerce | John Burke | - Tomorrow's lunch meeting will be held at the La Casa Tapitia; January 12 th is the annual banquet at the Red Lion, Kelso |
| Downtown Revitalization | Tom Golik | - Next meeting January 8 th 9:00 a.m. |
| Woodland Quality Community Coalition | John Burke | - Next meeting January 16, 2013 6:00 p.m. at Community Center, hosted by City |

Recessed at 7:49 p.m. to 7:55 p.m.

Consent Agenda:

- A. Approval of claims voucher warrants numbered 44306 through 44391 for the month of December, 2012 in the amount of \$177,852.12 and payroll warrants numbered 29728 through 29735, 29738 through 29745 for the month of December, 2012 in the amount of \$299,139.79 for a Grand Total of \$476,991.91.
- B. Approval of minutes of December 17, 2012.

Councilmember Burke moved to approve the Consent Agenda. Councilmember Allen seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

Action Agenda:

Motion to reconsider

Action K) Motion to reconsider Council Action of December 17, 2012 for the comprehensive plan map change requested by Liberty Evans LLC.

Councilmember Perry moved to reconsider Council Action of December 17, 2012 for the comprehensive plan map change requested by Liberty Evans LLC. Councilmember Fredricks seconded the motion.

Point of Order – Councilmember Swindell stated that the second must come from the side from December 17th council vote. City Attorney Bill Eling determined that a second is required and it can be a second from any councilmember. Mayor Laseke ruled that the motion is appropriate and should be considered.

Discussion followed. Attorney Eling provided further interpretation from Roberts Rules, Section 37, pg 309 motion to reconsider - that any member can give the second.

Yes: McCall, Fredricks, Perry No: Burke, Humbyrd, Swindell, Allen Abstain: None. (3-4)

M/S/Failed

Action C) Authorize Mayor to sign Resolution No. 622 – Water Assessment Charges.

Councilmember Swindell moved to authorize Mayor to sign Resolution No. 622 – Water Assessment Charges. Councilmember Allen seconded the motion. Discussion followed.

Yes: McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: Burke Abstain: None. (6-1)

M/S/C

Action D Adopt Ordinance No. 1256 –Comprehensive Storm water ordinance (FINAL READING).

Councilmember McCall moved to adopt Ordinance No. 1256 –Comprehensive Storm water ordinance (FINAL READING). Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

Action E) Adopt Ordinance No. 1257 –Amending WMC to allow Electric Vehicle Infrastructure (FINAL READING).

Councilmember Swindell moved to Adopt Ordinance No. 1257 –Amending WMC to allow Electric Vehicle Infrastructure (FINAL READING). Councilmember Perry seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

Action F) Authorize Mayor to sign Agreement with Holt Property Group to acquire a portion of Parcel #50876 in the amount of \$83,700 in Park Impact fee credits.

Councilmember Swindell moved to authorize Mayor to sign Agreement with Holt Property Group to acquire a portion of Parcel #50876 in the amount of \$83,700 in Park Impact fee credits. Councilmember Allen seconded the motion. Discussion followed. Bart Stepp, Public Works Director stated that the Agreement requires a boundary line adjustment and a survey and the

property owner would pay for this work, which is required for part of the agreement. Additional discussion ensued.

Motion to Table to January 22, 2013

Councilmember Burke moved to table to the January 22, 2013 council meeting. Councilmember Allen seconded the motion. Point of Order.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

Council directed staff to bring a draft agreement back to the next meeting.

Action G) Authorize approval of 2012 Water System Plan.

Councilmember Perry moved to authorize approval of 2012 Water System Plan. Councilmember Swindell seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

Action H) Authorize Mayor to sign Transportation Improvement Board (TIB) grant agreement of \$260,000 for overlay of East Scott Avenue.

Councilmember Burke moved to Authorize Mayor to sign Transportation Improvement Board (TIB) grant agreement of \$260,000 for overlay of East Scott Avenue. Councilmember Allen seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

Action I) Adopt Ordinance No. 1259 to create new accounts 421 Water Utility Reserve and 422 Sewer Utility Reserve and close account 302 Capital Reserve: Utilities (FIRST AND FINAL READING).

Councilmember Fredricks moved to adopt Ordinance No. 1259 to create new accounts 421 Water Utility Reserve and 422 Sewer Utility Reserve and close account 302 Capital Reserve: Utilities (FIRST AND FINAL READING). Councilmember Burke seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

Action J) Authorize mayor to sign change order with Williams Scotsman in the total amount of \$2,153,547 for construction of the Police Station and new Council Chambers.

Councilmember McCall moved to authorize mayor to sign change order with Williams Scotsman for a total amount of \$2,153,547 for construction of the Police Station and new Council Chambers. Councilmember Humbyrd seconded the motion. Discussion followed.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

ADJOURNMENT

Councilmember Burke moved to adjourn the meeting. Councilmember Allen seconded the motion.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)
M/S/C

The meeting was adjourned at 8:46 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest:

Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer*

January 14, 2013

DRAFT

The Special Meeting / Workshop of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m.

Present: Councilmember John Burke
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Marshall Allen
Councilmember Scott Perry

Absent: Councilmember Susan Humbyrd
Councilmember Marilee McCall

Also Present: Community Development Planner Carolyn Johnson
Public Works Director Bart Stepp

WORKSHOP:

- 1) Transportation Impact Fees
- 2) Collective Gardens
- 3) Historical designations.

The meeting was adjourned at 10:38 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest: _____

Georgina D. Anderson, Deputy Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.