

City Of Woodland
City Council Meeting Agenda Summary Sheet

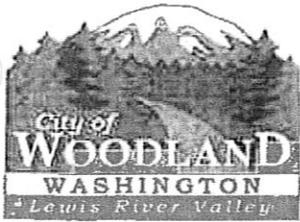
Agenda Item: Authorize Special Event: Easter Egg Hunt at Horseshoe Lake Park by Moose Lodge on 3/30/2013, including fee waiver	Agenda Item #: <u>Consent (D)</u>
	For Agenda of: <u>March 4, 2013</u>
	Department: <u>Public Works</u>
	Date Submitted: <u>February 26, 2013</u>

Cost of Item: N/A
Amount Budgeted: _____
Unexpended Balance: _____

BARS #: Description:

Department Supervisor Approval: Bart Stepp, Public Works Director /s/ Bart Stepp
Committee Recommendation: Park Board recommended approval – February 20, 2013

Agenda Item Supporting Narrative (list attachments, supporting documents): See attached Special Events Agreement.
Summary Statement/Department Recommendation: This is an annual reoccurring event. Staff recommends approval. Fee waiver of \$200 requested.



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: DALE JEFFERIES Phone Number: 225-7736
 Organization / Business: WOODLAND MOOSE Fax Number: 225-5074
 Mailing Address: PO Box 1930 Email: lodge2394@mooseunit
WOODLAND, WA 98674 00

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use.

Terms and Dates of Use

Usage Date(s): 3-30-13 Day(s) of Week: SATURDAY
 Arrival Time: 7:00 AM Departure Time: 12:00 NOON
 Day-of Contact Person: DALE JEFFERIES
 Phone Number: 360-609-7238

Type of Activity:

Parade Street Closure Street Sale Athletic Run/Walk Park Event

Other _____

COMMUNITY EASTER EGG HUNT

Usage Area:

Horseshoe Lake Shelter Large Field
 Beach Front Hoffinan Plaza
 Use of Lake Other: _____
 Mini Shelter Other: _____

Gate Open yes no

Please list any Street Closures: _____

Expected number of participants: 200+

Expected number of spectators: 300+

Office Use Only:	Amount Paid \$ _____	Key#/Color: _____
Approved o Denied o Woodland Park Board: _____	Date: _____	Date: _____
Approved o Denied o Woodland City Council: _____	Receipt No. _____	Date Returned: _____
	Comments: _____	Refund Ck#/Date: _____

