

City Of Woodland
City Council Meeting Agenda Summary Sheet

Agenda Item: Resolution No. 627- fees & charges for Community Center, Park and Special Events (amending Resolution No. 619)

Agenda Item #: (H) Consent
For Agenda of: 03/04/2013
Department: Clerk/Treasurer
Date Submitted: 02/26/2013

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

BARS #:
Description:

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /

Committee Recommendation: Finance Committee recommended approval on 1/28/2013

Agenda Item Supporting Narrative (list attachments, supporting documents):

Resolution No. 627

Memo on Community Center, Park and Special Events

Summary Statement/Department Recommendation:

This Resolution No. 627 amends Resolution No. 619 to include updated fees for the Community Center, Parks and a few house-keeping changes from the previous version. A complete report is attached here for your view. Recommend approval Resolution No. 627- fees & charges for Community Center, Park and Special Events (amending Resolution No. 619).

The Clerk-Treasurer Department did a study of fees and our actual costs for the Community Center, Parks facilities, etc. This information was discussed by the Department Heads and presented to the Finance Committee (the study document is available upon request.) The last time the fees were increased at these facilities was in 1999 by Resolution No. 429.

The purpose was to:

- 1) Designate which areas in and around the city were open to the public
- 2) Establish rules of conduct for such areas
- 3) Establish rules governing policies, procedures and fees

It was determined that the current fees were not covering costs and a rate increase was recommended. The fee increases at the Park facilities will not cover all the park costs, but they will cover the cost of the shelter. We also addressed some challenges we had faced that related to users, number of times a facility can be rented, how fees are applied, the length of time of a rental and

various other issues that had occurred over the years.

We also studied Special Events and related fees and cost recovery for staffing, operations, equipment and supplies related to these events. However, it was determined by the Finance Committee that additional information was needed, so they referred this back to staff and it will be further researched and information gathered in 2013 and report back to the Finance Committee.

The recommendation from the Finance Committee on 1/28/2013 was:

1. Recommend increase to **Community Center** fees:

Regular users:

Non-Profit: \$25/month for 16 hours, \$6.25 per additional hour

For-Profit: \$75/month for 16 hours, \$6.25 per additional hour

One-time users:

Residents: \$70/\$150 deposit

Non-Residents: \$110/\$150 deposit

Non-Profits: \$25/\$150 deposit

2. Recommended increase for **Horseshoe Lake Park Shelter**:

Residents: \$45/\$50 deposit

Non-residents: \$110/\$50 deposit

*All – Limit the amount of time a single group can use the shelter to 2 consecutive days during the summer months beginning June 1st to September 30th. Exceptions: Special events as approved by the City Council.

3. Other General Fees & Charges; Planning, Public Works, Police fees (see resolution for details). These were housekeeping and corrections from the last resolution that was adopted.
4. Fire Department fees were updated per the Clark County Fire Marshall fee schedule for fire life safety permits, reviews and inspections.

Recommend approval.

RESOLUTION NO. 619-627

RESOLUTION RELATING TO FEES AND CHARGES IMPOSED BY THE CITY OF WOODLAND AND AMENDING RESOLUTION NO. 577-619 – General Fees & Charges AS SET FORTH HEREIN:

Section I. Finance Department

a. Reproduction of Public Documents

1) Pages (8.5 x 11" - 11x17")	Black/White	\$0.15	Per page
Pages larger than 8.5 x 11" as set by city clerk.		\$0.25	Per page
Pages (8.5 x 11")	Color	\$1.00	Per side or page
Pages (8.5 x 14")	Color	\$1.10	Per side or page
Pages (11 x 17")	Color	\$1.25	Per side or page
Transmitted by mail per telephone or written request.		\$5.00	Minimum fee (up to 20 pages) Additional at the per page price listed above
Conversion to Electronic Formats		\$30.00/	15 minute increment
Scanning to Electronic Format		\$30.00	15 minute increment
Preparation of GIS Maps/Data		\$35.00	15 minute increment

*maps that require extensive processing time or require additional ink and plotting supplies will be charged at a higher rate.

Plotted Sizes/Types/Copies:

18x24 <u>Color</u>	\$5.00 <u>Black/White \$2.50</u>
	<u>8.00</u>
24x36 <u>Color</u> <u>Black and White</u>	\$10.00 <u>Black/White \$5.00</u>
	<u>5.00</u>
36x48 <u>Color</u>	\$15.00 <u>Black/White \$7.50</u>
<u>Large plotted sizes</u>	<u>\$6.00</u> <u>per page</u>
Copies produced by an outside source	Actual cost
Other sizes	Actual cost Or as determined by Clerk-Treasurer Dept.

2) CD / DVD	\$12.00	Each
Thumb drive (may be provided by customer w/signed waiver)	\$30.00/	<u>Per</u> 15 minute increment
External Hard drive (may be provided by customer w/signed waiver)	\$30.00/	<u>Per</u> 15 minute increment

b. Sale of prepared documents – the documents listed below are ready for sale (if requested under Public Disclosure instead of specifically prepared, the rates in Section I would apply:

1) City map – Large (11 x 17)	\$3.00	Black/White; Color \$5.00
2) Zoning Map	\$10.00	

- | | | |
|---|----------|--|
| 3) Zoning Ordinance (WMC 17) | \$20.00 | |
| 4) Subdivision Ordinance (WMC 16) | \$20.00 | |
| 5) Comprehensive Plan | \$100.00 | |
| 6) Park Plan | \$20.00 | |
| 7) Urban Growth Management Program Book | \$40.00 | |
- c. Service Fees:
- | | | |
|---|---------------|---|
| 1) Notary | \$5.00 | Per document |
| 2) Fax | \$2.00 | Per page |
| 3) NSF Check/ACH Return/Account Closed/etc. | \$36.00 | Per check |
| 4) Woodland Municipal Code Book | 200.00 | For entire book, in a plain binder |
| 5) Woodland Code Book update subscription | \$50.00 | Minimum or actual cost plus staff time
minimum |
| 4) Agenda subscription | \$20.00 | Per year |
| 5) Agenda and Council packet subscription | \$600.00 | Per year |
| <u>6) Recording fees</u> | <u>Actual</u> | <u>Cost recovery based on actual</u> |
- d. Mileage -----> Per IRS allowance

Section 2. City Facility Use

a. Community Center

<u>Facility-Regular Users</u>	<u>Non-Profit</u>	<u>\$25.00</u>	<u>Per month for 16 hours, \$6.25 per additional hour</u>
<u>-Regular Users</u>	<u>All others</u>	<u>\$75.00</u>	<u>Per month for 16 hours, \$6.25 per additional hour</u>
<u>-One time users</u>	<u>Residents</u>	<u>\$70.00</u>	<u>Per one time use</u>
<u>-One time users</u>	<u>Non-Resident</u>	<u>\$110.00</u>	<u>Per one time use</u>
<u>-One time users</u>	<u>Non-Profit</u>	<u>\$25.00</u>	<u>Per one time use</u>
		<u>\$60.00</u>	<u>Per day—resident</u>
		<u>\$100.00</u>	<u>Per day—non-resident</u>
		<u>\$50.00</u>	<u>Month / groups on regular basis*</u>
		<u>\$25.00</u>	<u>Month/senior-citizen-groups—regular-basis</u>
Key / Cleaning / Damage deposit		\$150.00	If city employee is called in to open building, or if damage occurs, or the key not returned, the deposit is nonrefundable <u>(as determined by the Clerk-Treasurer Dept.)</u> :-
		<u>\$50.00</u>	<u>For recognized non-profit groups</u>

(*NOTE: For organized non-profit and youth groups \$40.25 per month for 16 hours, \$6.25 per additional hour or exchange maintenance in lieu of fee. Non-profit organizations with 1 or more groups may be recognized as one (1) entity and only charged for one (1) deposit, as determined by the Clerk-Treasurer.)

- | | | |
|---------------------------|---------------------|------------------------|
| b. Horseshoe Lake Shelter | \$35.00 | A day for resident |
| | <u>\$45.00</u> | |
| | \$100.00 | A day per non-resident |
| | <u>\$110.00</u> | |

	\$25.00	Recognized non-profit organizations
		<u>• All groups are limited to Horseshoe Lake Shelter use of no more than 2 consecutive days from June 1st to September 30th annually.</u>
Horseshoe Lake & Waterfront	\$50.00	Deposit - Custodial/Security/Call out
	\$200.00	Special Events
		*Other Special Events out of the ordinary (as set by the Clerk-Treasurer)
Gazebo and Covered Pad		No Charge - 1 st come, 1 st served
c. Council Chambers – City Hall	\$50.00	Day or portion thereof
Community Meeting Room – Police Station (NEW)	\$50.00	Day or portion thereof
d. Conference Room – City Hall Annex	\$35.00	Day or portion thereof
e. Key / Cleaning / Damage Deposit (for all city facilities)	\$150.00	If city employee is called in to open building, or if damage occurs, or key not returned, the deposit is nonrefundable.

Section 3. Licenses / Miscellaneous Permits (See WMC 5.04.100)

a. Business Registration Fee – in city (Basic Annual Fee)	\$70.00	Plus \$1.00 per employee
b. Business Registration Fee – out of city * Business not having officers or facilities within city	\$110.00	
c. Business Registration fee for Non-Profits/Churches, etc.	No charge	Optional registration
d. Contractors	\$75.00	Annual
e. Peddlers and Solicitors License (See WMC 5.16.060)		
1) Within City	\$30.00	Plus investigation fee \$15 = \$45
2) Outside City	\$45.00	Plus investigation fee
	\$30.00	Investigation fee for Cowlitz/Clark Counties
	\$45.00	Investigation fee for all others
f. One day or event Transient merchant or workmen License (per WMC 5.04.140)	\$30.00	Per day or per event
g. Amusement Permit Fee (WMC 5.08.020)	\$40.00	Semi-Annually – per machine / device
h. Fireworks Permits (WMC 14.28.040)	\$100.00	Annual
i. Fireworks inspection fee (WMC 14.32.080)	\$50.00	<u>Per stand; Now see inspections under Fire Section (with CCFR Contract)</u>
*** One permit entitles holder to operate at one location.		
Dance Permits:		
j. Public / Commercial Dance Permit Fee (WMC 5.12.030)	\$100.00	Annual (licensed by State to sell alcohol) with no entrance charge
k. Non School Juvenile Dance	\$10.00	Per quarter

l. Public Dance	With a charge or gratuity	\$50.00	Per dance (no alcohol)
m. Private Dance	No charge or gratuity	No charge	WMC 5.12.030
n. School Dance	Sponsored by Woodland School system and held at school premises	No charge	WMC 5.12

*** Contact the Clerk-Treasurer / Police Chief for more information.

Section 4. Animal Control (See WMC 7.04.040)

a. Dog License – Annual (Collected by Cowlitz County Humane Society or local veterinarian)			
1) For any spayed or neutered dog, provided application is made by January 1 st		\$10.00	
2) For any spayed or neutered dog if application is after January 1 st		\$20.00	
3) For any dog NOT spayed or neutered if application is made by January 1 st		\$30.00	
4) For any dog NOT spayed or neutered if application is made after January 1 st		\$40.00	
5) Senior Citizen / Low Income Rate if applied for by January 1 st . After that the rate is the same as #2 and #4.		\$5.00*	* Application for Senior Citizen / Low Income must be applied for through the Clerk-Treasurer's Office.

Section 5. Public Works Department **

****Also see WMC 16 – Inspection Fees**

a. Water / Sewer Utility			
1) Utility Service Deposit – WMC 13.04.180		\$175.00	Residential
		STBD*	Commercial (based upon 1 year average)
2) Hydrant / Construction Meters			
Connect / disconnect – WMC 13.04.045		\$70.00	Non-refundable
Water consumption	----->		1 month basic fee for 2" meter + overage (600 cu. ft.) (see water rates)
Daily Rental fee		\$5.00	
Damage deposit		\$250.00	
Unauthorized water use		\$225.00	Minimum plus \$1.72 /100 cu.ft. of usage
b. Driveway Construction permits (WMC 12.16.070)		\$5.00	For each lineal foot of curb cut
Right of Way		\$TBD \$50	SEE PUBLIC WORKS to determine new fee Per permit
		\$50	Additional, if pavement disturbed
c. Processing of Latecomer Agreements		\$300.00	Each water/sewer or street (Engineering and survey work, if any, to be provided by applicant)
d. Water connect/disconnect (if due to non-payment)		\$40.00	Plus applicable late charge

e.	Water connect / disconnect (at customer request)	No charge	If scheduled 24 hours in advance
f.	Residential meter test deposit	\$60.00	If meter if found to be more than 3% inaccurate in favor of the City, the deposit is refunded. If found to be accurate up to 3% the deposit would be put towards the public works costs (salary/benefits). See WMC 13.04.230 for details
g.	Late Charge (WMC 13.04.220)	\$10.00*	*Or 10% whichever is greater.
h.	Critical Areas Permit	\$600.00	Plus cost recovery ¹
hi	Street signs ¹ Cost Recovery	\$100.00 ***	Per sign ¹ If outside review is required, actual cost plus 10%

Section 6. Land-Use / Planning Department

a.	Amendments (quasi-judicial)		
	Comprehensive Plan Text	\$2,000.00	plus cost recovery ¹
	Comprehensive Plan Map	\$2,000.00	plus cost recovery ¹
	Zoning Text	\$2,500.00	plus cost recovery ¹
	Zoning Map	\$2,500.00	plus cost recovery ¹
b.	Annexations		
	Notice of Intention	\$250.00	
	Petition:		
	1) 10 acres and under	\$1,200.00	plus cost recovery ¹
	2) Over 10 acres	\$1,500.00	plus cost recovery ¹
c.	SEPA Checklist Processing	\$650.00	
d.	SEPA Environmental Impact Statement Processing	\$500.00	plus cost recovery ¹
e.	Shorelines Exemption Review	\$100.00	
f.	Site Plan Review	\$400.00	Minimum
		\$110.00	Per 1,000 sq.ft. of building up to 25,000 sq.ft. plus cost recovery ¹
	Plus	\$25.00	Per 1,000 sq. ft. above 25,000 sq. ft.; maximum of \$10,000 plus cost recovery ¹
g.	Administrative Temporary Use	\$100.00	Per application plus cost recovery ¹
h.	Administrative Conditional Use	\$700.00	Per application plus cost recovery ¹
i.	Minor Variance	\$400.00	Plus cost recovery ¹

j.	All other applications (includes SUD)	\$500.00	Per application plus cost recovery ¹
k.	Development Agreement	<u>Cost Recover</u> <u>\$750.00</u> ¹	<u>Plus cost recovery¹</u> <u>\$750.00 minimum</u>
l.	Code Interpretation (written)	\$200.00	
m.	Hearing continuance	Cost recovery ¹	Including hearing examiner's costs
n.	Hearing remand	Cost recovery ¹	Including hearing examiner's costs
q.	Report or data preparation	Cost recovery ¹	Including staff time
r.	Wetland delineation review	Cost recovery ¹	
s.	Floodplain confirmation letter	\$100.00	
t.	Zoning confirmation letter	\$100.00	
u.	Peer review (Scientific or technical)	Cost recovery ¹	
v.	Land Division		
	Preliminary Plats	\$3,500.00	Plus \$75 per lot plus cost recovery ¹
	Short Plats	\$800.00	Plus \$75 per lot plus cost recovery ¹
	Boundary Line Adjustment	\$400.00	Plus \$75 per lot plus cost recovery ¹
	Final Plat (subdivision)	\$1,500	Plus \$75 per lot plus cost recovery ¹
	Planned Unit Residential Development (PURD)	\$3,000.00	plus cost recovery ¹
	Final Plat (PURD)	\$1,500	Plus \$75 per lot plus cost recovery ¹
	Binding Site Plan (WMC 16.19.030c)	\$2,000.00	Plus \$150 per acre-total (not to exceed \$4,500) plus cost recovery ¹
	Plat Vacation	\$250.00	plus hearing examiner's costs
	Plat Time Extension	\$300.00	
w.	Appeals		
	Appeal of actions/decisions preceded by a hearing	\$700.00	Plus hearing examiner's costs
	Appeal of actions/decisions not preceded by a hearing	\$0.00	Plus hearing examiner's costs if ruling is unfavorable
x.	<u>Critical Areas Permit</u>	<u>\$600.00</u>	<u>Plus cost recovery¹</u>
y.	<u>Impact Fee Deferral</u>	<u>\$230.00</u>	
z.	Pre-Application	\$350.00	

¹Cost Recovery

*** ~~If outside review is required, actual cost plus 10% Consultant review costs, printing, mailing, delivery and recording costs.~~

Section 7. Hearings Examiner

a.	Conditional Use Permit	\$2,750.00	Plus cost recovery ¹ including Hearing Examiner costs and hearing examiner's costs
b.	Shoreline Permits		
	1) Substantial Development Permit (SDP)	\$800.00	Plus cost recovery ¹ including hearing examiner's costs
	2) Conditional Use with SDP	\$900.00	Plus cost recovery ¹ and hearing examiner's costs
	without SDP	\$600.00	Plus cost recovery ¹ and hearing examiner's costs
	3) Variance with SDP	\$900.00	Plus cost recovery ¹ and hearing examiner costs
	without SDP	\$600.00	Plus cost recovery ¹ and hearing examiner's costs
c.	<u>Major Variances</u>	<u>\$1,500.00</u>	<u>Per application plus cost recovery¹</u>
	¹ Cost Recovery	***	If outside review is required, actual cost plus 10% Consultant review costs, printing, mailing, delivery and recording costs
e.	<u>Major Variances</u>	<u>\$1,500.00</u>	<u>Per application plus cost recovery¹</u>

Section 8. Building Department

a. Building Permit Fee

Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000.00	\$23.50 for the first \$500.00 plus \$3.05 for additional \$100.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000.00 plus \$14.00 for additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$391.25 for the first \$25,000.00 plus \$10.10 for additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for additional \$1,000.00, or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for additional \$1,000.00, or fraction thereof, to and including \$500,000.00

\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for additional \$1,000.00, or fraction thereof

Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge - two hours)	\$66.00 per hour ¹
Re-inspection fees	\$66.00 per hour ¹
Inspections for which no fee is specifically indicated (minimum charge - one-half hour).....	\$66.00 per hour ¹
Additional plan review for changes, additions, or revisions (minimum charge - one-half hour) ...	\$66.00 per hour ¹
For use of outside consultants for plan checking and inspections, or both	Actual Costs ²

¹Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

²Actual costs include administrative and overhead costs.

b. Plumbing Permit Fees

Permit Issuance

- 1) For issuing each permit \$40.00
- 2) For issuing each supplemental permit \$20.00

Unit Fee Schedule (in addition to items 1 and 2 above)

- 1) For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection) \$10.00
- 2) For each building sewer and each trailer park sewer \$19.00
- 3) Rainwater systems – per drain (inside building) \$10.00
- 5) For each water heater and/or vent \$10.00
- 6) For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps \$25.00
- 7) For each installation, alteration or repair of water piping and/or water treating equipment, each \$10.00
- 8) For each repair or alteration of drainage or vent piping, each fixture \$10.00
- 9) For each lawn sprinkler system on any one meter including backflow protection devices therefore \$10.00
- 10) For atmospheric-type vacuum breakers not included in item 12:
 - 1 to 5 \$10.00
 - Over 5, each \$2.00
- 11) For each backflow protective device other than atmospheric type vacuum breakers:
 - 2 inch (51mm) diameter and smaller \$15.00
 - Over 2 inch (51mm) diameter \$25.00
- 12) *Left blank intentionally*
- 13) For initial installation and testing for a reclaimed water system \$39.00

14)	For each annual cross-connection testing of a reclaimed water system (excluding initial test)	\$39.00
15)	For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas	\$65.00
16)	For each additional medical gas inlet(s)/outlet(s)	\$7.00
Other Plumbing Inspections and Fees-		
17)	Inspections outside of normal business hours	\$ 66.00
18)	Re-inspection fee	\$ 66.00
19)	Inspections for which no fee is specifically indicated	\$ 66.00
20)	Additional plan review required by changes, additions or revisions to approved plans (minimum charge —one half hour)	\$66.00

c. **Mechanical Permit Fees**

Permit Issuance and Heaters

1)	For the issuance of each mechanical permit	\$35.00
2)	For issuing each supplemental permit for which the original permit has not expired, been canceled or finaled	\$20.00

Unit Fee Schedule (in addition to items 1 and 2 above)

1)	Furnaces	
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h (29.3kW)	\$25.00
	For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h (29.3kW)	\$30.00
	For the installation or relocation of each floor furnace, including vent	\$25.00
	For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater	\$25.00
2)	Appliance Vents	
	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	\$15.00
3)	Repairs or Additions	
	For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption or evaporative cooling system, including installation of controls regulated by the Mechanical Code	\$25.00 00
4)	Boilers, Compressors and Absorption Systems	
	For the installation or relocation of each boiler or compressor to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW)	\$30.00

	For the installation or relocation of each boiler or compressor over three horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to and including 500,000 Btu/h (146.6 kW)	\$40.00
	For the installation or relocation of each boiler or compressor over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (146.6 kW) to and including 1,000,000 Btu/h (293.1 kW)	\$55.00
	For the installation or relocation of each boiler or compressor over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 Btu/h (512.9 kW)	\$75.00
	For the installation or relocation of each boiler or compressor over 50 horsepower (176 kW), or each absorption system over 1,750,000 Btu/h (512.9 kW)	\$125.00
5)	Air Handlers	
	For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4719L/s), including ducts attached thereto	\$20.00
	Note: This fee does not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in the Mechanical Code	
	For each air-handling unit over 10,000 cfm (4719 L/s)	\$30.00
6)	Evaporative Coolers	
	For each evaporative cooler other than portable type	\$15.00
7)	Ventilation and Exhaust	
	For each ventilation fan connected to a single duct	\$9.00
	For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit	\$13.60
	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood	\$15.00
8)	Incinerators	
	For the installation or relocation of each domestic-type incinerator	\$25.00
	For the installation or relocation of each commercial or industrial-type incinerator	\$25.00
9)	Gas Piping System	
	For each gas piping system or 1 to 5 outlets	\$25.00
	For each additional gas piping system outlet, per outlet	\$5.00
10)	Dust Collection System	
	For each dust collection system, including fans and ducts	\$85.00

11) Miscellaneous
 For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table \$15.00

Other Mechanical Inspections and Fees

1) Inspections outside of normal business hours, per hour (minimum charge - two hours) \$66.00

2) Re-inspection fee assessed under provisions of Section 116.6, per inspection \$66.00

3) Inspections for which no fee is specifically indicated, per hour (minimum charge – one-half hour) \$66.00

4) Additional plan review required by changes, additions or revisions to plans or to plans for which an initial review has been completed (minimum charge - one-half hour) \$66.00

* Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

d. Grading Fees

Table J-1 Grading Plan Review Fees

50 cubic yards (38.2m ³) or less	No fee
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$23.50
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³)	\$37.00
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³).....	\$49.25
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³) - \$49.25 for the first 10,000 cubic yards (7645.5 m ³), plus \$24.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
100,001 to 200,000 cubic yards (76 456 m ³ to 152 911 m ³) - \$269.75 for the first 100,000 cubic yards (76455 m ³), plus \$13.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
200,001 cubic yards (152 912 m ³) or more - \$402.25 for the first 200,000 cubic yards (152 911 m ³), plus \$7.25 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	

Other Fees:

Additional plan review for changes, additions, or revisions (minimum charge - one-half hour)... \$66.00 per hour*

— Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.

Table J-2 Grading Permit Fees¹

50 cubic yards (38.2m ³) or less	\$23.50
51 to 100 cubic yards (40 m ³ to 76.5 m ³)	\$37.00
101 to 1,000 cubic yards (77.2 m ³ to 764.6 m ³) - \$37.00 for the first 100 cubic yards (76.5 m ³), plus \$17.50 for each additional 100 cubic yards (76.5 m ³) or fraction thereof.	
1,001 to 10,000 cubic yards (765.3 m ³ to 7645.5 m ³) - \$194.50 for the first 1,000 cubic yards (764.6 m ³), plus \$14.50 for each additional 1,000 cubic yards (764.6 m ³) or fraction thereof.	
10,001 to 100,000 cubic yards (7646.3 m ³ to 76 455 m ³) - \$325.00 for the first 10,000 cubic yards (7645.5 m ³), plus \$66.00 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	
100,001 cubic yards (76 456 m ³) or more - \$919.00 for the first 100,000 cubic yards (76 455 m ³), plus \$36.50 for each additional 10,000 cubic yards (7645.5 m ³) or fraction thereof.	

Other Inspections and Fees:

Inspections outside of normal business hours (minimum charge - two hours)	\$50.50 <u>\$66.00</u> per hour ²
Re-inspection fees	\$50.50 <u>\$66.00</u> per hour ²
Inspections for which no fee is specifically indicated (minimum charge - one-half hour)....	\$50.50 <u>\$66.00</u> per hour ²

¹The fee for a grading permit authorizing additional work to that under a valid permit shall be the difference between the fee paid for the original permit and the fee shown for the entire project.

²Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved.

e. **Sign Permit Fees**

- | | | |
|--|----------|---|
| 1) Window, | \$ 75.00 | |
| | \$100.00 | |
| wall, | \$125.00 | |
| roof, or projecting signs | | |
| Window, wall, roof or projecting signs | \$300.00 | IF initiated by Code Enforcement*ADD TO WMC |
| 2) Free standing signs | \$145.00 | |
| 3) Monument signs | \$75.00 | |

f. **Other Miscellaneous Building Permits**

- | | |
|---|-----------------|
| 1) Flood-Development Permit | \$100.00 |
| 2) Fence (3' or higher) | \$55.00 |
| 3) Building Demolition | \$55.00 |
| 4) Residential Re-roof | \$55.00 |
| Commercial Re-roof | \$100.00 |
| 5) Solid Fuel Burning Appliance (woodstove) | \$55.00 |
| 6) Commercial Coach Placement | \$250.00 |
| 7) <u>Manufactured Home Installation</u> | <u>\$300.00</u> |
| a. <u>Plan Review without garage</u> | <u>\$50.00</u> |
| b. <u>Plan Review with garage</u> | <u>\$150.00</u> |

Section 9. Police Department

- | | | |
|--|------------------------------|---|
| 1) Fingerprints | \$15.00 | Per full set (up to 2) |
| | \$3.00 | Additional set |
| 2) Service of Civil Legal Papers | \$25.00 | (inside city) per service |
| | \$25.00 | (outside city) plus mileage per service |
| | \$0.05 <u>IRS</u> | Per mile |
| | <u>rate</u> | |
| 3) Service of Warrants | >>> | Fee as set by Cowlitz Co. |
| 4) Police / Fire Reports | \$5.00 | Minimum if mailed/delivered up to 20 pages |
| | | additional pages \$0.15 each |
| | \$5.00 | For discovery |
| (At Public Disclosure rate per page copy if requested in person. Does not include telephone written requests requiring mailing.) | \$0.15 | Per page (if picked up in person) |
| 5) Police Officers hired for Special Events / Security | | Charge is based on actual overtime rate plus benefits |

Section 10. Fire Department

1	False Alarm (WMC 14.34)		
2	1 st Offense / Alarm	\$0	Notice only, no charge
3	2 nd Offense/Alarm within 6 months	\$0	Notice, inspection required; report of inspection to WPD & WFD within 10 days
4	3 rd Offense/Alarm within 6 months	\$50.00	Plus written report, WPD/WFD can order an inspection and authorize repair or corrective action with cost billed to owner.
5	4 th and subsequent Offense/Alarm within 6 months	\$100.00	Inspection required and appropriate remedial action taken.
6	See WMC 14.32 / 14.28 (Chapter adopting Fire Code)		
7	<u>Inspections – Fire Protection Features</u>		<u>(based on Clark County Fire Marshal fee schedule for fire life safety permits, reviews and inspections. All subject to a 10% administrative fee for each permit.</u>
8	A. <u>Fire pumps</u>	<u>\$263</u>	
	B. <u>Automatic sprinkler systems</u>		
	i. <u>13 D (single-family) or 13 R – per building</u>	<u>\$145</u>	
	ii. <u>Other Systems, each riser</u>	<u>\$219</u>	
	iii. <u>System revision > 5 heads</u>	<u>\$145</u>	
	iv. <u>Plus each head for the above</u>	<u>\$2</u>	
	C. <u>Standpipe systems per riser</u>	<u>\$182</u>	
	D. <u>Commercial cooking protection</u>	<u>\$175</u>	
	E. <u>Other extinguishing system</u>	<u>\$263</u>	
	F. <u>Smoke removal system</u>	<u>\$263</u>	
	G. <u>Zoned fire alarm systems</u>		
	i. <u>First zone</u>	<u>\$145</u>	
	ii. <u>Each additional zone</u>	<u>\$87</u>	
	iii. <u>Plus each device</u>	<u>\$3</u>	
	iv. <u>Addressable fire alarm systems</u>		
	a. <u>1-50 Devices</u>	<u>\$175</u>	
	b. <u>51-100</u>	<u>\$240</u>	
	c. <u>101-150</u>	<u>\$300</u>	
	d. <u>151-200</u>	<u>\$400</u>	
	e. <u>201-300</u>	<u>\$490</u>	
	f. <u>301-400</u>	<u>\$575</u>	
	g. <u>401 or more</u>	<u>\$660</u>	
	H. <u>Partial system inspection</u>	<u>\$145</u>	

Comment [CJ1]: Mari, you'll have to insert Clark County Fire Marshall's fee schedule as per the contract. We will be adding a 10% administrative fee on top of fees. This should be noted in the fee schedule as well.

	I.	<u>Inspection for installation of gates obstructing fire department access</u>	<u>\$137</u>
	J.	<u>Inspection for single-family residences, residential additions/alterations and miscellaneous building reviews</u>	<u>\$69</u>
	K.	<u>Reinspections</u>	<u>\$137</u>
9.		<u>Inspections – Special Processes and Equipment</u>	
	A.	<u>Application of flammable/combustible finishes</u>	<u>\$145</u>
	B.	<u>Application of flammable/combustible finishes including dip tank operations and application of combustible powders</u>	
		i. <u>Dip tanks</u>	<u>\$145</u>
		ii. <u>Spray booths</u>	<u>\$145</u>
	C.	<u>Organic peroxides and coatings and dual-component coatings</u>	<u>\$145</u>
	D.	<u>Semiconductor fabrication</u>	
		i. <u>Semiconductor fabrication using HPM, each process</u>	<u>\$145</u>
		ii. <u>Special tool, machinery or equipment used in fabrication, each tool</u>	<u>\$145</u>
	E.	<u>Commercial drying ovens</u>	<u>\$145</u>
	F.	<u>Refrigeration systems</u>	<u>\$145</u>
10		<u>Inspections – Special Hazards</u>	
	A.	<u>Compressed gasses</u>	
		i. <u>All classifications in excess of exempt amounts – First 20 outlets</u>	<u>\$145</u>
		ii. <u>Each additional 20 outlets of portion thereof</u>	<u>\$74</u>
	B.	<u>Cryogenic systems or processes</u>	
		i. <u>Each system, process or product</u>	<u>\$219</u>
		ii. <u>Each tank or vessel</u>	<u>\$37</u>
	C.	<u>Explosive materials</u>	
		i. <u>Storage of black or smokeless powder, small arms ammunition, percussion caps and primers for consumer consumption</u>	<u>\$145</u>
		ii. <u>Other storage, use, handling or demolition of explosives or explosive material</u>	<u>\$145</u>
		iii. <u>Magazines</u>	
		a. <u>Permanent Class 1, 4 or 5</u>	<u>\$145</u>
		b. <u>Portable Class 1, 4 or 5</u>	<u>\$145</u>
		c. <u>Type 2 or 3</u>	<u>\$145</u>
		iv. <u>Fireworks</u>	
		a. <u>Retail stand</u>	<u>>>> Review & inspection not to exceed \$100</u>
		b. <u>Display</u>	<u>>>> Review & inspection not to exceed \$100</u>
		v. <u>Pyrotechnic special effect</u>	<u>\$145</u>

Compensable time

Minimum compensable time is one (1) hour.
Invoicing will be in ¼ hour increments beyond one (1) hour.

Begins upon time of dispatch or request for the response. Should be pre-arranged time for response be made, compensable time begins 15 minutes prior to the resource leaving the station for the response. Compensable time ends when the resource(s) are re-serviced and back in quarters.

Personnel rates* THESE RATES WILL BE UPDATED ANNUALLY PER STATE RATES

Fire Chief	Actual salary	Per hour
Assistant Chief	Actual salary	Per hour
Battalion Chief	Actual salary	Per hour
Lieutenant	Actual salary	Per hour
Driver/Operator	Actual salary	Per hour
Firefighter	Actual salary	Per hour
EMS Responder	Actual salary	Per hour
Firefighter-longest seniority	Actual salary	Per hour**
Firefighter-least seniority	Actual salary	Per hour**

*This rate is based on the first eight (8) hours of compensable time in a 24 hour period up to a maximum of forty (40) regular hours in a seven (7) day week. Any compensable time in addition to this will be at a rate of 1 ½ times these rates.

**This rate is applicable for these employees during their regular work shift. Overtime at 1 ½ times this rate will be applicable for any time worked by these employees outside of their regular work hours, regardless of the duration of the compensable hours.

Section 12. The rates and charges set forth herein shall become effective January 1, 2013, unless otherwise noted.

Passed this 3rd day of December, 2012.

CITY OF WOODLAND

Grover B. Laseke, Mayor

ATTEST:

Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

William Eling, City Attorney