

**City Of Woodland
City Council Meeting Agenda Summary Sheet**

Agenda Item: Approval of minutes of March 4, 2013 and March 11, 2013.	Agenda Item #: (B) Consent
	For Agenda of: 03/18/13
	Department: Clerk/Treasurer
	Date Submitted: 03/13/13

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

BARS #: Description:

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /

Committee Recommendation: _____

Agenda Item Supporting Narrative (list attachments, supporting documents): March 4, 2013 – Regular meeting March 11, 2013 - Workshop
Summary Statement/Department Recommendation: Recommend approval.

March 4, 2013

The SPECIAL and REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The Special meeting was called to order by Mayor Grover Laseke at 6:30 p.m. and the Council moved into Executive Session for thirty minutes.

EXECUTIVE SESSION (per RCW 42.30.110(1))

1. Personnel Matter re: Severance Package for Fire Clerk

Executive Session ended at 6:43 p.m.

The Regular meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT:

Councilmember Marshall Allen
Councilmember John Burke
Councilmember Benjamin Fredricks
Councilmember Susan Humbryd
Councilmember Marilee McCall
Councilmember Scott Perry
Councilmember Al Swindell.

ABSENT:

Chief Rob Stephenson

STAFF:

Deputy Clerk-Treasurer Gina Anderson
City Attorney William Eling
Community Development Planner Carolyn Johnson
Public Works Director Bart Stepp.
Sergeant Brad Gillaspie
Fire Chief Clark County Fire & Rescue Dennis Mason

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA

Noel Johnson, PO Box 1955, said there are pictures on his website of the bicycle races in the Bottoms last weekend. Races will continue for the next two weekends. His son works fulltime for the Red Cross starting today.

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA

Darlene Johnson, PO 1808, stated her support of Resolution No. 628 supporting the second amendment. She would like other cities to support the second amendment.

Gary Dawson, 2036 Rhododendron, urged the Council to vote for the second amendment right and support our constitutional rights. He appreciates that this is on the agenda.

Jim Johnson, PO Box 1808, stated his support for Resolution No. 628.

Dave Olmsted, PO Box 79, Cougar, stated the majority of people do not know their rights. He was in favor of Resolution No. 628. He does not want to lose his rights.

Codi Roy, 155 Peachtree Court, stated her support of Resolution No. 628.

Donna Butler, 315 Hollyberry Street, thanked the public safety committee for bringing this to the Council. It is important to make a declaration.

Paul Cline, 11312 Lewis River Road, Ariel-thanked the Council for the Proclamation making March Red Cross month. He invited everyone to the Heroes breakfast this Friday at 7:00 a.m.

Sandra Day, Ridgefield Councilmember, 1114 6th Way, Ridgefield, extended an invitation to the Council and citizens to participate in the June 1st Water Trails Day that will merge from the cities of La Center, Woodland, Vancouver in Ridgefield. Written correspondence and details will follow. Last year the event was called "The Big Paddle". This year it will be called "Paddle, Pedal, Picnic".

PRESENTATION / PROCLAMATION

1. Proclamation – Red Cross

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda. Councilmember Humbyrd seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

REPORTS OF CITY OFFICERS

- | | |
|-------|--|
| Mayor | - Scheduling of Joint Council/Planning Commission meeting |
| | - Set agenda for March 11 th Special Council meeting |
| | - Press Release from Swimming Pool Committee |
| | - AWC Scholarship Program – Two Woodland Applicants Interviews on Wednesday afternoon |
| | - Bill presented by Senator John Braun regarding the Prevailing Wage for Distressed Counties |

Action J) Approve Council endorsement of the Mayor's letter regarding Prevailing Wage Bill 727

Councilmember Fredricks moved to approve Council endorsement of the Mayor's letter regarding Prevailing Wage Bill 727. Councilmember Burke seconded the motion. Discussion followed.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbyrd, Perry, Swindell; No: None

Abstained: McCall; Absent: None

Motion passed unanimously.

- Clerk/Treasurer - 2012 4th Quarter Reports (all departments)
- Fire - Contract started last Friday, March 1st - Running Smoothly
 - Three Captains on shift here, Paramedic on duty
 - Working with AMR for improved ambulance service
- Public Works - SR 503 Widening Project out to Bid
 - Groundbreaking Ceremony for Police Station – April 13th, 11:00 a.m.

Councilmember Burke inquired about Arbor Day so the Planters Day princesses can be prepared. Public Works Director Stepp stated that National Arbor Day is April 10th.

- Planning - C-1 Use Amendment for March xx City Council Agenda
 - Joint Planning Commission/City Council Meeting proposed for March 18th at 6:30 p.m.

Mayor Laseke stated the regular Council meeting on March 18th will begin at 7:30 p.m.

- Attorney - Update on Lilac Apartment settlement

IV. REPORTS OF STANDING COMMITTEES

- Human Resources/
Government - Susan Humbyrd - Met February 11th and prioritized 2013 goals
 - Special meeting February 27th
 - Next meeting March 6th at 5:30 p.m.
- Finance - Benjamin Fredricks - Met February 25th and discussed moving Traffic Impact Fees to the first meeting in April and recommend adoption of Resolution 627, fees and charges
 - Next meeting March 25th
- Public Safety - Marilee McCall - Next meeting March 18th
 - Met February 19th and discussed severance package and Resolution No. 628 – supporting the 2nd Amendment
- Public Utilities - Al Swindell - Next meeting March 12th
 - Met February 12th and talked about realignment of SR 503 and Scott Avenue
- Horseshoe Lake Mgmt - Scott Perry - Next meeting March 14th
 - Met February 14th and discussed still trying to get grass carp from Silver Lake, outlet structure has problems, water quality testing today, drainage issue at Park, public education flyer and using a test product to kill milfoil

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| Facilities | - Marilee
McCall | - Met February 25th and discussed upcoming police building schedule, wiring, groundbreaking ceremony, Public Works shop building
- Next Meeting March 25 th |
| Parks/Recreation | - Al Swindell | - Met February 20 th and discussed special events at Horseshoe Lake Park that are on the agenda tonight, maintaining park fund and watering the parks
- Next Meeting March 20 th |

V. AD HOC COMMITTEES

- | | | |
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| Comprehensive Plan Review | Marilee
McCall | - Attended February 21 st Training at Clark County - GMA 101, Comprehensive Planning 101 and Planning Commission Best Practices with Planning Commission members from all the cities in Clark County |
| Cowlitz Wahkiakum Council of Governments | Susan
Humbyrd | - Met February 28 th and choose Prothman to begin search for new director, update on Fire and Ice and forum on March 15th
- Next meeting will be announced |
| AWC/Legislative | Al Swindell | - Legislature in session – committee meetings, February 22 nd was cutoff for bills moving forward
Contact Legislators on a regular basis – Be vigilant
Budget this year comes out of a conservative majority in the Senate |
| Chamber of Commerce | John Burke | - Tuesday Legislative call at the Port office, 7:30 a.m. with Richard DeBolt
- La Casa Tapatia luncheon meeting tomorrow at noon, speaker Mike Karnofski
- March newsletter is out
- After Hours at Best Acupuncture and Wellness Center on the 14th |
| Downtown Revitalization | Tom Golik | - Next meeting March 12 th at the Grange, 5:00 p.m. |
| Woodland Quality Community Coalition | John Burke | - April 17 th at 6:00 p.m. hosted by the High School |

Council recessed at 8:05 p.m. and reconvened at 8:10 p.m.

CONSENT ITEMS

- | | | |
|--------------------|---|--|
| A. Clerk-Treasurer | - | Approve claims vouchers warrants numbers 44628 through 44705 for the month of February, 2013 in the amount of \$97,530.26 and payroll warrants number 29762 through 29777 for the month of February in |
|--------------------|---|--|

- the amount of \$325,907.99 for a grand total of \$423, 438.25
- B. Clerk-Treasurer - Approval of minutes of February 19, 2013
- C. Mayor - Authorize Mayor to sign Severance Agreement with Valerie Weddel, Fire Clerk
- D. Public Works - Authorize Special Event: Easter Egg Hunt at Horseshoe Lake Park by Moose Lodge on 3/30/2013, including fee waiver
- E. Public Works - Authorize Special Event: Fishing Derby at Horseshoe Lake Park by Moose Lodge on 5/17-18/2013, including fee waiver
- F. Public Works - Authorize Special Event: Planters Days by Planters Days Committee 6/13-16/2013; including fee waiver
- G. Public Works - Authorize Special Event: Newfoundland Dog Water Rescue Certification at Horseshoe Lake Park by Pacific Northwest Newfoundland Club on 9/14-15/2013
- H. Clerk-Treasurer - Resolution No. 627- fees & charges for Community Center, Park and Special Events (amending Resolution No. 619)

Councilmember Burke moved to approve the Consent Agenda. Councilmember Swindell seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

ACTION AGENDA

Action I) Adopt Resolution No. 628 – Supporting the 2nd Amendment / Right to Bear Arms

Councilmember Burke moved to adopt Resolution No. 628 – Supporting the 2nd Amendment/Right to Bear Arms. Councilmember Humbyrd seconded the motion. Discussion followed.

Vote: 5-2 Yes: Allen, Burke, Fredricks, Humbyrd, Perry; No: McCall, Swindell

Abstained: None; Absent: None

Motion Passed.

ADJOURNMENT

Councilmember Allen moved to adjourn the meeting. Councilmember Burke seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

The meeting was adjourned at 8:34 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest: _____

Georgina D. Anderson, Deputy Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer*

March 11, 2013

DRAFT

The SPECIAL Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m.

Present: Councilmember John Burke
Councilmember Susan Humbyrd
Councilmember Benjamin Fredricks
Councilmember Al Swindell
Councilmember Marshall Allen
Councilmember Scott Perry

Absent: Councilmember Marilee McCall (excused)

Also Present: Clerk-Treasurer Mari Ripp
Public Works Director Bart Stepp

WORKSHOP:

1) Fluoridation

Bart Stepp, Public Works Director presented information on water fluoridation. Ashley Schang presented information on effects of fluoridation in water and spoke against it.

Items discussed included a possible survey in utility bills, on the website or by phone. This was referred to the Public Works Committee to make a recommendation and bring back to council.

2) Horseshoe Lake Park & Irrigation

The Council discussed funding and revenues, expenses to operate and maintain parks, the requirements to maintain the current parks, cost of irrigation, 2013 budget cuts in staffing and watering in the park. The council brainstormed on ideas to help parks such as adopt-a-parks, volunteers, cost cutting measures, what revenue is needed to keep irrigating parks in 2013 (an additional \$80k), contracting out park maintenance, what is in the future and what capital needs are coming up, the new Scott Hill Park. It was suggested to solicit comments from the public and to send out a press release and/or flyer about parks, maintenance, expenses, budget, etc. and that the council wants input from the public on parks, level of service and what are people willing to pay for.

3) Hiring freeze

Mayor Laseke brought the item up for discussion and Mari Ripp, Clerk-Treasurer presented information on vacant positions, positions that are anticipated to be replaced or hiring done in 2013 which included the Community Development Planner, Seasonal Park Laborers (2), Police Chief and the Clerk I-part time. A temp has been filling this position since January. It was vacant from August to December 2012, but work from this position was piling up, so a temp was hired until the position could be advertised. The new position will include a stronger emphasis on accounting and accounts payable which is the beginning of the cross training implementation in the Clerk-Treasurer Department. The current temp position entails more than records management and a detailed description of duties was presented to the council, as well as the new revised job description.

Discussion ensued in regards to the Fire Department contract with CCFR and if the Clerk's duties have decreased 25% from this merger. Clerk-Treasurer Ripp provided information on what changes were expected in duties. Some duties that actually are increasing are contract management for cost allocation, accounts payable and receivable, archiving of the files the Fire Dept. that are in City Hall, FEMA Fire Grant and close-out, Claims management, monitoring budget for the fire dept., payroll transition and union matters, etc.

Mayor Laseke stated that if any budget amendments are needed, this would be reported to the committees and the council and a recommendation made for council consideration. If it was determined that the Mayor thought a hiring freeze was in order, or if any layoff was needed, he would report that. The item from February 19th council action came out of the blue, no one asked for any information and there was no committee recommendation. Mayor Laseke stated it will be set for the March 18th council agenda for further council discussion or action if desired.

- 4) Retreat set for Saturday, March 16, 2013 8:00 a.m. to 12:00 p.m. at the Port meeting room
- 5) Pending Workshop Items List – will be on the March 18, 2013 council agenda to set dates and prioritize.
- 6) Multi-Family Development Standards – this was introduced by Councilmember Perry and was set for discussion at the March 18th Joint Planning Commission meeting.
- 7) Police Station Ground Breaking Ceremony is set for Saturday, April 13th at 11:00 a.m. Invites and a Press Release will be sent.
- 8) The City Employee/Volunteer Recognition Picnic will be held on Wednesday, August 28th at Horseshoe Lake Park

ADJOURNMENT

The meeting was adjourned at 8:31 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest:

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.