

**City Of Woodland
City Council Meeting Agenda Summary Sheet**

Agenda Item: Approval of minutes of April 15 and 17, 2013.	Agenda Item #: (B) Consent
	For Agenda of: 05/06/2013
	Department: Clerk/Treasurer
	Date Submitted: 05/01/2013

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

BARS #: Description:

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /
Committee Recommendation: _____

Agenda Item Supporting Narrative (list attachments, supporting documents): April 15, 2013 – Regular meeting April 17, 2013 – Special Meeting (WQCC)
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Summary Statement/Department Recommendation: Recommend approval.
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April 15, 2013

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Councilmember Marshall Allen
Councilmember John Burke
Councilmember Benjamin Fredricks
Councilmember Susan Humbryd
Councilmember Marilee McCall
Councilmember Scott Perry
Councilmember Al Swindell

ABSENT: None

STAFF: City Attorney William Eling
Community Development Planner Carolyn Johnson
Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Public Works Director Bart Stepp

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA

None

CITIZEN COMMUNICATIONS FOR ITEMS ON ON THE AGENDA

None

PRESENTATIONS / PROCLAMATIONS

Proclamation – Mental Health Month, May 2013 presented by Eric Yakovich, Cowlitz County Guidance. He stated that they recently opened a clinic in Woodland. He stated their organization is celebrating their 60th Anniversary this year.

AGENDA APPROVAL

Councilmember Swindell moved to approve the agenda. Councilmember Humbryd seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

REPORTS OF CITY OFFICERS (Limited)

- Mayor
- Feedback form on website
 - Special meeting WQCC-Wed. April 17th 6:00 pm hosted by School
 - AWC Well City Award achieved!
 - Community Development Planner interviews held 4/12/13
 - Cowlitz County Summit 4/18/13
 - Fire Awards Banquet is 5/3/13
 - Arbor Day and Tree City USA designation
 - Lewis River Motors has rented out the body shop and opening May 1st
 - Gina Anderson was re-elected as Treasurer of WMCA
 - Candidate filing dates upcoming
 - Jurassic Parliament hosted by City & possible training dates
 - Blooms to Brews half marathon is this weekend
 - Ground breaking for new Woodland High School May 23rd in conjunction with Chamber After Hours event
 - iCompass Agenda Management training in progress
 - Intersection at N. Goerig and SR503; Public input at a May council meeting

CONSENT ITEMS:

- A. Clerk-Treasurer - Approve claims voucher warrants number 44838 through 44905 for the first half of the month of April, 2013 in the amount of \$173,575.79.
- B. Clerk-Treasurer - Approval of minutes of April 1 and 8, 2013
- C. Clerk-Treasurer - Resolution No. 631 – declaring surplus items for sale

Councilmember Burke moved to approve the Consent Agenda. Councilmember Fredricks seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

ACTION ITEMS:

Action D) Ordinance No. 1264 - Transportation Impact Fees (FIRST READING)

Councilmember Swindell moved to approve Ordinance No. 1264 - Transportation Impact Fees (FIRST READING). Councilmember Fredricks seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action E) Ordinance No. 1263- Uses in C-1 zone (Final Reading)

Discussion ensued in regards to the process for this item.

Take from the Table:

Councilmember Fredricks moved to take it from the table Ordinance No. 1264 - Transportation Impact Fees (FIRST READING) . Councilmember Burke seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Motion:

Councilmember Fredricks moved to adopt Final Reading of Ordinance No. 1263 – in the original ordinance form (from March), without the amendments as previously added. Councilmember Burke seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action F) To initiate a Comprehensive Plan Text Amendment that would consider auto-oriented uses, and specifically drive-through facilities, in the Central Business District (C-1)

Councilmember Swindell moved to initiate a Comprehensive Plan Text Amendment that would allow auto-oriented uses, and specifically drive-through facilities, in the Central Business District (C-1). Councilmember Perry seconded the motion. Discussion followed.

Amendment:

Councilmember Fredricks moved to strike “allow” and replace with “consider”. Councilmember Humbryd seconded the motion. Discussion followed.

Vote: 6-1 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: Allen

Abstained: None; Absent: None

Motion Passed.

Main motion as amended:

To initiate a Comprehensive Plan Text Amendment that would consider auto-oriented uses, and specifically drive-through facilities, in the Central Business District (C-1).

Amendment:

Councilmember Perry moved to address a further review of the Comprehensive Plan and Code and to evaluate expanding the uses in the C-1 District. Councilmember Allen seconded the motion. Discussion followed.

Vote: 2-5 Yes: Allen, Perry; No: Burke, Fredricks, Humbryd, McCall, Swindell

Abstained: None; Absent: None

Motion Failed by a Majority.

Main motion as amended:

To initiate a Comprehensive Plan Text Amendment that would consider auto-oriented uses, and specifically drive-through facilities, in the Central Business District (C-1). Discussion followed.

Call for the Question:

Councilmember Swindell moved to call for the question. Councilmember Burke seconded the motion.

Vote: 6-1 Yes: Allen, Burke, Humbryd, McCall, Perry, Swindell; No: Fredricks

Abstained: None; Absent: None

Motion Passed.

Main motion as amended:

To initiate a Comprehensive Plan Text Amendment that would consider auto-oriented uses, and specifically drive-through facilities, in the Central Business District (C-1). Discussion followed.

Vote: 6-1 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: McCall

Abstained: None; Absent: None

Motion Passed.

Recessed at 8:22 p.m. to 8:24 p.m.

Action G) Adopt 2013 /2014 Council Goals

Councilmember McCall moved to approve adopt 2013 /2014 Council Goals. Councilmember Humbryd seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action H) Authorize Mayor to sign Interlocal Agreement with City of La Center for backup Building Official coverage

Councilmember McCall moved to authorize Mayor to sign Interlocal Agreement with City of La Center for backup Building Official coverage. Councilmember Humbryd seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action I) Approval of Westside Sewer Project and Bid award to Insituform Technologies, Inc.

Councilmember Fredricks moved to approve of Westside Sewer Project and authorize the mayor to sign the contract award between the City and Insituform Technologies, Inc. in the amount of \$586,095.43. Councilmember Swindell seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action J) Resolution No. 632-Approval of South Woodland Safe Walking Route Project

Councilmember McCall moved to approve Resolution No. 632-Approval of South Woodland Safe Walking Route Project. Councilmember Fredricks seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None
Motion passed unanimously.

WORKSHOP

1. Ordinance No. 1265-Council Rules & Procedures, amending Ord 1229
 - a. Reviewed modifications
 - b. Suggested changes from Ann McFarlane, Parliamentarian
 - c. FIRST READING will be held on 5/6/2013

ADJOURNMENT

Councilmember Burke moved to adjourn the meeting. Councilmember Allen seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

The meeting was adjourned at 8:50 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest:

Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer*

April 17, 2013

DRAFT

The SPECIAL Joint Meeting of the Woodland Quality Community Coalition (WQCC)- Woodland City Council, Woodland School District and Port of Woodland was held on the above date at the Woodland High School Library, 755 Park Street. The meeting was called to order at 6:00 p.m. by Commissioner Mike Karnofski. A moment of silence was observed for the victims and families affected by the recent bombing at the Boston Marathon.

WQCC-Woodland Quality Community Coalition

Mission Statement – *Community stakeholders promoting common values, visions & goals for Woodland and the Lewis River Valley.*

City of Woodland

Councilmember John Burke-absent
Councilmember Marshall Allen
Councilmember Benjamin Fredricks
Councilmember Susan Humbyrd
Councilmember Marilee McCall-absent
Councilmember Al Swindell
Councilmember Scott Perry
Mayor Grover Laseke
Public Works Director Bart Stepp
Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson

Woodland School District

Superintendent Michael Green
School Board Member Janice Watts
Architect for WSD
Chris Lilley, McGranahan Architects

Clark County Fire Rescue (CCFR)

Chief Dennis Mason

Port of Woodland

Executive Director Nelson Holmberg
Commissioner Jerry Peterson
Commissioner Dale Boon

PRESENTATION:

Michael Green introduced Chris Lilley, McGranahan Architects who is working on the Woodland High School new construction project. Mr. Lilley presented the architect renditions of the new high school, explained the project and answered questions.

Updates from Entities:

1. School District

- Construction of new school is underway. It is on a 40 acre site, estimated project is \$46.3 million with 153,000 sq. ft, 43 classrooms, 900 students and 1500 seats in the grandstand.
Phase I target completion is October 2013 for site prep
Phase 2 is May 2014 to Aug 2013 for construction
- Working on gym project in Yale School. This is part of the bond. Design and building code requirements had slowed the project. A decision to remodel the

facility will be done rather than a new gym. It is currently under design/build and is almost ready to permit

- The District was recently recognized as a School of Merit by the State Metrics who evaluate schools. The High School received an overall merit award; the Intermediate a Merit award on science, and it was mentioned that the district received good marks on “on-time” graduation and a merit award for “extended” graduation rate.

2. Port of Woodland

- Received County Rural Development Grant for \$10k for a Feasibility Study for Guild Road Business Incubator Park
- Received County Rural Development Grant for Boat Launch project. They are working on preliminary permitting.
- The Downriver Industrial Park-an assessment has been completed on the properties and determined that maintenance is needed which will begin soon.
- Currently the Port tenant properties are 100% occupied with some vacancies to come. They are marketing to fill these upcoming vacant properties. Chilton Logging is moving the end of May to their own property.

3. City of Woodland

- Police. New Police Station is underway with site prep beginning. It is located at 200 E. Scott Avenue. Groundbreaking was held on 4/13/2013. It will be modular construction for \$2.7 m (includes remodel of City Hall for Fire Dept., wall repairs, showers, etc.) It will be 8,300 sq. ft. with 6,000 ft. police portion and a Community Room/Council Chambers.
- Fire. The City is operating under a new contract with Clark County Fire Rescue (CCFR) effective 3/1/2013. Woodland station is staffed with 2 career staff 24/7 and interns and volunteers. A grant was recently awarded to replace all radio equipment in all vehicles.
- Public Works. The SR503 Widening project starts next week and should be done August 2013. The City has selected contractor BergerABAM to be the consultant for the Scott Avenue Crossing Study. The contract with BergerABAM will be presented to City Council for approval on 5/20/13. The council awarded a bid on 4/15/2013 to Insituform for the Westside Sewer Project for main replacement and is scheduled to be done summer 2013. Other projects include: E. Scott Avenue and Lewis River Road/SR503 intersection 2015 project ; E. Scott re-paving \$250k with design in 2014 and construction in 2015; Safe Routes to

School on S. Pekin (from Lilac Gardens and South); Ranney Well upgrade in Winter 2014.

- Clerk-Treasurer. New iCompass Meeting Management Solution is underway for Council agenda, minutes, packets.
- Mayor. Working on Scott Hill Park MOU. Park maintenance - watering of all city parks will be discontinued due to 2013 budget cuts. Revenues and expenditures have been carefully reviewed and prioritized, and council is continuing to look for ways to fund parks. There is a Red Cross Board opening which serves Cowlitz and Clark for a 3 year term and meetings are approximately 1 hour per month. Contact Paul Cline for more information. There will be a presentation by Columbia River Carbonates at the Chamber lunch meeting. They are looking at building a port/dock for receiving raw materials for their production facility. Mayor Laseke inquired if the WQCC group would like to have them do a presentation at the July meeting.
- Council. A survey is on the City website re: funding parks and fluoridation of water.

4. **CWCOG**

Susan Humbyrd announced that Steve Harvey is retired. Melissa Taylor is the interim. Prothman Company has been retained to review applicants and assist with hiring. They hope to hire by the end of May.

5. **Cowlitz County**

- Government Summit is 4/18/2013 6:00 p.m.
- Interim Manager hired for projects is George Raiter
- Pipeline east I-5 to Woodland bottoms to Columbia River. Clatsop Commissioners did not approve, so it is on hold.
- Bonneville Power Association is routing for transmission lines from Castle Rock to Clark County.
- Passed a .01% Mental Health Sales tax effective 4/1/2013 in Cowlitz County which is expected to generate \$2.1 m
- Landfill –expect purchase to be finalled September 2013.
- Gun Range Grand Opening is 5/4/2013
- Technology improvements include new website, agenda system etc.

Announcements:

The Port Commissioners meeting is 4/18 5:00 Executive Session followed by the regular meeting at 5:30 p.m.

Next meeting is July 17, 2013 at 6:00 p.m. and will be hosted by Port of Woodland
*(*subsequent to the minutes, the meeting host has been changed to the City of Woodland)*

ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest: _____

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.