

City Of Woodland
City Council Meeting Agenda Summary Sheet

Agenda Item: Espy Services / Telecom audit report

Agenda Item #: (E) Workshop

For Agenda of: 06/24/2013

Department: Clerk/Treasurer

Date Submitted: 06/19/2013

Cost of Item: _____

Amount Budgeted: _____

Unexpended Balance: _____

BARS #:

Description:

Department Supervisor Approval: Mari E. Ripp, Clerk-Treasurer / s /

Committee Recommendation: n/a

Agenda Item Supporting Narrative (list attachments, supporting documents):

Espy Services Telecom Audit Report

Summary Statement/Department Recommendation:

This is FYI. Espy Services performed an audit of the City's telephone services and this occurred in conjunction with the installation of the NEW telephone system at the City. The findings and conclusions are attached in the report. They estimate an annual estimated savings of \$3,876.52, although this will vary as we moved a number of lines and numbers from the old Frontier analog to the new Cascade Networks (CNI) to DID on PRI service. Also long distance charges will not apply under the new PRI service, so those savings will be realized as well.

No council action required.

CITY OF WOODLAND PHONE NUMBERS

360 Phone #	TYPE	FUNCTION	NOTES
	FRONTIER (ANALOG)	P/W Shop	9 to dial out removed. Alarm rolls here if fax busy?
	FRONTIER (ANALOG)	Community Center	
	FRONTIER (ANALOG)	Fire Station 9-2	
	FRONTIER (ANALOG)	Police Dispatch 1	See notes in police dispatch phone docs
	FRONTIER (ANALOG)	Police Dispatch 2	See notes in police dispatch phone docs
	FRONTIER (ANALOG)	Police BAC	
	FRONTIER (ANALOG)	City Hall Fax	
	FRONTIER (ANALOG)	Shop Fax, and (Monitoring and/or Alarm)	9 to dial out
	FRONTIER (ANALOG)	Annex Fax	
	FRONTIER (ANALOG)	P/W Fax	
	FRONTIER (ANALOG)	WTP - Voice + (Alarm and/or Monitoring)	9 to dial out
	FRONTIER (ANALOG)	WWTP Alarm	9 to dial out
	FRONTIER (ANALOG)	WWTP Alarm Backup	9 to dial out
	FRONTIER (ANALOG)	Alarm	
	FRONTIER (ANALOG)	Alarm	
	FRONTIER (ANALOG)	Alarm	lads circuit (no dial tone)
	FRONTIER (ANALOG)	Elevator	
	CNI (DID on PRI)	Annex (main)	
	CNI (DID on PRI)	Mari	
	CNI (DID on PRI)	Rob	
	CNI (DID on PRI)	Grover	
	CNI (DID on PRI)	Gina	
	CNI (DID on PRI)	Building and Planning	
	CNI (DID on PRI)	Building and Planning (inside line)	
	CNI (DID on PRI)	Fire (Forwards to Clark County Fire)	
	CNI (DID on PRI)	Police	
	CNI (DID on PRI)	Police (inside line)	
	CNI (DID on PRI)	Public Works	
	CNI (Unused DID)	Police (squad room)	
	CNI (Unused DID)	Fire (inside line)	
	CANCELLED	Fire	
	CANCELLED	P/W	
	CANCELLED	Annex	
	CANCELLED	Annex	
	CANCELLED	Annex	
	CANCELLED	Council Chambers	
	CANCELLED	Park Shed	
	CANCELLED	Building Inside Line - rings but no answer and can't find on bill	
	CANCELLED	Toll Free Number	

ITEMS IN RED ARE NOT CONFIRMED AND NOT FULLY UNDERSTOOD

ANALOG VOICE

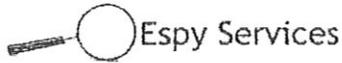
FAX

ALARM

DIGITAL VOICE

UNUSED

Note: Some lines have multiple voice+data+alarm+monitoring functions



Telecommunications Auditing and Revenue Recovery Specialist

1029 13th Street
Bedford, IN 47421
Phone: (812) 275-4665
Email: accounting@espyervices.com

INVOICE

DATE: 4/19/2013
INVOICE # 1738*
Customer ID 8281
Contract Date 8/6/2012

RECEIVED

APR 22 2013

City of Woodland
Attn: Grover Laseke, Mayor
230 Davidson
PO Box 9
Woodland, WA 98674

CITY OF WOODLAND

DESCRIPTION	AMOUNT
Annual Savings	
\$650.76 Finding 1	\$325.38
\$468.00 Finding 2	\$234.00
\$468.36 Finding 3	\$234.18
\$435.48 Finding 4	\$217.74
\$147.36 Finding 5	\$73.68
\$1906.56 Finding 6	\$953.28
	<u>\$2,038.26</u>

3,876.52

Amount due on Annual Savings \$2,038.26
Pre-pay discount 15% on Annual Savings (\$305.73)

SUBTOTAL	\$1,732.53
TAX RATE	0.000%
TAX	\$
OTHER	\$
TOTAL	\$ 1,732.53

OTHER COMMENTS

1. Total payment due in 10 days
 2. Please include the invoice number on your check
 3. *Please note this is not the final invoice.
- Some credits and savings still outstanding.

Make all checks payable to
Espy Services, Inc.

If you have any questions about this invoice, please contact
Sheila Cook - scook@espyervices.com or 812-275-4665

Thank You For Your Business!



Finding 1 - City of Woodland

City of Woodland is being billed by Frontier for Long Distance on account 360-225- [REDACTED] Frontier is billing a monthly minimum. This should be changed to the Frontier \$.95 plan to reduce the cost. This would not change the service.

Current Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	185.8	0.0788	\$ 14.65	\$53.98	\$68.63
State to State	8.2	0.0646	\$ 0.53	\$0.00	\$0.53
					\$69.16

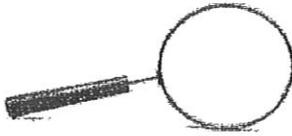
New Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	185.8	0.07	\$ 13.00	\$0.95	\$13.95
State to State	8.2	0.12	\$ 0.98	\$0.98	\$0.98
					\$14.93

Monthly Savings **\$54.23**

Annual Savings **\$650.76**

PY 3-21-2013



Espy Services

Finding 2 - City of Woodland

City of Woodland is being billed by Frontier for Long Distance on account 360-225-█. Frontier is billing a monthly minimum. This should be changed to the Frontier \$.95 plan to reduce the cost. This would not change the service.

Current Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	0.7	0.1714 \$	0.31	\$39.69	\$40.00
State to State	0	0 \$	-	\$0.00	\$0.00
					\$40.00

New Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	0.7	0.07 \$	0.05	\$0.95	\$1.00
State to State	0	0 \$	-	\$0.00	\$0.00
					\$1.00

Monthly Savings \$39.00

Annual Savings \$468.00

PY 3-21-2013



Espy Services

Finding 3 - City of Woodland

City of Woodland is being billed by Frontier for Long Distance on account 360-225- [REDACTED] Frontier is billing a monthly minimum. This should be changed to the Frontier \$.95 plan to reduce the cost. This would not change the service.

Current Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	0.3 \$	0.20	\$ 0.06	\$39.94	\$40.00
State to State	0 \$	-	\$ -	\$0.00	<u>\$0.00</u>
					\$40.00

New Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	0.3 \$	0.07	\$ 0.02	\$0.95	\$0.97
State to State	0 \$	-	\$ -	\$0.00	<u>\$0.00</u>
					\$0.97

Monthly Savings \$39.03

Annual Savings \$468.36

PY 3-21-2013



Finding 4 - City of Woodland

City of Woodland is being billed by Frontier for Long Distance on account 206-188-██████████. Frontier is billing a monthly minimum. This should be changed to the Frontier \$.95 plan to reduce the cost. This would not change the service.

Current Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	32.4 \$	0.17	\$ 5.60	\$33.72	\$39.32
State to State	3.9 \$	0.17	\$ 0.66	\$0.00	\$0.66
					\$39.98

New Charges

<u>Long Distance Minutes</u>	<u>Rate</u>		<u>Total Long Distance</u>	<u>Minimum Charge</u>	<u>Total</u>
Instate	32.4 \$	0.07	\$ 2.27	\$0.95	\$3.22
State to State	3.9 \$	0.12	\$ 0.47	\$0.00	\$0.47
					\$3.69

Monthly Savings **\$36.29**

Annual Savings **\$435.48**

PY 3-21-2013



Espy Services

Finding 5 - City of Woodland

City of Woodland is being billed by Frontier for Local Service on the Elevator phone on account 360-225-██████████. Since this is an elevator phone it should be changed to a measured line to reduce the cost. Phone will have to be programmed to not dial 9 for outgoing calls.

Current Charges

Centrex Service	\$40.88
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New Charges

Measured Service	\$28.60
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Monthly Savings	\$12.28
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Annual Savings	\$147.36
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PY 3-21-2013



Finding 6 - City of Woodland

City of Woodland has multiple lines on Frontier account 360-225-██████████ that are no longer in use and should be disconnected. Actual savings will be more since this does not take into account taxes.

		Current Charges					Total	
Number	Subscriber Charge		Feature Charge		Line Charge	PICC		
360-225-1101	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
360-225-6568	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
360-225-8282	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
360-225-8283	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
360-225-8604	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
360-225-8712	\$ 5.48	\$	5.90	\$	13.60		\$1.50	\$26.48
								\$158.88

		New Charges					Total	
Number	Subscriber Charge		Feature Charge		Line Charge	PICC		
360-225-1101	\$ -	\$	-	\$	-		\$0.00	\$0.00
360-225-6568	\$ -	\$	-	\$	-		\$0.00	\$0.00
360-225-8282	\$ -	\$	-	\$	-		\$0.00	\$0.00
360-225-8283	\$ -	\$	-	\$	-		\$0.00	\$0.00
360-225-8604	\$ -	\$	-	\$	-		\$0.00	\$0.00
360-225-8712	\$ -	\$	-	\$	-		\$0.00	\$0.00

Monthly Savings \$158.88

Annual Savings \$1,906.56

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