

City Of Woodland
City Council Meeting Agenda Summary Sheet

Agenda Item: Approval of minutes of July 15, 17 and 22, 2013.	Agenda Item #: (B) Consent
	For Agenda of: 08/05/2013
	Department: Clerk/Treasurer
	Date Submitted: 07/31/2013

Cost of Item: _____
Amount Budgeted: _____
Unexpended Balance: _____

BARS #: Description:

Department Supervisor Approval: Georgina D. Anderson, Deputy Clerk-Treasurer /s/

Committee Recommendation: _____

Agenda Item Supporting Narrative (list attachments, supporting documents): July 15, 2013 – Regular meeting July 17, 2013 – Special meeting/workshop WQCC July 22, 2013– Special meeting/workshop
Summary Statement/Department Recommendation: Recommend approval.

July 15, 2013

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Councilmember Marshall Allen
Councilmember John Burke
Councilmember Benjamin Fredricks
Councilmember Susan Humbryd
Councilmember Marilee McCall
Councilmember Scott Perry
Councilmember Al Swindell

ABSENT: None

STAFF: City Attorney William Eling
Clerk-Treasurer Mari Ripp
Police Chief Rob Stephenson
Public Works Director Bart Stepp
Community Development Planner Amanda Smeller

CITIZEN COMMUNICATIONS FOR ITEMS **NOT ON THE AGENDA**

Noel Johnson, PO Box 1955, Woodland- 1) LewisRiver.com "Around Town" 2) House prices in Portland area are skyrocketing 3)Luck holding out and won the 50/50 raffle at Marilee's party 4) Two things last Tuesday, attended the graduation of his daughter who is 54 yrs old and a degree in Psychology and Conflict Resolution and later attended his great granddaughters birthday who is 1 year old.

Paul Youmans, Director of Pathways 20/20 presented the 2013 Report Card.

CITIZEN COMMUNICATIONS FOR ITEMS **ON ON THE AGENDA**

Michael Jackson, Rotary President-thanked the council, elected officials and staff for the work on the MOU for Rotary for the Scott Hill Park & Sports Complex. He urged a positive vote on the MOU tonight.

Bryce Phelps, 75A River Rock Lane, – spoke on fluoride and its harm on the public and his right to filter it out of his food/beverages. He does not support fluoride in the drinking water.

Lori Schang, 101 Hillshire Drive, - spoke on fluoride and that it is important that the public educate themselves. She gave some statistics relating to importing fluoride from China, the problems it creates, etc. She does not support fluoride in the drinking water.

Sandy Larson, PO Box 134, spoke on the Rotary MOU re: Scott Hill Park & Sports Complex. Thanked the council and staff on their work on this MOU and asked the council to vote yes on this item.

Tel Jensen, 773 Hoffman Street, spoke on fluoride. He stated some questions that should be asked relating to fluoride and outside water use, prevention of cavities. He does not support fluoridating water.

Darlene Johnson, PO Box 1808, 1) spoke on support of the Rotary MOU and thanked the City Attorney, Bill Eling and the Rotary Attorney. 2) spoke on fluoride and it's bad effect in drinking water.

AGENDA APPROVAL

Councilmember Burke moved to approve the agenda. Councilmember Humbyrd seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

REPORTS OF CITY OFFICERS (Limited)

Mayor

- Announced the Horseshoe Lake Committee vacancy
- The Clark County Fire & Rescue levy request has been withdrawn from all the entities
- Police Chief hiring and process moved to the 8/26/2013 workshop
- Questioned the council and if they will be attending as a quorum for the Scott Avenue Crossing Charter meeting on 7/25/13 2:30 p.m. with BergerAbam. The council indicated no quorum will be present.
- 2014 Call for Budget was issued today. The calendar will be distributed at the 7/22/2013 Workshop meeting. Councilmember McCall requested that items that are mandatory be marked/highlighted in the budget document and also that the requests be summarized by the General Fund by revenues, etc.
- Goerig Park and homeless people who are residing on private property adjacent to the park. Chief Stephenson & Public Works Director Bart Stepp, reported on the matter. Issues have arisen relating to police calls, garbage, etc.
- A public hearing will be held on August 5, 2013 7:00 p.m. on Medical Marijuana Collective Gardens Moratorium

Clerk-Treasurer

- City has received an "A" Rating from Standard & Poor in re: Long Term General Obligation Bonds 2013

CONSENT AGENDA

- A. Approve claims voucher warrants number 45192 through 45239 for the first half of July 2013 in the amount of \$442,705.00.
- B. Approval of minutes of July 1, 2013.
- C. Approval of voided warrants in the amount of \$1,278.02 not reissued as of June 30, 2013

Councilmember Burke moved to approve the Consent Agenda. Councilmember Swindell seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

ACTION AGENDA

Action D) Authorize Mayor to sign MOU with Rotary re: Scott Hill Park & Sports Complex

Councilmember Humbyrd moved to authorize Mayor to sign MOU with Rotary re: Scott Hill Park & Sports Complex. Councilmember Perry seconded the motion. Discussion followed. Attorney Eling reported on the process and timeline.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action E) Adopt Ordinance No. 1270-2013 Long Term General Obligation Bonds (Final Reading)

Councilmember Fredricks moved to Ordinance No. 1270 – 2013 LTGO Bond issuance \$1.925m (FINAL READING). Councilmember McCall seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action F) Direct staff re: fluoridation of city water and set Public Hearing

Councilmember Swindell moved to set a Public Hearing on September 16, 2013 to hear the public comment on fluoridation of city water. Councilmember Humbyrd seconded the motion. Councilmember Fredricks asked staff to prepare 2 resolutions and to have a vote on September 16th to either support or not-support the matter that night. Discussion followed.

Vote: 2-5 Yes: Allen, Swindell; No: Burke, Fredricks, Humbyrd, McCall, Perry

Abstained: None; Absent: None

Motion Failed by a Majority.

Action F-1) Set Public Hearing for August 19, 2013 re: Fluoridation of city water

Councilmember Fredricks moved to set a Public hearing for August 19, 2013 and prepare two resolutions (one for and one against fluoridation of water.) Councilmember McCall seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Action G) Adopt Ordinance No. 1271 – Moratorium extension on Collective Gardens (FINAL READING)

Councilmember Humbyrd moved to Ordinance No. 1271 – Moratorium extension on Collective Gardens (FINAL READING). Councilmember Burke seconded the motion. Discussion followed. This item will be discussed at the July 22, 2013 Council Workshop to develop a work plan relating to this issue.

Vote: 5-2 Yes: Burke, Fredricks, Humbyrd, McCall, Perry; No: Allen, Swindell

Abstained: None; Absent: None

Motion Passed.

Adjourn

Councilmember Humbryd moved to adjourn. Councilmember Fredricks seconded the motion. The meeting was adjourned at 8:10 p.m.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

Grover B. Laseke, Mayor

Minutes approved: _____

Attest:

Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer*

July 17, 2013

DRAFT

The SPECIAL Joint Meeting of the Woodland Quality Community Coalition (WQCC)- Woodland City Council, Woodland School District and Port of Woodland was held on the above date at the Woodland Community Center, 782 Park Street. The meeting was called to order at 6:00 p.m. by Mayor Pro Tem John Burke.

WQCC-Woodland Quality Community Coalition

Mission Statement – *Community stakeholders promoting common values, visions & goals for Woodland and the Lewis River Valley.*

City of Woodland

Councilmember John Burke
Councilmember Marshall Allen
Councilmember Susan Humbyrd
Councilmember Marilee McCall-
Councilmember Al Swindell
Councilmember Scott Perry
Public Works Director Bart Stepp
Clerk III Shannon Rychel
City Planner Amanda Smeller

Cowlitz County

Commissioner Mike Karnofski

CEDC

Scot Walstra

Woodland School District

Superintendent Michael Green
Boardmember Bill Woodard
Boardmember Jeremy Stuart
Boardmember Tina Cayton
Boardmember Jim Bays

Port of Woodland

Executive Director Nelson Holmberg
Commissioner Dale Boon
Commissioner Paul Cline

CRC

Bernie Schockelt

CWCOG

Executive Director Scott Patterson

PRESENTATION:

Columbia River Carbonates – Bernie Schockelt presented information on the proposed barge port at the Columbia River in Woodland.

Railway prices are going up and service is going down. CRC is looking for alternatives to transport raw materials. Barge is proposed transportation route.

Updates from Entities:

1. School District – reported by Jim Bays

- Construction of new school is underway.
- Bids go out in the fall for construction of the structure.
- Yale gym remodel project is starting now. It will have a portable stage and rock wall will be in gym. Should be done by the end of the year

- Summer school program is going on
- Lewis River Academy-online school, is renting old post office for their office
- Deciding whether to do full time kindergarten. They are trying to get funding.
- Transportation Co-op bought a parking facility for buses.
- New High-school to open 2015

2. Port of Woodland reported by Nelson Holmberg

- Boat launch project and light incubator project go out to bid this Fall
- Starting to identify funding projects for the boat launch
- Business incubator to help businesses grow. They are modeling after Walla Walla model

3. City of Woodland

- Scott Avenue Reconnection project. BergerABAM will be holding a stakeholder meeting July 25th
- Marijuana Collective Gardens zoning. Conflicts with federal and state laws
- SR503 Widening project construction is almost complete. Striping is scheduled of 7/18/2013.
- East Scott Avenue Overlay Project-Contract has been signed and pre-construction meeting is July 18th. Construction to begin in early August.
- Westside Sewer Project. Cleaning of the west side sewer lines was completed the week of July 22nd. Insituform crews will start the week of July 22nd with the re-lining process.
- Ranney Well Improvement project will begin next year. Gibbs & Olson has started design on the project.
- Scott Hill Park & Sports Complex-MOU signed with Rotary
- Improvement in community- New businesses in Woodland
- New police station construction moving along. Expect occupancy in late November
- Budget- economy is improving and City budget is looking better.
- Fluoride in the water- Public Hearing August 19th 7:00 p.m.

4. CWCOG reported by Scott Patterson

- Steve introduced himself as the new Executive Director of the CWCOG

5. Cowlitz County

- Economy- building values went up thanks to the new construction in industrial area
- Gun range has started well, has generated \$4000 in revenue for county
- Headquarter landfill purchase continues, 1st of November will be in new landfill

- Budget is issue- need to borrow \$4 mil from savings

Announcements:

Next WQCC meeting is October 16, 2013 at 6:00 p.m. and will be hosted by Woodland School District

ADJOURNMENT

The meeting was adjourned at 7:40 p.m.

John J. Burke, Mayor ProTem

Minutes approved: _____

Attest: _____
Shannon Rychel, Clerk III

These minutes are not a verbatim record of the proceedings.

July 22, 2013

DRAFT

The SPECIAL Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The Special meeting was called to order by Mayor Pro Tem John Burke at 7:00 p.m. [7:00:25 PM](#)

PRESENT: Councilmember Marshall Allen
Councilmember John Burke
Councilmember Benjamin Fredricks
Councilmember Susan Humbryd
Councilmember Marilee McCall
Councilmember Scott Perry
Councilmember Al Swindell

ABSENT: None

STAFF: Clerk-Treasurer Mari Ripp
Community Development Planner Amanda Smeller
Public Works Director Bart Stepp

WORKSHOP:

REPORTS OF CITY OFFICERS: *indicates will be set for Action and/or Consent item at the next regular meeting. **will be set for a future meeting (date as mentioned in report or minutes.)

Financial Report – June 30, 2013 Revenue & Expenditure

Mari Ripp reported 2013 budget is running on target as of June 30, 2013. She presented information on fund totals and the percentages to date of estimated revenue and expenditures. The 2nd quarter 2013 reports are being prepared and will be distributed by Monday, July 29, 2013. It will contain a more detailed report on 2012 compared to 2013.

Mayor

- A. Low Income/Senior Citizen Utility bill late fee waiver
 - Council requested this move forward for a draft policy.
 - Council requested additional information on the long term projections and how it ties to the water and sewer funds, revenue and expenditures.

Clerk-Treasurer

- B. 2014 Budget Calendar
- C. Liquor License application-Antony's Pizzeria & Eatery
- D. Liquor License renewal-Safeway & Casa Tapitia
 - Council requested the address of the applicants and renewals be listed on the agenda and they do not need attachments to the agenda (they can individually request if needed.)

- E. CIAW Insurance renewal presentation on 8/26 for 9/3 action
 - A summary sheet was requested by the council, but if staff has done a thorough review of the application and renewal then no representative is needed for the 8/26 or 9/3 council meetings.
- F. WPOA Negotiations update
- G. City Employee / Volunteer Recognition picnic, Wednesday, August 28th
 - Ballots have been distributed; invitations and details will follow.
- H. Personnel Policy update
 - The sub-committee (Councilmember Fredricks, Councilmember Swindell and Mayor Laseke) will be meeting August 29th 4:30 p.m.
- I. LTGO 2013 Bonds were sold today. The rate and payment schedule were distributed to the council.

Planning

- J. Collective Gardens
 - The moratorium was extended to January 22, 2014 by Ordinance No. 1271
 - The council requested more detail and additional information on how the state will be proceeding.
 - There are upcoming public hearings around the state on Initiative 502 by the Liquor Control Board.

Police

- K. None

Public Works

- L. Public Works Assessment report. Five (5) items that the Public Works Director identified as the biggest issues were:
 1. Staffing needs
 - a. Water & Wastewater Plants
 - b. Planning & Building Department
 - c. Operations
 - d. Administration
 - e. Parks
 - The council discussed obtaining an external consultant to complete a salary study and position assessment comparison. They also discussed getting a consultant to assist with a prioritization of how and when salary adjustments should be made. A Salary Review Committee idea was also discussed.
 - The council asked staff to get a cost for a salary study.
 2. Street maintenance
 3. Water Treatment Plant site
 4. Parks maintenance
 5. Public Works Administration office
- M. *Purchase of property for Lewis River Road & East Scott road project in 2014
- N. *Ord 1272-Create new fund #324 Scott Avenue Crossing Project

- O. *Ord 1274-Create new fund #325 TIB SR503/Scott Avenue Intersection
- P. *Ord 1273-Interfund Loan 301 General Reserve to 325 Scott Avenue Intersection/TIB
- Q. Public Works update
 - Goerig Park. Discussion ensued regards to the possible sale of the property and finding out the original intent of the donor.
 - Code Enforcement Review Committee. There has been a lack of interested applicants. Public Works Director asked for direction from council.
 - *Lift Station #9 Improvements (Walt's Meats Project) is out to bid and bid opening is July 23rd. Contract should be up for award at the August 5th council meeting.
 - **2014 TIB Arterial Preservation grant-an application will come to the council for the August 19th council meeting.
 - **2014 TIB Sidewalk Project grant-This grant application for sidewalk money to replace the sidewalk on East Scott between Old Pacific and SR503. This would be combined with the SR503/East Scott Project grant. This will come to the council for the August 19th council meeting.
- R. Flashing yellow arrows at intersections. Councilmember Fredricks requested a sign to be placed on the signals. Public Works Director will contact WSDOT and see what options there are.

ADJOURN

Councilmember Humbyrd moved to adjourn at 8:56 p.m., Councilmember McCall seconded the motion.8:56:57 PM

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

John J. Burke, Mayor Pro Tem

Minutes approved:_____

Attest:

Mari E. Ripp, Clerk-Treasurer

These minutes are not a verbatim record of the proceedings.