

**City Of Woodland  
City Council Meeting Agenda Summary Sheet**

**Agenda Item:** Approval of minutes of September 3, 2013.

**Agenda Item #:** ( B ) Consent

**For Agenda of:** 09/16/2013

**Department:** Clerk/Treasurer

**Date Submitted:** 09/11/2013

**Cost of Item:** \_\_\_\_\_

**Amount Budgeted:** \_\_\_\_\_

**Unexpended Balance:** \_\_\_\_\_

**BARS #:**

**Description:**

**Department Supervisor Approval:** Mari E. Ripp, Clerk-Treasurer / s /

**Committee Recommendation:** n/a

**Agenda Item Supporting Narrative (list attachments, supporting documents):**

September 3, 2013 – Regular meeting

**Summary Statement/Department Recommendation:**

Recommend approval.

**September 3, 2013**

**DRAFT**

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

**PRESENT:** Councilmember Marshall Allen  
Councilmember John Burke  
Councilmember Benjamin Fredricks  
Councilmember Susan Humbryd  
Councilmember Scott Perry  
Councilmember Al Swindell

**ABSENT:** Councilmember Marilee McCall

**STAFF:** Deputy Clerk-Treasurer Gina Anderson  
City Attorney William Eling  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller  
Sergeant Robb Lipp

**Motion to Excuse Councilmember Absence**

Councilmember Perry moved to excuse Councilmember McCall from tonight's meeting. Councilmember Fredricks seconded the motion.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

**CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

None

**CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

None

**PRESENTATION / PROCLAMATION**

Proclamation: Constitution Week - September 17-23, 2013

**AGENDA APPROVAL**

Councilmember Burke moved to approve the agenda. Councilmember Humbryd seconded the motion.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

## REPORTS OF CITY OFFICERS

- Mayor
- Council comments on 2014 Budget “wish list/priorities”
  - DOT Transportation meeting on 10/07/13 in the evening Vancouver
  - Pacific Corp Public Open House on 10/07/13 at Port
  - Affordable Health Care Act presentation, 10/14/13
  - Clark Co. Administrator, Bill Barron’s Retirement 09/05/13 at 3:00 p.m.
  - Positive comments on fluoride action
  - Mayor will be gone Friday-Sunday, 09/06 – 09/08
  - Surplus, sold 1972 Mack, “Big John” Fire Truck
  - Will be transitioning to paperless agenda packet
  - Discussed having a table at Fall Fest for City Council to talk to the public
  - WQCC Chamber After Hours November 14<sup>th</sup> at the new Police Station
- Clerk/Treasurer
- 2014 Budget Timeline
  - Special meeting 10/14/2013 7:00 p.m. 2014 Budget workshop
  - Special meeting 10/16/2013 6:00 p.m. WQCC-City host
  - Special meeting 10/28/2013 7:00 p.m. 2014 Budget workshop
  - Public Hearing 11/4/2013 7:00 p.m. 2014 Property Tax Levy
  - Public Hearing 11/18/2013 7:00 p.m. 2014 Final Budget & First Reading
  - Liquor License application-Mali Thai, 1251 Lewis River Road
  - Liquor License application for added privilege-Antony’s Pizza, 1421 Pacific Avenue
  - Liquor License renewals-Guadalajara 500 Columbia #4; Merwin Tap 134 Davidson Avenue
- Police
- End Of the Month Law Enforcement Training Simulator – Open Slots for City Council & Mayor
  - In conjunction with Longview Street Crimes Unit, WPD seized \$21,000 and methamphetamine
- Public Works
- East Scott Overlay Paving is done
  - Ride along with Public Works staff is available

Councilmember Swindell inquired about the Westside Sewer Project. Public Works Director Stepp reported that a couple of pieces got stuck. No damage to homes has been reported and 20 foot section of pipe will be replaced. The extra charges will be paid by the contractor.

- Planning
- Report on Impact Fee Deferral Program
- Attorney
- Memos distributed on US Department of Justice Memo regarding marijuana enforcement and Ordinance No. 1278 Pre-Existing Uses and Structures

## AD HOC COMMITTEES

- Cowlitz Wahkiakum Council of Governments
- Susan Humbyrd
- Met August 22<sup>nd</sup> – no quorum, update on road situation
  - Next Meeting September 26<sup>th</sup>

AWC/Legislative	Al Swindell	-	Proposed special legislative session for transportation
		-	Legislators possibly separating Columbia River Crossing from the transportation package
Chamber of Commerce	John Burke	-	September 10th luncheon meeting at Oak Tree, speaker Al Lane
		-	After Hours, September 12th at Lexar Homes
Downtown Revitalization	- Tom Golik	-	Next meeting, September 10, 2013 at 5:00 p.m.
Woodland Quality Community Coalition	John Burke	-	Next meeting October 16, 2013 hosted by the Port

**CONSENT AGENDA**

- A. Approve claims voucher warrants number 45375 through 45425 for the month of August 2013 in the amount of \$314,929.97 and payroll warrants number 29854 through 29869 for the month of August 2013 in the amount of \$265,975.79 for a grand total of \$ 580,905.76.
- B. Approval of minutes of August 19 & 26, 2013.
- C. Approval of renewal of CIAW Insurance for 2013-2014 in the amount of \$141,444.74
- D. Approval of renewal of Propel Insurance Broker Services in the amount of \$5,000.00
- E. Authorize Special Event: Winterfest at Horseshoe Lake Park on December 7, 2013, including fee waiver
- F. Authorize Special Event: Get Bold Events - Blooms to Brews Half Marathon (including Beer Garden) at Horseshoe Lake Park April 12, 2014

Councilmember Fredricks moved to approve the consent agenda. Councilmember Swindell seconded the motion.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

**ACTION AGENDA**

**G) Approval of Bid Award to P.R. Worth for Lift Station #9 Improvements**

Councilmember Swindell moved to approve bid award to P.R. Worth for Lift Station #9 improvements in the amount of \$142,734.75. Councilmember Allen seconded the motion. Discussion ensued.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

**H) Adopt Ordinance No. 1280 – Close Fund 305 Downtown Woodland Revitalization (FIRST and FINAL READING)**

Councilmember Burke moved to adopt Ordinance No. 1280 – Close Fund 305 Downtown Woodland Revitalization (moved to 001 General fund) (First & Final Reading). Councilmember Fredricks seconded the motion. Discussion ensued.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

**I) Adopt Ordinance No. 1276 – Site Plan Review as a New Section of WMC Title 19 (FINAL READING)**

Councilmember Fredricks moved to adopt Ordinance No. 1276 – Site Plan Review as New Section of WMC Title 19 (FINAL READING). Councilmember Allen seconded the motion. Discussion ensued.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

**ADJOURNMENT**

Councilmember Burke moved to adjourn the meeting at 8:04 p.m. Councilmember Fredricks seconded the motion.

Vote: 6-0 Yes: Allen, Burke, Fredricks, Humbryd, Perry, Swindell; No: None

Abstained: None; Absent: McCall

Motion passed unanimously.

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Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

**Attest:**

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Georgina D. Anderson, Deputy Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*