

**City Of Woodland  
City Council Meeting Agenda Summary Sheet**

<b>Agenda Item:</b> Approval of minutes of September 16 and 23, 2013.	<b>Agenda Item #:</b> <u>( B ) Consent</u>
	<b>For Agenda of:</b> <u>10/07/2013</u>
	<b>Department:</b> <u>Clerk/Treasurer</u>
	<b>Date Submitted:</b> <u>09/30/2013</u>

**Cost of Item:** \_\_\_\_\_  
**Amount Budgeted:** \_\_\_\_\_  
**Unexpended Balance:** \_\_\_\_\_

<b>BARS #:</b> <b>Description:</b>
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**Department Supervisor Approval:** Mari E. Ripp, Clerk-Treasurer / s /  
**Committee Recommendation:** n/a

<b>Agenda Item Supporting Narrative</b> (list attachments, supporting documents): September 16, 2013 – Regular meeting September 23, 2013 – Special meeting / Workshop
<b>Summary Statement/Department Recommendation:</b> Recommend approval.

**September 16, 2013**

**DRAFT**

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

**PRESENT:** Councilmember Marshall Allen  
Councilmember John Burke  
Councilmember Benjamin Fredricks  
Councilmember Susan Humbryd  
Councilmember Marilee McCall *\*arrived 7:02 p.m.*  
Councilmember Scott Perry  
Councilmember Al Swindell

**ABSENT:** Clerk-Treasurer Mari Ripp

**STAFF:** Police Chief Rob Stephenson  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller

**CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

**Sandy Larson**, PO Box 1134 Woodland, WA - Scott Hill Park & Sports Complex update - Park designer is putting together estimate for more work. Gold Leaf Event branded as the new "Park Fundraising" icon. Functions that are advertised with the "gold leaf" logo will indicate to the public that proceeds from those events will go to support the Scott Hill Park. The first gold leaf event will have 20 tables at Summit Grove. They have hired a professional auctioneer and will feature 25 live auction items and a blind auction. A "plea" will go out which means that starting on 10/19 everyone who donates at least \$1000 will be identified as a "groundbreaker." The group has had great success so far in fundraising due to generosity of this community. She presented two invitations so that two council members and their guests can attend. Council will coordinate who will attend.

**CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

None

**PRESENTATION / PROCLAMATION**

None

**AGENDA APPROVAL**

Councilmember Burke moved to approve the agenda. Councilmember Humbryd seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None  
Motion passed unanimously.

## REPORTS OF CITY OFFICERS

### Mayor

- **Planning Staff Report** (Sign ordinance)
  - Mayor Laseke asked for comments and/or direction on the upcoming sign ordinance for the final reading. Discussion ensued.
- **Workshop Summary Sheet form discussion** (Councilmember McCall)
  - Mayor Laseke noted that the summary sheet was presented to staff this morning and indicated that staff was working on a template which will be brought to council at the next meeting.
- **AWC Regional Meeting, 10/23/2013 6:00 p.m. at Vancouver**
  - Mayor Laseke asked those members who would like to attend, to sign up with the Clerk-Treasurer.
- **Fall Fest Survey, September 28<sup>th</sup> and 29<sup>th</sup> at Horseshoe Lake Park**
  - Mayor Laseke asked councilmembers to attend and man the booth to assist with the survey. Councilmember Humbyrd indicated that she would do 10:00, Councilmember Allen would work 11:00. Councilmember Fredricks 12:00. Councilmember Burke and Swindell both have prior engagements and councilmember Perry is already attending and representing Rotary.
- **Transportation Meeting – 10/7/13** – Councilmember Humbyrd will attend.
- **Healthcare Presentation** will be given on 10/14 – start at 6:30 with budget workshop at 7:00 p.m.
- **Lodging Tax Advisory Committee** looking for new member. Member must be a “user” of the lodging tax.
- **Portco open house** is this Friday from 2-4 pm
- **Fire official’s event** is September 18<sup>th</sup> at the Red Lion.
- **Police Chief Search Update** – Announcement will most likely be out towards the end of this week. Spoke of residency requirement Discussion ensued on the pros & cons of living in the area and asked for consensus from Council.

### Clerk/Treasurer

- Special meeting 9/23/2013 7:00 p.m. Workshop and possible action on Initiative 502 Marijuana zoning
- Special meeting 10/14/2013 7:00 p.m. 2014 Budget workshop
- Special meeting 10/16/2013 6:00 p.m. WQCC-Port host
- Special meeting 10/28/2013 7:00 p.m. 2014 Budget workshop
- Public Hearing 11/4/2013 7:00 p.m. 2014 Property Tax Levy
- Public Hearing 11/18/2013 7:00 p.m. 2014 Final Budget & First Reading

**CONSENT AGENDA**

Councilmember Burke moved to approve the consent agenda. Councilmember Humbyrd seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

- A. Approve claims voucher warrants number 45426 through 45473 for the first half of September 2013 in the amount of \$245,970.94. Approval of minutes of August 19 & 26, 2013.
- B. Approval of minutes of September 3, 2013

**ADJOURN**

Councilmember Burke moved to adjourn the meeting. Councilmember Allen seconded the motion. The meeting was adjourned at 7:31 pm.

\_\_\_\_\_  
Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

**Attest:**

\_\_\_\_\_  
Lori Cash, Administrative Clerk III

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*

**September 23, 2013**

**DRAFT**

The SPECIAL Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The Special meeting was called to order by Mayor Grover Laseke at 7:00 p.m.

**PRESENT:** Councilmember Marshall Allen  
Councilmember John Burke  
Councilmember Benjamin Fredricks  
Councilmember Susan Humbryd  
Councilmember Marilee McCall  
Councilmember Scott Perry  
Councilmember Al Swindell

**ABSENT:** None

**STAFF:** City Attorney William Eling  
Clerk-Treasurer Mari Ripp  
Police Chief Rob Stephenson  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller

**WORKSHOP**

**REPORTS OF CITY OFFICERS:**

*\*indicates will be set for Action and/or Consent Item at next regular meeting*

**A. \*ACTION: Initiative 502 / Marijuana zoning**

Discussion ensued relating to this item. Options are to develop/update a work plan, extend the moratorium, adopt interim regulations and wait for the federal government, etc.

Councilmember Fredricks moved to have staff prepare a 6 month moratorium for I-502 and have an ordinance ready for the October council meeting . Councilmember Swindell seconded the motion. Vote: 5-2 Yes: Allen, Burke, Fredricks, Humbryd, Swindell; No: McCall, Perry

Abstained: None; Absent: None

Motion Passed.

**B. Financial Report – August 31, 2013**

**MAYOR**

**C. Mayor Update**

1. Invitations for Rotary event in October. Councilmember McCall and Burke will attend.
2. Candlelight vigil on Wednesday for victims of violence to be held at Hoffman Plaza
3. Special Event: Fall Fest sponsored by Rotary this weekend, Sept 28<sup>th</sup> 29<sup>th</sup>
4. 2014 Budget to be presented to council for the October 14<sup>th</sup> workshop

5. Make a Difference Day Saturday, October 26<sup>th</sup>

**D. Workshop Agenda Summary form**

**E. Developing city legislative priorities**

The Mayor had distributed the legislative priorities previously. The council consensus was that there were no other changes or additions. Discussion ensued relating to transportation. Mayor Laseke will re-distribute one more time and update the final draft version and adopt it at the first meeting in November.

**F. Police Chief hiring process**

1. The application packet was released today and will be in various publications and websites

**G. Salary Study**

**FIRE**

**H. Fire Report**

**CLERK-TREASURER**

**I. Liquor license**

1. Application-The Oak Tree/Lucky 21 Casino
2. Renewal-Guadalajara Restaurant

**J. Union Negotiations update**

1. WPOA-Next Mediation is Nov 1<sup>st</sup>
2. Teamsters Clerical and Public Works set for October 8, 9, 10
3. Executive Session update in November 18<sup>th</sup>

**K. Personnel Policy update**

1. Set for next workshop in October

**L. \*Lodging Tax Advisory Committee (LTAC) vacancies/appointments on 10/7/2013**

1. One new application has been received
2. There are three 2012 members that are interested in re-applying for nomination (Esther Rothe, James Haas and Patti Audette)

**M. iCompass Agenda process and paperless packet implementation**

1. The CivicWeb Public Site is set to go live on Sept. 30<sup>th</sup>

**N. After Hours November 14<sup>th</sup> at 5:00 p.m., hosted by WQCC (City/Port/School) at the new Police Station, 200 E. Scott Avenue**

**O. Healthcare presentation on October 14<sup>th</sup> 6:30 p.m.**

**P. Set December workshop date**

The workshop is originally scheduled for Dec 23<sup>rd</sup>. The council concurred and reset it for the alternate date of Dec 9<sup>th</sup>.

The council recessed at 8:32 p.m. to 8:32 p.m.

**PLANNING**

**Q. Comp Plan Zone & Text Changes** have been reviewed by the Planning Commission; Liberty Evans, City of Woodland, Schurman Trial Run Re-Zone and auto oriented uses. This is set for a Workshop prior to the Regular Council meeting on October 21<sup>st</sup>. The workshop is set for 6:00 p.m. followed by the Regular meeting. The Clerk-Treasurer will advertise the change in the meeting.

**R. Ordinance No. 1277-Sign Code amendments (postponed from 8/26, 9/3/2013; set for Final Reading 10/7/2013)**

Discussion ensued relating to enforceability, newer language, removal of signs in public right-of-way, expense to the city, level of civil infraction, off-premise signs (on private property, on trucks or trailers), etc. Set for Final Reading/Action on October 7<sup>th</sup>.

**POLICE**

**S. Authorize purchase of furniture for the new building for the October 7<sup>th</sup> council meeting.**

**T. New county wide CAD system for dispatch goes live tomorrow September 24<sup>th</sup>**

**PUBLIC WORKS**

**U. Public Works update**

1. Format of report was discussed. *The complete Public Works report is available upon request*
2. Police Station completion is set for late October

**ADJOURN**

Councilmember Burke moved to adjourn at 9:22 p.m., Councilmember Humbyrd seconded the motion.

Vote: 7-0 Yes: Allen, Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: None

Motion passed unanimously.

\_\_\_\_\_  
Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

**Attest:**

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.*