

**City Of Woodland
Council Agenda Summary Sheet**

Agenda Item: Authorize the mayor to sign Amendment #3 for the EDA Grant Award for the Schurman Way and Guild Road Improvements	Agenda Item #: <u>F Consent</u> For Agenda of: <u>November 4, 2013</u> Department: <u>Public Works</u> Date Submitted: <u>October 30, 2013</u>
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Cost of Item: \$3,000,000
Grant Amount: \$2,400,000 (80%)
City Match Required: \$600,000 (20%)

BARS #: Fund 323 Description: Schurman Way and Guild Road Improvements Project

Department Supervisor Approval: Public Works Department /s/ *Bart Stupp*

Agenda Item Supporting Narrative (list attachments, supporting documents): 1) Amendment #3
Summary Statement: <u>Background:</u> The original agreement with EDA provided only a 69% grant reimbursement. The total cost of both projects was \$2,977,508.16 so EDA was able to increase our grant reimbursement to 80%. By signing this amendment the City will be receiving (if my math is correct) an additional \$327,525.90 from EDA for this project. A portion of the additional funds would be paid back to the Port of Woodland who was our funding partner for the Guild Road portion of the project. Staff recommends approving this amendment to the EDA agreement.



U. S. DEPARTMENT OF COMMERCE
 Economic Development Administration
 915 Second Avenue, Room 1890
 Seattle, WA 98174
 Fax: 206.220.7669
 Voice: 206.220.7660

OCT 28 2013

Grover B. Laseke, Mayor
 City of Woodland
 PO Box 9; 300 E. Scott Ave.
 Woodland, WA 98674

Scott Patterson, Director
 Cowlitz-Wahkiakum Council of Governments
 207 North Fourth Avenue
 Kelso, WA 98626

RE: EDA Award No. 07-46-06569
 Schurman Way and Guild Road Improvements, Amendment No. 3

Honorable Mayor Laseke and Director Patterson:

EDA has reviewed your August 13, 2013 letter requesting an EDA reimbursement rate and time extension amendment to the subject EDA Grant Award. The construction of the Guild Road improvements are completed, and delays due to weather conditions prevented one section from being accepted. The contractor completed the repairs in April 2013 and the City accepted the repairs on May 29, 2013.

Due to the additional weather delays, Special Condition No. 1 PROJECT DEVELOPMENT TIME SCHEDULE of Attachment A of the Financial Assistance Award is hereby amended to read as follows:

"The Recipient agrees to the following Project development time schedule:

Deadline Date

Completion of Construction.....May 29, 2013".

The City match funds for this project came from its street fund; which consequently curtailed other street repairs during 2011 and 2012. The City was previously determined to be eligible for an 80% EDA grant rate. An increase in the grant rate will allow the City to revitalize its street funding. Therefore, an increase in the EDA grant rate from 69% to 80% is hereby approved by EDA.

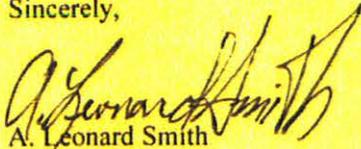
To accommodate the modified grant rate, Attachment No. 1 (Form ED-508) has been amended to reflect the changes in the project budget allocations. Except as amended herein, all other terms and conditions of the Financial Assistance Award remain in full force and effect.

Your agreement to Award Amendment No. 3, the above revised time schedule and increased grant rate, should be indicated by the signature of your principal official on the enclosed "Amendment to Financial Assistance Award". One executed copy of the enclosed "Amendment to Financial Assistance Award" with original signatures should be returned to the following address:

Regional Director, Seattle Regional Office
Economic Development Administration
Jackson Federal Building, Room 1890
915 Second Avenue
Seattle, Washington 98174

The second copy is for your files.

Sincerely,



A. Leonard Smith
Regional Director

cc: Jacob Macias, EDR

Attachment: CD-451
Attachment No. 1
Exhibit "A"

GRANT COOPERATIVE AGREEMENT

AMENDMENT TO FINANCIAL ASSISTANCE AWARD

CFDA NO. AND PROJECT TITLE

11.307 Community Trade Adj. Assist.

AWARD NUMBER

07-46-06569

RECIPIENT NAME

City of Woodland

AMENDMENT NUMBER

3

STREET ADDRESS

P.O. Box 9

EFFECTIVE DATE OF AMENDMENT

9/15/2010 to 9/15/2015

CITY, STATE, ZIP CODE

Woodland, WA 98674

EXTEND WORK COMPLETION TO

29-May-13

RECIPIENT NAME

Cowlitz-Wahkiakum Council of Governments

STREET ADDRESS

P.O. Box 9

CITY, STATE, ZIP CODE

Woodland, WA 98674

BUREAU	FUND	FCFY	PROJECT-TASK	ORGANIZATION	OBJECT CLASS	
20	9	2010	46-921	21	41	
COSTS ARE REVISED AS FOLLOWS:			PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST			\$ 2,400,000.00			\$ 2,400,000.00
RECIPIENT SHARE OF COST			\$ 1,100,000.00		\$ 500,000.00	\$ 600,000.00
TOTAL ESTIMATED COST			\$ 3,500,000.00			\$ 3,000,000.00

REASON(S) FOR AMENDMENT

Revise the construction completion time, project budget and the grant rate from 69% to 80%

This Amendment approved by the Grants Officer is issued in triplicate and constitutes an obligation of Federal funding. By signing the three documents, the Recipient agrees to comply with the Amendment provisions checked below, attached, and previous provisions incorporated into the Award. Upon acceptance by the Recipient, two signed Amendment documents shall be returned to the Grants Officer and the third document shall be retained by the Recipient. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally terminate this Amendment.

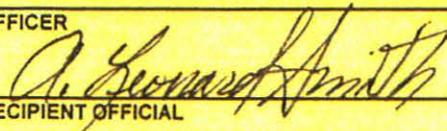
Special Award Conditions

Line Item Budget

Other(s):

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

A. Leonard Smith, Regional Director



DATE

10-28-2013

TYPED NAME, TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

DATE

TYPED NAME, TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

DATE

SPECIAL AWARD CONDITIONS

1. **PROJECT DEVELOPMENT TIME SCHEDULE:** The Recipient agrees to the following Project development time schedule:

Time allowed after Acceptance by Recipient of Financial Assistance Award for:

Completion of Construction.....May 29, 2013

Project Closeout – All Project closeout documents, including final financial information and any required program reports, shall be submitted to the Government not more than 90 days after the date the Recipient accepts the completed Project from the contractor(s).

The Recipient shall pursue diligently the development of the Project so as to ensure completion of the Project and submission of closeout documents within this time schedule. Moreover, the Recipient shall notify the Government in writing of any event which could delay substantially the achievement of the Project within the prescribed time limits. The Recipient further acknowledges that failure to meet the development time schedule may result in the Government's taking action to terminate the Award in accordance with the regulations set forth at 15 CFR 14.62 or 15 CRF 24.43, as applicable (codified by 53 Federal Register 8048, 8087 March 11, 1988).

PUBLIC WORKS PROJECT COST CLASSIFICATIONS

RECIPIENT:

EDA Award No. 07-46-06569

State: Washington

COUNTY: Cowlitz

<u>Cost Classification</u>	<u>Proposed</u>	<u>Approved</u>
Administrative and legal expenses	\$ 22,000	\$ 22,500
Land, structures and rights-of-way appraisals etc.	0	0
Relocation expenses and payments	0	0
Architectural and engineering fees	0	0
Other architectural and engineering fees	0	0
Project inspection fees	456,550	422,000
Site work	0	0
Demolition and removal	0	0
Construction	2,867,198	2,550,000
Equipment	0	
Miscellaneous	0	
Contingencies	154,252	5,500
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TOTAL PROJECT COSTS	\$ 3,500,000	\$ 3,000,000

Explanation for changes: Final approved budget to reflect actual costs