DISTRICT COURT
312 SW First Avenue
Kelso, WA 98626
TEL (360) 577-3073
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FAX (360) 577-3132
dctcourt@co.cowlitz.wa.us

District Court Judges
Hon. David R. Koss Position 1
Hon. Edward J. Putka Position 2
Hon. Ronald S. Marshall Position 3

Delaura Wirkkala, Court Administrator

November 14, 2013

RECEIVED
NOV 15 2013
CITY OF WOODLAND

Mayor Laseke
City of Woodland
PO Box 9
Woodland, WA 98674

Re: Appointment of Municipal Court Judges

Dear Mayor Laseke:

As you know, District Court Judges David R. Koss, Ronald S. Marshall, and Ed Putka currently serve as the judges for your Municipal Court. We would like to ask that you re-appoint them before December 31, 2013. Even though one judge might be the judge regularly assigned to your cases, having all the judges appointed will help us when the regular judge is absent. Plus, some of our dockets have cases from more than one jurisdiction, such as traffic infraction cases, probation cases, and in-custody cases. All three of our judges need to be able to preside over these dockets.

If you agree, please complete and return the enclosed appointment form with original signatures. It's our understanding that the mayor makes the appointment, and the city council confirms it.

Thank you very much for your assistance. If you have any questions, please feel free to call me.

Sincerely,

Delaura Wirkkala

Delaura Wirkkala
Court Administrator

Enc

APPOINTMENT OF JUDGES TO WOODLAND MUNICIPAL COURT

I hereby appoint District Court Judges David R. Koss, Ronald S. Marshall, and Ed Putka as part-time judges of the Woodland Municipal Court. Their term of office shall be as provided in RCW 3.50.

Dated: _____, 2013.

_____
Mayor

I hereby certify that on _____, 2013 the Woodland City Council confirmed the appointment of District Court Judges David R. Koss, Ronald S. Marshall, and Ed Putka as part-time judges of the Woodland Municipal Court.

Dated: _____, 2013.

_____
Title: _____