

**City Of Woodland**  
**City Council Meeting Agenda Summary Sheet**

<b>Agenda Item:</b> Approval of minutes of November 18 and 25, 2013.	<b>Agenda Item #:</b> ( B) Consent
	<b>For Agenda of:</b> 12/02/2013
	<b>Department:</b> Clerk/Treasurer
	<b>Date Submitted:</b> 11/26/2013

**Cost of Item:** \_\_\_\_\_  
**Amount Budgeted:** \_\_\_\_\_  
**Unexpended Balance:** \_\_\_\_\_

<b>BARS #:</b>
<b>Description:</b>

**Department Supervisor Approval:** Mari E. Ripp, Clerk-Treasurer / s /

**Committee Recommendation:** n/a

**Agenda Item Supporting Narrative (list attachments, supporting documents):**  
November 18, 2013 – Regular meeting  
November 25, 2013 – Special/Workshop meeting

**Summary Statement/Department Recommendation:**  
Recommend approval.

**November 18, 2013**

**DRAFT**

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 100 Davidson Avenue, Woodland WA. The Regular meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

**PRESENT:** Councilmember John Burke  
Councilmember Benjamin Fredricks  
Councilmember Susan Humbryd  
Councilmember Marilee McCall  
Councilmember Scott Perry  
Councilmember Al Swindell

**ABSENT:** Councilmember Marshall Allen

**STAFF:** City Attorney William Eling  
Clerk-Treasurer Mari Ripp  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller  
Police Sergeant Brad Gillaspie

**Action G) Excuse Councilmember Allen from tonight's meeting**

It was noted that Councilmember Allen called in sick for tonight's meeting. Councilmember Burke moved to excuse Councilmember Allen from tonight's meeting. Councilmember Swindell seconded the motion.

Vote: 6-0 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

**CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

**Elba Benzler**, Get Bold Events, Blooms to Brew on April 12, 2014-Letter requesting earlier time to allow alcohol earlier for special event. Stated that there is a beer garden at the event for the runners to participate in and they return around 9:00 to 9:30 a.m. This event benefits the Scott Hill Sports Complex.

**CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

**Jennifer Davis**, Woodland-chose to move to Woodland and have 6 children. Their children attended and currently attend Woodland School District and went on to achieve higher education. She volunteers at schools coaching. She is concerned with substance abuse and is against recreational marijuana. It doesn't have to be in our community.

**Faith Oberman**, 284 Insel Road-chose to move here 10 years ago and has 5 children. Some of her children got into drugs and it has affected her whole family. If we invite it into the community it becomes more accessible. She is against it.

**Mike Oberman**, 284 Insel Road-moved here 10 years ago. Has seen some things happen that they don't like and the council has let happen, gambling, the swimming pool not going in and now this. If it happens, he is moving his family out of Woodland. He doesn't want his family having access or even close to people who do this.

**Scott Whittington**, 131 Jack Rabbit Road, Woodland-moved here 11 years ago because it was a better environment. Disagrees with the previous speakers. In this day and age, scandals in government, opposing the people's will. The people of this state voted it in. The people of this community voted against having gambling, but this council approved it. The people in this area voted against replacing the mayor and going to a city manager but the council went against it. He is calling upon the council to honor the will of the people. He stated he can make arguments for and against it. More people are killed by alcohol and pharmaceuticals per year than illegal drugs. Illegal drugs just create a situation for a black market. There are no studies that show that opening a retail outlet will increase drug use or increase crime. Some said that there would be more crime from the casino. He just calls to honor the voice of the people. The governed have voted.

**Rick Johnson**, 110 Dehning Drive-grew up in Woodland, he moved away and moved back 22 years ago. Plans to stay here. Was opposed to the casino, but didn't express himself, so he can't complain about that. He is on record that he is very, very much opposed to a marijuana shop in his town. It is not a medical marijuana shop and supports it for medical uses. He is opposed to a regular retail shop and is concerned with the affects it will have on our community.

**Darlene Johnson**, PO Box 1808-1) On the First Reading of the Budget and wishes the council look at the Hotel/Motel tax and funding for the Tourist Information Center. 2) She feels the council should listen to the voice of the people in Woodland. Woodland voted it down. She gave some facts about marijuana in the human body and its effects. It is against the Federal law. Does not want it in our community, even if it brings in a million dollars.

**Gary Bolen**, 320 Rosewood-resided in Woodland 30 years and his wife and children who received very good education here and have went onto very successful careers. Effects of marijuana distorts the mind. He and his wife chose Woodland because of nice community, quiet, small, good access to Portland and I-5, etc. It would be more convenient to live somewhere else to the north, but they chose Woodland. He sells security systems for malls and businesses, and has had 3 inquiries about systems for the medical marijuana. They are in Tacoma and several in Portland. His business tracks crime, like in Tacoma, Seattle and Portland. When he goes to these places, there are some very rough characters that go there. It should not be allowed in Woodland and will have a negative impact on our community.

**Clint and Chelsea Brewster**, 317 Thistle Court-is a pharmacist manager at Walmart in Woodland. He sees people first hand who access drugs and sees people trying to get drugs. He is gatekeeper for drugs. If there is a marijuana shop here, it would attract people to Woodland and they are opposed to allowing it in Woodland.

**Asheley and Todd Harris**, 1778 Clatsop Street-has lived here about 3 years. He has seen how recreational drugs affect people. He works in Portland and deals with 18-21 homeless youth daily and sees how drugs affect their futures and their desires to do something. He taught a church class and talked to students about drugs. Drugs are already here, but this is promoting it further. He spoke about his daughter and passing the shop daily on the ride to school. He does not want it in Woodland.

**Jeff Warndahl**, 625 Embassy Loop-has resided in Woodland 21 years. He and his wife grew up in large cities and had access to drugs anytime. They chose Woodland because of safety, ability to call the Woodland Superintendent and he will answer the phone at any time. The thought of allowing marijuana to be sold in Woodland is appalling. Usage of alcohol has been around longer than the use of marijuana. Lastly, lots of kids already have access to marijuana and also alcohol. If the store is allowed to be in our town, then the 3<sup>rd</sup> party will buy it for the youth.

**Nelean Warndahl**, we have 6 children. Married for 26 years and moved here for the schools, the safety, etc. It would be more convenient to live in Portland, but they don't. She teaches at the high school, and is worried about her own children and also the 150 children in her school. She is concerned about safety, access to marijuana. Doesn't want to promote it more.

**Clayton Creek**, 1791 Clover Lane-was here a couple weeks ago and liked that the council held another meeting to hear the people. He had a write in campaign 72 hours before the election, but didn't get an official count, but got a 101 votes. He read a comment on his vote. He has also visited with various local businesses. Not one that he spoke to thought it was a good idea to go forward, but asked for more time to get more information. He asked for another 6 month moratorium in which to study and listen and get the right amount of legal review.

**Sandy Larson**, PO Box 1134-knows the council is in a precarious position. She is now speaking to the history and has lived here all her life. The city fathers were careful about taking care of us. Some said they were closed minded but kept it safe. There was a lot of alcohol flowing to kids that were not of age. She sees that marijuana would be the same. She has seen the easy access of drugs at school. To the youth this is a problem. She spoke on Linda Smith and her crusade to prevent sex-trafficking which is very prevalent on the I-5 corridor. She feels that the Walmart and High School being together is a bad match. She said that the gambling at the Oak Tree took away a gathering place for our community. With marijuana, all she sees next is the brothels. She is against it.

**Joslyn Glesing**, 204 Raspberry Lane, is an RN and has been a nursing student at Clark and WSU and is completing her bachelor degree. She also has another degree in Human Development and has seen what substance abuse and affects it can have on our children. Has

seen several people that have had drug induced strokes and now have to live in care facilities. She has 7 children and doesn't want them to have access in her community. It will degrade Woodland and the reason why she moved here.

**Brett Glesing**, 204 Raspberry Lane-is very opposed to it in his community. The affect it would have on our children. He has seen the affects of use of it on his friends. Doesn't like the gambling and not marijuana stores either. He will move his family if that is what it takes. He has great memories here and it is a great place. Let's build our community, bring in good business.

**Tom Buck**, 220 Wallace Rd, Thomas Buck Construction in Woodland for 35 years. He has worked for Woodland 25 years and has yet to talk to anyone that went into heavier drugs that didn't start with marijuana. He tests his company drivers. He has 1 son who used it starting at age 15, then went to meth. He is still on heavy drugs and it is a sad state to see and he wouldn't want it for anyone to go through it. The state approved it but it doesn't make it right. This city stands for principle's and the council needs to take this stand. If the council votes for it, he will do everything he can to get those removed.

**David Collins**, 2070 Statesman Drive- just turned 19, graduated from Woodland High School. He grew up here. Knows what is right. He is disappointed with this council that this is even here. He just got back from mission in the West Indies and he saw some things that weren't right. He has been offered marijuana and it is easily accessible. The council can stop opening of a shop. There are those that will walk out with it and sell to youth and make money. Don't make it easier to get it. Represent us and keep us safe. Certain things shouldn't be considered. He is against it.

**Sam Collins**, 2070 Statesman Drive-this is his 2<sup>nd</sup> time here. Thanked those that shared their personal beliefs. We don't know enough about how it will affect us and the legal battle is still on. Said the Yakima nation shall not have it on their land. If the Indians can say no, then we can say no. We don't even know how this is going to unfold yet. We don't want to see it and need to stop it now. Just because you can doesn't mean you should. Your school could not pass a locker test for drugs now. Don't need more marijuana in schools now. The people don't want it.

**Justin Dufour**, Viridian Sciences, 2002 28<sup>th</sup> Place, represents the other side. He is big business. It is important that you listen to your citizens. Yes all drugs are bad. Some are legal and some are illegal. Kids and drugs are even worse. These are truths. What does matter is education. A lot of money of the state will go to education. The state has allowed it and it is going to happen and the community can benefit from it. There will be cannabis tourism. It will bring new roads, new schools, new books. That is what the tax is for. And educate against it. He has smoked it since he was 12 years old and owns companies, he is educated. He invites anyone to get a hold of him to discuss it further.

**Terry Day**, PO Box 1379-Marijuana is here and it's been here. There is also a thriving black market and it is not going to go away. He doesn't think it's a good law and there are a bunch of greedy politicians. No one has been able to stop it and it doesn't matter what age they are. Needs to be regulated in some manner. He doesn't have the answer, but hopes that there can be some regulation to cut down on the black market.

**David Allen**, 129 Buckeye Street-he is a Vietnam Veteran. He has not seen one vet that blamed PTS on marijuana. Has lived here for 13 years. Has seen drugs in Woodland. Some revenue can be made for Woodland. Educate your children and learn about marijuana. It was on the ground before time. God invented it. Fix the price, educate children, and allow it.

## **PRESENTATIONS / PROCLAMATIONS**

None

## **AGENDA APPROVAL**

Councilmember Swindell moved to approve the agenda. Councilmember Perry seconded the motion.

Vote: 6-0 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

## **PUBLIC HEARING**

### **1. 2014 Preliminary Budget**

The public hearing was opened at 8:11 p.m.

**David Allen**, 129 Buckeye Street, questioned about cross walks and signs in Woodland. Spoke on the cross walk near Safeway.

**Darlene Johnson**, PO Box 1808, spoke in support of the Hotel/Motel Tax and the Lodging Tax Advisory Committee's recommendation.

The hearing was closed at 8:14 p.m.

The council recessed at 8:14 p.m to 8:20 p.m.

## **REPORTS OF CITY OFFICERS (Limited)**

- Mayor
- Memo: Clerk-Treasurer Office Efficiency Study resolution Legislative Priorities
  - Attorney Eling said he thought the council could be more specific in some areas. Set for 11/25 workshop.
  - Clark County Arts Commission vacancy announcement
  - 11/25/2013 Workshop 7:00 p.m. Reports of City Officers and 2014 Budget Workshop will be held at the Community Center
  - 12/2/2013 Regular council meeting will be held at the new meeting room
  - 12/9/2013 Workshop 7:00 p.m. (cancels December 23<sup>rd</sup> meeting)
  - WQCC Chamber After Hours on 11/14 was well attended

**Re: Mayor's Memo on refusal to conduct an efficiency study of the Clerk-Treasurer**

**Department**

Discussion ensued in regards to the Mayor's memo. Councilmember McCall requested her memo be attached to the minutes as part of the official record. Councilmember Fredricks also made statements for the record.

**CONSENT ITEMS**

- A. Clerk-Treasurer - Approval of claims voucher warrants number 45666 through 45716 for the first half of the month of November, 2013 in the amount of \$758,054.53
- B. Clerk-Treasurer - Approval of minutes of October 16, 28, November 4 and 12, 2013

Councilmember Perry moved to approve the Consent Items. Councilmember Swindell seconded the motion.

Vote: 6-0 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

**ACTION ITEMS**

**Action C) Ordinance No. 1281- Initiative-502 Marijuana Zoning Moratorium (FINAL READING)**

Councilmember McCall questioned how the ordinance could be modified to prohibit retail sales, etc. Attorney Eling responded.

Point of Order by Councilmember Swindell that this should require a motion to get it on the floor. Mayor disagreed with Councilmember Swindell and allowed the discussion to go on. Discussion continued.

Councilmember Fredricks moved to approve Ordinance No. 1281- Initiative-502 Marijuana Zoning Moratorium (FINAL READING). Councilmember McCall seconded the motion.

**Motion to suspend the rules**

Councilmember Perry moved to allow action on an amendment. Councilmember Fredricks seconded the motion.

Vote: 6-0 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

**Motion to amend**

Councilmember Fredricks moved to amend Ordinance No. 1281 to reinsert all original language that was previously removed regarding retail sales. Councilmember McCall seconded the motion. Discussion followed. Mayor Laseke read Section 1. Moratorium Enacted, into the record.

Vote: 6-0 Yes: Burke, Fredricks, Humbryd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

Main motion as amended

to approve Ordinance No. 1281- Initiative-502 Marijuana Zoning Moratorium and to reinsert all original language that was previously removed regarding retail sales (FINAL READING).

Discussion followed.

Vote: 6-0 Yes: Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

**Action D) Ordinance No. 1286 – 2014 Property Tax Levy 101% (FINAL READING) and Resolution No. 638 – 2014 property tax levy % increase**

Councilmember Swindell moved to approve Ordinance No. 1286 – 2014 Property Tax Levy 101% (FINAL READING) and Resolution No. 638 – 2014 property tax levy % increase.

Councilmember Humbyrd seconded the motion. Discussion followed.

Vote: 5-1 Yes: Fredricks, Humbyrd, McCall, Perry, Swindell; No: Burke

Abstained: None; Absent: Allen

Motion Passed.

**Resolution No. 638**

Councilmember Swindell moved to approve Resolution No. 638 – 2014 property tax levy percentage increase. Councilmember Humbyrd seconded the motion.

Vote: 5-1 Yes: Fredricks, Humbyrd, McCall, Perry, Swindell; No: Burke

Abstained: None; Absent: Allen

Motion Passed.

**Action E) Ordinance No. 1288- Uniform EMS ordinance (interlocal agreement and county resolution) (FINAL READING)**

Councilmember McCall moved to approve Ordinance No. 1288- Uniform EMS ordinance (interlocal agreement and county resolution) (FINAL READING). Councilmember Fredricks seconded the motion. Discussion followed.

Vote: 6-0 Yes: Burke, Fredricks, Humbyrd, McCall, Perry, Swindell; No: None

Abstained: None; Absent: Allen

Motion passed unanimously.

**Action F) Ordinance No. 1287 – 2014 Budget (FIRST READING)**

Councilmember Humbyrd moved to approve Ordinance No. 1287 – 2014 Budget (FIRST READING). Councilmember Swindell seconded the motion. Discussion followed.

Vote: 3-3 Yes: Humbyrd, Perry, Swindell; No: Burke, Fredricks, McCall

Abstained: None; Absent: Allen

Motion Failed by a Majority.

**ADJOURNMENT**

Councilmember Burke moved to adjourn the meeting. Councilmember Fredricks seconded the motion. All: Yes.

The meeting was adjourned 9:21 p.m.

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Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

Attest:

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Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*

11/18/13 by Council-member McCall

Here is the full text of roles and responsibilities in the RCW's as taken in complete context.

#### RCW 35A.12.100 Duties and authority of the mayor

The mayor shall be the chief executive and administrative officer of the city, in charge of all department and employees, with authority to designate assistants and department heads.

He or she shall see that all laws and ordinances are faithfully enforced and that law and order is maintained in the city, and shall have general supervision of the administration of city government and all city interests.

He or she shall see that all contracts and agreements made with the city or for its use and benefit are faithfully kept and performed and to this end he or she may cause any legal proceedings to be instituted and prosecuted in the name of the city, subject to approval by majority vote of all members of the council.

He or she shall report to the council concerning the affairs of the city and its financial and other needs, and shall make recommendations for council consideration and action.

#### RCW 35A.11.020 Powers vested in legislative bodies of non-charter and charter code cities:

The legislative body of each code city shall have power to organize and regulate its internal affairs within the provisions of this title and its charter, if any; **and to define the functions, powers, and duties of its officers and employees**; within the limitations imposed by vested rights, **to fix the compensation and working conditions of such officers and employees** and establish and maintain civil service, or merit systems, retirement and pension systems not in conflict with the provisions of this title.

The mayor's role is to carry out the work that needs to be accomplished in the manner that he/she determines best utilizes resources, but the council is responsible for setting that infrastructure framework and is also responsible for whether it is efficient and functional.

This would mean that Council is completely within our roles and responsibilities to look at an efficiency study. Most cities across the country are looking at LEAN government processes, streamlining and sharing resources. This is a responsible and completely reasonable path forward that should be accomplished without obstructionism.

The Mayor's report on the record this evening states that: *"The City Council can enter into a contract to complete a study without me but I will not cooperate with, support it, or direct city staff to do so."* In my opinion, this is a violation of the duties and responsibilities of the mayor's office; and has also cast a negative light on the process with staff.

We have had a majority vote of council support and passed budget funding to have this action accomplished earlier this year.

The mayor has requesting that we forward direct complaints from citizens regarding the Clerk-Treasurers office to define whether there is a problem that needs to be addressed, and states that since he has received none, that there is not anything to be concerned about. So to clarify, here are a few of the issues that have brought concern:

- It took over three years to coordinate and complete an update to the web site.
- It has been over three years since we have initiated the request to initiate payment of utility bills online via debit/credit cards. The website still says "coming soon".
- Standardized performance reviews are still in a status of "we're looking for one" after over four years of initiating the process and reviewing the purchase of a system that ultimately did not get used and has now been declared unusable.
- Work has continued on updates to the Personnel Manual for over four years and it is still not completed.
- In the last five years we have had at least four contested "lay-offs" that have resulted in threatened legal action and financial settlements.
- We have had our first State Audit finding this year after many years of clean audits.

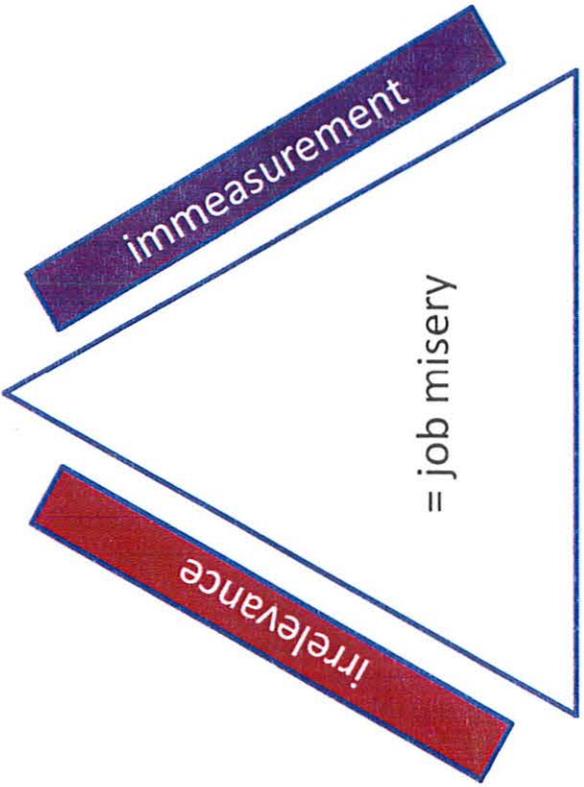
I do not believe that hiring more clerks is going to solve these issues. I am perplexed as to why this path forward continues to meet such resistance. The Mayor's review of the Clerk/Treasurer's office that was completed and presented to the Council earlier this year was a good start, but was mostly a climate assessment of the current working environment and included no organization chart, no process review, no clear recommendations for actions/improvements, and no timelines for when anything would be accomplished.

To state that the Council has no authority to address the situation by authorizing a process and departmental review is incorrect. It is our job to review framework and policy to maximize efficiency and to avoid legal issues. Ultimately, the Council is responsible for the financial planning and operations as the City's "Board of Directors" and it is the Council that will be held responsible by the public for their action (or lack of action).

It is the Mayor's role to make recommendations. It is the Council's role to review that information and to set the course forward, after which it is the Mayor's job to carry out the Council's directives. We need to move forward as a team to work together to increase efficiencies, save tax dollars, and maximize and protect our resources, which include our valuable employees.

11/18/13 by Council-member McCall

Employees need to be able to gauge their progress and level of contribution for themselves. They cannot be fulfilled in their work if their success depends on the opinions or whims of another person, no matter how benevolent that person may be. Without a tangible means for assessing success or failure, motivation eventually deteriorates as people see themselves as unable to control their own fate.



anonymity

People cannot be fulfilled in their work if they are not known. All human beings need to be understood and appreciated for their unique qualities by someone in a position of authority. People who see themselves as invisible, generic, or anonymous cannot love their jobs no matter what they are doing.

Everyone needs to know that their job matters, to someone. Anyone, without seeing a connection between the work and the satisfaction of another person or group of people, an employee simply will not find lasting fulfillment. Even the most cynical employees need to know that their work matters to someone, even if it's just the boss.

November 25, 2013

DRAFT

The SPECIAL Workshop meeting of the Woodland City Council was held on the above date at the Woodland Community Center, 782 Park Street, Woodland WA. The meeting was called to order by Mayor Grover Laseke at 7:00 p.m.

**Present:** Councilmember John Burke  
Councilmember Marilee McCall  
Councilmember Susan Humbyrd  
Councilmember Benjamin Fredricks  
Councilmember Al Swindell  
Councilmember Marshall Allen  
Councilmember Scott Perry

**Absent:** None

**Also Present:** Clerk-Treasurer Mari Ripp  
City Attorney Bill Eling  
Community Development Planner Amanda Smeller  
Public Works Director Bart Stepp

**WORKSHOP:**

*\*indicates Item will be set for Action at next regular council meeting*

**Mayor**

**A. Memo: Clerk-Treasurer Office Efficiency Study resolution**

At the last workshop there was some discussion. If the council wishes to speak. Councilmember Perry moved to move this item to end of tonight's agenda. Councilmember McCall seconded the motion. Consensus.

**B. Prothman Report Update #2 discussion**

These are tied together and consensus it to move this to the end of the agenda.

**C. Salary Study-Exempts**

Mayor sent out the salary study to the council last week and he will discuss it at the workshop meeting on 12/9. The Mayor emailed it to the council as a separate item.

**D. Legislative Priorities**

Mayor stated that this needs to be discussed tonight so they council can be adopt it at the next council meeting. Looking for council input or discussion. Attorney Eling prepared some comments to add and distributed them on 1) Marijuana Collective Gardens 2) Public Safety 3) Public Records.

**X-Police Chief Hiring process.** The Mayor updated the council on the process. The committee went through the applications. Follow- questions are being sent to the preliminary 11 candidates and preliminary background checks will be conducted as well.

**X-Fire Department / CCFR.** The Mayor will be meeting on various issues with Chief Mason this week.

## Clerk-Treasurer

### E. Financial Report-October 31, 2013

Clerk-Treasurer Mari Ripp presented the report to the council.

### F. CT Update

Update on 2013 Goals & Priorities of Personnel Committee.

Mayor distributed changes to the Personnel Policy that were created by the sub-committee.

### G. \*Bid award for paper products & supplies

The Clerk-Treasurer is compiling the results of the bids and this is continued to the next meeting.

### H. \*Get Bold Events – Blooms to Brews, April 12, 2014 request for time change to allow alcohol at the park

Clerk-Treasurer asked for council direction for this item. Attorney Eling stated that the ordinance would need to be changed. This is referred to the City Attorney to add some exception language and have it for council consideration at a future meeting.

### I. \*Renewal of CWCOG Kaiser Insurance for 2014

### J. \*Renewal of Polestar COBRA Administrator Contract 2014

### K. \*Appointment of Municipal Court Judges

## Police

### L. Police Report

- Chief hiring. Discussion.
- Next council meeting will be held at the new council chambers/police station on December 2, 2013. Need to plan a ribbon cutting and open house, possibly on December 9, 2013.

## Public Works

### M. PW Update

- Scott Avenue Reconnection project
- December 10<sup>th</sup> Open House 5:30 p.m. to 7:30 p.m.
- Received notice of two TIB grant awards 1) SR503 & Scott Intersection sidewalks and 2) overlay at Park & Buckeye
- Dec 16<sup>th</sup> action items - Contracts for Scott & 503 and Safe Routes to School Projects

## Planning

### N. Report

- Building permit and Plan Review fees received from Woodland School District
- This amendment will be distributed at the next council budget workshop
- Gateway rezone application is in progress and forwarded to Planning Commission

**WORKSHOP:  
2014 Budget**

1. Council discussion

- Mayor stated that there are some changes to the documents and they will be distributed at the next budget workshop. Mayor asked for council input before any updates are distributed again.
- List of questions were distributed by Councilmember Fredricks this afternoon. Mayor Laseke stated that responses can be given to these at the next meeting. Due to the holidays there is a short week.
- Enhancements.
  - a. Council supports the staff enhancements in Public Works Department. Need to take care of the staff and support them as they are doing a good job. Public Works Enhancement #1. It was clarified as to who is doing the clerk work. It was requested to add the enhancement it to the budget.
  - b. Water system report and cost allocation plan
  - c. Comprehensive Plan Update \$50,000 for 2014
  - d. Building Official increased hours
- Cost Allocation plan
- Cost of Living Adjustments
- Discussion on if there can be action at the December 9, 2013 council meeting and advertise it that way. The alternative is to have 1<sup>st</sup> Reading at the December 2, 2013 meeting. The ordinance can still be changed after 1<sup>st</sup> Reading. Attorney Eling commented on 1<sup>st</sup> Reading and Final Reading. Discussion followed.

2. Ordinance No. 1287

- a. First Reading – November 18, 2013 Vote: 3-3 Tie
- b. First Reading – December 2, 2013
- c. Final Reading – December 16, 2013

Continued from above:

Item A: Memo: Clerk-Treasurer office efficiency study

Item B: Prothman Report update report by Mayor (Final)

**ADJOURNMENT**

Councilmember Burke moved to adjourn the meeting. Councilmember Allen seconded the motion. The meeting was adjourned at 8:57 p.m.

Yes: Burke, McCall, Humbyrd, Fredricks, Swindell, Allen, Perry No: None Abstain: None. (7-0)

M/S/C

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Grover B. Laseke, Mayor

Minutes approved: \_\_\_\_\_

Attest:

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Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.*