

**City Of Woodland  
City Council Meeting Agenda Summary Sheet**

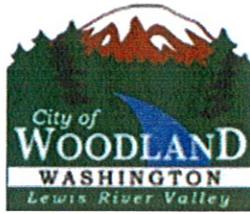
<b>Agenda Item:</b> Approval of 2014 Hotel Motel Tax Agreement for Woodland Chamber, Woodland Lilac Gardens, Woodland Historical Museum, and Woodland Planter's Day (Items C thru G)	<b>Agenda Item #:</b> ( C-G) Consent
	<b>For Agenda of:</b> 01/06/2014
	<b>Department:</b> Clerk/Treasurer
	<b>Date Submitted:</b> 01/02/2014

**Cost of Item:** \_\_\_\_\_  
**Amount Budgeted:** \_\_\_\_\_  
**Unexpended Balance:** \_\_\_\_\_

<b>BARS #:</b> <b>Description:</b>
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**Department Supervisor Approval:**  Mari E. Ripp, Clerk-Treasurer / s /  
**Committee Recommendation:**  n/a

<b>Agenda Item Supporting Narrative</b> (list attachments, supporting documents): 2014 LTAC Budget Recommendation & Approval
<b>Summary Statement/Department Recommendation:</b> Recommend approval



**Lodging Tax Advisory Committee**  
**Wednesday, October 30, 2013, 4:00 p.m.**  
**City Annex, 230 Davidson Avenue**  
**Woodland WA 98674**

**2014 BUDGET RECOMMENDATION & APPROVAL**

**LTAC Members:**

Chair-Susan Humbyrd, Councilmember	Patti Audette, Hulda Klager Lilac Gardens
Esther Rothe, Woodland Shores RV Park	Mari Ripp, Clerk-Treasurer
Darlene Johnson, Woodland Tourist Info	
James Haas, Lewis River Inn	

**Other Guests:**

John "JJ" Burke, representing Woodland Historical Museum, Woodland Planter's Days	
Vivian Mosby, representing Downtown Woodland Revitalization	

1. Agency Requests for funding 2014:

Agency	Request:	Recommended by LTAC:	Approved by Council 12/16/2013:
Woodland Info Center	\$25,000	\$22,500	\$22,500
DWR-Hot Summer Nights	\$1,000	\$500	\$500
Woodland Historical Museum	\$1,000	\$500	\$500
Planter's Day Committee	\$1,000	\$500	\$500
Hulda Klager Lilac Gardens	\$4,500	\$4,000	\$4,000
The Big Idea funding-annual	\$2,540	\$2,540	\$2,540
<b>Total</b>	<b>\$35,040</b>	<b>\$30,540</b>	<b>\$30,540</b>

2. Revenues:

- a. 2012 Actual \$28,950
- b. 2013 Estimated \$26,500+\$10,935 TBI=\$37,435
- c. 2014 Estimated

Expenditures:

- 2012 Actual \$31,040 + EFB\$8,403
- 2013 Estimated \$41,475+EFB \$4,363

Revenue		Expenditure	
BFB	\$4,363	EFB	\$2,523
Hotel/Motel Tax	\$28,700	Tourism-to Agencies	\$30,540
TBI funding	\$10,935	TBI to Info Center	\$10,935
<b>TOTAL REVENUE</b>	<b>\$43,998</b>	<b>TOTAL EXPD</b>	<b>\$43,998</b>

**AGREEMENT**

**AN AGREEMENT** by which the City of Woodland, Washington, a municipal corporation of the State of Washington, hereinafter, "City," agrees to compensate the Woodland Planter's Day Committee hereinafter, "PDC," for certain costs and expenses incurred for the promotion of tourism in the City of Woodland as more particularly set forth herein.

**WHEREAS**, the Woodland City Council finds that the PDC assists in the distribution of information for the purpose of attracting visitors and encouraging tourist expansion within the City of Woodland; and

**WHEREAS**, the Woodland City Council finds that the continuation of such services are in the interests of the City of Woodland thereby justifying the expenditure of public funds and particularly revenues collected pursuant to RCW 67.28.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties agree as follows:

Section 1. The City of Woodland hereby agrees to compensate the PDC a total of up to five hundred dollars (\$500) for tourism promotion relating to the advertising and also through the use of the PDC website during calendar year 2014. Such amount shall be disbursed as follows:

By submitting an invoice request to the City of Woodland Clerk-Treasurer, P.O. Box 9, Woodland, WA 98674. The invoice request shall also include a report for the types of services and programs for which the disbursement was used for and copies of supporting receipts.

DATED this 6<sup>th</sup> day of January, 2014.

FOR CITY OF WOODLAND

FOR PLANTER'S DAY COMMITTEE

\_\_\_\_\_  
Grover B. Laseke, Mayor

\_\_\_\_\_  
John Burke, President

ATTEST:

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Bill Eling, City Attorney

**AGREEMENT**

**AN AGREEMENT** by which the City of Woodland, Washington, a municipal corporation of the State of Washington, hereinafter "City," agrees to provide funding in the amount of five hundred fifty dollars (\$500) during the calendar year 2014 to the Downtown Woodland Revitalization Committee, hereinafter "DWR," for certain costs and expenses incurred for the promotion of tourism for "Hot Summer Nights" event in the City of Woodland, as more particularly set forth herein.

**WHEREAS**, the Woodland City Council finds that the DWR will be sponsoring an event "Hot Summer Nights" and assists in the distribution of information for the purpose of attracting visitors and encouraging tourist expansion within the City of Woodland; and

**WHEREAS**, the Woodland City Council finds that the continuation of such services are in the interests of the City of Woodland thereby justifying the expenditure of public funds and particularly revenues collected pursuant to RCW 67.28.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties agree as follows:

Section 1. The City of Woodland hereby agrees to compensate the DWR a total of up to five hundred dollars (\$500) for tourism promotion during calendar year 2014. Such amount shall be disbursed as follows:

By submitting an invoice request to the City of Woodland Clerk-Treasurer, P.O. Box 9, Woodland, WA 98674. The invoice request shall also include a report for the types of services and programs for which the disbursement was used for and copies of supporting receipts.

DATED this 6<sup>th</sup> day of January, 2014.

FOR CITY OF WOODLAND

FOR DOWNTOWN WOODLAND  
REVITALIZATION

\_\_\_\_\_  
Grover B. Laseke, Mayor

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Bill Eling, City Attorney

**AGREEMENT**

**AN AGREEMENT** by which the City of Woodland, Washington, a municipal corporation of the State of Washington, hereinafter "City," agrees to provide funding in the amount of five hundred fifty dollars (\$500) during the calendar year 2014 to the Woodland Historical Museum, hereinafter "Museum," as partial funding for the operation and maintenance of said Museum during said period.

**WHEREAS**, the Woodland Historical Museum qualifies as a visual arts center facility under RCW 67.28.1815; and

**WHEREAS**, said Museum includes historical and cultural displays and information of significance to the City of Woodland; and

**WHEREAS**, the City of Woodland City Council has determined that the continued operation of said Museum is important to the heritage of the City of Woodland.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

Section 1. By this Agreement the City of Woodland agrees to contribute five hundred dollars (\$500) for tourism promotion and operation and maintenance of the Woodland Historical Museum during calendar year 2014. Such amount shall be disbursed as follows:

by submitting an invoice request to the City of Woodland Clerk-Treasurer, P.O. Box 9, Woodland, WA 98674. The invoice request shall also include a report for the types of services and programs for which the disbursement was used for.

Approved this 6<sup>th</sup> day of January, 2014.

FOR THE CITY OF WOODLAND:

FOR THE WOODLAND  
HISTORICAL MUSEUM:

\_\_\_\_\_  
Grover Laseke, Mayor

ATTEST:

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
William Eling, City Attorney

**AGREEMENT**

**AN AGREEMENT** by which the City of Woodland, Washington, a municipal corporation of the State of Washington, hereinafter "City," agrees to provide funding in the amount of six thousand dollars (\$4,000) during the calendar year 2014 to the Hulda Klager Lilac Gardens, hereinafter "Lilac Gardens," as partial funding for the operation and maintenance of said Lilac Gardens during said period.

**WHEREAS**, the Lilac Gardens qualifies as a tourism related facility under RCW 67.28.1815; and

**WHEREAS**, said Lilac Gardens includes displays and information of significance to attract and promote tourist for the City of Woodland; and

**WHEREAS**, the City of Woodland City Council has determined that the continued operation of said Lilac Gardens is important to tourism promotion for the City of Woodland.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

Section 1. By this Agreement the City of Woodland agrees to contribute four thousand dollars (\$4,000) for the expenses related to the promotion of tourism for the Hulda Klager Lilac Gardens during calendar year 2014. Such amount shall be disbursed as follows:

By submitting an invoice request to the City of Woodland Clerk-Treasurer, P.O. Box 9, Woodland, WA 98674. The invoice request shall also include a report for the types of services and programs for which the disbursement was used for.

Dated this 6<sup>th</sup> day of January, 2014.

FOR THE CITY OF WOODLAND:

FOR THE HULDA KLAGER  
LILAC GARDENS:

\_\_\_\_\_  
Grover Laseke, Mayor

ATTEST:

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
Bill Eling, City Attorney

## AGREEMENT

**AN AGREEMENT** by which the City of Woodland, Washington, a municipal corporation of the State of Washington, hereinafter, "City," agrees to compensate the Woodland Chamber of Commerce, hereinafter, "Chamber of Commerce," for certain costs and expenses incurred in the operation and maintenance of the Woodland Visitor Information Center to attract tourists to the City of Woodland as more particularly set forth herein.

**WHEREAS**, the Woodland City Council finds that the Visitor Information Center operated by the Woodland Chamber of Commerce exists primarily for the purpose of distributing information for the purpose of attracting visitors and encouraging tourist expansion within the City of Woodland; and

**WHEREAS**, the Woodland City Council finds that the continuation of such services are in the interests of the City of Woodland thereby justifying the expenditure of public funds and particularly revenues collected pursuant to RCW 67.28.

**NOW, THEREFORE**, in consideration of the terms, conditions, covenants, and performance contained herein, the parties agree as follows:

Section 1. The City of Woodland hereby agrees to compensate the Chamber of Commerce a total of twenty two thousand five hundred dollars (\$22,500) for the operation and maintenance of the Woodland Visitor Information Center during calendar year 2014. Such amount shall be disbursed in three (3) equal installments.

DATED this 6<sup>th</sup> day of January, 2014.

FOR CITY OF WOODLAND

FOR WOODLAND CHAMBER OF COMMERCE

\_\_\_\_\_  
Grover Laseke, Mayor

\_\_\_\_\_  
Nelson Holmberg, President

ATTEST:

\_\_\_\_\_  
Mari E. Ripp, Clerk-Treasurer

APPROVED AS TO FORM:

\_\_\_\_\_  
William Eling, City Attorney