



Building & Planning Department

P.O. Box 9, 230 Davidson Avenue
Woodland, WA 98674
www.ci.woodland.wa.us
(360) 225-1048 / FAX # (360) 225-7336

MEMORANDUM

Date: January 21, 2014

To: City Council

From: Amanda Smeller, Community Development Planner

Re: January 2014 City Council Update – Building & Planning Department Report

PROJECTS COMPLETED THIS MONTH:

1. Island Aire Code Enforcement: Property owner was notified of an unpermitted carport not meeting setbacks. Property owner removed the carport; staff verified during a site visit on January 17, 2014.
2. Lexar Homes Sign Code Enforcement: Staff granted a minor variance to the owner of 1935 Belmont Loop for the addition of a second secondary sign location. A condition of approval was to remove Lexar Home's illegal banner sign on the rear of the building. The sign was removed and staff verified this during a site visit on January 17, 2014.
3. Northwood Cabinets: Northwood Cabinets wrapped up their industrial expansion. Final civil plans were signed, and the certificate of occupancy is ready to be issued.

PROJECTS IN PROGRESS:

1. AIMMCO: AIMMCO is seeking to expand their current injection molding and plastic manufacturing facility. The consultant submitted updated plans in response to the Notice of Decision issued November 12, 2013. These updated plans are under review.
2. Chilton Logging: Chilton Logging proposes a wash rack and storage building at their current facility. A Notice of Application was issued on January 7, 2014. The application is under review and a Notice of Decision should be issued the beginning of February.
3. American Paper Converting: American Paper Converting is proposing an additional 120,000 square foot building for warehousing and processing to join their existing warehouse. The Notice of Application was issued on December 23, 2013. The application is under review and a Notice of Decision should be issued within the next week.
4. Lilac Lane Subdivision: The application is now complete with the submittal of the Stormwater Management Plan. Lilac Lane is a proposed 12 lot subdivision.
5. Gateway Rezone: Staff is sending out a letter to those property owners in the Gateway Area this week for input on the proposed rezone.
6. Sign Code: The Planning Commission has been working through changes to the sign ordinance including civil infraction language for illegal signs, clarifying the responsibility of building and property owners in terms of sign regulations, and other minor changes.
7. Ziegler Homes Code Enforcement: Ziegler Homes moved their manufacturing home sales location from Pacific to Atlantic at the end of 2013. Prior to this move, the owner had discussion with Building and Planning staff regarding requirements for this move,

which included a Site Plan Review and a Building Permit. These items have never been completed and staff sent a code enforcement letter to the owner in December. Staff now needs to follow up and proceed with the next step of enforcement.

8. Lilac Place Apartments: Final framing inspections took place the week of January 21, 2014. Sheetrock has started in Building One, with ceilings in on much of the building. There are roofs on all the buildings, and siding is also underway.
9. Woodland High School: Staff has worked with the applicant to set up a Special Inspection Program. Groundwork is underway, including sewer work and water work should begin the week of January 27, 2014.
10. Comprehensive Plan Update: City staff have attended meetings with Clark County and other jurisdictions in regards to beginning the process. Clark County had adopted their Public Participation Plan, and the Office of Financial Management's medium population estimate number. A potential consultant should be providing a proposal to help Woodland in the update process. This information should be available in the next couple weeks and will be brought to the February council workshop.

PROJECTS IN NEED OF COUNCIL DIRECTION:

None at this time.

PROJECTS SET FOR COUNCIL AGENDA NEXT MONTH:

1. Joint Planning Commission/City Council Goals Setting Meeting: February 10, 2014.