

## January 6, 2014

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 200 E. Scott Avenue, Woodland WA. The Regular meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

**PRESENT:** Councilmember Marshall Allen  
Councilmember Benjamin Fredricks  
Councilmember Susan Humbryd  
Councilmember Marilee McCall  
Councilmember Scott Perry  
Councilmember Al Swindell  
Councilmember Jennifer Heffernan

**ABSENT:** None

**STAFF:** City Attorney William Eling  
Clerk-Treasurer Mari Ripp  
Public Works Director Bart Stepp  
Community Development Planner Amanda Smeller

### **CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA**

**Noel Johnson**, PO Box 1955, Woodland- Loves Woodland, especially the ease to travel to local places. Exciting things happening include raising of money for the Welcome to Woodland sign and he is looking for donations (send to Woodland Chamber of Commerce in c/o PO Box 1955, Woodland); new library and community pool are in the works; He thanked everyone for their support.

### **CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA**

None

### **PRESENTATIONS**

#### **Oath of Office Ceremony for 2014 Councilmembers**

Mayor Laseke announced the incoming councilmembers. Mari Ripp, Clerk-Treasurer administered the Oath of Office to:

- a. Jennifer Heffernan, Position No. 1
- b. Al Swindell, Position No. 2
- c. Marilee McCall, Position No. 3
- d. Benjamin Fredricks, Position No. 6

*Note: the official swearing in occurred prior to the December 16, 2013 council meeting. This meeting is for ceremonial purposes.*

### **AGENDA APPROVAL**

Councilmember Swindell moved to approve the Consent Agenda. Councilmember Humbyrd seconded the motion.

Vote: 7-0 Yes: Allen, Fredricks, Humbyrd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

#### **I. REPORTS OF CITY OFFICERS (Limited)**

- Mayor
- 2014 council meeting calendar (finalized); 4<sup>th</sup> Monday workshops to be discussed at the 1/27/2014 workshop
  - 1/13/2014 Special meeting 7:00 p.m. Executive Session – Labor Negotiations update
  - 1/15/2014, Wednesday, WQCC Special meeting 6:00 p.m. at the Council Chambers
  - 1/25/2014 Council Retreat 8:00 a.m. & Facilitator report held at Council Chambers
  - Arts Commission vacancy
  - The Big Idea Board appointment

#### **Action O) Appointment of Councilmember Susan Humbyrd to The Big Idea Board of Directors**

Councilmember Fredricks moved to appoint Councilmember Susan Humbyrd to The Big Idea Board of Directors as the Council Representative to a six year (6) ending December 31, 2019. Councilmember McCall seconded the motion.

Vote: 7-0 Yes: Allen, Fredricks, Humbyrd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

- Mayor continued
- Committee Assignments for 2014 and Councilmember Heffernan assignment; Assignment of representative to SWEDC formerly CLEDD; Discussion followed

#### **Action P) Appointment of Councilmember Jennifer Heffernan to Standing Committees Parks & Rec and Human Resources/Government; Ad Hoc Rep for WQCC**

Councilmember Humbyrd moved that Councilmember Heffernan continue with Councilmember Burke's previous committee assignments (Parks/Rec, Human Resources/Government and Ad Hoc Rep for WQCC) through January 31, 2014. Councilmember McCall seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Fredricks, Humbyrd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

#### **Action Q) Appointment of Mayor to SWEDC and Councilmember Humbyrd as alternate**

Councilmember McCall moved to appoint Mayor Laseke and alternate Councilmember Humbyrd to the SWEDC. Councilmember Perry seconded the motion.

Vote: 7-0 Yes: Allen, Fredricks, Humbyrd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

- Mayor continued
  - Retreat and agenda
  - Special meeting Workshop January 27, 2014 7:00 p.m.
    - a. Personnel Policy updates
    - b. Salary Study for Exempts
    - c. Report on Nuisance Abatement Committee
    - d. Department reports
    - e. 2014 Budget Cuts Impact Report
    - f. Committee assignments
    - g. Waste Control proposed rate increase
  - Police Chief selection panel interviews on Friday, January 24, 2014 (Councilmembers Swindell, McCall and Humbyrd)
- Clerk-Treasurer
  - Liquor License renewal Veteran's post #1927 434 Davidson Avenue; Hi-School Pharmacy 1365 Lewis River Road
  - Council inquired if any I502 applications for Woodland have been received. None to date. Mayor will report back to the council after checking with the State
- Planning
  - Collective Gardens Moratorium ends January 22, 2014
  - Public Hearing 1/21/2014 7:00 p.m. for Collective Gardens Moratorium and final reading of ordinance
  - Need to set Joint Planning Commission/Council goal setting meeting; possibly the 4<sup>th</sup> Thursday, February 27<sup>th</sup> or 2<sup>nd</sup> Monday, February 10<sup>th</sup>

#### CONSENT ITEMS

- A. Clerk-Treasurer
  - Approval of Claims voucher warrants number 45838 through 45915 for the month of December 2013 in the amount of \$238,550.44 and payroll warrants numbered 29918 through 29933 for the month of December 2013 in the amount of \$263,872.38 for a grand total of \$502,422.82.
- B. Clerk-Treasurer
  - Approval of minutes of December 16, 2013
- C. Clerk-Treasurer
  - Approval of 2014 Hotel Motel Tax Agreement for Woodland Chamber of Commerce
- D. Clerk-Treasurer
  - Approval of 2014 Hotel Motel Tax Agreement for Woodland Lilac Gardens
- E. Clerk-Treasurer
  - Approval of 2014 Hotel Motel Tax Agreement for Woodland Historical Museum
- F. Clerk-Treasurer
  - Approval of 2014 Hotel Motel Tax Agreement for Woodland Planters Days
- G. Clerk-Treasurer
  - Approval of 2014 Hotel Motel Tax Agreement for Downtown Woodland Revitalization

Items H and I were removed. Councilmember McCall moved to approve the Consent Agenda. Councilmember Fredricks seconded the motion.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None  
Abstained: None; Absent: None  
Motion passed unanimously.

## **ACTION ITEMS**

### **Action H) Approval of 2014 Agreement for Downtown Woodland Revitalization – Postponed to February 3, 2014 Council meeting**

Councilmember Swindell moved to approve the 2014 Agreement for Downtown Woodland Revitalization. Councilmember Fredricks seconded the motion. Discussion followed.

#### Motion to Postpone:

Councilmember Fredricks moved **to postpone to the first meeting in February 3, 2014.**  
Councilmember Heffernan seconded the motion. Discussion followed.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None  
Abstained: None; Absent: None  
Motion passed unanimously.

### **Action I) Approval of 2014 Humane Society Agreement**

Councilmember Fredricks moved to approve the 2014 Humane Society of Cowlitz County Agreement. Attorney Eling reported on the contract and review. Councilmember McCall seconded the motion. Discussion ensued. Council requested some stat's from them.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None  
Abstained: None; Absent: None  
Motion passed unanimously.

Recessed at 7:52 p.m. to 7:56 p.m.

## H. Mayor - **Nominations and election of Mayor Pro Tem**

Mayor Laseke explained the process for the nomination and election of Mayor Pro Tem. Councilmember Fredricks nominated McCall for Mayor Pro Tem. Councilmember Allen seconded the motion. Discussion followed.

Councilmember Perry nominated Al Swindell for Mayor Pro Tem. Councilmember Swindell seconded the motion. Discussion followed.

Vote for Councilmember McCall:

Vote: 5-2 Yes: Allen, Fredricks, Humbryd, McCall, Heffernan; No: Perry, Swindell  
Abstained: None; Absent: None  
Motion Passed.

## I. Clerk-Treasurer - **Ordinance No. 1290 - 2013 Budget Amendments (First Reading)**

Councilmember Fredricks moved to adopt ordinance No. 1290 – 2013 Budget Amendments (First Reading). Councilmember McCall seconded the motion. Discussion ensued.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

- J. Clerk-Treasurer - **Ordinance No. 1289 – to amend the ordinance to change the time to allow alcohol in Horseshoe Lake Park for permitted special events (FINAL READING)**

Councilmember Swindell moved to adopt Ordinance No. 1289 – to amend the ordinance to change the time to allow alcohol in Horseshoe Lake Park for permitted special events (FINAL READING). Councilmember Humbryd seconded the motion. Discussion followed.

Vote: 6-1 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell; No: Heffernan

Abstained: None; Absent: None

Motion Passed.

- K. Planning - **Ordinance No. 1291 - Collective Gardens Moratorium (First Reading)**

Councilmember Fredricks moved to adopt Ordinance No. 1291 - Collective Gardens Moratorium (First Reading). Councilmember Perry seconded the motion. Discussion ensued.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

- L. Public Works - **Approval of contract with Clark County, Department of Community Services for \$62,000 grant for the Horseshoe Lake Park Trail Project**

Councilmember Swindell moved to approve contract with Clark County, Department of Community Services for \$62,000 grant for the Horseshoe Lake Park Trail Project.

Councilmember McCall seconded the motion. Discussion ensued.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

## **ADJOURNMENT**

Councilmember Swindell moved to adjourn the meeting. Councilmember Allen seconded the motion. All: Yes.

Vote: 7-0 Yes: Allen, Fredricks, Humbryd, McCall, Perry, Swindell, Heffernan; No: None

Abstained: None; Absent: None

Motion passed unanimously.

The meeting was adjourned 8:20 p.m.

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Grover B. Laseke, Mayor

Minutes approved: January 21, 2014

Attest:

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Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.  
A recording is available in the office of the Clerk-Treasurer*