

February 3, 2014

The REGULAR Meeting of the Woodland City Council was held on the above date at the Woodland City Hall, Council Chambers, 200 E. Scott Avenue, Woodland WA. The Regular meeting was called to order by Mayor Grover Laseke at 7:00 p.m. The Pledge of Allegiance was recited.

PRESENT: Councilmember Jennifer Heffernan
Councilmember Al Swindell
Councilmember Marilee McCall
Councilmember Marshall Allen
Councilmember Susan Humbryd
Councilmember Benjamin Fredricks
Councilmember Scott Perry

ABSENT: None

STAFF: City Attorney William Eling
Clerk-Treasurer Mari Ripp
Acting Police Chief Brad Gillaspie
Public Works Director Bart Stepp
Community Development Planner Amanda Smeller

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA

Letter from Linda L. Goetz (not able to attend the meeting due to disabilities), member of the National Organization for Women - regarding pay inequities of the female exempt employees (Clerk-Treasurer, Deputy Clerk-Treasurer and Community Development Planner) compared to the male department directors, Public Works Director, Police Chief and Fire Chief in the amount of 20% or more, and the recent salary study of the City.

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA

None.

PRESENTATIONS

- **Oath of Office – Brad Gillaspie, Acting Police Chief**
Mayor Laseke performed the swearing in / Oath of Office for Brad Gillaspie, Acting Police Chief. Kristi Gillaspie, daughter of Brad Gillaspie, pinned the badge onto Chief Gillaspie.

- **Downtown Woodland Revitalization – Tom Golik, President**
Gave a report on the DWR and explained the 2014 Budget request. Outlined current projects of plaques on buildings, downtown hanging baskets and watering (with City assistance), active member of WEDG (Woodland Economic Development Group), Welcome to Woodland sign donation, change of meeting times from evenings to 9:00 a.m., Hot Summer Nights.

AGENDA APPROVAL

Councilmember McCall moved to approve the Agenda with the addition of an Executive Session relating to hiring/personnel matter at the end of the meeting. Councilmember Fredricks seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None

Abstained: None; Absent: None

Motion passed unanimously.

REPORTS OF CITY OFFICERS (Limited)

- Mayor
- 2/10/2014 Special meeting 6:30 p.m. Presentation Healthcare Reform Act and what it means to Woodland; 7:00 p.m. Joint Planning Commission / City Council
 - 2/18/2014 Regular Council meeting, TUESDAY due to holiday
 - 2/18/2014 State of the City Address
 - 2/24/2014 Special meeting/workshop (with possible action) 7:00 p.m.
 - a. 12/31/2013 Financial report (Preliminary)
 - b. Exempt Salary Study
 - c. Personnel Policy update (HR Committee report)
 - d. 2014 Budget Cuts Impact Statement
 - e. Department Reports
 - Watering downtown hanging baskets, DWR (Item G); discussion ensued re: moving \$3,000 from DWR (001 General Government line item) and move it to 001 General Facilities R&M for watering of the hanging baskets for summer 2014.
 - Woodland sign-Noel Johnson

Noel Johnson, PO Box 1955, Woodland- spoke on the Welcome to Woodland sign project at the triangle (near Goerig Street and Exit 21). Bart Stepp, Public Works Director, asked for direction from the Council on the sign and permit process.

Action L) To approve the Welcome to Woodland Sign and Permitting Process Project

Councilmember Swindell moved to approve the Welcome to Woodland sign and permitting project and direct Public Works Director Stepp to initiate the process. Councilmember Perry seconded the motion. Discussion followed. It was noted that WSDOT has given verbal approval to place the sign on the state property. Mr. Johnson also stated that he will be overseeing the landscaping and costs for this and in the future. Discussion followed.

Call for the Question

Councilmember Perry moved to Call for the Question. Councilmember Swindell seconded the motion.

Vote: 4-3 Yes: Swindell, Allen, Humbryd, Perry; No: Heffernan, McCall, Fredricks

Abstained: None; Absent: None

Motion Passed.

Main Motion

To approve the Welcome to Woodland sign and permitting project and direct Public Works Director Stepp to initiate the process.

Vote: 4-3 Yes: Swindell, Allen, Humbryd, Perry; No: Heffernan, McCall, Fredricks

Abstained: None; Absent: None

Motion Passed.

- Councilmember Swindell - Attended the City Action Days Conference on January 29th; He gave a Legislative update. Priorities-Liquor excise & profits, marijuana tax & revenues, transportation funding, , Public Works Trust Fund and restore funding
- Councilmember Perry - Legislative phone calls at the Port office on Tuesday mornings
- Councilmember Fredricks - RCO-Recreation Conservation Office – attended a webinar last week and their grant funding opportunities
- Clerk-Treasurer - Meriwether Homeowners Association request for council to attend their meeting on February 20th 7:00 p.m.
- Liquor license application: Quickway Market, 1280 Lewis River Rd
- Liquor license renewal: Los Pepe’s, 611 Goerig Street
- Updated 2014 Council meeting calendar

Recessed at 8:03 p.m. to 8:08 p.m. to

CONSENT ITEMS

- A. Clerk-Treasurer - Approval of Claims Voucher warrant numbers 46018 through 46069 for the month of January, 2014 in the amount of \$1,036,891.60 and payroll warrants numbered 29934 through 29949 for the month of January, 2014 in the amount of \$276,711.99 for a grand total of \$1,313,603.59.
- B. Clerk-Treasurer - Approval of minutes of January 15, 21, 25, 27, 2014
- C. Clerk-Treasurer - Approval of Special Event: 4/19/2014 Community Easter Egg Hunt at Horseshoe Lake Park by Woodland Moose and authorize fee waiver; and subject to proof of insurance
- D. Clerk-Treasurer - Approval of Special Event: 5/9&10/2014 Kids Fishing Derby at Horseshoe Lake Park by Woodland Moose and authorize fee waiver; and subject to proof of insurance
- E. Clerk-Treasurer - Approval of Special Event: 9/20&21/2014 Newfoundland Water Rescue Trials at Horseshoe Lake Park by Pacific NW Newfoundland Club and fee of \$250; and subject to proof of insurance
- F. Clerk-Treasurer - Approval of Special Event: 12/6/2014 Winter Fest at Hoffman Plaza/Horseshoe Lake Park by Woodland Moose and authorize fee waiver; and subject to proof of insurance

Councilmember Perry moved to approve the Consent Agenda. Councilmember Allen seconded the motion.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None

Abstained: None; Absent: None
Motion passed unanimously.

ACTION ITEMS

G. Clerk-Treasurer - Approval of 2014 budget allocation in the amount of \$1,000 for DWR-Downtown Woodland Revitalization (General Fund expense) and authorize Mayor to sign Agreement ; and \$3,000 to watering of downtown hanging baskets

Councilmember Fredricks moved to approve the 2014 budget allocation in the amount of \$1,000 for DWR-Downtown Woodland Revitalization (General Fund expense) and authorize Mayor to sign Agreement; and remaining \$3,000 to go to watering of downtown hanging baskets. Councilmember McCall seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None
Motion passed unanimously.

H. Public Works - Authorize Mayor to sign contract and related documents with Allcon, LLC for construction of the Public Works Storage Building and authorize budget amendment

Councilmember Swindell moved to authorize Mayor to sign contract and related documents with Allcon, LLC for construction of the Public Works Storage Building in the amount of \$114,039.46. Councilmember Allen seconded the motion. Discussion followed.

Amendment

Councilmember Fredricks moved to authorize the Clerk-Treasurer to prepare the budget amendment to include the transfers as outlined in the Agenda Summary. Councilmember Allen seconded the motion.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None
Motion passed unanimously.

Main Motion with Amendment

To authorize Mayor to sign contract and related documents with Allcon, LLC for construction of the Public Works Storage Building in the amount of \$114,039.46 and to authorize the Clerk-Treasurer to prepare the budget amendment to include the transfers as outlined in the Agenda Summary.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None
Motion passed unanimously.

I. Public Works - Authorize Mayor to sign contract and related documents with Layne Heavy Civil for construction of the Ranney Well Improvement Project and authorize budget amendment

Councilmember Swindell moved to authorize Mayor to sign contract and related documents with Layne Heavy Civil for construction of the Ranney Well Improvement Project in the amount of \$1,245,090. Councilmember Allen seconded the motion. Discussion followed.

Amendment

Councilmember Fredricks moved to authorize the Clerk-Treasurer to prepare the budget amendment to include the transfers as outlined in the Agenda Summary. Councilmember McCall seconded the motion.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None

Motion passed unanimously.

Main Motion with Amendment

To authorize Mayor to sign contract and related documents with Layne Heavy Civil for construction of the Ranney Well Improvement Project in the amount of \$1,245,090 and authorize the Clerk-Treasurer to prepare the budget amendment to include the transfers as outlined in the Agenda Summary. Councilmember Allen seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None

Motion passed unanimously.

J. Mayor - Approval of 2014 Council Standing Committee assignments

Councilmember Humbyrd moved to approve 2014 Council Standing Committee assignments. Councilmember McCall seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None

Motion passed unanimously.

K. Clerk-Treasurer - Resolution No. 641 – amending Resolution No. 635- City Council Standing Committees as described in WMC 2.04.070 and extending the temporary suspension through June 30, 2014 to further test the new method for handling communications, focused study and formulation of policy through City Council Workshops

Councilmember Humbyrd moved to adopt Resolution No. 641 – amending Resolution No. 635- City Council Standing Committees as described in WMC 2.04.070 and extending the temporary suspension through June 30, 2014 to further test the new method for handling communications, focused study and formulation of policy through City Council Workshops. Councilmember Allen seconded the motion. Discussion followed.

Vote: 7-0 Yes: Heffernan, Swindell, McCall, Allen, Humbryd, Fredricks, Perry; No: None
Abstained: None; Absent: None

Motion passed unanimously.

EXECUTIVE SESSION

The City Attorney asked questions to Councilmember McCall and to the council to determine the intent of the Executive Session and the referenced the RCW. Mayor Laseke announced that the expected duration was 20 minutes with possible action to follow. The council moved into Executive Session at 8:38 p.m.

1. Personnel Matter-Police Chief hiring

RCW Section G-qualifications of public employment

RCW Section I, iii. Litigation or legal risks

At 8:58 p.m. the Mayor announced to the public that the Executive Session will continue an additional 10 minutes. The council moved back into regular session at 9:19 p.m.

ADJOURNMENT

Councilmember Humbyrd moved to adjourn the meeting. Councilmember Heffernan seconded the motion. All: Yes.

The meeting was adjourned 9:20 p.m.

Grover B. Laseke, Mayor

Minutes approved: February 18, 2014

Attest:

Mari E. Ripp, Clerk-Treasurer

*These minutes are not a verbatim record of the proceedings.
A recording is available in the office of the Clerk-Treasurer*