

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
FEBRUARY 19, 2014**

The regular meeting of the Woodland Park Board was held on February 19, 2014, at the Woodland Police Station - Council Chambers, 200 East Scott Avenue, Woodland, WA 98674.

Acting Chairman Allen called the meeting to order at approximately 5:10 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chairperson (Absent)
Karen Huddleston, Vice-Chairperson (Absent)
Adonica Simpson

MAYOR/COUNCIL:

Al Swindell
Jennifer Heffernan (Absent)
Susan Humbyrd

STAFF:

Jody Bartkowski, Engineering Technician
Bart Stepp, Public Works Director

MINUTES

The December 18, 2013 minutes were approved as presented. The January 2014 meeting was previously cancelled.

NEW BUSINESS

Horseshoe Lake Park Trail Project

Public Works Director Bart Stepp presented an overhead drawing of the proposed construction and responded to questions. Discussion ensued regarding width, slope, tree removal, parking lot improvements at the Skate Park, backstop relocation, cable fence removal, addition of a handicapped fishing area at a later date, striping, spacing between boulders, bollards, and completion before Planter's Days.

Park & Recreation Plan Update

Copies of the current Park & Recreation Plan were distributed. Director Stepp discussed the plan update, requested input, and asked that Board Members review the Goals, Objectives, & Policies for discussion at the next meeting.

Scott Hill Park Urban Forestry Restoration Project

Director Stepp explained that the Urban Forestry Grant is for labor from the Department of Natural Resources (DNR), not a monetary grant. Discussion ensued regarding timeframe, working hours, crew size, removal of non-native species, on-site equipment, participation by the City Public Works Department, three-year documentation and maintenance requirements, and the possibility of using additional volunteers.

Council Action

- **Park Use Agreements.** Staff recapped routine events being approved by City Council. Discussion was held regarding "Blooms to Brews" use of alcohol, public draw, and proposed marathon route.

CONTINUED BUSINESS

- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee reported on and discussed a gas line running through the Park, legislature regarding prevailing wages, the pending geotechnical report, creation of a newsletter, fundraising, attendance at a Rotary event in Vancouver BC, the sustainability program, advertising, and "going public" for funding.
- **Horseshoe Lake Management.** Boardmember Curry reported on Horseshoe Lake Management Committee activity and status of the Lake. Discussion ensued regarding testing being on hold for winter, minimal participation by the Washington State Department of Fish & Wildlife, how to get rid of weeds, and the Trail Projects positive effect on pollution control.

OTHER

- **Smoking in City Parks.** Councilmember Al Swindell reported that an initiative is being considered that would disallow smoking in City Parks. Discussion was held regarding enforcement, smoking during special agreement events, encouragement for youths, and the ultimate goal of making all city facilities and grounds non-smoking.
- **Contact List.** Open discussion was held regarding the current contact list. Corrections and additions will be made and the list re-presented at the next regular meeting.
- **Facility Questionnaires.** Boardmembers reviewed submitted questionnaires and requested that Public Works check on the condition of the Community Center stove.
- **Road Conditions.** Discussion was held regarding pavement repairs on Lewis River Road, street damage on Washington/Glenwood from the Westside Sewer Project, and the need for a crosswalk on Park Street at Loves Avenue due to school proximity.

ADJOURNMENT

The meeting was adjourned at approximately 6:45 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, March 19, 2014, at the Woodland Police Station - Council Chambers.

Minutes approved: May 21, 2014



Jody Bartkowski, Park Board Secretary

May 22, 2014

Date