



PARKS & RECREATION BOARD AGENDA

5:00 P.M. WEDNESDAY, JANUARY 18 , 2012

**Port of Woodland Community Room
115 Davidson Avenue – Woodland, WA 98674**

MINUTES

Approval of September 21, 2011 and November 16, 2011

PRESENTATIONS

Poo Free Park Program - Tim Morris
Eagle Scout Project - Andrew Olsen

NEW BUSINESS

Special Events
Lewis River Life Hope Ministries
Electric Radio Controlled Unlimiteds
Woodland Planter's Days

CONTINUED BUSINESS

Scott Hill Park & Sports Complex
Horseshoe Lake Management
2012 FINAL Budget

PROJECT UPDATE

Other

ADJOURNMENT

The next regular meeting is scheduled for 5:00 p.m., Wednesday, February 15, 2012, at the Port of Woodland.

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
SEPTEMBER 21, 2011**

The regular meeting of the Woodland Park Board was held on September 21, 2011, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at approximately 5:00 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry (Absent)
Brad Hammons, Chair
Mark Haskins, Vice-Chair (Absent)
Karen Huddleston

MAYOR/COUNCIL:

Susan Humbyrd (Absent)
Darwin Rounds

STAFF:

Jody Bartkowski, Engineering Tech

MINUTES

The August 17, 2011 minutes were approved as presented.

NEW BUSINESS

None

CONTINUED BUSINESS

- **Hilltop Park Development.** Staff reported that City Council held a workshop with the Ad Hoc Committee on September 12, 2011 at 7:00 P.M.

Sandy Larson, Woodland Rotary and Hilltop Park Ad Hoc Committee reported on progress to date. Discussion ensued regarding:

Naming the Park - The Rotary recommends "Scott Hill Park and Sports Complex" and the Park Board recommends "Scott Hill Park – Woodland's Premier Sports Complex" including a Rotary symbol.

Fundraising - Pennies at the Park is being implemented at Woodland Schools (includes classroom completion and presentation at Homecoming), McDonald's fundraiser is scheduled for November 10, 2011 from 5-10:00 pm, and a wine tasting event is scheduled for December 1, 2011 at Gouger Cellars downtown Vancouver.

Grant Writing - The Rotary brought a grant writer on board that will be doing research work and completing applications with some assistance from the City and the Cowlitz Wahkiakum Council of Governments (CWCOG).

Transportation - The City is anticipating that a transportation study will be required, discussion ensued regarding access point(s).

Memorandum of Understanding (MOU) – The City Attorney is reviewing the proposed MOU, changes will be made as necessary and presented back to the Rotary without requiring further council action.

If was requested that staff search for surveys in the park vicinity and check MOU status.

Budget. Conducted first review of 2012 budget worksheets. Discussion ensued regarding the condition of the community center, work being done by the Horseshoe Lake Management Committee, 2011 equipment requests, and the Horseshoe Park Lake walking path.

PROJECT UPDATE

- **Horseshoe Lake Management Committee.** Staff reported that a meeting is being scheduled with WSDOT regarding a proposal for pump replacement, Washington State Department of Fish & Wildlife's lack of progress on carp counts or a water quality testing plan, and bank stabilization at the shoreline.

ADJOURNMENT

The meeting was adjourned at 5:55 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, October 19, 2011, in the Port of Woodland's Commission Room.

Minutes approved: _____

Jody Bartkowski, Park Board Secretary

Date

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
NOVEMBER 16, 2011**

The regular meeting of the Woodland Park Board was held on September 21, 2011, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at 5:08 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chair
Mark Haskins, Vice-Chair (Absent)
Karen Huddleston

MAYOR/COUNCIL:

Susan Humbyrd (Absent)
Darwin Rounds (Absent)

STAFF:

Jody Bartkowski, Engineering Tech

MINUTES

Approval of the September 21, 2011 minutes was postponed until the next regular meeting.

NEW BUSINESS

• **Winter Festival - Moose Lodge**

Discussion ensued regarding this as a reoccurring item and conflicting dates in the material provided.

Virginia Allen moved to recommend that City Council approve the use of city facilities and the Horseshoe Lake Covered Area for Winter Festival on December 3, 2011 and waive required fees. Karen Huddleston seconded the motion.

Allen, yes; Curry, yes; Hammons, yes; Haskins, absent; Huddleston, yes. Motion passed 4-0.

• **Poo Free Park Program**

Staff presented a packet of information and informed the Board that a representative would be attending the January meeting to give a presentation and answer questions. Discussion ensued regarding the existing stations and locations.

CONTINUED BUSINESS

- **Hilltop Park Development.** Sandy Larson, Woodland Rotary and Hilltop Park Ad Hoc Committee reported that two meetings had been held with Bill Eling, City Attorney, regarding the pending Memorandum of Understanding (MOU) and that they hope to have it adopted in late November or early December so that corporate

donations can be accepted before the end of the year.

Discussion ensued regarding grant writing, fundraisers, revenue generated by tournaments in Vancouver, status of park naming, and a meeting being held with local sporting clubs on November 30, 2011.

- **Budget.** The Board conducted a review of expenses through October 2011. Discussion ensued regarding maintenance costs and Horseshoe Lake Management expenses.

Further discussion ensued regarding the cutting of 2012 funds for Horseshoe Lake Park garbage cans. Staff reported that Council is still reviewing the proposed budget and that there is an opportunity remaining to stress the need for repair of the Community Center roof and replacement of garbage cans.

- **Community Garden Update.** Staff reported that winter clean-up has been completed.
- **Horseshoe Lake Management Committee.** Mike Curry reported that additional carp were planted, that otters are being trapped and relocated, that other options for weed (milfoil) control are being considered, that decoys are going to be placed in an effort to control waterfowl, and gave a pump status update.

ADJOURNMENT

The meeting was adjourned at 6:10 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, December 21, 2011, in the Port of Woodland's Commission Room.

Minutes approved: _____

Jody Bartkowski, Park Board Secretary

Date

POO FREE



PARKS.COM





"The new dog off leash area at Cherry Creek State Park is a great success and is very popular with dog owners, and Poo Free Parks is part of that success by providing collection stations that help keep the off leash area clean and attractive for hundreds of dog owners."

– Tim Metzger, Manager at Colorado State Parks

"The program fits the District's ongoing mission to protect and improve the natural environment. It will help keep our parks clean and provide an added convenience for park users and their pets, while providing a cost savings to the District and creating additional jobs in the community."

– Rich Grodsky, Executive Director for the Elmhurst Park District (Chicagoland)

1/5/2012

City of Woodland

Respectfully Submitted By:

Bill Airy ~ President

Phone: 1(855) POO-FREE

Cell: 303-525-3323

Email: Bill@PooFreeParks.com

"The Poo Free Parks™ program is providing an invaluable service to our residents and will certainly have a positive impact on our budget and resources. We are thrilled to be involved with a company who has a passion for keeping parks clean, and a program that will greatly benefit our community and the environment."

– Larry Harte, Mayor of the City of Glendale

"Our long range plan developed by residents encourages us to find ways to be green. Without this partnership, we couldn't afford to switch over to biodegradable bags."

– David Lorenz, Executive Director for South Suburban Parks and Recreation

"This is a great way for us to offer another service to our residents but without any added cost, plus it's friendly to the environment, which is important to us at the city."

– Rich Dahl, Manager of Parks for the City of Westminster



TABLE of CONTENTS

Overview and Description	4
The Problem	5
Current Dispensers and Bags	6
The Solution	7
Our Dispensers and Bags	8
Accountability, Reporting, and Added Benefits	9
Sample of Weekly Report	10
Project Objectives, Goals, and Cost	11
Sign Illustration	12
The Sponsors	13
Contact Information	14

OVERVIEW and DESCRIPTION

Poo Free Parks® is proposing the provision of a valuable public service to Woodland's City Parks, **at no cost to the taxpayer or the City.**

Our services are focused on **maintaining** Woodland's **beautiful parks**, while promoting the **environmental responsibility of the City** by **supplying, installing, and maintaining 100% biodegradable pet stations** to help park goers to remember to pick up after their pets, at absolutely **no cost** to them or the City itself.

The cost for our service and supplies will be offset by businesses and individuals who are interested in **sponsoring** this project.

We propose the **installation and weekly maintenance of recyclable aluminum dispensers** throughout Woodland's parks, which are **reliably and consistently filled with 100% biodegradable plastic bags.**

Attached to each pick up station will be a **small 12x18 inch sign** to include information regarding pet owners' responsibility to pick up after their pets, as well as the logo, tag line, and web address of the sponsoring party.

Additionally, our unique "Pet Poo Bags" are specifically designed to **biodegrade within 18 months**, effectively **reducing the amount of harmful waste products in landfills and oceans.**

Lastly, **educating dog owners** of the need to pick up after their pet, while providing them with the necessary tools to do so, will greatly **reduce the spread of disease and toxins** in the soil and runoff water.

Poo Free Parks will absorb all costs for the dispensers, their bags, and their maintenance responsibilities.



the PROBLEM

Pet waste in parks is not being properly discarded and the current methods are ineffective. Parks and Recreation employees are expected to clean and maintain the dispensers. In many cases local residents are relied on and expected to refill the unsightly dispensers with non-biodegradable toxic plastic bags.



Plastic pollution causes more than 1 million seabirds, 100,000 marine mammals, and uncounted numbers of fish to die in the North Pacific alone, every year. The problem is so bad that a "plastic stew," twice the size of Texas has formed in the Pacific Ocean. Scientists have dubbed the mass of floating plastic trash the "Eastern Garbage Patch," and its volume is growing at an alarming pace. Even more shocking: when researchers tested the water of the Pacific Ocean, they found it contained six times as much plastic as plankton! The end result of breathing, eating, drinking and absorbing all of this plastic by marine wildlife includes obesity, declining fertility rates, and cancer; just to name a few.



CURRENT DISPENSERS

- Are expensive
- Are typically made of metal and dark plastic boxes – or unsightly milk jugs
- These fade, deteriorate, and fall apart over time, making our neighborhoods and parks appear trashy and unattractive
- Contain plastic bags that are harmful to the environment and create excess landfill waste
- Are maintained by overworked and tightly budgeted public employees
- Increase the demand for non-biodegradable bags



CURRENT BAGS

- Are expensive
- Are an extreme threat to our wildlife
- Take more than 1,000 years to decompose
- Release toxins into our soils and air that are harmful to the environment
- Inconsistently refilled, if at all

DID YOU KNOW?

- Between 500 billion and 1 Trillion plastic bags are consumed worldwide annually (more than one million bags per minute)
- Only 14% of plastic bags are recycled, that's 140,000 non-biodegradable bags placed in the environment every 60 seconds
- It takes 1,000 years for a polyethylene bag to break down
- Additionally, during the decay process, toxic substances are released into the soil and our food chain

the SOLUTION

Poo Free Parks is a small privately owned Colorado Company who has developed an idea and a plan to eradicate our environment and neighborhoods of these problems. We have dedicated ourselves to maintaining our beautiful parks while encouraging local residents and businesses to get involved with the preservation of our planet.



our DISPENSERS

- Are FREE •
- Are constructed from durable all-weather aluminum •
- Will be replaced and/or repaired when not functioning or fall short of appearance standards •
- Are secure from people using them as a waste basket •
- Are regularly re-stocked with biodegradable waste bags •
- Blend In with the surrounding environment and are pleasant to look at •
- Are locked to deter theft and vandalism •

our BAGS

- Are FREE •
- Oxo-Bio bags from Poo Free Parks represent your best earth friendly solution •
- Oxo-biodegradable bags are made from 100% degradable plastics •
- Our bags will biodegrade within 18 months, once discarded in landfill sites or inadvertently littered in nature •
- Our Bags are as sturdy as regular plastic bags and are recyclable with traditional plastics •
- Once biodegraded, only humus, mineral salts and water are left in the soil •
- Our Bags feature the OXO-BIO logo on the bag to denote that the bag is biodegradable •
- Assist area businesses to "go green" or continue their path in helping the community by sponsoring Poo Free Park Units •



our **ACCOUNTABILITY**

As if the program couldn't get any better, we have developed a Service Management Accountability Program and implemented it into our standard operating procedures for all of our park systems throughout the country.

our **REPORTING**

- Weekly "Maintenance Reports" are emailed to Parks Managers and Supervisors
- Built with data generated by a proprietary GPS based computer software system
- For a Maintenance Report to be generated, the GPS element of the system actually requires that all stations be serviced each week
- All stations can only be listed as "serviced" when the Maintenance Manager has literally and physically touched each one
- If any stations are left un-serviced by Thursday evening, the system automatically notifies Management directly
- The Report allows you to view a new picture of each and every dispenser, updated every single week during the maintenance rounds
- Each weekly Report details dispenser maintenance information, to include bag usage statistics
- Reports can help you with your general park planning efforts
- Parks Management never needs to leave their desk to make certain we are doing our job
- The Service Management Accountability Program and the Reports give you the peace of mind that we never cut any corners



more **BENEFITS FOR YOU**

- We include our phone number on each and every station
- Residents are calling us when there is a graffiti/vandalism issue, or if the dispenser runs empty between maintenance cycles
- This will save you and your staff time and effort by not having to field those calls/complaints
- Our signage clearly educates the public of the importance to pick up after their pet
- Educational signage ensures additional compliance with local curbing laws and the overall success of the Program

City of Westminster Pool Free Parks dispensers are complete - Message

From: nraply@poo-free-parks.co.uk
 To: Bill Arty
 Cc: roan@cityofwestminster.ac.uk; Starvedy@CityofWestminster.ac.uk; rclinton@CityofWestminster.ac.uk; Arno Lubber; Miss Vajoc
 Subject: City of Westminster Pool Free Parks dispensers are complete

All Poo Free Parks dispensers in the City of Westminster week of May 8-May 15, 2011

[Click here](#) to download the excel spreadsheet of the data to view a formatted version in your browser

City of Westminster
 Maintenance Week of May 9, 2011 - May 16, 2011

Park	Count	Other
Arden Park	5	0	1	0	3	0	0	0	0
WESAM01			0	0	0	0	0	0	0
WESAM02			0	0	1	0	0	0	0
WESAM03			0	0	1	0	0	0	0
WESAM04			0	0	1	0	0	0	0
WESAM05									
WESAM06									
Big Dry Creek Dog Park	10	0							
WESBDC01									
WESBDC02									
WESBDC03									
WESBDC04									
WESBDC05									
WESBDC06									
WESBDC07									
WESBDC08									
WESBDC09									
WESBDC10									
Bishop Park	1	0							
WESB01									
Chelsea Park	2	0							
WESCHE01									
WESCHE02									
Cheyenne Ridge Park	4	0							
WESCTR01									
WESCTR02									
WESCTR03									
WESCTR04									
City Park	11	0							

City of Westminster
 Maintenance Week of May 9, 2011 - May 16, 2011

WESB0K02
 Image 1 of 21

CLOSE X

Internet | Protected Mode: Off





ECO-FRIENDLY MATERIALS & MAINTENANCE PROVIDED BY:

**POO FREE
PARKS**.COM



**SPONSOR
THIS PARK**

BE GREEN

855-POO FREE



Poo Free Parks® Program is a public-private partnership whose sponsors help keep our parks clean & reduce the negative impacts of dog waste & plastic in the environment, at no cost to the taxpayer.

the OBJECTIVE

Poo Free Parks will provide a public service funded by sponsorships from area businesses through the design, creation, display, and maintenance of Earth Friendly Pet Poo Bags and their dispensers located throughout **Woodland's** Parks. This service is designed to help rid our parks of pet waste through signage educating and reminding dog owners to pick up after their pets, as well as the provision of the necessary tools to do so; all by using Earth-Friendly materials and methods.

the GOALS

- To provide a public service at no cost to the public •
- To keep our parks beautiful in an eco-friendly manner •
- To reduce wastewater pollutants caused by animal feces •
- To provide additional value to the sponsors of our program, as well as to the citizens of **Woodland** •
- To increase awareness of the responsibility of dog owners to clean up after their pet while in public areas •
- To relieve the financial and labor burdens of the overworked and tightly-budgeted Public Works Department •
- To give local companies, residents, and the City of **Woodland** the opportunity to prove their desire to "Go Green" •
- Replace the deteriorating dispensers that are harsh to the environment •
- Improve the look of our parks with our eco-friendly eye-catching dispensers made from 100% recyclable aluminum •

the COST

The cost to the City and its residents will be ZERO. Yes, this is a FREE service for the City and its tax payers. All costs will be paid for through sponsorship located on the dispenser signage and the bags themselves. The cost of sponsorship will be calculated after we have determined our final costs for the production of our dispensers, the bags, and maintenance.



the SPONSORS

YOUR DOG'S DOODIE IS YOUR DUTY.

When you clean up after your dog you make the park more enjoyable for everyone – including dog owners.



Play, Run, Clean Up.
Bellco is proud to sponsor the communities we live in.
bellco.org



PETCO'S ECO-FRIENDLY PET TIP #1

Cleaning up pet waste makes this park a more enjoyable place to play, plus keeps harmful bacteria out of rivers, streams and lakes!

Enjoy a more eco-friendly lifestyle with your pet.
Find more tips at petco.com/green



If he hurts his paw, let us give you a hand.

Find your partner in pet care.

11183 S. Parker Rd, Douglas & 40 S. Abilene St, Arapahoe or our 18 other Denver area locations.

Call 800-768-8858 or visit banfield.com.





Pooped.

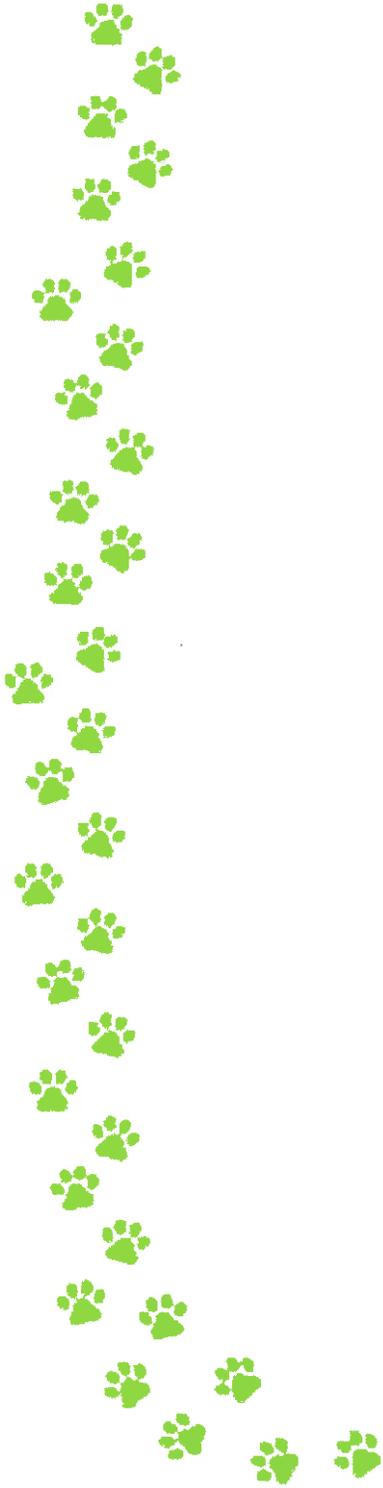


It's exhausting doing the right thing!

In 2010, we returned \$375,000 to our most loyal members in the form of an annual Member Bonus. Call 303-469-5366 or visit www.YourLocalCreditUnion.com to learn more about how you can earn your Member Bonus.

6830 W. 119th Avenue
Broomfield, CO 80504





the **PROJECT MANAGEMENT** team

Poo Free Parks is dedicated to increasing environmental awareness within our communities, as well as globally, in the efforts to preserve our environment. Please feel free to contact us with any questions or concerns that you may have.

President:

Bill Airy

1127 Auraria Pkwy, Suite 8

Denver, CO 80204

1 (855) POO-FREE

Bill@PooFreeParks.com

www.PooFreeParks.com

Andrew D. Olsen

New Park Benches

Eagle Scout Project

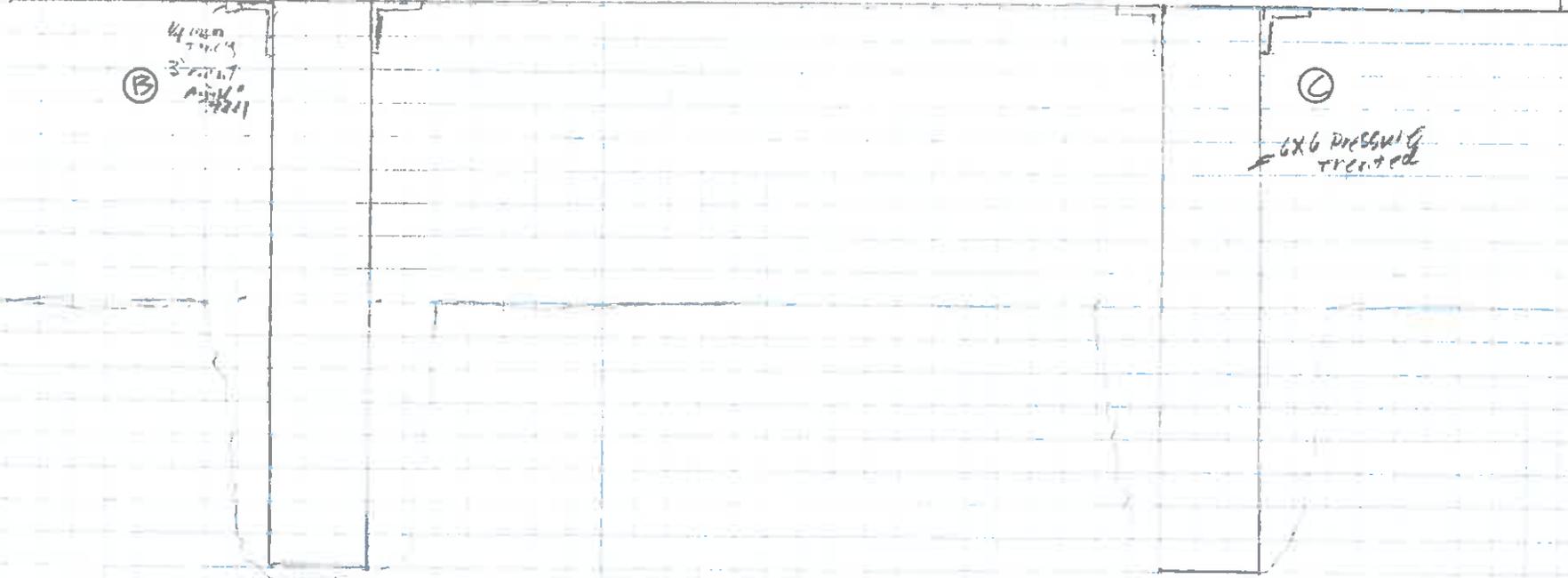
Three brand new park benches along the shore line by the large field as marked on the map. The new benches tops will ideally be made of a synthetic deck-like material in a 2X4 size (given that I get it donated), or it will be constructed of pressure treated 2X4's eight feet long, eight wide all connected with 5/8's all thread bolts and 3/8's washers in-between each board. The uprights will be 6X6 pressure teated wood 34 inches long, 16 inches set in concrete and 18 inches off the ground from the bottom of the bench top. The bases will be 48 inches apart from inside to inside of the uprights and the top will over hang 18 inches from the outside of the uprights. The top and uprights will be connected with 3 inch 1/4 inch thick right angle steel also through bolted with 5/8's all thread bolts. All metal will be galvanized

- Ⓐ 5/8 ALL THREAD BOLT
- Ⓑ 1/4 INCH THICK 3" RIGHT ANGLE STEEL
- Ⓒ 6x6 PRESSURE TREATED
- Ⓓ 8 SYNTHETIC 2x4 W/ 3/8 WASHER BETWEEN

Ⓐ 5/8 all thread



Ⓑ 1/4 inch thick 3" right angle steel



Ⓒ 6x6 pressure treated

Ⓓ 8 Synthetic 2x4 w/ 3/8 washer between



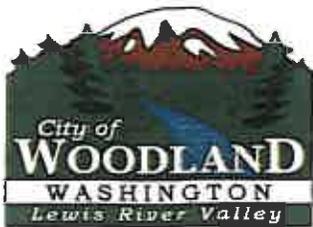
Cowlitz County

Park Map



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Disclaimer: Cowlitz County does not guarantee the accuracy, adequacy, completeness, or usefulness of any information. Cowlitz County provides this information on an 'as is' basis without warranty of any kind, expressed or implied, including but not limited to warranties of merchantability or fitness for a particular purpose, and assumes no responsibility for anyone's use of this information.



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: Lori Anderson Phone Number: 360-225-4749
 Organization / Business: Lewis River Lifestyle Ministries Fax Number: NONE
 Mailing Address: P.O. Box 780
Woodland WA 98674

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

Horseshoe

Times and Dates of Use

Covered Area Usage Date (s): June 2, 2012 Day (s) of Week: Saturday
 Beach Front Arrival Time: _____ Departure Time: 7am to 3pm
 Use of Lake Type of Activity: Walk 4 Life Expected Attendance: 200
 Other: _____ GATE Open Closed

Please Read Carefully

- Open and Close at stated time
- Adult supervision is required at ALL TIMES
- Please give 24-hour notice of cancellation
- Use only facilities listed on application
- No tobacco, smoking, or alcohol beverages
- User is responsible for damages and clean-up
- Failure to observe rules and regulations of the City may result in loss of usage privileges
- Any emergency situation or bad weather may cause cancellation of facilities without notification.

NOTICE: Deposits will be non-refundable if city employee is called out to unlock, clean up, etc.

Agreement The undersigned hereby makes application to the City of Woodland for use of city facilities described above and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all rules and regulations of Woodland Municipal Code and policies of the city in which the facilities are requested.

Applicant agrees that City of Woodland and City of Woodland agents, employees, and directors shall not be liable for any damage to person or property by reason of the negligent acts of Applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect indemnify for costs, legal and other expenses, and hold harmless City of Woodland and its officers, employees, directors and agents from claims, liabilities, or suits arising out of injury to person or property from negligent acts of Applicant, its agent, employees, invitees, or subcontractors.

Applicant's Signature: Lori Anderson Date: Dec 16, 2011

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland Park Board: _____	Date: _____	Refund Ck#/Date: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland City Council: _____	Receipt No. _____	
	Comments: _____	

Life Hope Ministries



Lori Anderson, ED

Dear City Council,

We are requesting a waiver of the usage fees for the covered area at Horse Shoe Park on Saturday June 2, 2012. We would like to have our annual Walk for Life there. If you approve, this will be our sixth year to have it at the park. Everyone enjoys having this event at the park but, as a small non-profit, the fees are a little steep for us.

Regarding the event...this is a major one for us. We invite friends of our non-profit to invite friends to come and walk around the lake with us and are planning for 200 attendees! We provide information about our non-profit, some simple entertainment, food & non-alcoholic beverages, promotional gifts, and an opportunity to sign up for volunteering and/or supporting Life Hope and our teen resource center, UTREND. We also invite local businesses and organizations to help us provide the water/beverages/snacks/gifts for these participants.

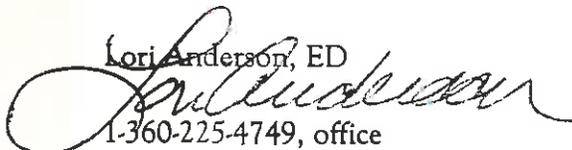
Life Hope Twins!

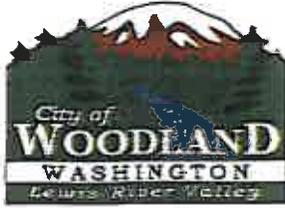


We have read all your rules and agree to abide by them and usually have no problem with that as our volunteers and participants have historically been a very respectful and helpful group! There are no special accommodation needs that we can think of except maybe some volunteer off duty (if they are willing and available) firemen/policemen/EMTs to help make sure everyone is safe and cared for and to take care of any difficulties/emergencies that may arise. Of course we will procure an insurance certificate covering us and the City of Woodland to protect us all from any of those things, too and will provide you with this certificate before the event takes place.

Finally, we would like to take this opportunity to thank you all for making the park and downtown such an enjoyable and sought after place to be! Regardless of whether you can waive the fees for us or not, we want you to know how much all your hard work is appreciated.

Sincerely,

Lori Anderson, ED

1-360-225-4749, office
1-360-606-6726, cell, or
lori@lrlh.org



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: NELSON HOLMBERG Phone Number: 360-521-1590
 Organization / Business: Electric Radio Controlled Unlimiteds Fax Number: _____
 Mailing Address: 15806 NE 19th Court
Vancover, WA 98686

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

Horseshoe

Times and Dates of Use

Covered Area Usage Date (s): Oct. 6, 2012 Day (s) of Week: Saturday
 Beach Front Arrival Time: 7 a.m. Departure Time: 5 p.m.
 Use of Lake Type of Activity: Model Hydroplane Race Expected Attendance: 30 racers
 Other: _____ GATE Open Closed

Please Read Carefully

- Open and Close at stated time
- Adult supervision is required at ALL TIMES
- Please give 24-hour notice of cancellation
- Use only facilities listed on application
- No tobacco, smoking, or alcohol beverages
- User is responsible for damages and clean-up
- Failure to observe rules and regulations of the City may result in loss of usage privileges
- Any emergency situation or bad weather may cause cancellation of facilities without notification.

NOTICE: Deposits will be non-refundable if city employee is called out to unlock, clean up, etc.

Agreement The undersigned hereby makes application to the City of Woodland for use of city facilities described above and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all rules and regulations of Woodland Municipal Code and policies of the city in which the facilities are requested.

Applicant agrees that City of Woodland and City of Woodland agents, employees, and directors shall not be liable for any damage to person or property by reason of the negligent acts of Applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect indemnify for costs, legal and other expenses, and hold harmless City of Woodland and its officers, employees, directors and agents from claims, liabilities, or suits arising out of injury to person or property from negligent acts of Applicant, its agent, employees, invitees, or subcontractors.

Applicant's Signature: [Signature] Date: 12/13/11

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Date: _____	_____
Woodland Park Board: _____	Receipt No. _____	Refund Ck#/Date: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	_____
Woodland City Council: _____		

Jody Bartkowski

Subject: FW: Electric Radio Controlled Unlimiteds 2012 request

From: Nelson Holmberg [mailto:nelson@e-rcu.org]
Sent: Tuesday, December 13, 2011 4:00 PM
To: Shannon England
Cc: Mari Ripp
Subject: Electric Radio Controlled Unlimiteds 2012 request

Hi Shannon,

Attached is a scan of our application for our model hydroplane race in Woodland for 2012. We've changed our schedule significantly this year and the Woodland race is scheduled for Oct. 6, pending the city's approval. We're hoping to at least get the date secured as early as possible, then go through the appropriate process to have our event approved by the parks board and the city council.

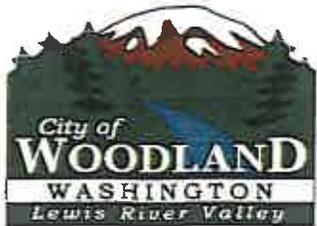
Would you confirm for me that we can have the date, and start the process for us, as well?

Thank you so much.

Best regards,
-Nelson

NELSON HOLMBERG | ERCU CONTEST BOARD SECRETARY
360-521-1590 | NELSON@E-RCU.ORG





SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: John J. Burke Phone Number: 360-225-9888
 Organization / Business: WOODLAND PLANTERS DAYS Fax Number: _____
 Mailing Address: P.O. Box 1201
WOODLAND WA 98674

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

Horseshoe

Times and Dates of Use

Covered Area Usage Date (s): JUN 14-17, 2012 Day (s) of Week: THUR - SUNDAY
 Beach Front Arrival Time: 3 PM Departure Time: JUN 14 3PM - 4PM JUN 17
 Use of Lake Type of Activity: CITY CELEBRATION Expected Attendance: 5000
 Other: _____ GATE Open Closed

Please Read Carefully

- Open and Close at stated time
- Adult supervision is required at ALL TIMES
- Please give 24-hour notice of cancellation
- Use only facilities listed on application
- No tobacco, smoking, or alcohol beverages
- User is responsible for damages and clean-up
- Failure to observe rules and regulations of the City may result in loss of usage privileges
- Any emergency situation or bad weather may cause cancellation of facilities without notification.

NOTICE: Deposits will be non-refundable if city employee is called out to unlock, clean up, etc.

Agreement The undersigned hereby makes application to the City of Woodland for use of city facilities described above and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all rules and regulations of Woodland Municipal Code and policies of the city in which the facilities are requested.

Applicant agrees that City of Woodland and City of Woodland agents, employees, and directors shall not be liable for any damage to person or property by reason of the negligent acts of Applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect indemnify for costs, legal and other expenses, and hold harmless City of Woodland and its officers, employees, directors and agents from claims, liabilities, or suits arising out of injury to person or property from negligent acts of Applicant, its agent, employees, invitees, or subcontractors.

Applicant's Signature: [Signature] Date: 12/29/2011

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland Park Board: _____	Date: _____	Refund Ck#/Date: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland City Council: _____	Receipt No. _____	Comments: _____

City Of Woodland
City Council Meeting Agenda Summary Sheet

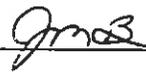
Approved 

Agenda Item:
Authorize naming of parkland at Scott Hill Road.

Agenda Item #: Action (D-1)
For Agenda of: December 19, 2011
Department: Public Works
Date Submitted: December 14, 2011

Cost of Item: N/A
Amount Budgeted: _____
Unexpended Balance: _____

BARS #: _____
Description: _____

Department Supervisor Approval: Public Works /s/ 

Committee Recommendation: Park Board recommendation - September 21, 2011

Agenda Item Supporting Narrative (list attachments, supporting documents):
Sample names and layouts presented by the Rotary Club of Woodland.

Summary Statement/Department Recommendation:

The Park Board recommends "Scott Hill Park – Woodland's Premier Sports Complex".

Scott Hill Park
Woodland's Premier Sports Complex

The Rotary recommends "Scott Hill Park [♀] ~~and~~ Sports Complex".

Scott Hill Park
& Sports Complex 

PARK BOARD
RECOMMENDATION
Scott Hill Park
Woodland's Premier Sports Complex

**Scott Hill
Sports Complex**

ROTARY
RECOMMENDATION
**Scott Hill Park
& Sports Complex**

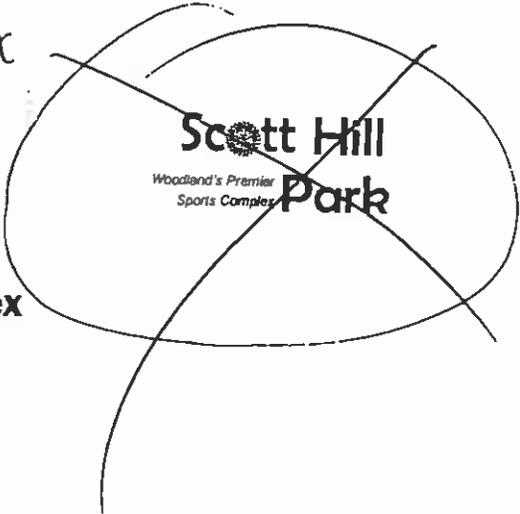
SCOTT HILL PARK
Woodland's Premier Sports Complex

**SCOTT HILL
SPORTS COMPLEX**

S
P
O
R
T
S
**Scott Hill
Park**

Scott Hill Park
Woodland's Premier Sports Complex

*Scott Hill
Sports Complex*



Scott Hill Park
Woodland's Premier Sports Complex

**Scott Hill
Sports Complex**

Scott Hill Park
Woodland's Premier Sports Complex

**Scott Hill
Sports Complex**

Scott Hill Park
Woodland's Premier Sports Complex

*Scott Hill
Sports Complex*

**AGREEMENT BETWEEN THE CITY OF WOODLAND AND THE ROTARY CLUB OF
WOODLAND FOR DEVELOPMENT OF SPORTS/ATHLETIC FIELDS AND FACILITIES ON
CITY PARK LAND GENERALLY KNOWN AS "SCOTT HILL"**

AN AGREEMENT between the City of Woodland (hereinafter the "City"), a Washington non-charter code city, whose address is 230 Davidson Avenue, P.O. Box 9, Woodland, Washington 98674, and, the Rotary Club of Woodland (hereinafter the "Rotary Club"), a non-profit service organization, for purposes of development of sports/athletic fields and facilities (hereinafter the "Facilities") on real property on Scott Hill recently acquired by the City (hereinafter the "Park").

WHEREAS, the City is the owner of real property, a legal description of which is attached hereto and incorporated by reference herein as Exhibit A;

WHEREAS, the Park, when developed, will be a valuable recreational resource for the community; and that the development of the Facilities has been designated as a priority by the City and the City's Park Board;

WHEREAS, the City, as part of its park and recreational planning process has found that the community's best interest would be served by ensuring that improvements to the Park serve the best interests of the community;

WHEREAS, after purchase of the real property, the City does not have the short-term financial ability, absent community contributions, to fully fund the design and development of the sports/athletic fields and facilities;

WHEREAS, the Rotary Club is a qualified service organization under RCW 35.21.278 and, as part of its community mission, is dedicated to assisting the City in the design and construction of the Facilities;

WHEREAS, the Rotary Club is willing to sponsor fund-raising drives and solicit charitable contributions for the project and contribute financial and other resources to the City [such as volunteer and in-kind donations] for the design and development of the Facilities at the Park;

WHEREAS, Washington law, specifically RCW 35.21.278, grants municipalities the legal authority to enter into contracts with local service organizations to facilitate park and recreational development without regard to competitive bidding and RCW 39.36 authorizes municipalities to enter into interlocal agreements for management, development, design, construction and construction oversight of the Facilities;

AND, WHEREAS, the City is willing to accept the financial and other resources offered by the Rotary Club for the design and development of sports/athletic fields in the Park and the Rotary is willing to accept the contractual and legal parameters set forth in this agreement.

NOW, THEREFORE, in consideration of the covenants and agreements contained herein and performed by the parties hereto, it is hereby agreed as follows:

1. **Purpose.** The purpose of this Agreement is to define the responsibilities of the City and the Rotary Club in the development of sports/athletic fields and facilities in the Park and to provide for effective cooperation in the implementation of the provisions set forth herein. Both parties understand the necessity of frequent communication and agree to take the steps necessary to insure that regular communication occurs. Additional written agreements can be used on particular facets of the project (e.g., concession stand, etc.) when practical or as part of project phasing.

2. **Obligations of the Parties.**

CITY OBLIGATIONS

A. The City, by and through its Parks Board and designees, shall collaborate with the Rotary Club in planning the sports/athletic fields and facilities for the Park;

B. The City, by and through its Parks Board and designees, shall oversee Facility planning and site development;

C. The City shall assume the obligation to maintain and repair the Facilities upon acceptance and completion;

D. The City shall collaborate with the Rotary on the placement of infrastructure;

E. The City shall respond in a timely manner to questions and concerns of the Rotary Club;

F. The City shall collaborate with the Rotary Club in finding low-cost equipment/materials acquisition;

G. The City shall obtain any land use/zoning permits necessary to complete the Facility and shall, when applicable, be the lead agency for purpose of SEPA review;

H. [Utilities – Reserved].

ROTARY OBLIGATIONS

A. The Rotary Club shall perform fund-raising for the development and construction of the Facilities in the Park, ~~setting a minimum goal of \$_____.~~ Rotary Club reserves the right to set a higher goal should due diligence ~~suggest additional sums may be necessary and appropriate.~~ The Rotary Club will follow Rotary policies, guidelines and directives for fund raising and sponsorships;

B. The Rotary Club shall collaborate with the City in the planning and site development of the Facilities and with the choice of equipment and materials. Rotary Club shall also obtain the City's prior approval before proceeding with significant or material design or construction activities;

C. The Rotary Club shall select the contractor(s) to perform the design and construction of the Facilities;

D. The Rotary Club shall confer with the City's designated representative or designated public official, as necessary, to discuss matters related to the design and construction of the Facilities;

E. The Rotary Club will collaborate with the City in the selection and amenities of the specific equipment for the site;

F. The Rotary Club shall develop and coordinate fund-raising programs; collection, documentation and fiscal control of donations; provide receipts to donors; implement satisfactory internal financial controls; and adopt a procedure for release of funds for completed work;

G. The Rotary Club shall respond in a timely manner to questions and concerns of the City;

H. The Rotary Club shall provide quarterly or semi-annual reports to the City Parks Board concerning the status of its efforts and the progress made in fund-raising;

I. The Rotary Club shall transfer to the City or its designee, any ownership interest, whether legal or equitable, in the property, fixtures or equipment Rotary Club has purchased for the Facilities;

J. The Rotary Club shall provide as-built drawings or other construction related documentation to the City prior to the opening of the Facilities for use by the public.

3. **Term.** The term of this Agreement shall commence upon the mutual execution of this Agreement and shall remain in effect unless the Agreement is terminated earlier by either party under Section 23 of this Agreement. The Rotary Club shall proceed with their obligations in a timely and diligent manner but shall not have any responsibility for delays caused by others beyond the control of the Association or that were not reasonably foreseeable.

4. **Oversight Administration.** This Agreement shall be administered by the City's Parks Board and by the City Public Works Department or their designee for the purpose of oversight and policy coordination. The City retains the authority to enter into an interlocal agreement with other government entities to obtain the services of persons experienced in the development of similar facilities and have that designee assist in administering the project. Nothing in this Agreement shall derogate neither from the regulatory authority of the City nor the City's statutory and inherent authority to set standards for park development.

5. **Time Line/Phasing.** The Parties understand that timeline for completing the Facilities is subject to a number of variables which are outside the control of the parties [e.g., success in fund-raising]. Nevertheless, the parties agree that at the earliest opportunity they will draft a general, informal time-line based on a five-year target completion date. Likewise, after fund-raising results are known, the parties agree to re-evaluate the scope of the project and determine whether the Facilities must be constructed in phases. Phasing may become

necessary should grants from other government entities require that a municipality be responsible for design and construction of a specific part of the project.

6. **Independent Contractor.** The Rotary Club and the City understand and expressly agree that the Rotary Club is an independent contractor in the performance of each and every part of this Agreement. The Rotary Club, as an independent contractor, assumes the entire responsibility for carrying out and accomplishing the work/services required under this Agreement. The Rotary Club, as an independent contractor, shall have the sole judgment of the means, mode or manner of the actual performance of work/services required under this Agreement. Additionally, and as an independent contractor, the Rotary Club and their employees shall make no claim of City employment nor shall claim against the City any related employment benefits, social security, and/or retirement. Nothing contained herein shall be interpreted as creating a relationship of servant, employee, partnership, or agency between the Rotary Club and/or any officer, employee or agent of the Rotary Club and the City. The Rotary Club shall obtain whatever licenses or bonds required by law to perform its obligations under this Agreement.

7. **Parameters on Naming Rights.** The parties acknowledge that fund-raising efforts can be maximized when contributors can acquire "naming rights" to amenities or equipment paid for through their financial contribution. To facilitate such fund-raising, the City agrees that Rotary Club may represent that a person making a significant financial contribution may request that the amenity or equipment purchased with the contribution will have a memoriam or honorarium of the contributor's choosing, subject to the City's approval, which will not be unreasonably withheld.

8. **No Third Party Rights.** This Agreement is entered into for the sole benefit of the parties. It shall confer no benefits or rights, direct or indirect, on any third parties. No person or entity other than the City and the Rotary Club may rely upon or enforce any provision of this Agreement. The City shall have no obligation to replace or to repair tools, machinery or equipment lost, damaged or stolen used by Rotary Club or its members, contractors, agents, assigns, contributors or volunteers. The City shall not be a guarantor or surety of any Rotary Club obligation.

9. **Qualifications of Contractors and Subcontractors.** Rotary Club agrees to retain contractors and subcontractors who are qualified to perform the work. At a minimum, a "qualified" party will be licensed for the work to be performed, be bonded and have insurance insuring the work done, even when the work performed is an "in-kind" contribution.

10. **Assignability of Warranties.** The work shall be warranted that all materials, equipment, and/or services provided under this contract shall be fit for the purposes for which intended, for merchantability, and shall conform to the requirements and specifications. Rotary Club shall obtain a written agreement from contractors, subcontractors, equipment and material providers that all warranties on the work or materials is assignable to the City or its successor or assigns.

11. **License to Enter Property.** The City grants Rotary Club a non-exclusive, revocable license to enter the Park for the purpose of design and construction. Fund-raising events held at the Park will require a supplemental license. The license is not assignable but shall apply to contractors and volunteers who have entered and remain upon the property for the sole purpose of performing work on the project. The license is not a lease and is not intended to create either

a legal or equitable interest in the real property. Rotary Club shall notify the City of any injury or other claim event within 5 days of its occurrence or within 5 days of when Rotary Club has notice. The failure of the City to insist on the performance of any of the terms and conditions of this license, or the waiver of any breach of any of the terms and conditions of this agreement, shall not be construed as waiving either the terms and conditions of the license or the breach.

12. Indemnification and Hold Harmless.

A. Each party hereto agrees to maintain responsibility and assume liability in the performance of this Agreement for its own wrongful and/or negligent acts or omissions, and those of its officers, agents or employees to the fullest extent allowed by law;

B. Rotary Club shall assume all liability for and shall indemnify and save harmless the City of Woodland, and its officers and employees from all damages and liability for injury to any person or persons, and injury to or destruction of property, including the loss of use thereof, by reason of an accident or occurrence arising from operations under the contract, whether such operations are performed by Rotary Club or by any subcontractor or by anyone directly or indirectly employed by either of them occurring on or about the premises, or the ways and means adjacent, and shall also assume the liability for injury and/or damages to adjacent or neighboring property by reason of work done under this Agreement. Rotary Club's obligation to indemnify, defend, and save harmless shall not be eliminated or reduced by any alleged concurrent negligence of the City or its agents, employees, and officers;

C. Contractor warrants that all materials, equipment, and/or services provided under this contract shall be fit for the purposes for which intended, for merchantability, and shall conform to the requirements and specifications herein. Acceptance of any service and inspection incidental thereto by the City shall not alter or affect the obligations of the Contractor or the rights of the City;

D. The provisions of this Section shall survive the termination or expiration of this Agreement;

E. Nothing contained in this Section or this Agreement shall create a liability or a right of indemnification in any third party;

F. Rotary Club shall require contractors and subcontractors to waive immunity under Title 51 RCW to the extent required to indemnify, defend and save harmless the City and its agencies, officers or employees. Any agreement with a contractor or subcontractor shall include this provision and shall be mutually negotiated by the parties.

13. Assignment. Rotary Club may not assign this Agreement. The City may assign this Agreement to another municipality with jurisdiction or to a special purpose district by interlocal agreement.

14. Nondiscrimination. During the performance of this Agreement, the Parties shall not discriminate in violation of any applicable federal, state and/or local law or regulation on the basis of age, sex, race, creed, religion, color, national origin, marital status, disability, honorably

discharged veteran or military status, pregnancy, sexual orientation, and any other classification protected under federal, state, or local law.

15. Compliance With Law. The Parties to this Agreement shall comply with all applicable federal, state and local laws, rules and regulations in carrying out the terms and conditions of this Agreement including the laws applicable to building construction and accessibility for the disabled. Likewise, in the event, either the facts, the law or an interpretation of the law triggers the application of public bidding and associated public works statutes including prevailing wage to this project, then the parties agree to take the steps necessary to comply with such law and regulations.

16. Compliance with Public Records Laws. Given the short period of time allowed cities to respond to public records requests, the Rotary Club agrees to promptly comply with public records requests filed with the City pertaining to the project, but retains the right to seek a limiting order from a court to prevent release of information not subject to public records laws.

17. Insurance.

A. Rotary Club understands the City does not maintain liability or other insurance for the Rotary Club or its employees, contractors, subcontractors and volunteers;

B. Rotary Club shall maintain commercial general liability insurance and motor vehicle liability insurance with limits approved by the City but not less than \$500,000 naming the City of Woodland, its officials, employees, agents, successors and assigns as additional insureds on an ISO Form and for limits approved by the City.

C. Rotary Club shall also obtain a builder's risk policy with no co-insurance requirement and an architectural/design naming the City of Woodland, its officials, employees, agents, successors and assigns as additional insureds on an ISO Form and for limits approved by the City.

D. The insurance shall be endorsed to state that coverage shall not be cancelled, except after thirty (30) days written prior written notice has been received by the City, transmitted by certified mail, return receipt requested. Any contractor hired by Rotary shall include subcontractors as insureds under its policies and provide proof.

18. Waiver of Breach. A waiver by either party hereto of a breach of the other party hereto of any covenant or condition of this Agreement shall not impair the right of the party not in default to avail itself of any subsequent breach thereof. Leniency, delay or failure of either party to insist upon strict performance of any agreement, covenant or condition of this Agreement, or to exercise any right herein given in any one or more instances, shall not be construed as a waiver or relinquishment of any such agreement, covenant, condition or right.

19. Dispute Resolution. In order to resolve in a timely manner any disputes through cooperation and negotiation, the City and the Rotary Club shall meet to discuss any outstanding issues related to the development of the Facilities and the implementation and interpretation of this Agreement. In the event the issues cannot be resolved in this manner, the parties agree to engage a mediator.

20. **Integration.** This Agreement contains all of the terms and conditions agreed on by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement, are deemed to exist or to bind either of the parties.

21. **Modifications.** The parties may modify this Agreement but no proposed changes or modifications shall have validity or become binding on either party unless such changes or modifications are in writing and executed by both parties.

22. **Severability.**

A. If a court of competent jurisdiction holds any part, term or provision of this Agreement illegal or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular provision held invalid.

B. If any provision of this Agreement is in conflict with any statute or regulation of the State of Washington, that provision which may be in conflict shall by mutual written agreement be deemed inoperative and null and void to the extent it may conflict, and shall be modified to conform to such statute or regulation.

23. **Termination.** The parties may terminate this Agreement, with or without cause, by written notice from either party to the other party thirty (30) days in advance of the termination.

24. **Survival.** Any provision of this Agreement which imposes an obligation after expiration or termination of this Agreement shall survive the expiration or termination and shall bind the parties.

25. **Notices.** Unless otherwise stated herein, all notices and demands are required in written form and sent to the parties at their addresses as follows:

TO: CITY OF WOODLAND

Chuck Blum, Mayor
City of Woodland
230 Davidson Avenue
Post Office Box 9
Woodland, Washington 98674

TO: DOWNTOWN ROTARY CLUB:

Randy Walter, President

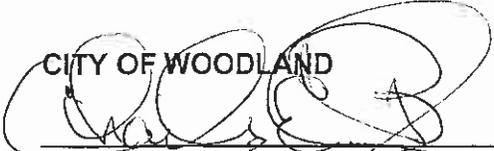
Woodland, Washington 98907-0464

26. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

27. **Authority to Sign** The undersigned representative for the City of Woodland certifies he has the authority to execute this Agreement on behalf of the City as a binding contract. The

undersigned representative for the Rotary Club certifies he has the authority to execute this agreement on behalf of the Rotary Club as a binding contract.

CITY OF WOODLAND



Charles E. Blum, Mayor

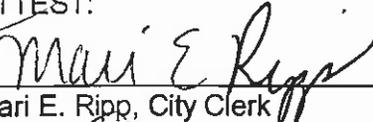
Date Signed: _____

ROTARY CLUB OF WOODLAND

Randy Walter, President

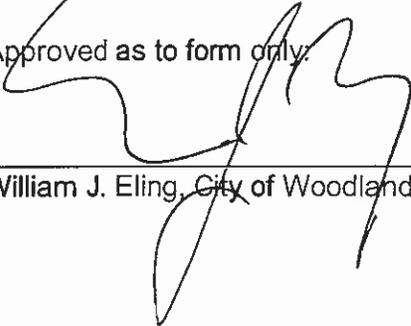
Date Signed: _____

ATTEST:



Mari E. Ripp, City Clerk

Approved as to form only:



William J. Eling, City of Woodland Attorney

	TOTAL PARKS DEPARTMENT	\$	242,421	\$	206,148	\$	191,025	\$	157,974	\$	166,327	\$	167,327	\$	125,493	\$	170,368	\$	3,041	
101 000 000 508 00 00 00	ENDING FUND BALANCE	\$	-	\$	24,999	\$	-	\$	25,410	\$	29,353	\$	29,353	\$	-	\$	9,735	\$	(19,618)	
	GRAND TOTAL PARKS DEPARTMENT	\$	242,421	\$	231,147	\$	191,025	\$	183,384	\$	195,680	\$	196,680	\$	125,493	\$	180,103	\$	(16,577)	
	ENHANCEMENTS																\$	40,500	\$	40,500
	TOTAL PARKS BUDGET WITH ENHANCEMENTS																\$	220,603	\$	220,603

Revenue \$ 180,103
Over / (Short) \$ 1

ENHANCEMENTS

Community Center Repairs and Maintenance			
Roof/support beam repairs (excessive dry rot)	\$	4,000	FUNDED
Replace sub-flooring and carpet with vinyl		4,000	
Capital Outlay - Community Center			
Tables and small equipment replacement		500	
Dishwasher replacement		500	
Capital Outlay - Equipment			
Tractor, 5' brush hog (1/2 w/ park)		12,500	
Garbage cans (12 @ \$450)		5,500	
Bjur Park - swing set (per insurance co.)		3,500	
Tables (2 new with pads & 2 replace)		5,000	
Horseshoe Lake Management			
Carp Replacement (annual expense)		2,500	
R & M (lake structures, shoreline cleanup)		2,000	
Other (decoys, signage)		500	
		<u>\$ 40,500</u>	

REVENUE ENHANCEMENT

Possible sale of 310 Scott Hill Road for \$120,000 - \$80,000 to Park Operations and \$60,000 for interfund loan repayment.

\$ 180,103
Over / (Short) \$ 1

RECEIVED

DEC 27 2011

CITY OF WOODLAND



P.O. Box 9 - Woodland, Washington 98674

Dear facility user:

Thank you for using our facility. We hope you had a pleasant experience at our facility.

In an effort to continue to make your time at our facility enjoyable, we have included a simple questionnaire. Your comments and suggestions will help us to make our facilities better for the community. Please take a few moments to fill out the questionnaire and return it in the postage paid envelope provided.

Please mark which facility you used and the date:

- Horseshoe Covered Area
- Community Center
- Council Chambers
- Conference Room

Date of use: (Optional)

11/26

Please rate the applicable categories in the boxes below. Note: If the category does not apply leave blank.

If you have comments please write them in the column marked comments.

	P	S	E	Comments
Facility clean upon arrival		/		
Tables / Chairs in good condition			/	
Garbage containers empty upon arrival		/		
Cleaning supplies easily accessible		/		
Kitchen equipment functional	/			Business on Staff need to be checked Complaint submitted to A/C 12/12
Bathroom equipment functional		/		
Thermostat functional		/		
Other (s):				

Handwritten signature

P=Poor S=Satisfactory E=Excellent

Reservations are accepted each year, starting in November. To make reservations for city facilities please call (360) 225-8281.