

PARKS & RECREATION BOARD AGENDA

5:00 P.M. WEDNESDAY, JUNE 20 , 2012

**Port of Woodland Community Room
115 Davidson Avenue – Woodland, WA 98674**

MINUTES

Approval of April 18, 2012

PRESENTATION

David Seaman - Eagle Scout Project

NEW BUSINESS

Special Events

Veteran's Appreciation Day

Lewis River Fall Fest 2012

Woodland Farmer's Market

CONTINUED BUSINESS

Scott Hill Park & Sports Complex

Horseshoe Lake Management

Budget - Mower & Garbage Can Lid Purchases

OTHER

Eagle Scout Project Completed

Facility Questionnaire

Project Update

ADJOURNMENT

The next regular meeting is scheduled for 5:00 p.m., Wednesday, July 18, 2012, at the Port of Woodland. Ad Hoc Committee meeting directly following.

CITY OF WOODLAND
PARK BOARD MEETING MINUTES
APRIL 18, 2012

The regular meeting of the Woodland Park Board was held on April 18, 2012, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at 5:07 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chair
Mark Haskins, Vice-Chair (Absent)
Karen Huddleston

MAYOR/COUNCIL:

Al Swindell
John Burke (Absent)
Susan Humbyrd (Absent)

STAFF:

Jody Bartkowski, Engineering Tech
Bart Stepp, Public Works Director

MINUTES

The March 2012 minutes were approved as corrected.

PRESENTATION

Phillip Oberman - Eagle Scout Project

Mr. Oberman, Boy Scout, presented photographs and his idea for placing two benches made out of skateboards at the Rolling Freedom Skate Park to earn his Eagle Scout ranking.

A question and answer session was held regarding size, construction, anchoring, brackets allowing for replacement of boards as necessary, stickers and protective coating, proximity of the benches to the bowl in regards to skater injuries, staff review and approval, locations, donation of materials, and a timeframe for installation. A review of the boards tops, stickers, and logos will be required.

Boardmember Huddleston moved to approve plans for installation of skateboard benches at the Rolling Freedom Skate Park as presented by Mr. Oberman. Boardmember Allen seconded the motion.

Motion carried 4-0. Allen, yes; Curry, yes; Hammons, yes; Haskins, absent; Huddleston, yes.

NEW BUSINESS

• **Winterfest**

Boardmember Allen moved to recommend that City Council approve the use of Horseshoe Lake Park and facilities by the Woodland Moose for Winterfest on December 1, 2012. Boardmember Haskins seconded the motion.

Discussed was held regarding the use of the covered area and plaza, the lack of details, and the Christmas tree.

Motion carried 4-0. Allen, yes; Curry, yes; Hammons, yes; Haskins, absent; Huddleston, yes.

- **Council Action.** Staff relayed action that was taken on special event requests. Discussion ensued regarding the Body of Christ request.

CONTINUED BUSINESS

- **Scott Hill Park and Sports Complex.** Sandy Larson, Woodland Rotary and Hilltop Park Ad Hoc Committee presented photos of Vancouver's new 72nd Street park and details of their facility. Discussion ensued regarding breakaway fencing, bike racks, lights, open dugouts with landscaping, lack of concession stand features, ADA accessible bleachers, advertising signs, concrete garbage cans, the proximity of dugouts to bleachers, parking, batting cages, security, combination of grass and turf fields, posted rules, equipment storage, and the \$9 million price tag including prevailing wages.

Councilmember Al Swindell reported that City Council discussed the Scott Hill house and that no decisions were made. The Rotary reported that they were looking at options for the house and into the possibility of contributing funds to pay off the Cities inter-fund loan for the balance of the parkland purchase, that their checking account balance is growing, that fundraisers are coming up quickly, and that the Memorandum of Understanding is still pending due to Rotary research.

Open discussion was held regarding sale of the house, boundary lines adjustments, and the possibility of moving the house and keeping the land.

- **Horseshoe Lake Management Committee.** Mike Curry and the Public Works staff reported that the Washington State Department of Transportation reinstalled the pump and that it is working. Discussion ensued regarding lake levels and pumping capacity.

Mike Curry presented drawings of the Drains Lake ADA fishing structure. Attendees discussed how changing lake levels would affect a similar structure at Horseshoe Lake, the previously approved walking path, the selected location, drainage, and signage for handicapped use only.

- **Budget.** Staff reported that the push mower needs to be replaced at a cost of approximately \$700; it is budgeted and the funds will be taken from the operating supply line item. Summer hire Paul Trice started on April 1st and Cliff Goff is scheduled to return May 1st.

The Board was reminded that the east end of the park will not be watered this year. Discussion ensued regarding sandpoint wells and water rights.

OTHER

Community Garden. Staff reported that the City will be issuing a press release regarding available plots and that an advertising flyer will be distributed in the next water/sewer bill.

John Stark has volunteered to coordinate the land preparation and line out the plots again this year. Plots will be assigned in one specific area rather than in random locations.

Swimming Pool. Discussion ensued regarding the published Notice of Application (NOA). A NOA makes no decisions or determinations; it simply informs the public that an application has been submitted. The public is allowed to submit comments on the application until April 24, 2012.

ADJOURNMENT

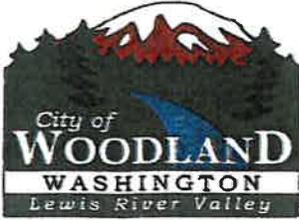
The meeting was adjourned at 6:00 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, May 16, 2012, in the Port of Woodland's Community Room.

Minutes approved: _____

Jody Bartkowski, Park Board Secretary

Date

DRAFT



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: GUS FORBES VFW POST 1927 Phone Number: 360-225-5854
 Organization / Business: VETERANS OF FOREIGN WARS Fax Number: 360-225-5143
 Mailing Address: PO BOX 306
WOODLAND, WA. 98674

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

<u>Horseshoe</u>	<u>Times and Dates of Use</u>	
<input checked="" type="checkbox"/> Covered Area	Usage Date (s): <u>SEPT. 22 2012</u>	Day (s) of Week: <u>1 DAY</u>
<input type="checkbox"/> Beach Front	Arrival Time: <u>12 PM</u>	Departure Time: <u>6 PM</u>
<input type="checkbox"/> Use of Lake	Type of Activity: <u>VETERANS APPRECIATION DAY</u>	Expected Attendance: <u>150</u>
<input checked="" type="checkbox"/> Other: <u>GAZEBO</u>	GATE <input type="checkbox"/> Open <input type="checkbox"/> Closed	

Please Read Carefully

- Open and Close at stated time
- Adult supervision is required at ALL TIMES
- Please give 24-hour notice of cancellation
- Use only facilities listed on application
- No tobacco, smoking, or alcohol beverages
- User is responsible for damages and clean-up
- Failure to observe rules and regulations of the City may result in loss of usage privileges
- Any emergency situation or bad weather may cause cancellation of facilities without notification.

NOTICE: Deposits will be non-refundable if city employee is called out to unlock, clean up, etc.

Agreement The undersigned hereby makes application to the City of Woodland for use of city facilities described above and certifies that the information given in this application is correct. The undersigned further states that he/she has the authority to make this application for the applicant and agrees that the applicant will observe all rules and regulations of Woodland Municipal Code and policies of the city in which the facilities are requested.

Applicant agrees that City of Woodland and City of Woodland agents, employees, and directors shall not be liable for any damage to person or property by reason of the negligent acts of Applicant, its agents, employees, invitees, or subcontractors. Applicant agrees to protect indemnify for costs, legal and other expenses, and hold harmless City of Woodland and its officers, employees, directors and agents from claims, liabilities, or suits arising out of injury to person or property from negligent acts of Applicant, its agent, employees, invitees, or subcontractors.

Applicant's Signature: Jim P Brimmer (COMMANDER) Date: 5-22-12

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland Park Board: _____	Date: _____	Refund Ck#/Date: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/> Woodland City Council: _____	Receipt No. _____	
	Comments: _____	

Jody Bartkowski

From: Shannon Rychel
Sent: Tuesday, May 22, 2012 4:44 PM
To: Rob Stephenson PD; Bart Stepp; Jody Bartkowski; Mari Ripp; Carolyn Johnson; Michael Jackson
Subject: RE: VFW September Special Event

I just spoke with Jim Primmer and he said it is a BBQ for the community to celebrate their appreciation for Veterans.
Shannon

From: Chief Rob Stephenson [mailto:StephensonR@woodlandpd.org]
Sent: Tuesday, May 22, 2012 4:38 PM
To: Shannon Rychel; Bart Stepp; Jody Bartkowski; Mari Ripp; Carolyn Johnson; Michael Jackson
Subject: RE: VFW September Special Event

Is there any kind of description of what their event will consist of?

*"Your beliefs are your reality...if you don't like the reality, change your beliefs."
"One person's complaint does not make it a problem...it makes it ONE person's complaint"
"Ignoring the fact will not make the fact go away."*

This e-mail and related attachments and any response may be subject to public disclosure under state law.

Chief Rob Stephenson
Woodland Police Department
stephensonr@woodlandpd.org

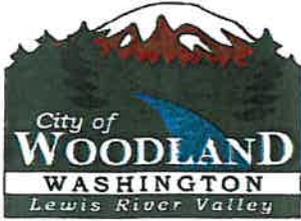
100 Davidson Ave., PO Box 9
Woodland, Wa. 98674
(360) 225-6965 – Bus.
(360) 225-8981 – 24-Hr Dispatch
(360) 225-1201 – Fax
police@woodlandpd.org

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From: Shannon Rychel [mailto:rychels@ci.woodland.wa.us]
Sent: Tuesday, May 22, 2012 16:31
To: Bart Stepp; Jody Bartkowski; Mari Ripp; Carolyn Johnson; Chief Rob Stephenson; Michael Jackson
Subject: VFW September Special Event

Hello,
Attached is a Special Event application from the VFW for a Veterans Appreciation Day at the HS Lake Shelter and Gazebo. Let me know if you have any questions.
Thanks!

Shannon Rychel
Administrative Clerk III
City of Woodland
(360) 225-8281 x10



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
	(Usage Date)
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: Woodland Rotary - Heather Mansy Phone Number: 713-702-3419
 Organization / Business: Woodland Rotary Fax Number: N/A
 Mailing Address: P.O. Box 482
Woodland, WA 98674

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

Horseshoe

Times and Dates of Use

Covered Area Usage Date (s): Sept 28, 29, 30th Day (s) of Week: Fri/Sat/Sun
 Beach Front Arrival Time: 10a Sept 28 Departure Time: 6p Sunday
 Use of Lake Type of Activity: R/C boat ^{waterplane} Contests Expected Attendance: 5,000+/day
 Other: Use of Park area excluding the Skate Park and Playsets. GATE Open Closed

Please Read Carefully

- Open and Close at stated time
- Adult supervision is required at ALL TIMES
- Please give 24-hour notice of cancellation
- Use only facilities listed on application
- No tobacco, smoking, or alcohol beverages
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Applicant's Signature: Heather S. Mansy Date: 6-12-2012

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="radio"/> Denied <input type="radio"/> Woodland Park Board: _____	Date: _____	_____
Approved <input type="radio"/> Denied <input type="radio"/> Woodland City Council: _____	Receipt No. _____	Refund Ck#/Date: _____
	Comments: _____	

12, June, 2012

City of Woodland
**Re: Proposed Special Events Agreement
Lewis River Fall Fest 2012**

City Council Members, Mayor Laseke, et al;

It is my understanding that the attached proposal will be presented at the City Council meeting June 18th, 2012. Since I will be traveling that day, I have fully briefed Mayor Laseke, a fellow Rotarian, of the first year plans for this festival, and am writing to you as well.

Basically, this application is for the full use of Horseshoe lake Park in the last weekend of September, 2012 for the inaugural year of a new annual festival to benefit/help raise funds for Scott Hill Park and Sports Complex. It will be called 'Lewis River Fall Fest', and is a multifaceted festival centered on art, antiques, and outdoor entertainment, that seeks to provide fun for all ages and for all demographic groups, regardless of economic status. Entry to the festival will be free, as will the majority of the entertainment, and some off-site wine tasting booths from local SW Washington wineries is planned during the event. Initially the festival will seek to draw approximately 5000 people per day, with future years drawing considerably more.

It is my hope that this will become an important, cornerstone event to the offerings from the Woodland area, which will provide an excellent venue for local artists and antiques vendors, food vendors, etc., to promote their business, as well as a fun way for locals and tourists alike to enjoy the last of the great summer weather in the area!

Please see the attached application which contains a much more detailed description than I have just given you here, and please feel free to contact me for any questions or further information.

In Service,



Heather Mansy
Festival Director, Lewis River Fall Fest 2012
Park Board Committee Member, Woodland Rotary
mansyh@swbell.net
713-702-3419

RECEIVED

JUN 12 2012

CITY OF WOODLAND

Lewis River Fall Fest 2012

Sponsored by The Woodland Rotary

September 28, 29 and 30th, 2012

Horseshoe Lake Park, Woodland WA

Festival runs from 2p-8p Friday, 9a-9p Saturday, and 9a-4p Sunday

Heather Mansy, Festival Director 713-702-3419 mansyh@swbell.net

Lewis River Fall Fest will aim to draw not only local residents, but those from surrounding towns as well as to drive tourism from the wider Portland to Chehalis geographic region. This event will aim to be a continuing cornerstone offering of our Woodland community to generate charitable monies for Rotary projects such as Scott Hill Park and Sports Complex; that seek to improve Woodland indefinitely. The event will hope to secure a sound, quality, and fun event for all ages and all demographics for years to come. It is assumed that the same approximate dates (last weekend in September) will be used for each succeeding year into the indefinite future for the festival.

Event Features:

Art Fair with art competitions for all ages!

Antique Shopping Village with multiple vendors and a silent auction!

Annual Lewis River Talent Competition with a grand prize!

Wine Tasting Venue with multiple Southwest Washington Wineries! (placed on privately owned land adjacent to the park only).

Remote Control hydroplane Competition with Special Guest Flyer Spectacular!

Gardening clinic for all ages with exciting Children's workshops sponsored by Holland America and Tsugawa's Nursery

Outdoor Food Court featuring gourmet barbeque sponsored by Walt's Meats

Live Entertainment (balloon tying, face painting, roving entertainers, main stage act Saturday night; open air blanket family improv/theatre act on Friday night.

Festival Details:

Entry is free: (optional donation booths will be placed strategically)

Booths for tasting wineries (located on private property only)

Booths for participating Art Vendors

Booths for participating Antique Village vendors

Participation fees for art competition beginning at 5 dollars for kindergarten ages, up to 35 dollars for adult entrants

Food vending proceeds

Wine Venue wristband (on private property only)

Daily scheduled live or silent auctions of donated art, wine, and antique prizes

Remote Control Aircraft Competition

Talent Competition (pre-judging can take place prior to event, with final participants participating at event on Saturday evening).

Possible fun/bounce house and petting zoo for children

Promotion and Logistics:

Event will be open air, with first year projected number of participants varying widely from 1000-5000 participants per festival day.

Initial booth goals will be to acquire 8-12 wine tasting vendors (off site on private land only), 8-20 art vendors and 8-20 antique vendors, each holding their individual booth and related booth fee.

Antique village and art fair booths will be arranged on grass clearing or portion of parking lot as determined

Overflow parking will be utilized from the available nearby lots

By creating participant activities for kids of all ages as well as adults, such as the art, RC plane and Talent competitions, we can book/confirm participation in advance of the event, as well as draw families to the event.

Selected weekend dates at the end of September, are in order to ensure good weather (fingers crossed!), and to avoid vacation dates such as labor day weekend and to separate from Planters Day and other important area festivals

Advertising and early event sign-ups will begin in June, and continue until the event, through the schools, booths at Friday farmers markets and planters day festival, flyer distribution at businesses, all local news venues, and free PSA's from participating radio stations.

Main event areas will be marked by banners/signage and will include event main sponsor mention, i.e. "Walt's Meats Food Court", etc.

A full event schedule will be planned and distributed well in advance of the weekend, with all elements outlined from free entertainment, to art competitions, etc.

Once date is selected, main booth holders and main sponsors will be sought, after which competitions will be promoted to local schools and interest groups, at which point early bird sign up specials will begin (June, July, Aug), and flyer distribution and news advertising will begin. Then in summer months, sign ups will continue with in person advertising at rotary booths at events and community interaction, and then radio service announcements (free), as well as a campaign to be put into any activity calendars in surrounding areas, hotels, online, in Portland, in Vancouver, Longview, etc, etc, which will continue until event.

For advertising, teams of people will be utilized to canvas multiple geographic areas, internet venues, or to reach out to various special interest groups or clubs (for example, artist coalitions, active parent groups, Antique societies, etc.)

**Prize costs will be covered via donations from area businesses, booth holders and event sponsorship (main) donors.

For questions regarding any of the above, please contact Heather Mansy, Festival Director, via email at mansyh@swbell.net or 713-702-3419

Lewis River Fall Fest 2012

Art Competition For all Ages- Registration form
Art Competitors Wanted!!!!!!

Kindergarten-Grade 1: Finger paints: Registration fee: \$5.00. One hour competition time from 10-11am, Saturday September 29, with judging at 11:30a. Fee 5.00

Grade 2-Grade 3: Watercolors One hour Competition 12noon-1pm Saturday, September 29, Judging at 1:30p. Fee 8.00

Grade 4-Grade 5: Oil Pastels, One hour competition 2-3pm Saturday, September 29, Judging at 3:30p. Fee 10.00

Grade 6-7: Mixed media and Oil Pastels: Two hour competition starting at 9am, Saturday September 29, Judging at: 11:45. Fee 15.00

Grade 8-9: Pastels: Two hour competition starting at 11am, Saturday, September 29, Judging at 1:45. fee 20.00

Grade 10-11: Pen and Ink: Charcoal: Two hour competition starting at 1pm Saturday, September 29th: Judging at 3:45. Fee 20.00

Grade 12: Pastels and watercolors: Two hour competition starting at: 4pm Saturday September 29th, judging at 6:30. Fee: 25.00

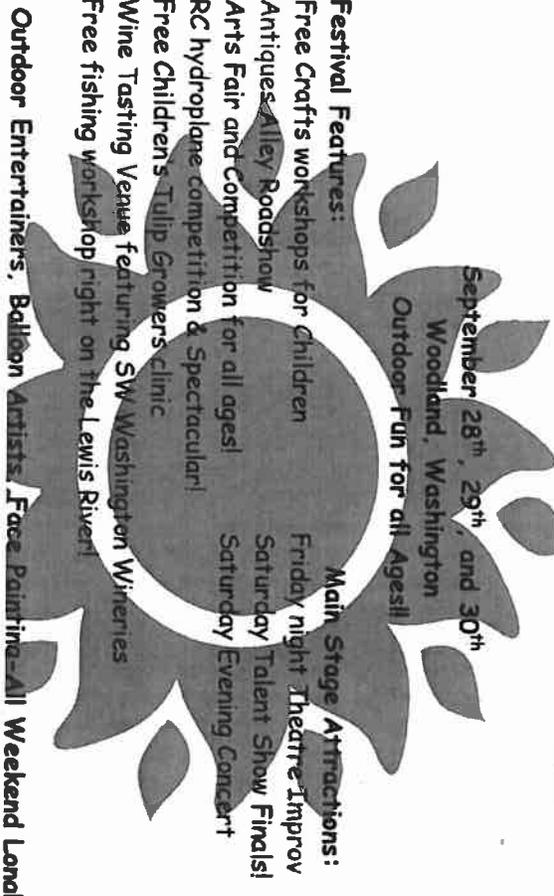
Adult competition: (open media selection), (age 18+) Full Weekend Event: Start time 4pm Friday September 28th, artist have until Noon Sunday, September 30th, to complete artworks. All work must be done onsite, and all works will remain onsite throughout the festival. Judging and prize awarding will be Sunday at 1pm, September 30th. Registration fee: 35.00

All competitions will take place onsite during the festival, and will be judged during the festival, with winning artwork placed on display for viewing and purchase by festival goers. Adult and high school competitors may bring brushes, and other art supplies, but no other paint media than what is provided, ie, paints, pens etc.

Registration: to register please fill out the information below, enclose check or money order with registration fees payable to 'Woodland Rotary' and return to Woodland Rotary, Fall Festival Art, p.o. box 482 Woodland WA 98674, or at area drop box locations listed on our website.

For more information visit WWW.rotarypark.org

Competitors should arrive ten to fifteen minutes before their scheduled start time to set up and complete the registration process. All competing artworks will be available for sale or auction during the festival, unless otherwise specified by the competitor, and 50% of sale proceeds will be awarded to the artist, with the other 50% going to the Scott Hill Park and Sports Complex Fund.



September 28th, 29th, and 30th
Woodland, Washington
Outdoor Fun for all Ages!!

Festival Features:
Free Crafts workshops for children
Antiques Alley Roadshow
Arts Fair and Competition for all ages!
RC hydroplane competition & Spectacular!
Free Childrens Tulip Growers clinic
Wine Tasting Venue featuring SW Washington Wineries
Free fishing workshop right on the Lewis River!

Main Stage Attractions:
Friday night Theatre Improv
Saturday Talent Show Finals!
Saturday Evening Concert

Outdoor Entertainers, Balloon Artists, Face Painting, All Weekend Local



SPECIAL EVENTS AGREEMENT

For Office Use Only:	
(Usage Date)	_____
Fee:	\$ _____
Deposit:	\$ _____
Total Due:	\$ _____

Applicant Name: GINA SANDERS / JILL J. BURKE Phone Number: 360-852-2670
 Organization / Business: WOODLAND FARMERS MARKET Fax Number: 360-225-9552
 Mailing Address: P.O. Box 1201
WOODLAND WA 98674

Are you a recognized Non-profit Organization? Yes No If yes, please attach a copy of your Non-profit 501-3 (c) with this form for eligibility.

Please mark the facilities desired, times, and dates of use. Rental fees are \$200 per day plus a refundable deposit of \$50 or as set by the Clerk-Treasurer.

<u>Horseshoe</u>		<u>Times and Dates of Use</u>	
<input type="checkbox"/> Covered Area	Usage Date (s): <u>15 JUNE 2012 / END AUGUST 28 SEPT 2012</u>	Day (s) of Week: <u>1</u>	
<input type="checkbox"/> Beach Front	Arrival Time: <u>1 AM</u>	Departure Time: <u>8 PM</u>	
<input type="checkbox"/> Use of Lake	Type of Activity: <u>FARMERS MARKET</u>	Expected Attendance: <u>100</u>	
<input type="checkbox"/> Other: _____		GATE <input type="checkbox"/> Open <input type="checkbox"/> Closed <u>N/A</u>	

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Applicant's Signature: [Signature] Date: 4/16/2012

Office Use Only:	Amount Paid \$ _____	Date Key Returned: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Date: _____	_____
Woodland Park Board: _____	Receipt No. _____	Refund Ck#/Date: _____
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Comments: _____	_____
Woodland City Council: _____		

WOODLAND FARMERS MARKET

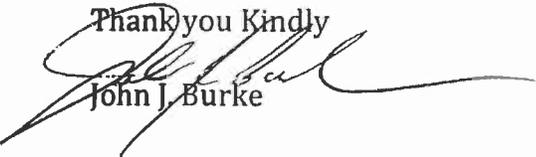
To: Woodland City Council

Via: City of Woodland

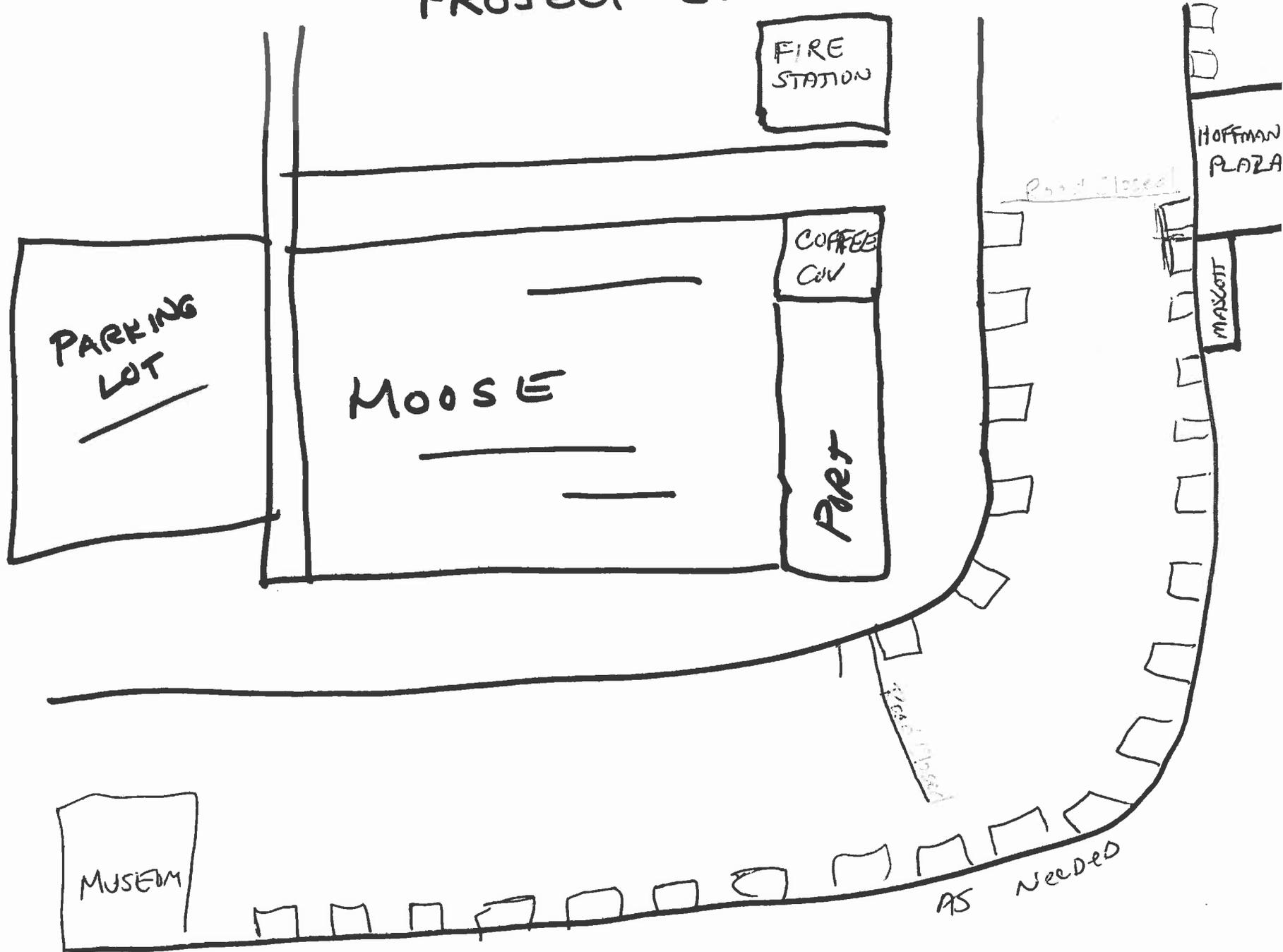
Event Request form:

1. We are requesting to be able to hold the Woodland Farmers Market event from 15 June 2012 until 29 September provided we get all the necessary things accomplished. One of the items is the insurance and that would be the biggest pitfall that we would run into.
2. The event would take place from Goerig St following down to the Mascot, going toward the back of the Port office, and if space is needed all the way to the Woodland museum. The street closure would only be from the Mascot to the back of the Port Office. This would bother no one as the cars would be able to park on the street, and in the city parking lots .
3. We just want to make sure that we have the OK, so we don't keep working on it if we don't have support from the city.

Thank you Kindly


John J. Burke

2012 FARMERS MARKET
PROJECT START DATE 15 JUNE



EXPENSES - 5/12

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Park						
101-000-000-508-00-00-00	Ending Fund Balance	\$0.00	\$0.00	\$9,735.00	0.00%	\$9,735.00
Cultural and Recreational Facilities						
Multipurpose And Community Centers						
101-000-000-575-50-31-00	Operating Supplies	\$0.00	\$26.98	\$500.00	5.40%	\$473.02
101-000-000-575-50-42-00	Communications	\$121.53	\$600.11	\$1,600.00	37.51%	\$999.89
101-000-000-575-50-47-00	Utilities	\$526.82	\$1,913.53	\$4,500.00	42.52%	\$2,586.47
101-000-000-575-50-48-00	Repairs/Maintenance: Building	\$51.65	\$227.19	\$4,815.00	4.72%	\$4,587.81
101-000-000-575-50-49-00	Miscellaneous	\$0.00	\$0.00	\$300.00	0.00%	\$300.00
Total Multipurpose And Community Centers		\$700.00	\$2,767.81	\$11,715.00	23.63%	\$8,947.19
Total Cultural and Recreational Facilities		\$700.00	\$2,767.81	\$11,715.00	23.63%	\$8,947.19
Park Facilities						
Administration						
101-000-000-576-10-10-00	Salaries	\$7,654.62	\$24,034.81	\$58,668.00	40.97%	\$34,633.19
101-000-000-576-10-20-00	Personnel Benefits	\$2,450.75	\$10,363.44	\$19,963.00	51.91%	\$9,599.56
101-000-000-576-10-31-00	Operating Supplies	\$742.99	\$2,038.56	\$9,000.00	22.65%	\$6,961.44
101-000-000-576-10-32-00	Fuel Consumed	\$203.97	\$346.61	\$1,400.00	24.76%	\$1,053.39
101-000-000-576-10-45-00	Rentals	\$82.00	\$371.00	\$4,000.00	9.28%	\$3,629.00
101-000-000-576-10-47-00	Utilities	\$1,686.83	\$5,744.55	\$10,675.00	53.81%	\$4,930.45
101-000-000-576-10-48-00	R & M: Buildings & Equipment	\$258.48	\$679.66	\$8,403.00	8.09%	\$7,723.34
101-000-000-576-10-48-10	R & M: Community Garden	\$0.00	\$474.93	\$500.00	94.99%	\$25.07
101-000-000-576-10-49-00	Miscellaneous	\$0.00	\$0.00	\$1,000.00	0.00%	\$1,000.00
101-000-000-576-10-49-10	Training	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
101-000-000-576-10-49-20	Horseshoe Lake Management	\$0.00	\$0.00	\$1,200.00	0.00%	\$1,200.00
Total Administration		\$13,079.64	\$44,053.56	\$115,309.00	38.20%	\$71,255.44
Total Park Facilities		\$13,079.64	\$44,053.56	\$115,309.00	38.20%	\$71,255.44
Nonexpenditures						
101-000-000-589-00-00-00	Key Deposit Refunds: Comm Center	\$500.00	\$1,600.00	\$3,000.00	53.33%	\$1,400.00
101-000-000-589-00-01-00	Key Deposit Refunds: HSL Shelter	\$150.00	\$300.00	\$2,000.00	15.00%	\$1,700.00
Total Nonexpenditures		\$650.00	\$1,900.00	\$5,000.00	38.00%	\$3,100.00
Capital Expenditures						
101-000-000-594-75-64-00	C/O Equipment: Community Center	\$0.00	\$182.92	\$0.00		(\$182.92)
101-000-000-594-76-64-00	C/O Equipment: Park	\$0.00	\$1,628.57	\$0.00		(\$1,628.57)
101-000-000-594-76-66-00	C/O Park: Copier	\$24.75	\$377.37	\$1,000.00	37.74%	\$622.63
Total Capital Expenditures		\$24.75	\$2,188.86	\$1,000.00	218.89%	(\$1,188.86)
Transfer Out						
101-000-000-597-00-00-03	Contribution to 001/General	\$6,224.00	\$15,560.00	\$37,344.00	41.67%	\$21,784.00
Total Transfer Out		\$6,224.00	\$15,560.00	\$37,344.00	41.67%	\$21,784.00
Total Park		\$20,678.39	\$66,470.23	\$180,103.00	36.91%	\$113,632.77

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Park Acquisition/Improvement						
300-000-000-508-00-00-00	Ending Fund Balance	\$0.00	\$0.00	\$13,808.00	0.00%	\$13,808.00
Nonexpenditures						
Interfund Loan Disbursements						
Loan Repayment Issued						
300-000-000-581-20-30-00	IF Loan Repayment to 301/CPR General	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
	Total Loan Repayment Issued	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
	Total Interfund Loan Disbursements	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
	Total Nonexpenditures	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
Capital Expenditures						
300-000-000-594-00-60-00	C/O Misc Equip & Improvements	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
	Total Capital Expenditures	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
300-000-000-597-00-00-00	Contribution TO 101/park	\$0.00	\$0.00	\$46,192.00	0.00%	\$46,192.00
	Total Park Acquisition/Improvement	\$0.00	\$0.00	\$120,000.00	0.00%	\$120,000.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Impact Fees: Park						
Nonexpenditures						
Interfund Loan Disbursements						
Loan Repayment Issued						
352-000-000-581-20-20-00	IF Loan Repay To 301/CPR General	\$0.00	\$0.00	\$14,996.00	0.00%	\$14,996.00
Total Loan Repayment Issued		\$0.00	\$0.00	\$14,996.00	0.00%	\$14,996.00
Total Interfund Loan Disbursements		\$0.00	\$0.00	\$14,996.00	0.00%	\$14,996.00
Total Nonexpenditures		\$0.00	\$0.00	\$14,996.00	0.00%	\$14,996.00
Total Impact Fees: Park		\$0.00	\$0.00	\$14,996.00	0.00%	\$14,996.00

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Park						
Revenue						
101-000-000-308-00-00-00	Beginning Fund Balance	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-308-10-00-00	BFB - Reserved	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-308-80-00-00	BFB - Unreserved	\$6,282.07	\$6,282.07	\$0.00		(\$6,282.07)
Taxes						
General Property Taxes						
101-000-000-311-10-00-00	Property Taxes	\$6,557.07	\$78,868.27	\$109,916.00	71.75%	\$31,047.73
Total General Property Taxes		\$6,557.07	\$78,868.27	\$109,916.00	71.75%	\$31,047.73
Total Taxes		\$6,557.07	\$78,868.27	\$109,916.00	71.75%	\$31,047.73
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
101-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$150.00	0.00%	\$150.00
Total Total Investment Interest		\$0.00	\$0.00	\$150.00	0.00%	\$150.00
Total Interest and Other Earnings		\$0.00	\$0.00	\$150.00	0.00%	\$150.00
Rents, Leases and Concessions						
Space & Facilities Rentals (Short-Term)						
101-000-000-362-40-75-00	Rentals: Community Center	\$166.25	\$1,122.00	\$1,900.00	59.05%	\$778.00
101-000-000-362-40-75-10	Rentals: HS Lake Shelter Area	\$220.00	\$985.00	\$2,000.00	49.25%	\$1,015.00
101-000-000-362-40-75-20	Community Garden Rent	\$100.00	\$100.00	\$500.00	20.00%	\$400.00
Total Space & Facilities Rentals (Short-Term)		\$486.25	\$2,207.00	\$4,400.00	50.16%	\$2,193.00
Total Rents, Leases and Concessions		\$486.25	\$2,207.00	\$4,400.00	50.16%	\$2,193.00
101-000-000-363-00-00-00	Insurance Premium/recoveries	\$0.00	\$0.00	\$0.00		\$0.00
Other Miscellaneous Revenues						
101-000-000-369-00-01-00	Miscellaneous: Community Center	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-369-90-00-00	Miscellaneous	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Miscellaneous Revenues		\$0.00	\$0.00	\$0.00		\$0.00
Total Miscellaneous Revenues		\$486.25	\$2,207.00	\$4,550.00	48.51%	\$2,343.00
Nonrevenues						
101-000-000-389-00-00-00	Key Deposits/Community Center	\$50.00	\$1,350.00	\$3,000.00	45.00%	\$1,650.00
101-000-000-389-00-01-00	Key Deposits/HS Lake Shelter	\$293.75	\$1,093.75	\$2,000.00	54.69%	\$906.25
Total Nonrevenues		\$343.75	\$2,443.75	\$5,000.00	48.88%	\$2,556.25
Other Financing Sources						
Transfers-In						
101-000-000-397-00-00-01	Contirbution from 321/HSL Park Trail	\$0.00	\$0.00	\$1,400.00	0.00%	\$1,400.00
Contb'n From 104/street						

101-000-000-397-00-00-11	Contribution From 322/Goerig Park	\$0.00	\$0.00	\$0.00		\$0.00
	Total Contb'n From 104/street	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-397-00-01-00	Contribution from 104/Street	\$0.00	\$0.00	\$0.00		\$0.00
101-000-000-397-00-06-00	Contribution From 301/General Reserve	\$0.00	\$4,000.00	\$4,000.00	100.00%	\$0.00
101-000-000-397-00-07-00	Contribution from 001/General Fund	\$0.00	\$9,045.00	\$9,045.00	100.00%	\$0.00
101-000-000-397-00-10-00	Contribution from 300/Park Acq	\$0.00	\$0.00	\$46,192.00	0.00%	\$46,192.00
	Total Transfers-In	\$0.00	\$13,045.00	\$60,637.00	21.51%	\$47,592.00
	Total Other Financing Sources	\$0.00	\$13,045.00	\$60,637.00	21.51%	\$47,592.00
	Total Revenue	\$13,669.14	\$102,846.09	\$180,103.00	57.10%	\$77,256.91
	Total Park	\$13,669.14	\$102,846.09	\$180,103.00	57.10%	\$77,256.91

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Park Acquisition/Improvement						
Revenue						
300-000-000-308-00-00-00	Beginning Fund Balance	\$0.00	\$0.00	\$0.00		\$0.00
300-000-000-308-10-00-00	BFB - Reserved	\$0.00	\$0.00	\$0.00		\$0.00
300-000-000-308-80-00-00	BFB - Unreserved	\$0.00	\$0.00	\$0.00		\$0.00
Charges for Goods and Services						
Economic Environment						
Planning and Development Services						
300-000-000-345-81-00-00	Park Development Fees	\$0.00	\$0.00	\$0.00		\$0.00
Total Planning and Development Services		\$0.00	\$0.00	\$0.00		\$0.00
Total Economic Environment		\$0.00	\$0.00	\$0.00		\$0.00
Total Charges for Goods and Services		\$0.00	\$0.00	\$0.00		\$0.00
Miscellaneous Revenues						
Interest and Other Earnings						
Total Investment Interest						
300-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
Total Total Investment Interest		\$0.00	\$0.00	\$0.00		\$0.00
Total Interest and Other Earnings		\$0.00	\$0.00	\$0.00		\$0.00
Total Miscellaneous Revenues		\$0.00	\$0.00	\$0.00		\$0.00
Nonrevenues						
Interfund Loan Receipts						
Loans Received						
300-000-000-381-10-10-00	Interfund Loan From 301/General	\$0.00	\$0.00	\$0.00		\$0.00
Total Loans Received		\$0.00	\$0.00	\$0.00		\$0.00
Total Interfund Loan Receipts		\$0.00	\$0.00	\$0.00		\$0.00
Total Nonrevenues		\$0.00	\$0.00	\$0.00		\$0.00
Other Financing Sources						
Disposition of Capital Assets						
300-000-000-395-10-00-00	Proceeds From Land/House Sale	\$0.00	\$0.00	\$120,000.00	0.00%	\$120,000.00
Total Disposition of Capital Assets		\$0.00	\$0.00	\$120,000.00	0.00%	\$120,000.00
300-000-000-397-00-00-00	Contribution From 101/park	\$0.00	\$0.00	\$0.00		\$0.00
300-000-000-397-00-01-00	Contribution From 107/rooms	\$0.00	\$0.00	\$0.00		\$0.00
Total Other Financing Sources		\$0.00	\$0.00	\$120,000.00	0.00%	\$120,000.00
Total Revenue		\$0.00	\$0.00	\$120,000.00	0.00%	\$120,000.00

Execution Time: 3 minute(s), 57 second(s)

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
Impact Fees: Park Revenue						
352-000-000-308-00-00-00	Beginning Fund Balance	\$0.00	\$0.00	\$3,836.00	0.00%	\$3,836.00
352-000-000-308-10-00-00	BFB - Reserved	\$3,848.07	\$3,848.07	\$0.00		(\$3,848.07)
352-000-000-308-80-00-00	BFB - Unreserved	\$0.00	\$0.00	\$0.00		\$0.00
Planning and Development Services						
352-000-000-345-85-00-00	Park Impact Fees	\$0.00	\$4,464.00	\$11,160.00	40.00%	\$6,696.00
Total Planning and Development Services		\$0.00	\$4,464.00	\$11,160.00	40.00%	\$6,696.00
Miscellaneous Revenues						
Total Investment Interest						
352-000-000-361-11-00-00	Investment Interest	\$0.00	\$0.00	\$0.00		\$0.00
Total Total Investment Interest		\$0.00	\$0.00	\$0.00		\$0.00
Total Miscellaneous Revenues		\$0.00	\$0.00	\$0.00		\$0.00
Total Revenue		\$3,848.07	\$8,312.07	\$14,996.00	55.43%	\$6,683.93
Total Impact Fees: Park		\$3,848.07	\$8,312.07	\$14,996.00	55.43%	\$6,683.93

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Honda 21 in. Nexite Deck Blade Stop System Cruise Control Gas Mower GCV190

Model # **HRX217HYA** Internet # 100325494 Store SKU # 247765

★★★★★ (184)

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\$699.00 /EA-Each

Free Shipping

This item cannot be shipped to the following state(s): AK,HI

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Description

The Honda 21 in. GCV190 Gas Variable-Speed Self-Propelled Walk Behind Mower features hydrostatic cruise control that provides gradual speed adjustment to match your mowing conditions. The Blade Stop System (Roto-Stop) is a safety feature that stops the blade when you step away, not the engine, saving you time in the yard. The mower includes a 4-in-1 Versamow system for mulching, bagging, discharge and leaf shredding.

Assembled dimension: 24 in. W x 24 in. D x 18.37 in. H

Nexite deck carries a lifetime warranty and it's 21 in. cutting width provides durability
Variable-speed, hydrostatic cruise-control system offers self-propelled operation with a control lever for precise speed adjustment

7 mowing heights ranging from 3/4 in. to 4 in. to manicure the lawn to your specifications

Twin-blade Micro-Cut design provides fine grass clippings

4-in-1 Versamow System with clip director provides adjustable mulching, bagging, discharge and leaf shredding and helps to prevent clogging of the bag chute

9 in. wheels with rear ball bearings provide smooth movement over varied terrain

Handle offers 3 height positions and a comfortable grip for maneuvering the lightweight mower, handle folds for easy storage

Roto-Stop system stops the blades without stopping the engine so you can safely step away without having to restart the motor

Manual fuel-shutoff valve for your convenience

Lightweight and maneuverable

5 Year residential warranty

Delivered to your door mostly assembled, simply attach the handle using basic instructions and add gas/oil

MFG Brand Name : Honda

MFG Model # : HRX217HYA

MFG Part # : 656920

Specifications

Assembled Depth (In.) : 24 in

Assembled Height (In.) : 18.37 in

Assembled Width (in.) : 24 in

Bagger : Yes

Blade Length (In.) : 21 in

Cutting Width : 21 in

Deck cleanout : No

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Plastic Lids for 30 Gallon and 53 Gallon Concrete Trash Cans Square & Round



These lids will fit our 30 gallon concrete trash cans. Available in a variety of colors and lid styles. Lids measure 20.5in. Sq. x 13in. Also available are the lids for the 53 Gallon concrete trash cans. 53 Gallon container lids measure 25in. Sq. x 13in.

Constructed of durable polyethylene, wont rust or chip
Fade Resistant
Available in 20 colors to Spruce up your surroundings
• Optional security cables available

- 30 Gallon Lids: 20.5in. Sq. x 13in. (Dome Top), 20.5in. Sq. x 5.5in. (Pitch In)
- 53 Gallon Lids: 25in. Sq. x 13in. (Dome Top), 25in. Sq. x 6.75in. (Pitch In)
- 31 Gallon Round 2 Way Open Lid Measures 26in Dia. x 12in. H
- 31 Gallon Round Pitch In Measures 24.5 In. Dia.
- 42 Gallon Round Dome with Door Measures 26in. Diam.
- Weight 10lbs (30G), 12lbs (53G)

4-cans; donated by McDonalds
4-lids; purchased by City @ \$75 each

Lid Styles



Push Door, 4 Way Open, Pitch In



4 Way Open with Ashtray, Recycling

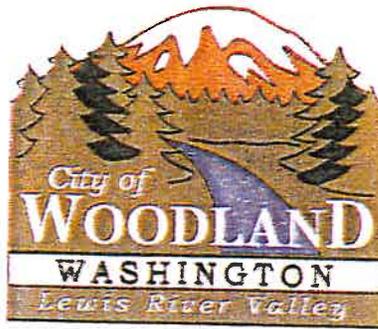


Push Door and Tray Top, Drive Thru Chute, Round 2 Way



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5/2/12
Please order these too
- AR -



P.O. Box 9 - Woodland, Washington 98674

Dear facility user:

Thank you for using our facility. We hope you had a pleasant experience at our facility.

In an effort to continue to make your time at our facility enjoyable, we have included a simple questionnaire. Your comments and suggestions will help us to make our facilities better for the community. Please take a few moments to fill out the questionnaire and return it in the postage paid envelope provided.

Please mark which facility you used and the date:

- Horseshoe Covered Area
- Community Center
- Council Chambers
- Conference Room

Date of use: *(Optional)*

5/19/2012

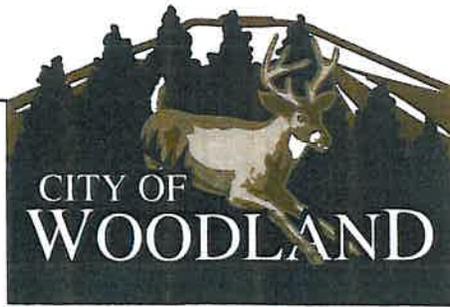
Please rate the applicable categories in the boxes below. *Note: If the category does not apply leave blank.*

If you have comments please write them in the column marked comments.

	P	S	E	Comments
Facility clean upon arrival		α		
Tables / Chairs in good condition		α		
Garbage containers empty upon arrival			α	
Cleaning supplies easily accessible				Did not apply
Kitchen equipment functional				
Bathroom equipment functional				
Thermostat functional				
Other (s):				

P=Poor S=Satisfactory E=Excellent

Reservations are accepted each year, starting in November. To make reservations for city facilities please call (360) 225-8281.



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PO. Box 9 • Woodland, Washington 98674

CITY OF WOODLAND

Estimado usuador de la facilidad:

Gracias por utilizar la facilidad. Esperamos que usted tuviera una experiencia agradable en nuestra facilidad.

En un esfuerzo para continuar de hacer su tiempo en nuestra facilidad agradable, nosotros hemos incluido un cuestionario sencillo. Sus comentarios y las sugerencias nos ayudarán hacer nuestras facilidades mejor para la comunidad. Tome por favor unos momentos para llenar el cuestionario. Lo puede devolver en el sobre que se le ofrece con este cuestionario.

Por favor de marcar que facilidad utilizó y la fecha:

- El parque, area Cubrida
- El Centro social
- Las Cámaras del concilio
- La Sala de reuniones

La fecha del uso: *(Opcional)*

4/14/12

Valore por favor las categorías aplicables en las cajas abajo. Nota: Si la categoria no es applicable, lo deja en blanco.

Si usted tiene comentarios por favor escriban los en la columna para comentarios.

	P	S	E	Comentarios
La facilidad estaba limpia quando llego			✓	
Las mesas/sillas en buen estado			✓	
Los contenedores de la basura vacidos			✓	
Articulos de limpieza fácilmente accesibles			✓	
Equipo de cocina funcional			✓	
Equipo del cuarto de baño funcional			✓	
Termostato funcional			✓	
Otro (s):				

P= Pobre S= Satisfactorio E= Excelente

Reservaciones son aceptadas cada año, empezando en Noviembre. Para hacer reservaciones para la facilidades de la ciudad por favor llame (360) 225-8281.

230 Davidson Avenue
FAX: (360) 225-7336

100 Davidson Avenue
FAX: (360) 225-1201

Clerk-Treasurer Public Works Building
(360) 225-8281 (360) 225-7999 (360) 225-7299

Fire Municipal Court Police
(360) 225-7076 (360) 225-8712 (360) 225-6965

Jody Bartkowski

From: Carolyn Johnson
Sent: Tuesday, April 17, 2012 12:05 PM
To: Jody Bartkowski
Subject: Park Board and HLMC

Hi Jody,

At some point over the next 6 months, the consultant helping with the shorelines master plan update would like to speak with the Park Board and the Horseshoe Lake Management Committee. Can I put you down as the contact for the consultant to schedule agenda space?

Thanks, Carolyn

Carolyn Johnson MCP
Community Development Planner
City of Woodland
(360) 225-1048 Office
(360) 225-7336 Fax