



**PARKS & RECREATION BOARD AGENDA
5:00 P.M. WEDNESDAY, DECEMBER 18, 2013**

**** NEW PERMANENT LOCATION ****

**WOODLAND POLICE STATION - COUNCIL CHAMBERS
200 East Scott Avenue – Woodland, WA 98674**

MINUTES

September 18, 2013 Approval (October and November Meetings Cancelled)

NEW BUSINESS

Council Action
- Adoption of 2014 Budget

CONTINUED BUSINESS

Scott Hill Park & Sports Complex
Horseshoe Lake Management

OTHER

Project Update

ADJOURNMENT

Next regular meeting - 5:00 p.m., Wednesday, January 15, 2014, Woodland City Council Chambers, 200 East Scott Avenue. Scott Hill Park & Sports Complex Ad Hoc Committee meetings will be held directly following, as necessary.

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
SEPTEMBER 18, 2013**

The regular meeting of the Woodland Park Board was held on September 18, 2013, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chairman Hammons called the meeting to order at approximately 5:10 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chairperson
Karen Huddleston, Vice-Chairperson
Adonica Simpson (Absent)

MAYOR/COUNCIL:

Al Swindell
John Burke (Absent)
Susan Humbyrd (Absent)

STAFF:

Jody Bartkowski, Engineering Technician
Bart Stepp, Public Works Director

MINUTES

The July 17, 2013 minutes were approved as presented. The August 21, 2013 meeting was previously cancelled.

NEW BUSINESS

Council Action. Staff reported that Winterfest and the Get Bold Marathon were approved by Council. Discussion ensued regarding the date of the marathon and when Easter is.

CONTINUED BUSINESS

- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee discussed the City/Rotary Memorandum of Understanding, management of the park, sustainability, business plans, conceptual plans, design estimates, and fund raising.

Discussion ensued regarding funding, the amount of money required, grant funding, artificial turf being the most sustainable, facility generation of enough funds to support itself, regional facilities in surrounding areas, naming rights, and benefits for kids as well as local business.

- **Horseshoe Lake Management.** Boardmember Curry reported that the Lake level is 3 feet higher than last year due to better management and that clarity has averaged 7-9 feet all summer. Discussion was held regarding the transfer of carp from Silver Lake and a visit by the Department of Ecology (DOE) determining that blue-green algae testing is unnecessary.

- **Budget 2014.** Public Works Director Bart Stepp presented an overview of the base budget. Discussion ensued regarding decreased revenues, reduced hours for part-time summer laborers, watering, cutbacks in maintenance, vandalism, park equipment replacement/repairs, transfers for administrative duties, and the use of impact fee money.

At this time the budget includes construction of a previously proposed path inside Horseshoe Lake Park that runs from the restroom, along the lake and then loops back to the park shed. Discussion was held regarding CDBG funding, the use of impact fee money, switching from concrete to asphalt, alignment with existing benches, the affect on parking, improvements to drainage, and a future handicapped fishing area.

OTHER

Facility Questionnaires – Discussion was held regarding errors in completing questionnaires.

Community Service – Open discussion was held regarding the use of volunteers, jail crews, high school students, scouts, etc. for maintenance, graffiti removal, and small projects.

ADJOURNMENT

The meeting was adjourned at approximately 6:30 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, October 16, 2013, at the Port of Woodland.

Minutes approved: _____

Jody Bartkowski, Park Board Secretary

Date