



**PARKS & RECREATION BOARD AGENDA
5:00 P.M. WEDNESDAY, APRIL 15, 2015
WOODLAND COUNCIL CHAMBERS
200 East Scott Avenue - Woodland, WA 98674**

CALL TO ORDER

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA

MINUTES

March 18, 2015

NEW BUSINESS

Horseshoe Paddlesports

CONTINUED BUSINESS

**Delicious Deb's Shaved Ice
Park and Recreation Plan Update
Scott Hill Park & Sports Complex
Horseshoe Lake Management**

OTHER

Project Update

ADJOURNMENT

Next regular meeting to be held at 5:00 p.m., Wednesday, May 20, 2015, Woodland Council Chambers, 200 East Scott Avenue. Scott Hill Park & Sports Complex Ad Hoc Committee meetings will be held directly following, as necessary.

CITY OF WOODLAND
PARK BOARD MEETING MINUTES
MARCH 18, 2015

The regular meeting of the Woodland Park Board was held on March 18, 2015, at the Woodland Police Station - Council Chambers, 200 East Scott Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at approximately 5:08 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chair
Karen Huddleston, Vice-Chair
Adonica Simpson

MAYOR/COUNCIL:

Al Swindell
Jennifer Heffernan (Absent)
Susan Humbyrd (Absent)

STAFF:

Bart Stepp, Public Works Director

MINUTES

The January 21, 2015 minutes were approved as presented.

NEW BUSINESS

- **Development of the Floodway Park.** Boardmember Huddleston shared a conversation held with Erica Rodman, Realtor for the property surrounding the City owned parcel south of Lewis River Road. Discussion ensued regarding seller motivation, River access, available funds, trails, grants for trails, and using our natural resources to the best of our ability.

CONTINUED BUSINESS

- **Park Use Request - Delicious Deb's Shaved Ice.** Craig Koethe was in attendance and responded to questions. Discussion included the following:
 1. Weekends – Thursday through Sunday to start and then see how it goes.
 2. Are you familiar with the Park? – From Battle Ground, have visited the park in the past.
 3. Where would you want it parked? – Trailer can be placed anywhere convenient to the park, need 110 power. Have had issues with people using the power unapproved.
 4. Would you remove it each day? – I might want to keep it there for 3-4 days but can remove it if needed.
 5. When did you want to start? – Most likely mid-May.
 6. Possible locations. – In front of the garbage cans or out by the road with a generator.
 7. Approval of this may result in requests for additional businesses.

8. Would not be able to operate at the park during Planter’s Day.

Boardmember Allen made a motion to recommend approval of Delicious Deb’s Shaved Ice subject to location approval by the Public Works Director. Motion was seconded by Boardmember Simpson. Approved 5-0.

Public Works Director Stepp will continue to discuss options with Mr. Koethe.

- **Closing of Kitchen Shelter.** Discussion ensued regarding what we have done and how it looks. It will be locked and available by reservation only the during winter months and be reopened between Memorial Day and Labor Day.
- **Park & Recreation Plan Update.** Public Works Director Stepp presented a draft plan to the Board. Discussion was held regarding the Capital Improvement Program list, the amphitheater at La Center, and how a similar facility could be built at Horseshoe Lake Park. The Board was tasked with reviewing the draft plan for potential recommendation at next month’s Park Board meeting.
- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee discussed progress to date, transportation report status, the Park newsletter, the upcoming Blooms to Brews fun run, this year's Rotary picnic being held at Scott Hill Park, Fall Fest dates, and the October 2015 Gold Leaf Event.
- **Horseshoe Lake Management.** Boardmember Curry reported that the Lake is at 53 degrees this year, 3 degrees warmer than last year at this time. Discussion was held regarding the status of the Silver Lake/Horseshoe Lake grant for water testing.

OTHER

- **Facility Questionnaires.** No Discussion was held.
- **Dog Park Information Request.** Discussion was held regarding an e-mail requesting to have an off-leash dog park, adding a dog park to the park plan, and removal of the dog park at Meriwether Subdivision.

ADJOURNMENT

The meeting was adjourned at approximately 6:22 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, April 15, 2015, at the Woodland Police Station - Council Chambers.

Minutes approved: _____

Bart Stepp, Acting Secretary

Date

Jody Bartkowski

From: justin settlemier [horseshoepaddlesports@gmail.com]
Sent: Thursday, April 09, 2015 11:56 AM
To: Jody Bartkowski
Subject: Bring the fun to Woodland!

Good Morning Jodi,

My name is Justin and I love kayaking. I've had a kayak since I was 13 and have been paddling lakes and rivers across Washington ever since. I recently graduated with my Bachelor's in Business administration and am currently licensed and serving as a nursing home administrator here at Woodland Care Center. Since moving to Woodland, I've attended chamber meetings and city council and have seen the need for business development. This presents the need for new and exciting business ideas, I'm very happy to see new restaurants and coffee stands coming in to the downtown area. Recreational sporting is a big business and I see a market for it here with the abundance of lakes and rivers. I would like this business to grow into a storefront where there is more access to equipment, rentals, and maintenance services. I'm really excited about this and what it could mean to the community!

Let me know if you have more questions, I am also available to do a presentation in front of the board.

Thanks!

-Justin Settlemier

HORSESHOE PADDLESPORTS

KAYAKING ON HORSESHOE LAKE

SUMMARY

Rent kayaks and other paddle equipment.

Horseshoe Lake, no permanent location, set up take down each day (goal to open storefront).

Distributed from a portable kiosk, transported via truck and flat bed trailer.

New equipment.

Between May & August.

Rental is per hour (discounts for referrals)

Includes free classes to operate safely.

Social media, flyers, brochures, promotions, word of mouth. Review & Daily News.

DELICIOUS DEB'S

From: Craig Koethe [<mailto:craig.koethe@gmail.com>]
Sent: Monday, April 06, 2015 2:58 PM
To: Bart Stepp
Subject: Re: Potential Locations for Shaved Ice Trailer

Hello Bart, Thanks for getting back to me, that sounds great. I will swing by the park this week and take a look and hopefully it will all work out good. Thanks for all your help, Craig

On Thu, Apr 2, 2015 at 3:22 PM, Bart Stepp <SteppB@ci.woodland.wa.us> wrote:

Hi Craig,

I've looked into where your shaved ice trailer could fit at Horseshoe Lake Park and what conditions of operations you would have.

In regards to your request for electrical service the only viable place at the park is by the park maintenance shed. The only spot in that area that wouldn't interfere with shop operations or result in an electrical road crossing the road or the walking path is in front of our garbage container fence. In the summer Waste Control picks up garbage on Mondays and sometimes Fridays so that spot could be used on Saturdays and Sundays and Tuesday – Thursday. If you do want electrical service I will ask that you pay a \$20 fee per month that you will use that spot.

If you do not need electrical service then you could park the trailer along Park Road or in the eastern gravel parking lot somewhere. I do not want it taking up any spaces in the paved parking lot and boat launch area since parking is such a premium there during the peak.

Regardless of where you position yourself you will need to remove it at night. By code parks close at 10 PM and even though you won't be sleeping there private property shouldn't be at the park after closing. I have attached a .pdf site plan of the park. When you submit your permit application attach a copy of the site plan and identify where you will use the facility.

So in short:

- 1) If you want electrical service you can park in front of the garbage can area. You can't be there on Mondays or Fridays and even in operation you will need to leave enough room so my guys can access the garbage cans during the other days. An additional \$20 a month fee would apply for electrical use.
- 2) If you use a generator you could park out by Park Road in the dirt area or the eastern grave parking lot by the skate park. Neither of those spots have day limitations or additional fees. You could move around in this area as you see fit as long as you don't block traffic flow on Park Road.
- 3) Identify where you will operate on the site plan with your permit application.
- 4) You will need to remove the trailer every night when you are done.

Sincerely,

Bart Stepp, PE
City of Woodland
Public Works Director
"Serving Community Needs Day and Night"