

PARKS & RECREATION BOARD AGENDA
5:00 P.M. WEDNESDAY, MAY 18, 2016
WOODLAND COUNCIL CHAMBERS
200 East Scott Avenue - Woodland, WA 98674

CALL TO ORDER

CITIZEN COMMUNICATIONS FOR ITEMS NOT ON THE AGENDA

CITIZEN COMMUNICATIONS FOR ITEMS ON THE AGENDA

MINUTES

April 20, 2016

NEW BUSINESS

Council Discussion/Action - None
Proposed Bike/Pedestrian Trail Map - CWCOG

CONTINUED BUSINESS

Tree City USA - Arbor Day 2016
Budget - Impact Fees
Scott Hill Park & Sports Complex
Horseshoe Lake Management

OTHER

None

ADJOURNMENT

Next regular meeting to be held at 5:00 p.m., Wednesday, June 15, 2016, Woodland Council Chambers, 200 East Scott Avenue. Scott Hill Park & Sports Complex Ad Hoc Committee meetings will be held directly following, as necessary.

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
MARCH 16, 2016**

The regular meeting of the Woodland Park Board was held on March 16, 2016, at the Woodland Police Station - Council Chambers, 200 East Scott Avenue, Woodland, WA 98674.

Vice-Chair Huddleston called the meeting to order at approximately 5:15 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chair (Absent)
Karen Huddleston, Vice-Chair
Adonica Simpson

MAYOR/COUNCIL:

Al Swindell (Absent)
Susan Humbyrd

STAFF:

Bart Stepp, Public Works Director
Jody Herz, Engineering Technician (Absent)

CITIZENS:

Jennifer Keene, Cowlitz County Park & Recreation Advisory Board

CITIZEN COMMUNICATION FOR ITEMS NOT ON THE AGENDA

None

CITIZEN COMMUNICATION FOR ITEMS ON THE AGENDA

None

PRESENTATION

J. Keene – Cowlitz County Park and Recreation Advisory Board. County is in process of updating Park and Rec Plan. Asked if there was any other information the Board wanted in the County Plan. Board asked what is Woodland's top priority? Huddleston asked what kind of budget is available for Cities. Keene asked what projects may be looking at grant applications. Huddleston mentioned sidewalk along SR 503 would be great. J. Keene stated if it was attached to a trail it might qualify, but strictly a sidewalk would not meet their goals. Allen asked about the different grant funding sources available. Keene discussed County and State funding opportunities available. Curry stated a handicap fishing dock at HSL would be a good project.

Huddleston discussed the potential of putting a boat dock on the Lewis River on our property. Keene talked about the different grant programs the state will fund. The funding cycle is open right now for applications.

Keene also mentioned possibly working with the diking district on a trail along the river.

MINUTES

The January 21, 2016 minutes were approved as presented. M. Curry motion, A. Simpson seconded.

NEW BUSINESS

- **New Special Permit Application.** Stepp stated a new special permit application is under review by the City Council and staff that deals with permits like the paddlesports that use the park all summer long.
- **Council Action.** Staff reported that City Council approved the Easter Egg Hunt, Fishing Derby, Horseshoe Lake Paddle Sports, and American Volkswalk Association. There was discussion of whether the Volkswalk group should pay the fee for the Horseshoe Lake Shelter.
- **Tree City USA – Arbor Day 2016,** scheduled for April 29, six cedar trees will be planted in the Embassy Wetland Area.
- **Budget.** Stepp discussed the Park Impact Fee levels and the Park Impact Fee Credits left on the Holt Park Credit purchase.
- **South Pekin Road Land Purchase.** Public Works Director Stepp reported that the appraisal of the lots on S. Pekin came to \$130,000, substantially more than the \$80,000 in Park Impact Fees the City currently has. A letter was sent to the owner stating the City is no longer pursuing purchase of the land due to the price. There was discussion with Board and Jennifer Keene about asking the County Park and Recreation Advisory Board for some funds to complete the property acquisition. Staff will work on submittal asking the County for the necessary funds to complete purchase of the land.
- **Scott Hill Park and Sports Complex.** Stepp discussed the revised MOU talking about the need for the City to be more involved to manage the project if public funds are used for design or construction. Keene, who is in Rotary, discussed the need for the project to comply with standards and prevailing wage requirements as it is on City Property. There is a possibility the legislature this year will give some money to the park project depending on how the budget talks are resolved.
- **Horseshoe Lake Management.** Department of Fish and Wildlife were out on the lake today for a future fish count. Buoys have been installed for water quality testing for the county grant.

OTHER

- **Wind/Tree Damage at Horseshoe Lake Park.** One pine tree came down and was cut down due to wind damage, picture attached.

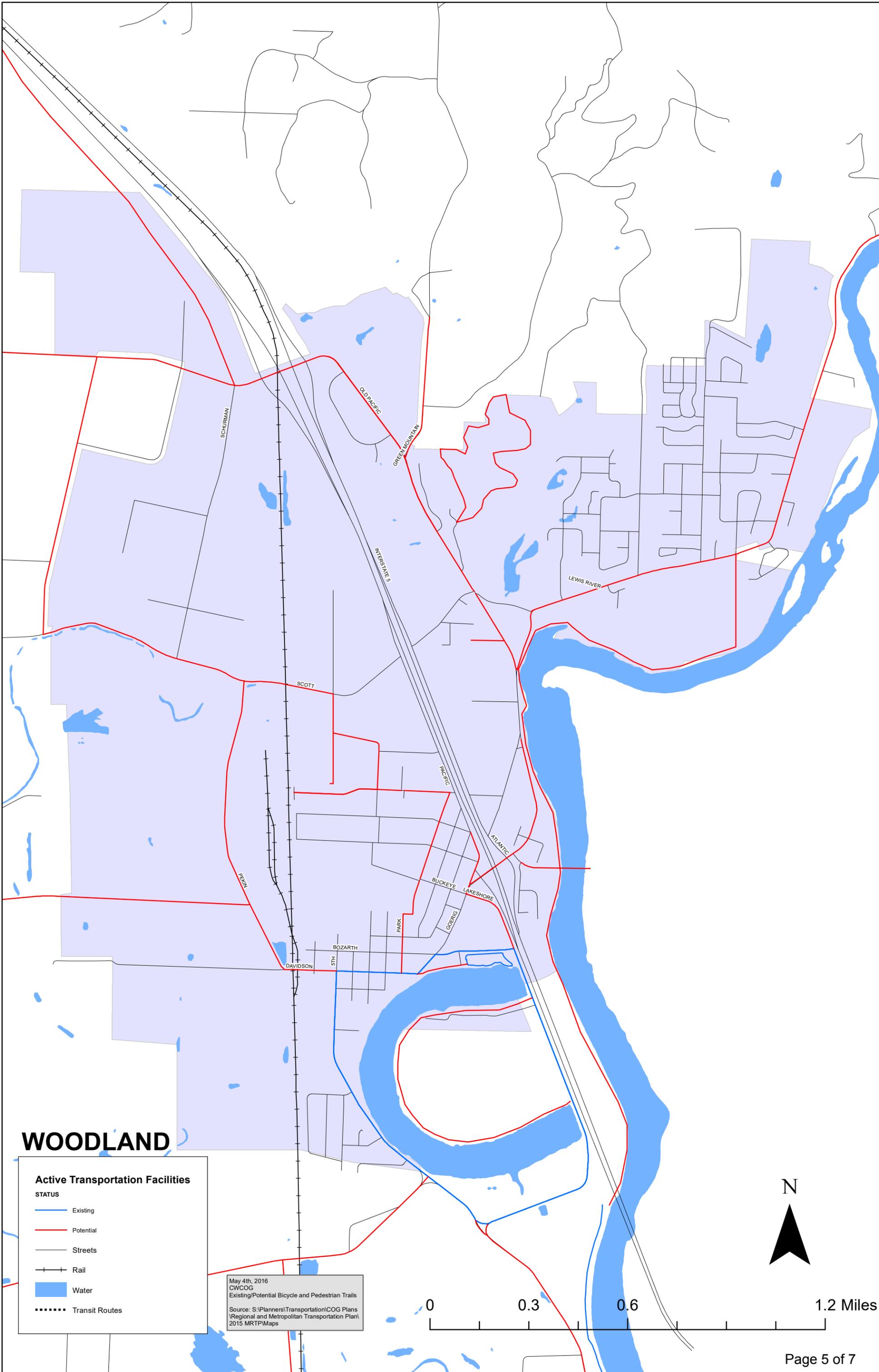
ADJOURNMENT

The meeting was adjourned at approximately 6:05 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, April 20, 2016, at the Woodland Police Station - Council Chambers.

Minutes approved: _____

Bart Stepp, Public Works Director

Date



WOODLAND

Active Transportation Facilities

STATUS

- Existing
- Potential
- Streets
- +— Rail
- Water
- - - - - Transit Routes

May 4th, 2016
 CWCOG
 Existing/Potential Bicycle and Pedestrian Trails
 Source: S:\Planners\Transportation\COG Plans
 \Regional and Metropolitan Transportation Plan\
 2015 MRTP\Maps



**PLEASE JOIN US TO CELEBRATE
ARBOR DAY • APRIL 29, 2016**



TREE CITY USA®

TREE PLANTING CEREMONY

AT 12:30 PM

EMBASSY PARK WETLAND

Gun Club Rd between Statesman & Ambassador

We are proud to be working with the Woodland Planter's Day court again this year. The princess's will be assisting with the tree planting ceremony at the Embassy Wetland.

SPONSORED BY "Tsugawa Nursery" and "The City of Woodland"

For Questions Contact the City of Woodland Public Works Department at (360) 225-7999

3.41.100 - Use of funds.

- A. Use of Fire and Park, Recreation, Open Space or Trail Impact Fees. Fire impact fees shall only be used for fire system improvements within the service area and as set forth herein. Park, recreation, open space or trail facilities impact fees shall only be used for park recreation, open space or trail facilities system improvements and as set forth herein.
- B. Impact fees referenced in this chapter may be spent for public improvements, including but not limited to, planning, land acquisition, site improvements, necessary off-site improvements, construction, engineering, architectural, permitting, financing and administrative expenses, applicable impact fees or mitigation costs, capital equipment pertaining to planned facilities, and any other expenses which can be capitalized.
- C. Impact fees may also be used to recoup public improvement costs previously incurred by the city to the extent that new growth and development will be served by the previously constructed improvements or incurred costs.
- D. In the event that bonds or similar debt instruments are or have been issued for the advanced provision of public improvements for which impact fees may be expended, impact fees may be used to pay the principal on such bonds or similar debt instruments to the extent that the facilities or improvements provided are consistent with the requirements of this section and are used to serve the new development.

(Ord. 1059 § 1 (part), 2005)