

**CITY OF WOODLAND**  
**PARK BOARD MEETING MINUTES**  
**MAY 15, 2013**

The regular meeting of the Woodland Park Board was held on May 15, 2013, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at approximately 5:08 p.m. Roll call found the following:

**BOARD MEMBERS:**

Virginia Allen  
Mike Curry (Absent)  
Brad Hammons, Chair  
Karen Huddleston  
Adonica Simpson

**MAYOR/COUNCIL:**

Al Swindell (Absent)  
John Burke (Absent)  
Susan Humbyrd (Absent)

**STAFF:**

Jody Bartkowski, Engineering Technician  
Bart Stepp, Public Works Director

**MINUTES**

The March 20, 2013 minutes were approved as presented. The April 17, 2013 meeting was cancelled.

**NEW BUSINESS**

**Welcome to Adonica Simpson**

Chair Hammonds made introductions.

**Special Events**

• **Grace Community Church**

Discussion ensued regarding the scope of the event and inclusion of the public.

*Board Member Allen moved to recommend City Council approve the Grace Community Church's request for use of Horseshoe Lake Park as presented. Board Member Huddleston seconded the motion. Allen, yes; Hammons, yes; Huddleston, yes; Simpson, yes. M/S/C.*

**Council Reports**

Discussion ensued regarding changes in facility usage fees and cancellation of the Life Hope Pregnancy Walk.

Public Works Director Bart Stepp reported on a presentation to City Council requesting that alcohol be allowed in City Parks for Special Events. Council recommended the

request be forwarded to the Safety Committee for further review and then brought back to them on June 3, 2013. Discussion was held regarding why it was a Safety Committee issue, code language, which parks it would apply to, which events it would apply to, the application process, and the Boards previous comments regarding denial of alcohol in City parks.

### **Boat Trailer Parking**

Bart reported that he had been contacted by a citizen regarding boat trailer parking at Horseshoe Lake Park. Discussion ensued regarding first come first serve, limiting space for so few people, using a portion of the east field, parking on City streets, parking in surrounding areas, and that this is only an issue in the busy summer months. No action was taken.

### **CONTINUED BUSINESS**

- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee member reported on the proposed Memorandum of Understanding (MOU), the Planter's Days float design, the possibility of using the Empress Estate for future events, the upcoming Gold Leaf Event, and reviewed conceptual drawings of the complex. For additional information see [www.rotarypark.org](http://www.rotarypark.org).

Bart Stepp reported that land for a second access point has been secured and is now owned by the City. Discussion was held regarding access, possible neighborhood concerns, the potential for additional walking trails, and an additional piece of land that may be available through foreclosure at no cost to the City.

- **Horseshoe Lake Management.** Staff reported on pump status, ongoing water quality testing, and relayed a message from the Horseshoe Lake Management Committee requesting that the board continue to share information with them regarding special events using the water.
- **Budget 2013.** Bart Stepp reported that funds were used for the repair of equipment at Eagle and Horseshoe Lake Parks, that City Council discussed options for trying to water parks; and that the two full-time temporary park workers are on board

Discussion ensued regarding the balanced budget, the lack of funds for additional expenses, the replacement of garbage cans, installation of the garbage cans donated by McDonalds, and responses to the utility bill stuffer relating to park use, streets, and fluoridation of City water.

### **OTHER**

- **City Council Committees -** Bart Stepp reported that City Council committee structures are changing in June and that one of the goals is to limit meetings. Discussion ensued regarding the necessity of meeting monthly, the need to review capital projects, the limited number of projects underway, abusing volunteer time, lack of pay for department heads, overtime for other City staff, and the ability to update through e-mail.
- **Police Station Construction** – Staff reported that the asphalt has been removed into

piles, that survey work has been completed, and that the site is ready for construction.

- **Nuisance/Junk Lots on Old Pacific Highway** – Discussion ensued regarding code authority to lien and require clean-up, the lack of City funds to move forward with clean-up, and how the lien process and cost recovery works.

**ADJOURNMENT**

The meeting was adjourned at approximately 6:30 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, June 19, 2013, at the Port of Woodland's office building.

Minutes approved: July 17, 2013

Jody Bartkowski  
Jody Bartkowski, Park Board Secretary

9/16/13  
Date

