

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
FEBRUARY 20, 2013**

The regular meeting of the Woodland Park Board was held on February 20, 2013, at the Port of Woodland, 115 Davidson Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at 5:07 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen
Mike Curry
Brad Hammons, Chair
Karen Huddleston (Absent)
VACANT

MAYOR/COUNCIL:

Al Swindell
John Burke
Susan Humbyrd (Absent)

STAFF:

Jody Bartkowski, Engineering Tech
Bart Stepp, Public Works Director

MINUTES

The December 19, 2012 minutes were approved as presented. The January 16, 2013 meeting was cancelled.

NEW BUSINESS

Board Vacancy

Staff reported that an application had been handed out today and will be forwarded to the Mayor for review when it comes back.

Special Events

- **Moose Lodge - Easter Egg Hunt, Fishing Derby, and Winter Festival.**

Board Member Allen moved to recommend City Council approve the Moose Lodge requests for an Easter Egg Hunt, a Fishing Derby, and Winter Festival as presented in the packet with no fee charges. Board Member Curry seconded the motion. Motion carried unanimously.

- **Woodland Rotary - Woodland Fall Festival.** Bart Stepp reported that the Rotary has also submitted a proposal relating to the use of alcohol in City parks that will be presented to the Board in March. Mike Curry spoke on behalf of the Horseshoe Lake Management Committee regarding proposed Duck boat rides and weed damage leading to additional growth and spreading. Open discussion was held regarding insurance requirements and limitations being placed on Duck boat rides.

Board Member Allen moved to postpone action until further input is received from the Horseshoe Lake Management Committee regarding Duck boat rides and weed damage. Mike Curry seconded the motion. Motion carried unanimously.

- **Pacific NW Newfoundland Club.** Discussion ensued regarding the regularity of the event, payment of fees, and the date of the event.

Board Member Allen moved to recommend City Council approve the application from the Pacific Northwest Newfoundland Club. Board Member Curry seconded the motion. Motion carried unanimously.

- **Planter's Days Committee.** Discussion ensued regarding the inclusion of a water ski show and/or remote controlled boat races.

Board Member Allen moved to recommend City Council approve the application from John Burke for Planter's Days 2013 and agree to the waiver of fees. Board Member Curry seconded the motion. Motion carried unanimously.

CONTINUED BUSINESS

- **Scott Hill Park and Sports Complex.** Mr. Stepp reported that City Council had approved the acquisition of land for a second access point to the Park through the use of park impact fee credits. Discussion ensued regarding the size of the Park and how impact fee credits work.

Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee, thanked Mr. Stepp for his work on making the second access possible. She also reported on the status of the proposed Memorandum of Understanding between the City and the Rotary for Park development; attendance and testimony at last week's legislative session regarding a house bill relating to development by service clubs and the payment of prevailing wages; the upcoming Blooms to Brews fun run (benefiting the Park); a dinner auction being planned at Summit Grove; Harper, Houf, Peterson, & Righellis work on conceptual drawings; and work being done on a \$5,000 grant from Cowlitz County.

- **Horseshoe Lake Management Committee (HSLMC).** Mike Curry reported on discussions with the Washington State Department of Transportation (WSDOT) regarding the amount of water coming into the Lake, excess weeds and shrubbery being removed near the boat launch turn around, Washington State Department of Fish & Wildlife water quality testing, the possible transportation of sterile grass carp from Silver Lake to Horseshoe Lake, and the use of pesticides to contain weed growth.
- **Budget 2013.** Discussion ensued regarding adoption of the 2013 budget and the Arbor Day tree plantings at the east end of Horseshoe Lake that did not make it.
- **Park/Facility User Fees.** Council Member Al Swindell gave a committee report relating to user fees. Discussion ensued regarding the number of fees that are waived, action needed to improve water quality at Horseshoe Lake, fees for street

closures requiring staff time, differing costs for residents vs. non-residents, and the setting of criteria to ensure that everyone is treated equally.

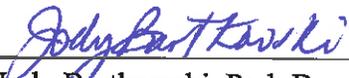
OTHER

- **Webmail Access.** Discussion was held regarding the use of City e-mail and potential problems due to the recently installed phone system and server.
- **Horseshoe Lake Walking Path.** Proposed grant funding through Clark County Community Development Block Grants (CDBG) will be voted on next month.
- **Park Board Activity.** Discussion ensued regarding Board stagnation due to a lack of funding, creative ways to make things happen, funding through grants, various grant programs, and past ideas including a spray park and exercise equipment.

ADJOURNMENT

The meeting was adjourned at 6:15 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, March 20, 2013, at the Port of Woodland.

Minutes approved: March 20, 2013



Jody Bartkowski, Park Board Secretary

3/21/13

Date

