

**CITY OF WOODLAND**  
**PARK BOARD MEETING MINUTES**  
**MAY 20, 2015**

The regular meeting of the Woodland Park Board was held on May 20, 2015, at the Woodland Police Station - Council Chambers, 200 East Scott Avenue, Woodland, WA 98674.

Acting-Chair Allen called the meeting to order at approximately 5:13 p.m. Roll call found the following:

**BOARD MEMBERS:**

Virginia Allen, Acting Chair  
Mike Curry  
Brad Hammons, Chair (Absent)  
Karen Huddleston, Vice-Chair (Absent)  
Adonica Simpson

**MAYOR/COUNCIL:**

Al Swindell  
Jennifer Heffernan (Absent)  
Susan Humbyrd (Absent)

**STAFF:**

Jody Bartkowski, Engineering Technician  
Bart Stepp, Public Works Director

**CITIZEN COMMUNICATION FOR ITEMS NOT ON THE AGENDA**

None

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None

**MINUTES**

The April 15, 2015 minutes were approved as presented.

**NEW BUSINESS**

- **YTD Budget.** Discussed Meriwether impact fee credits, current impact fund balance, monies spent to enclose the Horseshoe Lake covered area, impact fee money used for construction of the Horseshoe Lake Park Trail, and transfers into the general fund.

**CONTINUED BUSINESS**

- **Park & Recreation Plan Update.** Public Works Director Stepp explained changes from last month. Discussion included changes to school district facilities, removal of information related to Port property, development of the Fish First facility on Lewis River Road, location of the access easement to the floodway open space, and soccer fields at Scott Hill Park.

*Parkboard member Huddleston moved that we accept the Park and Recreation plan with the corrections discussed tonight. Motion seconded and carried unanimously.*

- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland and Hilltop Park Ad Hoc Committee reported on a Public Works/Planning meeting, the feasibility study, the completed sustainability study, and a Rotary presentation. Discussion ensued regarding community resources, potential sponsors, project viability, and Little League involvement.
- **Horseshoe Lake Management.** Boardmember Curry reported that everything looks normal, that water temperature is up to 60 degrees, and that the Washington State Department of Fish and Wildlife will be here tomorrow and Friday to type and count fish.

**OTHER**

- **Trails.** Al Swindell discussed conversations with Cowlitz County regarding the development of trails in Woodland and informed the Board that he will gather additional information for a presentation at a future meeting. Karen Huddleston discussed conversations with FEMA regarding development of the floodway open space area.
- **Facility Questionnaires.** Discussion ensued regarding cleaning materials for the Horseshoe Lake covered area, citizen response to the closure, and the press release.
- **Project Update.** Staff reported that Horseshoe Lake Paddlesports application is pending and that Deb’s Hawaiian Shaved Ice was approved.
- **WSDOT Triangle** – Discussion ensued regarding neglect and weed growth. Bart Stepp reported that it is to be maintained by volunteers, that Public Works cannot maintain it as designed, and that the plantings shown on the landscape plan have not been completed.

**ADJOURNMENT**

The meeting was adjourned at approximately 5:59 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, June 17, 2015, at the Woodland Police Station - Council Chambers.

Minutes approved: 8/19/15

Jody Bartkowski  
Jody Bartkowski, Park Board Secretary

8/19/15  
Date