

**CITY OF WOODLAND
PARK BOARD MEETING MINUTES
OCTOBER 21, 2015**

The regular meeting of the Woodland Park Board was held on October 21, 2015, at the Woodland Police Station - Council Chambers, 200 East Scott Avenue, Woodland, WA 98674.

Chair Hammons called the meeting to order at approximately 5:07 p.m. Roll call found the following:

BOARD MEMBERS:

Virginia Allen (Absent)
Mike Curry
Brad Hammons, Chair
Karen Huddleston, Vice-Chair
Adonica Simpson

MAYOR/COUNCIL:

Al Swindell (Absent)
Susan Humbyrd (Absent)

STAFF:

Bart Stepp, Public Works Director
Jody Herz, Engineering Technician (Absent)

CITIZENS:

Sandy Larson, Scott Hill Park Project Manager for Rotary

CITIZEN COMMUNICATION FOR ITEMS NOT ON THE AGENDA

None

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None

MINUTES

The August 19, 2015 minutes were approved as presented.

NEW BUSINESS

- **Council Action.** Staff reported that City Council approved Planter's Day and Get Bold's Blooms to Brews Marathon. Discussion was held regarding Blooms to Brews potential traffic impacts and that it is unknown if the event will be a fundraiser for Scott Hill Park in 2016.
- **Budget.** Bart Stepp discussed the proposed budget for 2016 and reported no significant changes from the 2015 budget. Park Board held discussion on possible uses of Park Impact Fees and requested the Public Works Director ask if the Muyskens property was available for sale as a pocket park for the south side of town.

- **Park & Recreation Plan Update.** Public Works Director Stepp reported that the Park Plan was approved by the City Council and Washington Recreation and Conservation Office and provided copies of the plan and approval letter to park board members.
- **Scott Hill Park and Sports Complex.** Sandy Larson, Rotary Club of Woodland's reported on and discussed the following:
 - Near completion of Market Analysis;
 - Economic impact will be done shortly, important for businesses like the Port in regards to giving of funds for park;
 - Feasibility analysis of Mike Wilson has identified donors, looking to ask for a grant from the state capital budget, board may approve additional funding for Mr. Wilson to get money from donors, local legislators have indicated this will be their top request in the capital project;
 - Concerns have been raised about the number of giving campaigns in Woodland;
 - Contracted with RB Engineering to do civil design for park;
 - Geotech report was completed recently;
 - Landscape design and building design are in the process;
 - Traffic study should be completed by end of October; and
 - Gold Leaf Event was successful again, new auctioneer this year who was well received, food and music was great, Representative Orcutt was present.
- **Horseshoe Lake Management.** Boardmember Curry reported on carp installation, grant status, lake level, low water clean-up along the shoreline by the Public Works crew, and a \$25,000 budget request for milfoil management.

OTHER

- **Special Agreements.** Discussion was held regarding what comes to the Board and what goes to City Council.
- **Facility Questionnaires.** Discussion ensued regarding carpet cleaning at the Community Center and fireplace repairs at the Horseshoe Lake covered area.
- **Make a Difference Day.** Staff reported that the event is scheduled for this Saturday at 8 A.M.

ADJOURNMENT

The meeting was adjourned at approximately 5:50 p.m. The next regular meeting will be held at 5:00 p.m. on Wednesday, November 18, 2015, at the Woodland Police Station - Council Chambers.

Minutes approved: January 20, 2016

Bart Stepp, Public Works Director