

**CITY OF WOODLAND**

**ORDINANCE NO. 1221**

**AN ORDINANCE AMENDING WMC 3.05 TO INCREASE THE TOTAL PETTY CASH FOR THE THREE CLERK-TREASURER DEPARTMENT PETTY CASH/CHANGE FUNDS**

*Recitals*

Whereas, the City Council of the City of Woodland finds that the amount of petty cash available to staff to make change for City customers is insufficient at current levels;

AND, Whereas, the City Council finds that an increase in the petty cash available in each drawer will increase efficiency while satisfying internal accounting control requirements.

NOW, BE IT ORDAINED by the City Council of the City of Woodland as follows:

1. Old Section: The existing code section of WMC 3.05.030(A) per ordinance No. 1039 is written as follows:

The initial cash amount in revolving funds set by this chapter for petty cash and change is as follows:

Name of Fund	Amount
Clerk-Treasurer's Petty Cash Revolving Fund	\$75.00
Clerk-Treasurer's Change Fund	\$350.00

2. New Section: WMC 3.05.030(A) is amended as follows:

The initial cash amount in each of the petty cash and change revolving funds created by this chapter is as follows:

Name of Fund	Amount
Police Petty Cash	\$25.00
Clerk-Treasurer's Petty Cash Revolving Fund	\$75.00
Clerk-Treasurer's Change Fund (\$750.00)	
- Drawer 1	\$250.00
- Drawer 2	\$250.00
- Drawer 3	\$250.00

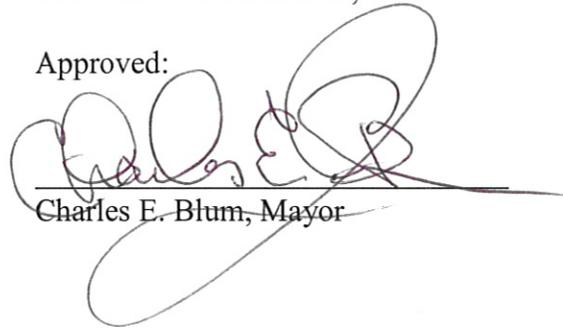
3. Severability: If any one or more sections, subsections, or sentences of this Ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

4. Effective Date: This Order shall take effect five days after its publication in the City's newspaper of record.

ADOPTED IN AN OPEN PUBLIC MEETING THIS 7<sup>th</sup> day of November, 2011.

CITY OF WOODLAND, WA

Approved:



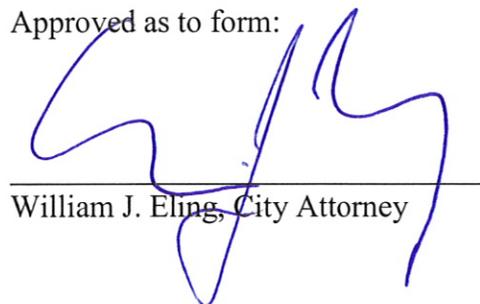
Charles E. Blum, Mayor

Attest:



Mari E. Ripp, Clerk-Treasurer

Approved as to form:



William J. Eling, City Attorney

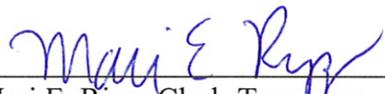
**SUMMARY OF ORDINANCE NO. 1221  
OF THE CITY OF WOODLAND, WASHINGTON**

On November 7, 2011 the City Council of the City of Woodland, Washington, approved Ordinance No. 1221 the main point of which may be summarized by its title as follows:

**AN ORDINANCE AMENDING WOODLAND MUNICIPAL CODE 3.05 TO INCREASE THE TOTAL PETTY CASH FOR THE THREE CLERK-TREASURER DEPARTMENT PETTY CASH/CHANGE FUNDS.**

The full text of this Ordinance will be mailed upon request.

APPROVED by the City Council at their regular meeting of November 7, 2011.

  
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Mari E. Ripp, Clerk-Treasurer

Published: December 14, 2011  
Effective: December 19, 2011