

CITY OF WOODLAND

ORDINANCE NO. 1238

AN ORDINANCE AMENDING WMC 3.05 TO INCREASE THE CLERK-TREASURER PETTY CASH/CHANGE FUND TO INCLUDE A NEW PETTY CASH/CHANGE FUND FOR THE PUBLIC WORKS DEPARTMENT OFFICE AND AS MORE PARTICULARLY SET FORTH HEREIN AND AUTHORIZE PUBLICATION BY SUMMARY.

Recitals

WHEREAS, the City Council of the City of Woodland finds that the amount of petty cash / change fund available to staff to make change for City customers is needed for the new location identified here as the Public Works Department Office; and

WHEREAS, the City Council finds that an increase in the petty cash / change fund is needed for this site which is at a different location than the current Clerk-Treasurer Department petty cash / change funds; and

WHEREAS, an available cash drawer at this new location will increase efficiency while satisfying internal accounting control requirements.

NOW, BE IT ORDAINED by the City Council of the City of Woodland as follows:

1. Old Section: The existing code section of WMC 3.05.030(A) per ordinance No. 1221 is written as follows:

The initial cash amount in revolving funds set by this chapter for petty cash and change is as follows:

Name of Fund	Amount
Police Petty Cash	\$25.00
Clerk-Treasurer's Petty Cash Revolving Fund	\$75.00
Clerk-Treasurer's Change Fund (\$750.00)	
- Drawer 1	\$250.00
- Drawer 2	\$250.00
- Drawer 3	\$250.00

2. New Section: WMC 3.05.030(A) is amended as follows:

The initial cash amount in each of the petty cash and change revolving funds created by this chapter is as follows:

Name of Fund	Amount
Police Petty Cash/Change Fund	\$25.00
Public Works Petty Cash/Change Fund	\$100.00
Clerk-Treasurer's Petty Cash Revolving Fund	\$75.00
Clerk-Treasurer's Change Fund (\$750.00)	
- Drawer 1	\$250.00
- Drawer 2	\$250.00
- Drawer 3	\$250.00

3. Severability: If any one or more sections, subsections, or sentences of this Ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance and the same shall remain in full force and effect.

4. Effective Date: This Order shall take effect five days after its publication in the City's newspaper of record.

ADOPTED IN AN OPEN PUBLIC MEETING THIS 7th day of May, 2012.

CITY OF WOODLAND, WA

Approved:

Grover B. Laseke, Mayor

Attest:

Mari E. Ripp, Clerk-Treasurer

Approved as to form:

William J. Eling, City Attorney

SUMMARY OF ORDINANCE NO. 1238
OF THE CITY OF WOODLAND, WASHINGTON

On May 7, 2012 the City Council of the City of Woodland, Washington, approved Ordinance No. 1238 the main point which may be summarized by its title as follows:

AN ORDINANCE AMENDING WMC 3.05 TO INCREASE THE CLERK-TREASURER CHANGE FUND TO INCLUDE A NEW CHANGE FUND FOR THE PUBLIC WORKS DEPARTMENT OFFICE AND AS MORE PARTICULARLY SET FORTH HEREIN AND AUTHORIZE PUBLICATION BY SUMMARY.

The full text of this Ordinance will be mailed upon request.

APPROVED by the City Council at their meeting on May 7, 2012.



Mari E. Ripp, Clerk-Treasurer

Published: May 16, 2012
Effective: May 21, 2012