RESOLUTION NO. 583

A RESOLUTION establishing the Scope of Work and Public Participation Process concerning the 2011 Comprehensive Plan and Development Regulation Update mandated by the State Growth Management Act (GMA).

WHEREAS the City of Woodland is a city planning under the State Growth Management Act (GMA), RCW 36.70A;

WHEREAS, state statutes mandate GMA cities review and update, if necessary, their Comprehensive Plans and Development Regulations at least every seven (7) years reflecting changes that have been made to the state statutes;

WHEREAS, it is essential for the City's Comprehensive Plan to comply with all applicable state statute to receive funding from federal, state and other public entities;

WHEREAS, the City's updated Comprehensive Plan was adopted on October 17th, 2005 and the next deadline for the City to complete such updates is December 1, 2011;

WHEREAS, the State Department of Commerce has reserved for the City a grant in the amount of sixteen thousand nine hundred seventy five dollars ($16,975) to complete the updates;

WHEREAS, a duly publicized public hearing was held at the December 7th, 2009 City Council meeting to consider the Scope of Work and Public Participation Process concerning the 2011 Comprehensive Plan and Development Regulation Update;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODLAND, STATE OF WASHINGTON AS FOLLOWS:

Section 1. The City Council hereby establishes the Scope of Work and Public Participation Process concerning the 2011 Comprehensive Plan and Development Regulation Update as outlined in Exhibit "A" attached hereto.

Section 2. The City Council hereby authorizes the Mayor to apply for the said grant to the State Department of Commerce in accordance with the Scope of Work and Public Participation Process established by this resolution.

ADOPTED in an open meeting this 7th day of December, 2009.

Charles E. Blum, Mayor

ATTEST:

Mari E. Ripp

Mari E. Ripp, Clerk/Treasurer

APPROVED AS TO FORM:

William Eling, City Attorney

~~Published:~~ _____

Jurisdiction Name: City of Woodland

I. Required Comprehensive Plan Elements and Components (Sections 1 – 8)

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. A **future land use map** showing city limits and urban growth area (UGA) boundaries. [RCW 36.70A.070(1) and RCW 36.70A.110(6)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Optional UGB analysis is being considered. Update the land use inventory map.
b. Consideration of **urban planning approaches that increase physical activity.** [RCW 36.70A.070(1), **Amended in 2005**] *Note:* Approaches may include mixed use community centers, bicycle and pedestrian networks or other means to include physical activity in daily life.	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	
c. **A consistent population projection throughout the plan** which should be consistent with the Office of Financial Management forecast for the county or the county's sub-county allocation of that forecast. [RCW 43.62.035]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
d. **Estimates of population densities and building intensities based on future land uses.** [RCW 36.70A.070(1)] *Note:* GMS suggests a table showing land use designations and implementing zoning as a projection of existing and projected development capacity.	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

EXHIBIT "A"

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
e. Provisions for **protection of the quality and quantity of groundwater used for public water supplies.** [RCW 36.70A.070(1)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
f. **Identification of lands useful for public purposes** such as utility corridors, transportation corridors, landfills, sewage treatment facilities, stormwater management facilities, recreation, schools, and other public uses. [RCW 36.70A.150] *Note:* A timeline and budget for acquiring lands identified as useful for public purposes under RCW 36.70A.150 should be developed but should not be adopted as part of the comprehensive plan.	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
g. **Identification of open space corridors within and between urban growth areas**, including lands useful for recreation, wildlife habitat, trails, and connection of critical areas. [RCW 36.70A.160]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
h. *If* there is an airport within or adjacent to the city: **policies, land use designations** *(and zoning)* **to discourage the siting of incompatible uses adjacent to general aviation airports.** [RCW 36.70.547, New in 1996)] *Note:* The plan *(and associated regulations)* must be filed with the Aviation Division of WSDOT.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
i. *If* there is a Military Base within or adjacent to the jurisdiction employing 100 or more personnel: **policies, land use designations,** *(and consistent zoning)* **to discourage the siting of incompatible uses adjacent to military bases.** [RCW 36.70A.530(3), **New in 2004**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	No existing Military Base within or adjacent to the UGB.
j. Where applicable, **a review of drainage, flooding, and stormwater run-off** in the area and nearby jurisdictions and provide guidance for corrective actions to mitigate or cleanse those discharges that pollute waters of the state. [RCW 36.70A.70(1)] *Note:* RCW 90.56.010(26) defines waters of the state. Jurisdictions subject to U.S. Environmental Protection Agency National Pollution Discharge Elimination System (NPDES) Phase 1 and Phase 2 should comply with all permit requirements.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
k. **Policies to designate and protect critical areas** including wetlands, fish and wildlife habitat protection areas, frequently flooded areas, critical aquifer recharge areas, and geologically hazardous areas. In	☒ No ☐ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further*	Minor addition to the Comp. Plan is necessary.

Periodic Update Checklist for Cities

1. Land Use Element - A Land Use Element that is consistent with county-wide planning policies (CWPPs) and RCW 36.70A.070(1)	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
developing these policies, the city must have included the **best available science (BAS)** to protect the functions and values of critical areas, and give **"special consideration"** to conservation or protection measures necessary to preserve or enhance anadromous fisheries. [RCW 36.70A.030(5), RCW 36.70A.172, BAS added in 1995] *Note:* See WAC 365-195-900-925	☒ No ☐ Yes Location(s):	*review needed*	
l. *If* forest or agricultural lands of long-term commercial significance are designated *inside* city: **a program authorizing Transfer (or Purchase) of Development Rights.** [RCW 36.70A.060(4), **Amended in 2005]**	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	There is no forest or agricultural lands of long-term commercial significance located inside the city.

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Goals, policies, and objectives** for the preservation, improvement, and development of housing. [RCW 36.70A.070(2)(b)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

Periodic Update Checklist for Cities

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **An inventory and analysis** of existing and projected housing needs over the planning period. [RCW 36.70A.070(2)(a)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. **Identification of sufficient land for housing**, including but not limited to, government-assisted housing, housing for low-income families, manufactured housing, multifamily housing, group homes, and foster care facilities. [RCW 36.70A.070(2)(c)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
c. **Adequate provisions for existing and projected housing needs** for all economic segments of the community. [RCW 36.70A.070(2)(d)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
d. *If* enacting or expanding an **affordable housing program** under RCW 36.70A.540: identification of land use designations within a geographic area where increased residential development will assist in achieving local growth management and housing policies [RCW 36.70A.540, **New in 2006**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

2. A **Housing Element** to ensure the vitality and character of established residential neighborhoods and is consistent with relevant CWPPs, and RCW 36.70A.070(2).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
e. Policies so that **manufactured housing** is not regulated differently than site built housing. [RCW 35.21.684, 35.63.160, 35A.21.312, and 36.01.225, **Amended in 2004**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	Some additional languages may be necessary in the Comp. Plan.
f. *If* the city has a population of over 20,000: **provisions for accessory dwelling units (ADUs) to be allowed in single-family residential areas.** [RCW 36.70A.400, RCW 43.63A.215(3)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	The city's population is approximately 5,195.

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. Policies or procedures to ensure **capital budget decisions are in conformity with the comprehensive plan.** [RCW 36.70A.120]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. An **inventory** of existing capital facilities owned by public entities. [RCW 36.70A.070(3)(a)] *Note:* The inventory should include references to facility plans, include a brief summary of the plans, indicate location of facilities, and show where systems currently have unused capacity. Public services and facilities are defined in RCW 36.70A.030(12 and 13).	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
c. **A forecast of needed capital facilities.** [RCW 36.70A.070(3)(b)] *Note:* The forecast of future need should be based on projected population and adopted levels of service (LOS) over the planning period. This section should consider sufficiency of water rights, sewage treatment, and other needed public facilities to support the plan's projected 20-year growth. It may also consider system management or demand management strategies to meet forecast need.	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
d. Proposed **locations and capacities of expanded or new capital facilities.** [RCW 36.70A.070(3)(c)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
e. A **six-year plan** (at least) identifying sources of public money to finance planned capital facilities. [RCW 36.70A.070(3)(d) and RCW 36.70A.120]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
f. A **policy or procedure to reassess the Land Use Element** if probable funding falls short of meeting existing needs. [RCW 36.70A.070(3)(e)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

3. A **Capital Facilities Plan (CFP) Element** to serve as a check on the practicality of achieving other elements of the plan, covering all capital facilities planned, provided, and paid for by public entities including local government and special districts, etc.; including water systems, sanitary sewer systems, storm water facilities, schools, parks and recreational facilities, police and fire protection facilities. Capital expenditures from Park and Recreation elements, if separate, should be included in the CFP Element. The CFP Element must be consistent with CWPPs, and RCW 36.70A.070(3), and include:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
g. *If* impact fees are collected: **identification of public facilities on which money is to be spent.** [RCW 82.02.050(4)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

4. A **Utilities Element** which is consistent with relevant CWPPs and RCW 36.70A.070(4) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. The **general location, proposed location and capacity** of all existing and proposed utilities. [RCW 36.70A.070(4)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

Periodic Update Checklist for Cities

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. An **inventory** of air, water, and ground transportation facilities and services, including transit alignments, state-owned transportation facilities, and general aviation airports. [RCW 36.70A.070(6)(a)(iii)(A)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. Adopted **levels of service (LOS) standards** for all arterials, transit routes and highways. [RCW 36.70A.070(6)(a)(iii)(B), New in 1997]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
c. Identification of specific **actions to bring locally-owned transportation facilities and services to established LOS.** [RCW 36.70A.070(6)(a)(iii)(D), **Amended in 2005**]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
d. A **forecast of traffic for at least 10 years**, including land use assumptions used in estimating travel. [RCW 36.70A.070(6)(a)(i)] [RCW 36.70A.070(6)(a)(iii)(E)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
e. A **projection of state and local system needs** to meet current and future demand. [RCW 36.70A.070(6)(a)(iii)(F)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
f. A **pedestrian and bicycle component.** [RCW 36.70A.070(6)(a)(vii), **Amended 2005**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
g. A description of any existing and planned **transportation demand management (TDM) strategies**, such as HOV lanes or subsidy programs, parking policies, etc. [RCW 36.70A.070(6)(a)(vi)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

Periodic Update Checklist for Cities

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
h. An **analysis of future funding capability** to judge needs against probable funding resources. [RCW 36.70A.070(6)(a)(iv)(A)].	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
i. A **multiyear financing plan** based on needs identified in the comprehensive plan, the appropriate parts of which serve as the basis for the 6-year street, road or transit program. [RCW 36.70A.070(6)(a)(iv)(B) and RCW 35.77.010]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
j. *If* probable funding falls short of meeting identified needs: a **discussion of how additional funds will be raised**, or **how land use assumptions will be reassessed** to ensure that LOS standards will be met. [RCW 36.70A.070(6)(a)(iv)(C)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

5. A **Transportation Element** which is consistent with relevant CWPPs and RCW 36.70A.070(6) and includes:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
k. A **description of intergovernmental coordination efforts**, including an assessment of the impacts of the transportation plan and land use assumptions on the transportation systems of adjacent jurisdictions and how it is consistent with the regional transportation plan. [RCW 36.70A.070(6)(a)(v)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

6. **Provisions for siting essential public facilities (EPFs),** consistent with CWPPs and RCW 36.70A.200. This section can be included in the Capital Facilities Element, Land Use Element, or in its own element. Sometimes the identification and siting process for EPFs is part of the CWPPs.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **A process or criteria for identifying and siting essential public facilities (EPFs).** [RCW 36.70A.200, Amended in 1997 and 2001] *Note:* EPFs include those facilities that are typically difficult to site, such as airports, state education facilities, state or regional transportation facilities, state and local correctional facilities, solid waste handling facilities, and in-patient facilities including substance abuse facilities, mental health facilities, group homes, and secure community transition facilities (SCTFs) defined in RCW 71.09.020(14). Cities should consider OFM's list of EPFs that are required or likely to be built within the next six years.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

6. Provisions for siting essential public facilities (EPFs), consistent with CWPPs and RCW 36.70A.200. This section can be included in the Capital Facilities Element, Land Use Element, or in its own element. Sometimes the identification and siting process for EPFs is part of the CWPPs.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
b. Policies or procedures that ensure the **comprehensive plan does not preclude the siting of EPFs.** [RCW 36.70A.200(5)] *Note:* If the EPF siting process is in the CWPPs, this policy may be contained in the comprehensive plan as well.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

7. Consistency is required by the GMA.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. All plan elements must be **consistent with relevant county-wide planning policies (CWPPs) and where applicable multicounty planning policies (MPPs) and the GMA.** [RCW 36.70A.100 and 210] *Note:* GMS suggests CWPPs be referenced in each element, or be appended to the plan to clearly show consistency. Some jurisdictions use a table.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. All plan elements must be **consistent with each other.** [RCW 36.70A.070 (preamble)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

7. Consistency is required by the GMA.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
c. The plan must be **coordinated with the plans of adjacent jurisdictions.** [RCW 36.70A.100] *Note:* Adjacent jurisdictions should be provided with proposed plan and SEPA documentation.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

8. Public participation, plan amendments and monitoring.	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **A process to ensure public participation in the comprehensive planning process.** [RCW 36.70A.020(11), .035, and .140] The process should address annual amendments (if the jurisdiction allows for them) [RCW 36.70A.130(2), **Amended in 2006**], emergency amendments[RCW 36.70A.130(2)(b)], and may include a specialized periodic update process. Plan amendment processes may be coordinated among cities within a county [RCW 36.70A.130(2)(a)]and should be well publicized.	☐ No ☒ Yes Location(s):	☒ *Yes* ☐ *No* ☐ *Further review needed*	
b. A process to assure that proposed **regulatory or administrative actions do not result in an unconstitutional taking of private property.** See *Attorney General's Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property* for guidance. **[RCW 36.70A.370]**	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

II. Required Components of Development Regulations (Sections 9 – 16)

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Classification and designation** of each of the five types of critical areas *(wetlands, critical aquifer recharge areas, fish and wildlife habitat conservation areas, frequently flooded areas, and geologically hazardous areas),* if they are found within your city. [RCW 36.70A.170]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
b. Findings that demonstrate **Best Available Science (BAS)** was included in developing regulations to protect the function and values of critical areas. In addition, findings should document special consideration to conservation or protection measures necessary to preserve or enhance anadromous fisheries. [RCW 36.70A.172(1)] *Note:* Relevant sources of best available science (BAS) should be documented in the record, together with specific findings that are accurate and explanatory. If the CAO departs from the science-based recommendations, the rationale, risk, and measures to limit the risk should also be documented. [WAC 365-195-915]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
c. Regulations that protect the functions and values of **wetlands**. RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
d. A **definition of wetlands** consistent with RCW 36.70A.030(21)	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
e. **Delineation of wetlands** using the state Department of Ecology's *Washington State Wetland Identification and Delineation Manual*. [RCW 36.70A.175 (1995)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
f. Regulations that protect the functions and values of **critical aquifer recharge areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
g. Regulations to protect the **quality and quantity of ground water** used for public water supplies. [RCW 36.70A.070(1)] *Notes:* The GMA requires the land use element to achieve this goal. This may require complementary changes to development regulations such as zoning, and/or could be met through critical aquifer recharge area provisions. For water quantity, regulations may include limits on impervious surfaces, or encourage water conservation measures.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
h. Regulations that protect the functions and values of **fish and wildlife habitat areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1)	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
i. Regulations that protect the functions and values of **frequently flooded areas.** RCW 36.70A.060(2) and RCW 36.70A.172(1) *Note:* Consider consistency with the Federal Emergency Management Agency (FEMA) requirements for the National Flood Insurance Program and State floodplain management provisions.	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
j. Provisions to ensure **water quality and stormwater drainage regulations** are consistent with applicable Land Use Element policies. [RCW 36.70A.070(1)] *Note:* The GMA states that where applicable, the land use element of the comprehensive plan should provide guidance for corrective action to mitigate or cleanse discharges that pollute water of the state. This may require complementary changes to development regulations such as stormwater management; clearing and grading; or low impact development ordinances.	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
k. Regulation of **geologically hazardous areas** consistent with public health and safety concerns. [RCW 36.70A.030(9), RCW 36.70A.060(2) and RCW 36.70A.172(1)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

9. Regulations protecting critical areas are required by RCW 36.70A.060(2) and RCW 36.70A.172(1). **Note**: Critical area regulations may not be amended to affect agricultural activities prior to July 1, 2010. [RCW 36.70A.560, **New in 2007**]	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
l. Provisions that allow "**reasonable use**" of properties constrained by presence of critical areas. [RCW 36.70A.370]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
m. *If* your city is assuming regulation of forest practices as provided in RCW 76.09.240: **forest practices regulations** that protect public resources, require appropriate approvals for all phases of conversion of forest lands, are guided by GMA planning goals, and are consistent with adopted critical areas regulations. [RCW 36.70A.570, **Amended in 2007** and RCW 76.09.240 [**Amended in 2007**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	The City has no regulation of forest proctices.

10. Shoreline Master Program See Washington State Department of Ecology's SMP Submittal Checklist	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

10. Shoreline Master Program See Washington State Department of Ecology's SMP Submittal Checklist	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Zoning** is consistent with Shoreline Master Program (SMP) environmental designations. [RCW 36.70A.070; RCW 36.70A.480]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
b. *If* **SMP regulations** have been updated to meet Ecology's shoreline regulations adopted in 2003: protection for critical areas in shorelines is accomplished solely through the SMP. The SMP protections for critical areas provide a level of protection at least equal to that provided by the critical areas ordinance. [RCW 36.70A.480(4), **Amended in 2003**] and RCW 90.58.090(4)].	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

11. The Zoning Code should contain the following provisions:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**

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11. The Zoning Code should contain the following provisions:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. **Family daycare providers** are allowed in areas zoned for residential or commercial uses. Zoning conditions should be no more restrictive than those imposed on other residential dwellings in the same zone, but may address drop-off and pickup areas and hours of operation. [RCW 36.70A.450] *Note:* Family daycare provider means a child daycare provider who regularly provides child daycare for not more than 12 children in the provider's home in the family living quarters. [RCW 74.15.020(1)(f)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. **Manufactured housing** is regulated the same as site-built housing. [RCW 35.21.684, 35.63.160, 35A.21.312 and 36.01.225, **All Amended in 2004** *Note:* A local government may require that manufactured homes (1) are new, (2) are set on a permanent foundation, and (3) comply with local design standards applicable to other homes in the neighborhood; but may not discriminate against consumer choice in housing.	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. *If* the city has a population over 20,000 **accessory dwelling units (ADUs)** are allowed in single-family residential areas. [RCW 43.63A.215(3)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	The city's population is approximately 5,195.

11. The Zoning Code should contain the following provisions:	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
d. *If* there is an airport within or adjacent to the city: zoning **that discourages the siting of incompatible uses adjacent to general aviation airports.** [RCW 36.70.547, New in 1996)] *Note:* The zoning regulations must be filed with the Aviation Division of WSDOT.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
e. *If* there is a Military Base within or adjacent to the jurisdiction employing 100 or more personnel: **zoning that discourages the siting of incompatible uses adjacent to military bases.** [RCW 36.70A.530(3), **New in 2004**]	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	No military Base exists within or adjacent to the jurisdiction.
f. Residential structures that are occupied by **persons with handicaps, and group care for children that meet the definition of "familial status"** must be regulated the same as a similar residential structure occupied by a family or other unrelated individuals. [RCW 36.70A.410, RCW 70.128.140, RCW 49.60.222-225]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

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12. Subdivision Code regulations	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. Subdivision code is **consistent with and implements comprehensive plan policies.** [RCW 36.70A.030(7)and 36.70A.040(4)(d)]	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. Code requires **written findings** documenting that proposed subdivisions provide appropriate provision under RCW 58.17.110(2)(a) for: Streets or roads, sidewalks, alleys, other public ways, transit stops, and other features that assure safe walking conditions for students; potable water supplies [RCW 19.27.097], sanitary wastes, and drainage ways (stormwater retention and detention); open spaces, parks and recreation, and playgrounds; and schools and school grounds.	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. **Subdivision regulations may implement traffic demand management (TDM) policies.** [RCW 36.70A.070(6)(a)(vi)] *Note:* Examples may include requiring new development to be oriented towards transit streets, pedestrian-oriented site and building design, and requiring bicycle and pedestrian connections to street and trail networks.	☐ No ☒ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

13. Concurrency, Impact Fees, and TDM	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. The **transportation concurrency** ordinance includes specific language that prohibits development when level of service standards for transportation facilities cannot be met. [RCW 36.70A.070(6)(b)] *Note:* Concurrency is required for transportation, but may also be applied to other facilities.	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	
b. *If* adopted: **impact fee methods** are consistent with RCW 82.02.050 through 100	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
c. *If* required by RCW 70.94.527: a **commute trip reduction** ordinance to reduce the proportion of single-occupant vehicle commute trips. [RCW 70.94.521-551, **Amended in 2006**] *Note:* WSDOT maintains a list of affected jurisdictions	☒ No ☐ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

14. Siting Essential Public Facilities (EPFs)	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. Regulations are consistent with Essential Public Facility siting process in countywide planning policies or city comprehensive plan, and **do not preclude the siting of EPFs.** [RCW 36.70A.200(5)]	☒ No ☐ Yes Location(s):	☐ *Yes* ☐ *No* ☒ *Further review needed*	

15. Project Review Procedures	Addressed in current plan or regulations? If yes, where?	Changes needed to meet current statute?	Is city considering optional amendments? (comments voluntary)
a. **Project review processes integrate permit and environmental review** for: notice of application; notice of complete application; one open-record public hearing; allowing applicants to combine public hearings and decisions for multiple permits; notice of decision; one closed-record appeal. [RCW 36.70A.470, RCW 36.70B and RCW 43.21C]	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	

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16. General Provisions: The GMA requires that development regulations be consistent with and implement the comprehensive plan. [RCW 36.70A.030(7) and .040(4)(d).	**Addressed in current plan or regulations? If yes, where?**	**Changes needed to meet current statute?**	**Is city considering optional amendments? (comments voluntary)**
a. A process for **early and continuous public participation** in the development regulation development and amendment process. [RCW 36.70A.020(11),.035, .130 and .140	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	
b. A process to assure that proposed regulatory or administrative actions **do not result in an unconstitutional taking of private property**. [RCW 36.70A.370] *Note:* See *Attorney General's Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property*.	☐ No ☒ Yes Location(s):	☐ *Yes* ☒ *No* ☐ *Further review needed*	